



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR OCTOBER 2025 MEETING

SEG Report to SPC 21-10-2025

Cornwall & Isles of Scilly Nature Recovery Strategy (CISNRS).

Phil, Joy and I had a meeting about **CISNRS** on 29th July to discussed how Stithians parish could help.

Joy and Phil thought there were two people/landowners who could potentially be interested in some form of nature recovery. I hadn't heard from them so sent a reminder. Joy was going to contact them again. Have not heard anything from Phil yet.

Whether positive or negative, I will set up a meeting with Steph, Cornwall Wildlife Trust.

Promotional film for Kensa heat pumps 29 July

Kensa was suggested to Smart Pension by Octopus energy. Smart Pension will be a provider of funding for some of Kensa's big projects similar to Heat the Streets.

I have been sent a copy of my small contribution to the promotional film, eventually will be sent the completed production.

Home insulation and grants event

Still no news of Government's new Warm Homes Plan, expected this Autumn, so pointless organising an event with Community Energy Plus until this is released. I will be contacting Community Energy Plus for any government updates.

Heat Pump public awareness

I continue to host the Visit a Heat Pump visits. Next visit 8th Nov.

Rail trip through Europe.

We opted to travel by train instead of flying to reduce our carbon footprint, for instance Eurostar from London to Paris produces 90% less CO₂ than flying.

Countries visited included France, Switzerland, Austria and Germany.

I was interested to see how these countries were transitioning to renewable energy.

Key takeaways:

1. France had a considerable number of wind turbines but of course also has nuclear. 97% of France's energy mix is low carbon.
2. Germany has vast numbers of roof-top solar. Germany's energy mix is made up of hydropower 9%, followed by wind 28% and solar 16%. 62% of Germany's energy mix is low carbon.
3. Switzerland's main energy source is hydropower 53%, followed by nuclear 37% and solar and wind 10% totalling 100% clean energy. Switzerland stands as a global leader in clean electricity.
4. Austria's main energy source is hydropower 56%, followed by wind 13%, solar and biofuels 8% and 4% respectively. Making an impressive 82% from low carbon sources. However, on visiting a hydro-energy reservoir we were told glacier recession is a concern and extra capacity was being built to counter the reduction of water from glaciers.
5. Compared to 57% of the UK's energy mix of low carbon.

Everything Electric (formerly Full Charged)

I attended Everything Electric at Farnborough on 11th and 12th October to keep up to date on latest green tech.

This is some of what I took away from the various talks:

1. There is a new player on the home battery front, namely Sodium-Ion. This battery has the advantage over the Lithium-Ion battery in that Sodium is more readily available.

AGENDA ITEM 8

However, The Sodium-Ion home battery at present is about 25% larger but could eventually compete with Lithium-Ion on home battery installations. Installation is similar to Lithium-Ion and the company, Eleven Energy, provides training.

2. Huge development in battery tech including solid state and semi solid-state lithium-ion batteries. Improvements in energy density and charging times.
3. Vehicle to Grid (V2G) is, at last, with us. It has been held up by standards and legislation. V2G is where the car battery is used to feed into the home and/or grid. Some motor manufacturers, such as Renault, BYD, Nissan, and others, are now making their cars V2G ready. Incidentally, Octopus has recently unveiled the Power Pack Bundle, to be available later this year - priced at under £300 a month - this will include a leased V2G-ready BYD Dolphin car, a bi-directional Zaptec Pro charger and access to a smart tariff that offers completely FREE home charging.
4. We were introduced to the Hydrogen Ladder a chart of the most likely uses of Hydrogen I was under the impression that there was a possible future for hydrogen in heavy transport such as trains, long distance trucks and coaches and industrial heating but electricity and battery tech has improved so much that these will likely be used instead. Hydrogen has moved up the ladder to the unavoidable uses position where there is no alternative, i.e. fertiliser and hydrogenation.
5. There was a huge choice of makes and models of cars exhibited at the show.



Clerk's Report for Meeting on 21st October 2025

10.1 Council's Current Financial Position

Decisions Required:

- 1. To note the Council's current financial position.**

The Council's financial position as at 30th September are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance

10.4 To approve the change of the Meeting day / date in January 2026 from Tuesday 13th January to Wednesday 14th January 2026.

As Members may recall it was agreed that the January meeting could be brought forward by 1 week too 13th January 2026, unfortunately the Clerk, failed to confirm room availability in the Stithians Centre! Unfortunately there is none, it is therefore requested that the meeting be held on Wednesday 14th January 2026.

Jane E Richards
Clerk / RFO,
9th October 2025

Stithians Parish Council

16 October 2025 (2025-2026)

A	Bank Reconciliation at 30/09/2025		
	Cash in Hand 01/04/2025		158,011.53
	ADD Receipts 01/04/2025 - 30/09/2025		105,789.73
	SUBTRACT Payments 01/04/2025 - 30/09/2025		263,801.26
			79,131.90
	Cash in Hand 30/09/2025 (per Cash Book)		184,669.36
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2025	0.00	
	Lloyds Current Account (Treasurer: 30/09/2025	1,873.89	
	Lloyds Instant 30/09/2025	182,866.47	
			184,740.36
	Less unrepresented payments		71.00
			184,669.36
	Plus unrepresented receipts		
	Adjusted Bank Balance		184,669.36
	A = B Checks out OK		

Stithians Parish Council

16 October 2025 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/09/2025)

INCOME

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1 Precept	87,000.00	87,000.00					(0%)
2 Cemetery Fee's	4,000.00	2,400.00	-1,600.00				-1,600.00 (-40%)
3 Playing Field - Football Club (MC	540.00		-540.00				-540.00 (-100%)
4 PCC	550.00		-550.00				-550.00 (-100%)
5 Toilet Rent (Wellness Hut)	1,800.00	900.00	-900.00				-900.00 (-50%)
6 Bank Interest	1,000.00	755.60	-244.40				-244.40 (-24%)
7 LMP	4,224.27		-4,224.27				-4,224.27 (-100%)
82 Bowling Club - Use of Field (MO	275.00	275.00					(0%)
83 CC Closed Churchyard Mainten:	1,200.00		-1,200.00				-1,200.00 (-100%)
84 Wayleaves	28.00	29.45	1.45				1.45 (5%)
85 Electricity Charges for Tennant -	600.00	197.12	-402.88				-402.88 (-67%)
86 Playing Field		350.10	350.10				350.10 (N/A)
87 Donations to Council							(N/A)
89 VAT Claim							(N/A)
92 Administration & Finance		654.92	654.92				654.92 (N/A)
SUB TOTAL	101,217.27	92,562.19	-8,655.08				-8,655.08 (-8%)

Environment, Highways & Foc

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
16 Meadowside Cemetery Maintena				250.00	207.67	42.33	42.33 (16%)
18 Meadowside Cemetery NNDR				600.00		600.00	600.00 (100%)
19 Water Supply Cemetery				100.00	35.78	64.22	64.22 (64%)
21 Litter Clearance Materials					77.74	-77.74	-77.74 (N/A)
22 NNDR Toilets				400.00		400.00	400.00 (100%)
23 Toilets - Electricity				600.00	196.31	403.69	403.69 (67%)
24 Water & Sewage Toilets				450.00	271.05	178.95	178.95 (39%)
26 Toilet Repairs & Maintenance				350.00	85.99	264.01	264.01 (75%)
27 Village Green Status Costs							(N/A)
28 Emergency Plan				300.00		300.00	300.00 (100%)
30 Bus Shelter Repairs & Maintena				250.00		250.00	250.00 (100%)
36 Maintenance of Grit Bins				200.00		200.00	200.00 (100%)
65 Extra Footpath Maintenance & V							(N/A)
90 General Maintenance					104.82	-104.82	-104.82 (N/A)
91 Meadowside Cemetery Cremate				120.00		120.00	120.00 (100%)
104 Toilet Cleaning Materials				350.00	92.86	257.14	257.14 (73%)
105 Maintenance of Noticeboards - N				100.00		100.00	100.00 (100%)
106 Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114 War Memorial							(N/A)
123 Waste Collection				1,000.00	447.62	552.38	552.38 (55%)
SUB TOTAL				5,170.00	1,519.84	3,650.16	3,650.16 (70%)

Stithians Parish Council

Summary of Receipts and Payments

16 October 2025 (2025-2026)

All Cost Centres and Codes (Between 01/04/2025 and 30/09/2025)

Playing Field

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70 Water Playing Field (Bowling Clt				300.00	75.98	224.02	224.02 (74%)
71 General Maintenance Expenses				3,000.00	1,351.06	1,648.94	1,648.94 (54%)
72 Annual Staining / Painting of Equ					226.42	-226.42	-226.42 (N/A)
73 Lease from Glebe				600.00	300.00	300.00	300.00 (50%)
74 Annual Safety Inspection				300.00	253.50	46.50	46.50 (15%)
75 Electricity for Footpath Lighting				1,000.00	238.30	761.70	761.70 (76%)
80 Signage				200.00		200.00	200.00 (100%)
126 Repairs to Play Equipmr				1,000.00	191.56	808.44	808.44 (80%)
130 Electricity Pavilion							(N/A)
SUB TOTAL				6,400.00	2,636.82	3,763.18	3,763.18 (58%)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45 Clerks Salary NETT				19,500.00	9,482.47	10,017.53	10,017.53 (51%)
46 Clerks HMRC Employer				3,350.00	1,643.89	1,706.11	1,706.11 (50%)
48 Clerk HMRC Employee				5,200.00	2,353.62	2,846.38	2,846.38 (54%)
49 Clerks Pension ERs Contribution							(N/A)
SUB TOTAL				28,050.00	13,479.98	14,570.02	14,570.02 (51%)

Finance & Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Grants & Donations		100.00	100.00	300.00	400.00	-100.00	(0%)
39 Public Relations				100.00		100.00	100.00 (100%)
40 Spotlight				250.00		250.00	250.00 (100%)
41 Website Maintenance				1,200.00	1,150.00	50.00	50.00 (4%)
42 Cemetery Admin System				450.00		450.00	450.00 (100%)
43 Hall Hire Stithians Centre				550.00	9.00	541.00	541.00 (98%)
44 Election Expenses							(N/A)
50 Admin Expenses		79.16	79.16	500.00	902.44	-402.44	-323.28 (-64%)
52 CALC / NALC Subscription					572.97	-572.97	-572.97 (N/A)
53 SLCC Subscription				270.00		270.00	270.00 (100%)
54 ICCM Membership				100.00	110.00	-10.00	-10.00 (-10%)
55 Data Protection Fee				35.00	47.00	-12.00	-12.00 (-34%)
56 Internal Audit Fees				475.00	486.00	-11.00	-11.00 (-2%)
57 External Audit Fees				450.00	420.00	30.00	30.00 (6%)
58 Chairman's Allowance				100.00		100.00	100.00 (100%)
59 Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60 Insurance				3,100.00		3,100.00	3,100.00 (100%)
61 Training Staff & Councillors				300.00	178.34	121.66	121.66 (40%)
63 Contingency Fund							(N/A)
101 SCRIBE Accounting Annual Mai				700.00		700.00	700.00 (100%)
102 Field In Trust Membership							(N/A)

Stithians Parish Council

Summary of Receipts and Payments

16 October 2025 (2025-2026)

All Cost Centres and Codes (Between 01/04/2025 and 30/09/2025)

117 Clerks Working from Home Allow	312.00	130.00	182.00	182.00 (58%)
120 Postage				(N/A)
122 MVRG Annual Subscription	100.00	100.00		(0%)
125 Open Spaces Subscription	45.00		45.00	45.00 (100%)
131 Bank Charges		31.23	-31.23	-31.23 (N/A)
133 Cancelled Invoice				(N/A)
SUB TOTAL	179.16	179.16	9,437.00	4,536.98
			4,900.02	5,079.18 (53%)

Environment Maintenance Coi

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10 EMC Highway Verge Maintenan				1,704.00	852.06	851.94	851.94 (50%)
11 EMC Litter Clearance				2,175.00	1,087.44	1,087.56	1,087.56 (50%)
12 EMC Haverigg Cemetery Mainte				730.00	365.16	364.84	364.84 (49%)
13 EMC Lower Churchyard Mainte				1,096.00	547.74	548.26	548.26 (50%)
14 EMC Closed Churchyard Mainte				1,339.00	669.48	669.52	669.52 (50%)
15 EMC Meadowside Cemetery Ma				2,420.00	1,210.04	1,209.96	1,209.96 (50%)
20 EMC Toilet Cleaning				2,971.00	1,485.72	1,485.28	1,485.28 (49%)
25 EMC Footpath Maintenance				4,224.00	2,112.12	2,111.88	2,111.88 (50%)
29 EMC Longdowns Bus Shelter Cl				365.00	182.58	182.42	182.42 (49%)
31 EMC Crellow Fields Caretaking				1,080.00	464.52	615.48	615.48 (56%)
32 EMC Crellow Fields Grass Cutti				929.00	540.00	389.00	389.00 (41%)
33 EMC Crellow Fields Hedge Trirr				426.00	213.00	213.00	213.00 (50%)
34 EMC Weed Treatment				750.00	375.00	375.00	375.00 (50%)
35 EMC Cleaning of Notice Boards				119.00	59.46	59.54	59.54 (50%)
66 EMC Maintenance of Speed Sig				718.00	359.04	358.96	358.96 (49%)
67 EMC Playing Field Grass Cutting				6,240.00	3,120.00	3,120.00	3,120.00 (50%)
68 EMC Playing Field Hedge Trimmr				609.00	304.32	304.68	304.68 (50%)
69 EMC Playing Field Caretaker				9,007.00	4,503.60	4,503.40	4,503.40 (50%)
SUB TOTAL				36,902.00	18,451.28	18,450.72	18,450.72 (50%)

Playing Field Development Pro

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
77 PWLB Loan 2 New Playing Field				1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL				1,389.26	694.63	694.63	694.63 (50%)

Stithians Centre Development

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78 PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79 PWLB Loan 4 Stithians Centre				1,566.74	783.37	783.37	783.37 (50%)
SUB TOTAL				3,133.46	1,566.73	1,566.73	1,566.73 (50%)

Stithians Parish Council

16 October 2025 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2025 and 30/09/2025)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
8	CIL		2,588.87	2,588.87				2,588.87 (N/A)
81	Hire of Tennis Court	150.00		-150.00				-150.00 (-100%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance							(N/A)
96	Donations to Playing Field Deve		110.00	110.00				110.00 (N/A)
97	Authorised expenditure from Inst					3,667.22	-3,667.22	-3,667.22 (N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for King							(N/A)
112	Pavilion Replacement					1,261.00	-1,261.00	-1,261.00 (N/A)
113	Scarecrow Festival		809.34	809.34		404.67	-404.67	404.67 (N/A)
115	Playing Field Footpath 2022							(N/A)
116	Benches & Tables for Parish							(N/A)
118	Enhanced LMP							(N/A)
119	Donations for Play Equipment		460.00	460.00		744.00	-744.00	-284.00 (N/A)
121	New Play Equipment					24,096.66	-24,096.66	-24,096.66 (N/A)
127	CCCC Grant Pavilion Project							(N/A)
129	Stithians Football Club (temp fur							(N/A)
132	Cancelled							(N/A)
134	Football Foundation Grant	2,667.00	2,667.00					(0%)
SUB TOTAL		2,817.00	6,635.21	3,818.21		30,173.55	-30,173.55	-26,355.34 (-935%)

General Reserve

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
111	Kings Coronation Event							(N/A)
128	Correction							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	104,034.27	99,376.56	-4,657.71	90,481.72	73,059.81	17,421.91	12,764.20 (6%)
V.A.T.		6,413.17			6,072.09		
GROSS TOTAL		105,789.73			79,131.90		

Stithians Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	17,775.80	6,699.00	24,096.66	110.00	488.14
Tennis Court Fencing	12,816.27	-1,800.00			11,016.27
Pavilion Replacement	63,128.39	8,886.07	1,261.00		70,753.46
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	3,667.22		3,667.22		0.00
Contested By-Election	3,695.00	450.00			4,145.00
Fingerposts	1,120.00				1,120.00
CIL Receipts	2,867.38		2,589.99	4,444.88	4,722.27
KCC Event 2023					0.00
Donations for Play Equipment A	744.37		744.00	460.00	460.37
Scarecrow Festival		-404.67	404.67	809.34	0.00
Benches for Parish					0.00
Enhanced LMP	2,770.00				2,770.00
Stithians Football Club Pitch M:				2,667.00	2,667.00
Pavilion Project CC Grant	-115.00	115.00			0.00
Total Earmarked	119,466.22	13,945.40	32,763.54	8,491.22	109,139.30
TOTAL RESERVE	119,466.22	13,945.40	32,763.54	8,491.22	109,139.30
GENERAL FUND					62,235.26
TOTAL FUNDS					171,374.56



A-barth Onan Hag Oll Representing One and All

CLERK / RFO's Report for Meeting on 21st October 2025

2026/27 Draft Budget

Summary of Decision Required:

To agree a level of Precept increase for 2026/27 and any amendments to the budget presented to the meeting in order for the Clerk / RFO to prepare a final draft budget for presentation to the November Parish Council meeting.

Report:

For a number of years, major authorities such as Cornwall Council have been subject to Council Tax referendum principles and have been limited to core Council Tax increases that are determined by the Government. Any increase at, or above, the limit set by the Government would be subject to a referendum. To date, referendum principles have not been applied to Town & Parish Councils, however. Central Government will be monitoring increases and expect Councils to act responsibly in this regard. The Parish Council are committed to a number of projects over the next few years, which will include the rebuild of the Pavilion and tennis court refurbishment.

I have prepared a Draft Budget which assumes increases in line with inflation, 3.8%. Precept will be governed by the Members decision regarding the amounts to set aside for the various projects, the main one being the funding of the replacement Pavilion, Members also need to consider if they want to replenish the depleted Playing Field Fund. For draft budget purposes I have calculate a precept based on a total EMR figure, and this can then be split in line with Members wishes. An indicative cost per household and increase from 2025/26 is detailed in the table below. There is also a proposal to renew all safety surfaces in the playing field – this cost should be factored into the Playing Field EMR.

Income (less Precept)	£13,343	£13,343	£13,343	£13,343	£13,343
Expenditure (without EMR)	£92,563	£92,563	£92,563	£92,563	£92,563
Allocation to EMR	£12,450	£15,000	£18,000	£20,000	£25,000
Precept Required	£91,670	£94,220	£97,220	£99,220	£117,563
Cost per household 2025/26	£110.86	£110.86	£110.86	£110.86	£110.86
Cost per household 26/27	£116.81	£120.06	£123.88	£126.43	£149.80
Increase	+£5.95	+£9.20	+£13.02	+£15.57	+£38.94
Increase cost per month	£0.50	£0.77	£1.09	£1.39	£3.25

Whilst no decision will be announced regarding the Nationally Agreed Salary increase until April 2026, I have assumed 3.8% for budget purposes.

In accordance with process adopted in 2024, contract increases are to be reviewed in line with the September CPI, with a basic cap at 6%. The September figure is due to be announced on 18th October, the August figure is 3.8%.

A copy of a draft budget, with a Precept increase of £15,000 is attached at Annex to this report.

Members are requested to consider the content of the Draft Budget and agree

- The level of funds to be allocated to Earmarked Reserves
- Any new projects to which we need to start allocating funds

Once considered and amendments made a final draft can be prepared and presented to the November meeting for approval.

J E Richards
Clerk / RFO

Stithians Parish Council

Draft Budget 2026/27

INCOME

Code	Forecast			Increase / Decrease
	2025/26	2025/26	2026/27	
Precept	87,000.00	87,000.00	94,220.00	7,220.00
CC LMP	4,224.27	4,224.27	4,300.00	75.73
CC Closed Churchyard Maintenance	1,200.00	672.00	700.00	-500.00
Football Club	540.00	540.00	540.00	0.00
Tennis Court Fees	150.00	175.00	150.00	0.00
Bowling Club	275.00	275.00	275.00	0.00
PCC Churchyard Maintenance	550.00	533.87	550.00	0.00
Wayleaves	28.00	28.00	28.00	0.00
Cemetery Fees	4,000.00	3,500.00	3,500.00	-500.00
Bank Interest	1,000.00	1,300.00	1,000.00	0.00
Wellness Hut Rent	1,800.00	1,800.00	1,800.00	0.00
Electricity Recharge - Wellness Hut	600.00	475.00	500.00	-100.00
				Costs Reduced
TOTAL	101,367.27		107,563.00	
Income less Precept	14,367.27		13,343.00	
Shortfall				

Draft Budget 2026/27

Code	BUDGET 2025/26	Forecast end 2025/26	BUDGET 2026/27	Increase / Decrease
<u>Environment, Highways & Footpaths</u>				
16 Meadowside Maintenance & Materials	250	250	250	0
18 Meadowside NNDR	600	0	600	0
19 Meadowside Water	100	120	100	0
22 Toilets NNDR	400	0	400	0
23 Toilets Electricity	600	420	500	-100
24 Toilets Water & Sewage	450	300	450	0
26 Toilets Repair & Maintenance	350	160	300	-50
27 Village Green Status	0	0	0	0
28 Emergency Plan	300	0	0	-300
30 Bus Shelter Repairs & Maintenance	250	100	200	-50
36 Maintenance of Grit Bins	200	150	200	0
65 Footpath Maintenance	0	0	0	0
90 General Maintenance	0	0	0	0
91 Meadowside Cremation Plot Prep	120	0	120	0
104 Toilet Cleaning / Litter clearance Materi	350	200	300	-50
105 Maintenance of Notice Boards	100	50	100	0
106 Maintenance of MSAS	100	0	100	0
123 Waste Collection	1000	950	1200	200
Sub Total:	5,170.00	2,700.00	4,820.00	-350
<u>Playing Field</u>				
70 Water	300	120	300	0
71 General Maintenance	3000	3000	3000	0
72 Annual Staining / Painting	0	0	0	0
73 Lease from Glebe	600	600	600	0
74 Annual Safety Inspection	300	253	300	0
75 Electricity for Footpath	1000	550	750	-250
80 Signage	200	200	200	0
126 Repairs to Play Equipment	1000	750	1000	0
130 Electricity Pavilion	0	0	0	0
Sub Total	6,400.00	5,473.00	6,150.00	-250
<u>Staff Costs</u>				
45 Clerks Salary NETT	19500	18965	20450	950
46 HMRC Employer	3350	4101	3789	439
48 HMRC Employee	5200	4175	4950	-250
Sub Total;	28,050.00	27,241.00	29,189.38	1139
<u>Finance & Administration</u>				
37 Grants & Donations	300	300	300	0
39 Public Relations	100	0	100	0
40 Spotlight / Stithians Times	250	250	250	0
41 Website Maintenance	1200	1150	1200	0
42 Cemetery Admin System	450	417	450	0
43 Hall Hire	550	489	550	0

50 Admin Expenses	500	900	600	100
52 CALC / NALC Subscription	0	573	782	782
53 SLCC Subscription	270	245	270	0
54 ICCM Membership	100	110	120	20
55 Data Protection Fee	35	47	50	15
56 Internal Audit Fees	475	486	495	20
57 External Audit Fees	450	420	450	0
58 Chair's Allowance	100	0	100	0
59 Subsistence & Travel	100	0	100	0
60 Insurance	3100	3047	3100	0
61 Training Staff & Councilors	300	178	300	0
63 Contingency Fund	0	0	0	0
101 Scribe Accounting	700	676	700	0
102 Field in Trust Membership	0	0	0	0
117 Clerk Working from Home Allowance	312	312	312	0
120 Postage	0	0	0	0
122 MVRG Annual Subscription	100	100	100	0
125 Open Spaces Subscription	45	45	45	0
131 Bank Charges	0	65	70	70
Sub Total:	9,437.00	9,810.31	10,444.47	1007

Environment Maintenance Contract

10 Verge Maintenance	1704	1704	1769	65
11 Litter Picking	2175	2175	2257	83
12 Haverigg Cemetery Maintenance	730	730	758	28
13 Lower Churchyard Maintenance	1096	1096	1137	42
14 Closed Churchyard Maintenance	1339	1339	1390	51
15 Meadowside Cemetery Maintenance	2420	2420	2512	92
20 Toilet Cleaning	2971	2971	3084	113
25 Footpath Maintenance	4224	4224	4300	76
29 Cleaning Longdowns Bus Shelters	365	365	379	14
31 Crelow Fields Grass Cutting	1080	1080	1121	41
32 Crelow Fields Caretaking	929	929	964	35
33 Crelow Fields Hedge Trimming	426	426	442	16
34 Weed Treatment	750	750	779	29
35 Cleaning Notice Boards	119	119	123	5
66 Maintenance of MSAS	718	718	745	27
67 Playing Field Grass Cutting	6240	6240	6477	237
68 Playing Field Hedge Trimming	609	609	632	23
69 Playing Field Caretaker	9007	9007	9350	342
Sub Total:	36,902.56	36,902.56	38,220.07	1,317.51

Playing Field Development Loan

77 PWLB Loan 2	1,389.26	1,389.26	1389.26
Sub Total:	1,389.26	1,389.26	1,389.26

Stithians Centre Development Loans

78 PWLB Loan 3	1566.72	1566.72	783.36	783.36
79 PWLB Loan 4	1566.74	1566.74	1566.74	
Sub Total:	3,133.46	3,133.46	2,350.10	

Allocation to EMRs

44 Election Expenses	450	450	450
112 Pavilion Replacement	8000	8000	10550
95 Playing Field Development	3000	3000	3000
Tennis Court Fencing	1000	1000	1000

Sub Total	12,450.00	12,450.00	15,000.00
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Budget Expenditure Total:	£ 102,932.28	£ 99,099.59	£ 107,563.28
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NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 7th October 2025

Decisions required:!

1. To agree content, actions and associated expenditure detailed in notes.
2. To note details of replacement grit bin and increased cost.

Present: Cllr H Downing, Cllr W Oakley-Moore, Cllr J Thomas, J. Richards – Clerk, T. Martin – EMC Contractor

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
1	Skateboard Park					
2	Playing Field					
		Wooden Climbing Wall and climbing frame	T. Martin	Wooden plank at top of wall missing – to replace Chain link at base of chain / rope ladder requires replacing.	07/10/25	Repairs underway.
		Old Roundabout – concrete base	T. Martin	.	07/10/25	Area naturalising, to continue to monitor..
		Basketball Hoop Base / pole damaged		Investigate cost / installation of permanent hoop	07/10/25	Agreed at Full Council. Siitng to be agreed
		Vehicles driving on to playing field	J Richards	To purchase & install entrance barrier on gateway adjacent to tennis court	07/10/25	Barrier to be installed by 15/10/25
		'Kids Den' fenced area around tree at field entrance	T. Martin	To remove orange fencing from area and tidy up.		

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
	Safety Surface	Cracked / Raised in areas		To consider replacing all damaged safety surface in play area.	07/10/25	Agree project for 2026/27 Costs to be investigated.
	Area between Bowling Club & Pavilion	Requires clearing and strimming	T. Martin	Strim area and remove signs / bins dumped in area		
	ZIP WIRE	Currently out of action as end posts no longer secured on one side	J Richards	Legal action instigated	07/10/25 09/10/25	14 days response letter issued Mr Zipwire visited site to carry out inspection of Zipwire – await receipt of his report / response.
	SCOPE Bin	Shute Broken	J Richards	To contact SCOPE and request bin is removed	07/10/25	Still in place despite reassurances from SCOPE To isse 14 day notice if not removed, we will remove it.
3.	BMX Track	Jumps have been dug out	T, Martin	To reinstate original humps		
5	Footpaths					
	Footpath 54	Inaccessible	Cllr W Oakley-Moore	To arrange team, to clear footpath 54.	07/10/25	Outstanding
	Footpath 34	Damp / boggy area	J Richards	To contact Countryside Access to ask if this could be considered under Enhanced LMP	04/02/25	Consider for Enhanced LMP project 2025/26
	Footpath 10	Landowner completed some maintenance	T. Martin	To check the route to ensure that the path is clear and check stile and add 'anti slip bars'.	07/10/25/25	No further contact from landowner T. Martin to cut footpath.
	Footpath 3	Area around stile overgrown	T. Martin	To cut area		
	Way Marking Session	Improve signage of PROW		To prepare report for July Meeting Volunteer session	07/10/25	Dates to be proposed and reported to Full Council for agreement.
6	Meadowside					

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
7	MSAS					
			Cllr W Oakley-Moore	To carry out data analysis	09/09/25 07/10/25	JR has downloaded software, to arrange with TM to connect to MSAS and download data. New camera ordered, once delivered establish blue tooth connection before installation.
8	War Memorial	Requires cleaning and lettering on recent plaques requires maintenance.	JR	To contact Warnes for quote for maintenance to lettering and cleaning.	09/09/25	To continue to chase.
9	Bus Shelter Opposite Spar	Requires cleaning and fresh coat of limewash applied	T. Martin	To complete lime wash	07/10/25	Outstanding
10	Grit Bins	Annual check of condition & top up. Replace bin located opposite Spar	T.Martin J Richards	Ensure all bins are serviceable Remove all loose grit Fill with bagged grit Obtain quote for replacement.	 0/10/25	 Approved bin was out of stock at Kingfisher. When restocked price increased to £82.99 + £32 delivery Bin to be ordered from Seton at cost of £89.99 + £5.95 delivery.

Next Meeting: Tuesday 4th November 2025



A- barth Onan Hag Oll! Representing One and All

Report from the Pavilion Sub-Committee

Decisions Required:

- 1. To consider a 'Design & Build' option for the construction of the new building**

REPORT:

Cllrs H Downing, P . Blease, W. Thomas and the Clerk met on Tuesday 30th September to consider the next steps following planning approval for the new Community Hub.

As a result of information received from Wheal Grey (contractors who carried out the Bat Survey), it would seem that it may not be possible to demolish the existing pavilion, in advance of the construction of the new building.

The latest response to questions asked are as follows:

If you are planning to demolish the pavilion first with an indeterminate time scale for its replacement, you will need to provide the replacement bat roost ahead of this. In this case this will need to be a separate structure plus bat boxes.

If we apply for the Licence now, how long is it valid for? Can we apply now, if the work doesn't commence for a couple of months?

We may struggle to apply for the licence without updating the survey works as it is now more than 12 months old, but can try, we will at least need a brief site walkover. The Licence would last for 5 years but we need to set out timescales for each stage of the works.

Can temporary housing / roosts be installed until such time the new pavilion is built - which could be several years away?

Yes and no, only if you have definite timings possibly and Lesser Horseshoes need a structure not just bat boxes.

The subcommittee discussed options for the construction of the new build. It was proposed that a 'Design & Build' process may be the best way forward.

Next Steps:

The following actions were agreed:

1. Clerk to contact Marraum to ascertain if they would consider working with the Council on the next phase, on the basis that a 'design & build' process would be preferable, that Cllr H Downing would prepare the Spec and tender process. (Clerk has contacted Marraum – waiting for formal response)
2. Clerk to source potential consultants to assist with grant funding applications.
3. Clerk to investigate process in relation to Village Green status.
4. Cllr H Downing to prepare spec for tender process, Procurement rules / requirements to be sought.

Jane E Richards
Clerk / RFO
September 2025

Minutes of the Stithians Times Sub-Committee

Date: 26 September 2025

Time: 7:00pm

Attendees

- **Present:** Sophie Cotton, Alex Fowler
 - **Apologies:** Jane Richards, James Gill
-

Agenda

1. Content of next edition and deadline
 2. Advertising sizes and prices
 3. Date of next edition and volunteers
 4. Advertisers plan
 5. Any other business (AOB)
-

Minutes

1. Parish Council Agreement

- Sophie shared that the Parish Council has formally agreed to adopt the *Stithians Times* subject to the magazine covering its costs.
- It was also agreed that the Parish Council will underwrite the first edition to mitigate any delay in advertising payments, provided that the promised advertising revenue is sufficient to cover printing costs.

2. Advertising and Invoicing

- Jane Richards requires the following details from each advertiser:
 - Name
 - Address
 - Advert size
 - Amount payable
- Alex will check available advertising spaces and confirm prices and numbers with James as soon as possible.
- James will focus on securing new advertisers.
- Alex will liaise with existing advertisers to confirm rates and continuation.
- Sophie will set up a spreadsheet on Google Drive to record advertisers, confirmed adverts, and sizes, to be shared with hello@cornishbooks.com and mrjgill1981@gmail.com

3. Volunteers for Distribution

- Lindsey Stevenson (LightHouse Cottage, 07974 351623) has volunteered to distribute in Foundry.
- Sophie will distribute in a different location as required.
- Distribution volunteers include Sophie, Lindsey, Will, and Annie Bell (Crellow), with two further helpers to be confirmed.

4. Content Planning

- Regular contributors will be contacted by Alex.
- Confirmed and proposed articles include:
 - **Sophie:** Great River Race feature; request to Will for Cricket Club report; coordination with Paul to approach Anthea for Ukulele Club piece; email to committee for Christmas content.
 - **James:** Football Club report.

- **Jane:** Summary of the Parish Council's year (to be confirmed).
- **Clare:** Christmas lights update.
- **Brian:** Stithians Energy Group update.
- **General:** Charity walk coverage; Christmas Guide (events and Fayre dates); fireworks update (to be confirmed); Keep in Stithians Centre details; Keep the subheading in Cornish.
- Alex will place a notice on the noticeboard inviting article submissions. Will or Clare to share this via Parish Council social media channels.

5. Publication Details

- Publisher: Stithians Parish Council (Jane to advise on any official reference required).
 - Usual accuracy statement to be included.
-

Timeline

- **Final copy deadline:** 10 October 2025
 - **Circulation for approval and proofreading:** Approx. 15 October 2025
 - **Printers to return copies:** 1 November 2025
 - **Distribution to commence:** First week of November 2025
-

Outstanding Matters

- Access arrangements for Alex to the email server require clarification.



A- barth Onan Hag Oll! Representing One and All

Authorisation of Payments –October 2025

Decisions Required:

- 1. To authorise the payment of invoices received & regular payments due for the period 18th September 2025 ti 22nd October 2025, Voucher No's: 107- 134, Total: £16,877.08**

REPORT:

The attached Payments Awaiting Authorisation Reports dated 16th October 2025 details all invoices received, or payments made since the meeting held on the 16th September

Explanatory Notes (where applicable)

Voucher No	Details
121	Details the annual Insurance premium due 1 st October 2025.
123	Details the uncontested election charges, payable to Cornwall Council following the elections held in May 2025.
128 & 129	Details the Clerk's Salary & HMRC Payment for October 2025.
130 & 131	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments

J E Richards
Clerk / RFO

October 2025

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

16 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107	General Maintenance Expenses	19/09/2025		Lloyds Current Accol	Visa Debit	Incorrect Invoice	Duchy Fasteners	S			
108	CALC / NALC Subscription	19/09/2025		Lloyds Current Accol	BACS	CALC / NALC Annual Subscripti	CALC - Cornwall Associati	Z	147.62		147.62
108	CALC / NALC Subscription	19/09/2025		Lloyds Current Accol	BACS	CALC / NALC Annual Subscripti	CALC - Cornwall Associati	S	425.35	85.07	510.42
109	Grants & Donations	19/09/2025		Lloyds Current Accol	BACS	Donation	Cornwall Air Ambulance	X	100.00		100.00
110	Scarecrow Festival	24/09/2025		Lloyds Current Accol	BACS	Duplicate Invoice - CANCELLEC	Correction to Account	X			
111	General Maintenance Expenses	24/09/2025		Lloyds Current Accol	Visa Debit	Stationery	Amazon	S	13.74	2.75	16.49
111	Admin Expenses	24/09/2025		Lloyds Current Accol	Visa Debit	Stationery	Amazon	S	11.66	2.33	13.99
112	Admin Expenses	24/09/2025		Lloyds Current Accol	Visa Debit	Stationery	Lailakokinade Ltd	S	7.70	1.54	9.24
113	General Maintenance Expenses	24/09/2025	12/09/25(4)	Lloyds Current Accol	Visa Debit	General Maintenance	Amazon	S	38.56	7.71	46.27
114	General Maintenance Expenses	17/09/2025	12/09/25(3)	Lloyds Current Accol	Visa Debit	Repairs to Toddler Playground	Ironmongery Direct	S	151.96	30.39	182.35
115	Bank Charges	19/09/2025		Lloyds Current Accol	BACS	Bank Charges	Lloyds Bank	X	7.46		7.46
116	Toilets - Electricity	22/09/2025		Lloyds Current Accol	BACS	Electricity - Toilet (Wellness Hu	Corona Energy	L	15.35	0.77	16.12
117	Water Supply Cemetery	19/09/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	-28.12		-28.12
117	Water & Sewage Toilets	19/09/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	218.88		218.88
117	Water Playing Field (Bowling Cl	19/09/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	43.85		43.85
118	Repairs to Play Equipmr	26/09/2025		Lloyds Current Accol	Visa Debit	Repairs to Play Equipment	Cornwall Wood Treatment	S	171.98	34.40	206.38
119	General Maintenance Expenses	22/09/2025		Lloyds Current Accol	Visa Debit	General Maintenance	Amazon	S	2.91	0.58	3.49
120	Repairs to Play Equipmr	06/10/2025		Lloyds Current Accol	Visa Debit	Repairs to Play Equipment	Screwfix	S	28.64	5.73	34.37
121	Insurance	09/10/2025		Lloyds Current Accol	BACS	Insurance	Gallagher	X	3,047.43		3,047.43
122	Electricity for Footpath Lighting	09/10/2025		Lloyds Current Accol	BACS	Electricity Stithians Bowling Clu	Bowling Club	L	112.89	5.64	118.53
123	Election Expenses	09/10/2025		Lloyds Current Accol	BACS	Council Election Charges	Cornwall Council	X	329.24		329.24
124	CIL	09/10/2025		Lloyds Current Accol	BACS	MSAS	Elan City Ltd	S	2,589.99	518.00	3,107.99
125	Meadowside Cemetery Mainten	09/10/2025		Lloyds Current Accol	BACS	Mole Treatment	Perish-A-Pest	X	345.00		345.00
126	PWLB Loan 2 New Playing Fielc	02/10/2025		Lloyds Current Accol	Direct Debit	PWLB Loans	PWLB	X	694.63		694.63
126	PWLB Loan 3 Stithians Centre	02/10/2025		Lloyds Current Accol	Direct Debit	PWLB Loans	PWLB	X	783.36		783.36
127	Cemetery Admin System	09/10/2025		Lloyds Current Accol	BACS	SCRIBE Accounts & Cemetery	Scribe	S	417.60	83.52	501.12
127	SCRIBE Accounting Annual Mai	09/10/2025		Lloyds Current Accol	BACS	SCRIBE Accounts & Cemetery	Scribe	S	676.80	135.36	812.16
128	Clerks Salary NETT	09/10/2025		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	1,593.13		1,593.13
128	Clerks Working from Home Allc	09/10/2025		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
129	Clerks HMRC Employer	30/10/2025		Lloyds Current Accol	BACS	Clerks HMRC Payment	HMRC	X	241.67		241.67
129	Clerk HMRC Employee	30/10/2025		Lloyds Current Accol	BACS	Clerks HMRC Payment	HMRC	X	435.01		435.01
130	EMC Highway Verge Maintenanr	22/10/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	142.01		142.01
130	EMC Litter Clearance	22/10/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	181.24		181.24
130	EMC Haverigg Cemetery Mainte	22/10/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	60.86		60.86
130	EMC Lower Churchyard Maintei	22/10/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	91.29		91.29

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

16 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
130	EMC Closed Churchyard Mainte	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	111.58		111.58
130	EMC Footpath Maintenance	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	352.02		352.02
130	EMC Longdowns Bus Shelter Cl	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	30.43		30.43
130	EMC Crellow Fields Caretaking	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	77.42		77.42
130	EMC Crellow Fields Grass Cutti	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	90.00		90.00
130	EMC Crellow Fields Hedge Trin	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	35.50		35.50
130	EMC Cleaning of Notice Board	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	9.91		9.91
130	EMC Maintenance of Speed Sig	22/10/2025		Lloyds Current Accou	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	59.84		59.84
131	EMC Meadowside Cemetery Ma	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	201.67		201.67
131	EMC Toilet Cleaning	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	247.62		247.62
131	EMC Weed Treatment	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	62.50		62.50
131	EMC Playing Field Grass Cuttin	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	520.00		520.00
131	EMC Playing Field Hedge Trimn	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	50.72		50.72
131	EMC Playing Field Caretaker	09/10/2025		Lloyds Current Accou	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	750.60		750.60
132	Waste Collection	09/10/2025		Lloyds Current Accou	Direct Debit	Waste Collection	Suez	S	69.67	13.93	83.60
133	Maintenance of Grit Bins	10/10/2025		Lloyds Current Accou	BACS	Grit Bins	Seton	S	95.94	19.19	115.13
134	Toilets - Electricty	14/10/2025		Lloyds Current Accou	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	37.20	1.86	39.06
Total									15,928.31	948.77	16,877.08