



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR JULY 2025 MEETING



Co-Option to Parish Council

Parish Council currently have 2 vacancies on the Parish Council, one that was not filled at the recent elections and one following the resignation of Cllr R Iles.

As a result of Cllr Iles resignation the legally required notices have been published, the closing date for this notice is Monday 14th July, if by this time the Regulatory Officer has not received at least 10 calls for an election, the Parish Council can consider filling this vacancy by co-option.

We have received applications from 4 residents of the parish:

Mr J Biscoe
Mr N. Crowlas
Mrs J. Ellison
Ms V Nicholas

- Each applicant will be invited to attend the Meeting on the 15th July to address the Members stating Their reasons for wishing to join the Council
- What skills or experiences they have that may of benefit to the Council

Once all applicants have spoken they will be asked to leave the Meeting whilst the applications are discussed and the vote taken. In accordance with Paragraph 9 of Stithians Parish Council Standing Orders, the following process will be followed.

- Where more than two persons have been nominated for a position to be filled by the Council, the vote will be taken by a written ballot of those members present and eligible to vote. The outcome of the vote will be reported by the Clerk.*
- Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.*

Jane E Richards.
Clerk / RFO,
8th July 2025



A-barth Onan Hag Oll! Representing One and All

PROTOCOL FOR DEALING WITH PLANNING APPLICATIONS DURING AUGUST

Decision Required:

To agree the reported protocol.

Report:

As Members are aware, there will be no meeting in August. Financial matters will be dealt with later in the agenda and it is hoped that the only other item that may have to be dealt with is the submission of consultee comments on planning consultations, within the specified timescale. We do, of course, now have an agreed procedure of voting by e-mail should the need arise due to exceptional circumstances.

I therefore suggest that in order for the applications to be considered at the September meeting, an extension of time for submission is requested from the relevant planning officer. If an extension is **not granted** the following protocol is adopted:

1. Non-contentious Applications: powers be delegated to the Planning Portfolio Holder and one other Councillor, depending upon availability, to prepare a response to Cornwall Council on behalf of the Parish Council, with their recommendations being reported to the September meeting of the Parish Council for ratification.
2. Contentious Applications: I suggest that a suitable response be agreed by means of an e-mail vote.

Any decisions made will be reported to the September meeting for ratification.

J E Richards
Clerk
July 2025



A- barth Onan Hag Oll! Representing One and All

Application Ref:

PA25/04117 |- Permission in principle for the proposed development of up to 6 dwellings (minumum 5 maximum 6) | Former Builders Yard Longdowns Penryn Cornwall TR10 9DN

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

N/A

Councillors who undertook the site inspection:

N/A

REPORT:

The site currently benefits from outline planning approval (some matters reserved) for the construction of 6 dwellings (minimum 3 affordable) as a rural exception site which was supported by SPC.

This current application seeks permission in principle for up to 6 open market dwellings. This change is based on technical issues arising from Cornwall Council's inability to demonstrate a five-year housing land supply which is now apparent following changes to the National Planning Policy Framework ('NPPF') in December 2024. The LPA are currently unable to demonstrate a five-year housing land supply against the new requirement of delivering 4421 homes calculated against the Standard Housing Methodology. For this reason, the 'tilted balance' is triggered, as set out in Paragraph 11(d) of the NPPF, and as such the decision maker must apply a presumption in favour of sustainable development unless any adverse impacts would significantly and demonstrably outweigh the benefits. In light of this position, Cornwall Council published an Interim Policy Position Statement (Final Draft for Consultation) in January 2025 which provides guidance for planning decisions in the context of the revised NPPF.

In essence, without getting bogged down in the legal, bureaucratic details I suggest SPC consider supporting the application but expressing a wish for the project to include a proportion of affordable homes and request that each dwelling has at least 2 parking spaces.

Matters of Concern:

None

Cllr Phil Blease
9th July 2025



Clerk's Report for Meeting on 15th July 2025

11.1 Council's Current Financial Position

Decision Required:

To note the Council's current financial position.

The Council's financial position as at 30th June 2025 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance

**Jane E Richards.
Clerk / RFO,
8th July 2025**

Stithians Parish Council

A	Bank Reconciliation at 30/06/2025		
	Cash in Hand 01/04/2025		158,011.53
	ADD Receipts 01/04/2025 - 30/06/2025		54,914.05
	SUBTRACT Payments 01/04/2025 - 30/06/2025		212,925.58
			57,235.24
	Cash in Hand 30/06/2025 (per Cash Book)		155,690.34
B	Cash in hand per Bank Statements		
	Petty Cash 30/06/2025	0.00	
	Lloyds Current Account (Treasurer: 30/06/2025	657.18	
	Lloyds Instant 30/06/2025	185,037.18	
			185,694.36
	Less unrepresented payments		30,004.02
			155,690.34
	Plus unrepresented receipts		
	Adjusted Bank Balance		155,690.34
	A = B Checks out OK		

Stithians Parish Council
Reserves Balance
2025-2026

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	17,775.80	6,294.33	24,096.66	100.00	73.47
Tennis Court Fencing	12,816.27	-1,800.00			11,016.27
Pavilion Replacement	63,128.39	8,886.07	1,261.00		70,753.46
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	3,667.22		3,667.22		0.00
Contested By-Election	3,695.00	450.00			4,145.00
Fingerposts	1,120.00				1,120.00
CIL Receipts	2,867.38			2,588.87	5,456.25
KCC Event 2023					0.00
Donations for Play Equipment A	744.37		744.00	100.00	100.37
Scarecrow Festival				226.21	226.21
Benches for Parish					0.00
Enhanced LMP	2,770.00				2,770.00
Stithians Football Club Temp F					0.00
Pavilion Project CC Grant	-115.00	115.00			0.00
Total Earmarked	119,466.22	13,945.40	29,768.88	3,015.08	106,657.82
TOTAL RESERVE	119,466.22	13,945.40	29,768.88	3,015.08	106,657.82
GENERAL FUND					43,502.36
TOTAL FUNDS					150,160.18

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

10 July 2025 (2025-2026)

INCOME

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1	Precept	87,000.00	43,500.00	-43,500.00				-43,500.00 (-50%)
2	Cemetery Fee's	4,000.00	450.00	-3,550.00				-3,550.00 (-88%)
3	Playing Field - Football Club (MC	540.00		-540.00				-540.00 (-100%)
4	PCC	550.00		-550.00				-550.00 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	600.00	-1,200.00				-1,200.00 (-66%)
6	Bank Interest	1,000.00	426.31	-573.69				-573.69 (-57%)
7	LMP	4,224.27		-4,224.27				-4,224.27 (-100%)
82	Bowling Club - Use of Field (MO	275.00		-275.00				-275.00 (-100%)
83	CC Closed Churchyard Maintena	1,200.00		-1,200.00				-1,200.00 (-100%)
84	Wayleaves	28.00	29.45	1.45				1.45 (5%)
85	Electricity Charges for Tennant -	600.00	117.16	-482.84				-482.84 (-80%)
86	Playing Field							(N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance		654.92	654.92				654.92 (N/A)
SUB TOTAL		101,217.27	45,777.84	-55,439.43				-55,439.43 (-54%)

Environment, Highways & Foc

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
16	Meadowside Cemetery Maintena				250.00	207.67	42.33	42.33 (16%)
18	Meadowside Cemetery NNDR				600.00		600.00	600.00 (100%)
19	Water Supply Cemetery				100.00	37.53	62.47	62.47 (62%)
21	Litter Clearance Materials					38.50	-38.50	-38.50 (N/A)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity				600.00	143.52	456.48	456.48 (76%)
24	Water & Sewage Toilets				450.00	31.37	418.63	418.63 (93%)
26	Toilet Repairs & Maintenance				350.00	70.00	280.00	280.00 (80%)
27	Village Green Status Costs							(N/A)
28	Emergency Plan				300.00		300.00	300.00 (100%)
30	Bus Shelter Repairs & Maintena				250.00		250.00	250.00 (100%)
36	Maintenance of Grit Bins				200.00		200.00	200.00 (100%)
65	Extra Footpath Maintenance & V							(N/A)
90	General Maintenance							(N/A)
91	Meadowside Cemetery Cremate				120.00		120.00	120.00 (100%)
104	Toilet Cleaning Materials				350.00	21.63	328.37	328.37 (93%)
105	Maintenance of Noticeboards - A				100.00		100.00	100.00 (100%)
106	Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114	War Memorial							(N/A)
123	Waste Collection				1,000.00	371.95	628.05	628.05 (62%)
SUB TOTAL					5,170.00	922.17	4,247.83	4,247.83 (82%)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

10 July 2025 (2025-2026)

Playing Field

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
70	Water Playing Field (Bowling Cl				300.00	19.32	280.68	280.68 (93%)
71	General Maintenance Expenses				3,000.00	1,016.34	1,983.66	1,983.66 (66%)
72	Annual Staining / Painting of Eqt					226.42	-226.42	-226.42 (N/A)
73	Lease from Glebe				600.00		600.00	600.00 (100%)
74	Annual Safety Inspection				300.00	253.50	46.50	46.50 (15%)
75	Electricity for Footpath Lighting				1,000.00	238.30	761.70	761.70 (76%)
80	Signage				200.00		200.00	200.00 (100%)
126	Repairs to Play Equipmr				1,000.00	14.16	985.84	985.84 (98%)
130	Electricity Pavilion							(N/A)
SUB TOTAL					6,400.00	1,768.04	4,631.96	4,631.96 (72%)

Staff Costs

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
45	Clerks Salary NETT				19,500.00	6,217.92	13,282.08	13,282.08 (68%)
46	Clerks HMRC Employer				3,350.00	928.96	2,421.04	2,421.04 (72%)
48	Clerk HMRC Employee				5,200.00	1,669.12	3,530.88	3,530.88 (67%)
49	Clerks Pension ERs Contributor							(N/A)
SUB TOTAL					28,050.00	8,816.00	19,234.00	19,234.00 (68%)

Finance & Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
37	Grants & Donations		100.00	100.00	300.00	300.00		100.00 (33%)
39	Public Relations				100.00		100.00	100.00 (100%)
40	Spotlight				250.00		250.00	250.00 (100%)
41	Website Maintenance				1,200.00	1,150.00	50.00	50.00 (4%)
42	Cemetery Admin System				450.00		450.00	450.00 (100%)
43	Hall Hire Stithians Centre				550.00	9.00	541.00	541.00 (98%)
44	Election Expenses							(N/A)
50	Admin Expenses				500.00	124.99	375.01	375.01 (75%)
52	CALC / NALC Subscription							(N/A)
53	SLCC Subscription				270.00		270.00	270.00 (100%)
54	ICCM Membership				100.00	110.00	-10.00	-10.00 (-10%)
55	Data Protection Fee				35.00	47.00	-12.00	-12.00 (-34%)
56	Internal Audit Fees				475.00	486.00	-11.00	-11.00 (-2%)
57	External Audit Fees				450.00		450.00	450.00 (100%)
58	Chairman's Allowance				100.00		100.00	100.00 (100%)
59	Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60	Insurance				3,100.00		3,100.00	3,100.00 (100%)
61	Training Staff & Councillors				300.00	101.00	199.00	199.00 (66%)
63	Contingency Fund							(N/A)
101	SCRIBE Accounting Annual Mail				700.00		700.00	700.00 (100%)
102	Field In Trust Membership							(N/A)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

10 July 2025 (2025-2026)

117 Clerks Working from Home Allow	312.00	78.00	234.00	234.00 (75%)
120 Postage				(N/A)
122 MVRG Annual Subscription	100.00	100.00		(0%)
125 Open Spaces Subscription	45.00		45.00	45.00 (100%)
131 Bank Charges		14.43	-14.43	-14.43 (N/A)
133 Cancelled Invoice				(N/A)
SUB TOTAL	100.00	100.00	9,437.00	2,520.42
			6,916.58	7,016.58 (74%)

Environment Maintenance Co

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
10	EMC Highway Verge Maintenance				1,704.00	568.04	1,135.96	1,135.96 (66%)
11	EMC Litter Clearance				2,175.00	724.96	1,450.04	1,450.04 (66%)
12	EMC Haverigg Cemetery Maintenance				730.00	243.44	486.56	486.56 (66%)
13	EMC Lower Churchyard Maintenance				1,096.00	365.16	730.84	730.84 (66%)
14	EMC Closed Churchyard Maintenance				1,339.00	446.32	892.68	892.68 (66%)
15	EMC Meadowside Cemetery Maintenance				2,420.00	806.70	1,613.30	1,613.30 (66%)
20	EMC Toilet Cleaning				2,971.00	990.48	1,980.52	1,980.52 (66%)
25	EMC Footpath Maintenance				4,224.00	1,408.08	2,815.92	2,815.92 (66%)
29	EMC Longdowns Bus Shelter Cleaning				365.00	121.72	243.28	243.28 (66%)
31	EMC Cresswell Fields Caretaking				1,080.00	309.68	770.32	770.32 (71%)
32	EMC Cresswell Fields Grass Cutting				929.00	360.00	569.00	569.00 (61%)
33	EMC Cresswell Fields Hedge Trimming				426.00	142.00	284.00	284.00 (66%)
34	EMC Weed Treatment				750.00	250.00	500.00	500.00 (66%)
35	EMC Cleaning of Notice Boards				119.00	39.64	79.36	79.36 (66%)
66	EMC Maintenance of Speed Signs				718.00	239.36	478.64	478.64 (66%)
67	EMC Playing Field Grass Cutting				6,240.00	2,080.00	4,160.00	4,160.00 (66%)
68	EMC Playing Field Hedge Trimming				609.00	202.88	406.12	406.12 (66%)
69	EMC Playing Field Caretaker				9,007.00	3,002.40	6,004.60	6,004.60 (66%)
SUB TOTAL					36,902.00	12,300.86	24,601.14	24,601.14 (66%)

Playing Field Development Project

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
77	PWLB Loan 2 New Playing Field				1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL					1,389.26	694.63	694.63	694.63 (50%)

Stithians Centre Development

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
78	PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
SUB TOTAL					3,133.46	783.36	2,350.10	2,350.10 (75%)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

10 July 2025 (2025-2026)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
8	CIL		2,588.87	2,588.87				2,588.87 (N/A)
81	Hire of Tennis Court	150.00		-150.00				-150.00 (-100%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance							(N/A)
96	Donations to Playing Field Deve		100.00	100.00				100.00 (N/A)
97	Authorised expenditure from Inst					3,667.22	-3,667.22	-3,667.22 (N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for King							(N/A)
112	Pavilion Replacement					1,261.00	-1,261.00	-1,261.00 (N/A)
113	Scarecrow Festival		226.21	226.21				226.21 (N/A)
115	Playing Field Footpath 2022							(N/A)
116	Benches & Tables for Parish							(N/A)
118	Enhanced LMP							(N/A)
119	Donations for Play Equipment		100.00	100.00		744.00	-744.00	-644.00 (N/A)
121	New Play Equipment					24,096.66	-24,096.66	-24,096.66 (N/A)
127	CCCC Grant Pavilion Project							(N/A)
129	Stithians Football Club (temp fur							(N/A)
132	Cancelled							(N/A)
SUB TOTAL		150.00	3,015.08	2,865.08		29,768.88	-29,768.88	-26,903.80 (-17935%)

General Reserve

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
111	Kings Coronation Event							(N/A)
128	Correction							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	101,367.27	48,892.92	-52,474.35	90,481.72	57,574.36	32,907.36	-19,566.99 (-10%)
V.A.T.		6,397.34			5,567.25		
GROSS TOTAL		55,290.26			63,141.61		



NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 1st July 2025

Decisions required:

1. To agree content, actions and associated expenditure detailed in notes.

Present: Cllr H Downing, Cllr P Blease, Cllr J Thomas, J. Richards – Clerk, T. Martin – EMC Contractor

ITEM	ISSUE	Person Responsible	Action	UPDATES
1	Skateboard Park	T. Martin	To repair cracks and monitor	
2	Playing Field			
	Annual Maintenance of play equipment	T. Martin	Replace shackles, grease moving parts, paint as necessary	01/07/25 To review items identified in Annual Inspection report and complete actions.
	Old Roundabout – concrete base	T. Martin	To remove remaining protruding metal pole, then cover area with soil and grass over.	10/06/25 Area covered with soil, Grass Seed to be applied
	ZIP WIRE	J Richards	Mr Zipwire contacted – last response was to visit whilst in South West . If no update received by Monday 16 th June, Legal advice to be sought – Mr Zip Wire to be advised of this action.	01/07/25 Mr Zipwire informed that response / action required by 4 th July, if no response received, seek legal action. 8/07/25 Have had no response, now seeking legal advise from CC Legal Services.
	SCOPE Bin	J Richards	To contact SCOPE and request bin is removed	
3.	BMX Track	T. Martin	Fence reinstated, to monitor over next month if removed, additional fencing to be installed on both	01/07/25 To continue to monitor. Place additional signage warning pedestrians of BMX Track

ITEM	ISSUE	Person Responsible	Action	UPDATES
			sides of the footpath and further barriers to be considered	
	Banks overgrown	T. Martin	To strim banks / jumps	
5	Footpaths			
	Footpath 54	Cllr W Oakley-Moore	To arrange team, to clear footpath 54.	
	Footpath 34	J Richards	To contact Countryside Access to ask if this could be considered under Enhanced LMP	04/02/25 Consider for Enhance LMP project 2025/26
	Footpath 10	T. Martin	To check the route to ensure that the path is clear and check stile and add 'anti slip bars'.	01/07/25 To be completed during July
	Footpath 8	T. Martin	To replace gravel in areas where membrane is visible.	01/07/25 To be completed during August
	Footpath	J Richards	To contact Cornwall Council and request that the waste bin currently located outside the pub be moved to suitable location	01/07/25 To contact Cornwall Council to check location is acceptable. Entrance to Meadows
	Way Marking Session		To prepare report for July Meeting Volunteer session	
6	Meadowside			
	Reports of children playing in Cemetery when cricket matches on	J Richards	To contact Cricket Club and issue polite reminder	DONE
7	MSAS			
		Cllr W Oakley-Moore	To carry out data analysis	11/03/25 TM to bring MSAS to next EMC Meeting to download data

ITEM	ISSUE	Person Responsible	Action	UPDATES	
8	War Memorial	Requires cleaning and lettering on recent plaques requires maintenance.	JR	To contact Warnes for quote for maintenance to lettering and cleaning.	

Next Meeting: Tuesday 1st July 2025



NOTES OF HIGHWAYS LIAISON MEETING–Tuesday 1st July 2025

Decisions required:

For noting

Present: Cllr H Downing, Cllr P Blease, Cllr J Thomas, Cllr W Oakley-Moore, J. Richards – Clerk, J. Thomas – Highways Manager

REPORT

Overgrown vegetation encroaching on footpaths and highways, various locations – Clerk to send list / photos to Jack.

Could kerb be dropped at Crelow Lane / Foundry junction? Jack to investigate

Foundry: Road Markings non – existent – this maybe on resurfacing programme – Jack to check
 Man hole cover raised in one corner – BT cover - - details to Jack
 Update on area where garden wall has been pushed back and poor road surface exposed - progressing through agreed protocol
 New / improved signage where road narrows? CAP Highways project?

Signage: Various signs either facing wrong way or no longer legible . -Clerk to send photos to Jack

Bennetts Corner: Road markings need renewing, noted but advised that this won't be this financial year.

Pot Holes – various locations including Pencoose, Penhalvean, Trethelan Water

Hedges / vegetation on junctions blocking visibility – Penhalvean – Clerk to report if negative response feedback to Jack.

Discussed proposal from Wendron regarding one way system through to A394, proposal could be worked up for submission under .CAP Highways funding, but concerned that this may increase speed through the one way system. Consider using road to Rame & London Farm Lane – both Wendron.

Challenge to response from highways regarding request for speed limit reduction at Pelean Cross. Evidence of vehicle data would be useful – Jack to facilitate?

MSAS could this be added to Foundry – possible, to identify possible location and submit to Jack for approval. Parish Council responsible for post installation.

Planned highways works School and Spar, aware of concerns being raised by residents, no further information.



A- barth Onan Hag Oil! Representing One and All

Report on Councillor Volunteer Session to Place Way Markers on PRoW

Decisions Required:

- 1. To agree to arrange a volunteer session(s) to improve signage of PRoW.**

REPORT:

At the EMC held on 1st July it was proposed that a session(s) be organised to place waymarkers on PRoW in the Parish.

The group to consist of Councillors and volunteers

To be arranged for Saturday / Sunday afternoon(s) with pasties provided at the end of the sessions.

J E Richards
Clerk / RFO



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B-

SCARECROW FESTIVAL

FOR NOTING

REPORT:

STITHIANS SCARECROW FESTIVAL 2025

Despite the wet weather the scarecrow festival was once again a successful event with 32 scarecrows entered this year. It was lovely to see so many people walking around the village, and a park full of people too, despite the downpours. The Academy Band played for over an hour on the Sunday which attracted more people to come and purchase a scarecrow map.

We raised £800 which will be split between the Playing Field Equipment fund and St Stythians Academy Band. The prize winners will be presented with their cash prize at the Show on Monday 14th July.

Lots of people visited the event from outside of the village (even some tourists from Scotland) and the scarecrow signs at Buller Hill and Pelean Cross, and Facebook seemed the most popular method by which people heard about the event. We sold circa 180 maps this year which is about 90 less than last year but on a par with 2023.

Thank you to everyone who helped organise or run the event with special thanks to the school for allowing us to use the school playground, Spar for selling the entry forms, and Jeremy Lucioni for the loan of the marquee. Also a big thank you to GF Floor Sanding who sponsored the event. Our task for next year is to encourage more sponsorship to boost the funds raised.

Councillor H Downing

8 July 2025



A- barth Onan Hag Oll! Representing One and All

Authorisation of Payments –July & August 2025

Decisions Required:

1. To authorise the payment of invoices received & regular payments due for the period 18th June to 16th July 2025 Voucher No's: 59 – 71 total: £6,065.76
2. To authorise the payment of all regular invoices, payments and direct debits due in August 2025, to include: EMC Payment, Salary, HMRC Payment, SUEZ Waste Collection , Corona Energy (Electricity) Invoice, Everflow (Water) Invoice, Stationery & Maintenance Items needed to ensure the operational efficiency of the Parish Council.

REPORT:

The attached Payments Awaiting Authorisation Reports dated 10th July 2025 details all invoices received, or payments made since the meeting held on the 17th June 2025.

Explanatory Notes (where applicable)

Voucher No	Details
61 - 62	Details the Clerk's Salary & HMRC Payment for May 2025
63 - 64	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments and invoices due for work completed outside the scope of the contract.

Authorisation is also required for all regular payments due during August this will include:

EMC Payment,
 Salary / HMRC
 SUEZ (Waste Collection)
 Corona Energy (Electricity)
 Everflow (Water)
 Any Maintenance / Stationery Items needed to ensure the operational efficiency of the Parish Council.

J E Richards
 Clerk / RFO
 10th July 025

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
59 Toilets - Electricity	10/07/2025		Lloyds Current Accol	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	26.15	1.31	27.46
60 MVRG Annual Subscription	10/07/2025		Lloyds Current Accol	BACS	MVRG Annual Subscription	MVRG	X	100.00		100.00
61 Clerks Salary NETT	15/07/2025		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	1,573.88		1,573.88
62 Clerks HMRC Employer	15/07/2025		Lloyds Current Accol	BACS	Clerks HMRC Payment	HMRC	X	232.24		232.24
62 Clerk HMRC Employee	15/07/2025		Lloyds Current Accol	BACS	Clerks HMRC Payment	HMRC	X	417.38		417.38
63 EMC Cleaning of Notice Board	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	9.91		9.91
63 EMC Crellow Fields Hedge Trin	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	35.50		35.50
63 EMC Crellow Fields Grass Cutti	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	90.00		90.00
63 EMC Crellow Fields Caretaking	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	77.42		77.42
63 EMC Longdowns Bus Shelter Cl	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	30.43		30.43
63 EMC Closed Churchyard Mainte	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	111.58		111.58
63 EMC Footpath Maintenance	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	352.02		352.02
63 EMC Lower Churchyard Mainte	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	91.29		91.29
63 EMC Haverigg Cemetery Mainte	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	60.86		60.86
63 EMC Litter Clearance	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	181.24		181.24
63 EMC Highway Verge Maintenan	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	142.01		142.01
63 EMC Maintenance of Speed Sig	15/07/2025		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	59.84		59.84
64 EMC Toilet Cleaning	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	247.62		247.62
64 EMC Meadowside Cemetery Ma	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	201.67		201.67
64 EMC Weed Treatment	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	62.50		62.50
64 EMC Playing Field Caretaker	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	750.60		750.60
64 EMC Playing Field Hedge Trimm	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	50.72		50.72
64 EMC Playing Field Grass Cuttin	15/07/2025		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	520.00		520.00
65 Annual Safety Inspection	10/07/2025		Lloyds Current Accol	BACS	Annual Playground Inspection	Southwest Playground Insp	S	253.50	50.70	304.20
66 Waste Collection	10/07/2025		Lloyds Current Accol	Direct Debit	Waste Collection	Suez	S	61.47	12.29	73.76
67 Electricity for Footpath Lighting	10/07/2025		Lloyds Current Accol	BACS	Electricity Stithians Bowling Clu	Stithians Bowling Club	L	97.37	4.87	102.24
68 Toilets - Electricity	12/06/2025		Lloyds Current Accol	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	21.39	1.07	22.46
69 Water Supply Cemetery	17/06/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	14.65		14.65
69 Water & Sewage Toilets	17/06/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	10.57		10.57
69 Water Playing Field (Bowling Cl	17/06/2025		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	6.51		6.51
70 Waste Collection	10/06/2025		Lloyds Current Accol	Direct Debit	Waste Collection	Suez	S	75.67	15.13	90.80
71 General Maintenance Expenses	19/06/2025		Lloyds Current Accol	Visa Debit	General Maintenance	Altrad Generation CD	S	12.00	2.40	14.40
Total								5,977.99	87.77	6,065.76