



A-barth Onan Hag Oll! Representing One and All

## REPORTS FOR FEBRUARY 2025 MEETING

**SEG Report to SPC 18-02-2025**

**Home insulation and grants event**

I have been in contact with Stephen Murphy, our area's energy adviser for Cornwall Energy Plus. We had a long phone conversation about when to hold the event and what sort of event it should be. It was decided to wait until the new government grant scheme is released, expected to be sometime in April, and then hold the event possibly in May with a further event in September, when people are more likely to be thinking about heating. To increase footfall, I have suggested holding it on same morning as Stithians Produce Market, Michelle Burley is OK with this. I have sent Stephen photos of our previous events and have said SEG will hire a room for talks and will look after advertising the event, flyers, social media, posters etc. Stephen is going to attend one of the markets to get a feel for footfall.

**Heat Pump public awareness**

There is a national scheme run by NESTA to enable everyone in the UK to be able to visit a heat pump installation and discuss its effectiveness with the owners. I have signed up to take part in this scheme. Unfortunataly my first date to host this on Sat 1<sup>st</sup> Feb. was cancelled so a new date was set for 8<sup>th</sup> March.

<https://www.nesta.org.uk/project/visit-a-heat-pump/>

**Cornwall & Isles of Scilly Nature Recovery Strategy (CISNRS)**

The CISNRS is due to be released in the Spring of 2025. It is part of a global initiative of almost 190 nations who agreed on the new Global Biodiversity Framework to protect 30 per cent of the planet by 2030. Climate change and nature decline are intrinsically linked so this strategy is of utmost importance. I will be reading through the strategy to see how Stithians Parish can be involved.

**Friends of the Earth**

The Penzance meeting of environmental groups with Andrew George (Liberal Democrat MP for St Ives) was rescheduled for 7<sup>th</sup> Feb. Unfortunataly I couldn't make this date but have sent my questions to the Chairman, (basically, the same questions as I asked our MP Perran Moon. I have not yet had a report back.

**National Grid webinar**

I attended National Grid Electricity Distribution's Connections and DSO (Distribution System Operator) webinar. I was hoping to find out how the grid was adapting to an all-electric economy, electric cars, heat pumps etc. but unfortunately it was way above my understanding. I left the meeting after half an hour.



**A- Barth Onan Hag Oll! Representing One and All**

**PA25/00365**

**Decision Required:**

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

**Date of Site Inspection:**

No site inspection as this is a known site as per planning application PA24/07594 which was passed by planning

**Councillors who undertook the site inspection:**

Cllr R Iles

**REPORT:**

Construction of replacement dwelling | The Chalet At The Paddocks Penhalvean Redruth TR16 6TQ

The site, known as 'The Chalet,' is located at The Paddocks, Penhalvean, Redruth, TR16 6TQ. The proposed development seeks to replace the existing dwelling with a higher-quality, more energy-efficient property.

The dwelling takes the form of a dormer bungalow, providing a balanced scale that fits within the context of both single- and two-story properties in the area.

The existing structure on the site is a single-story building with a footprint of approximately 100 square meters.

The building is currently used as a lawful residential dwelling.

The proposed site layout includes provision for parking of two vehicles.

Vertical timber cladding will be used on all elevations.

**Matters of Concern:**

No public comments on the planning portal.

No Concerns.

Cllr R Iles



## **Clerk's Report for Meeting on 18<sup>th</sup> February 2025**

### **11.1 Council's Current Financial Position**

#### **Decision Required:**

**To note the Council's current financial position.**

The Council's financial position as at 31<sup>st</sup> January 2025 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance

**Jane E Richards.**

**Clerk / RFO,  
February 2025**



**Stithians Parish Council**  
**Reserves Balance**  
**2024-2025**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Playing Field Development	19,071.68	6,954.12	8,250.00		17,775.80
Tennis Court Fencing	10,816.27	2,000.00			12,816.27
Pavilion Replacement	57,586.60	9,012.78	7,402.80		59,196.58
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	7,334.44	-3,667.22			3,667.22
Longdowns Play Area					0.00
Contested By-Election	3,245.00	450.00			3,695.00
Fingerposts	1,120.00				1,120.00
CIL Receipts	1,890.50			1,032.68	2,923.18
KCC Event 2023					0.00
Donations for Play Equipment A	509.37			135.00	644.37
Scarecrow Festival			1,553.55	1,553.55	0.00
Benches for Parish					0.00
Enhanced LMP	2,770.00				2,770.00
Stithians Football Club Temp Fi	6,000.00		6,000.00		0.00
Pavilion Project CC Grant			7,200.50	14,500.00	7,299.50
<b>Total Earmarked</b>	<b>121,340.65</b>	<b>14,749.68</b>	<b>30,406.85</b>	<b>17,221.23</b>	<b>122,904.71</b>
<b>TOTAL RESERVE</b>	<b>121,340.65</b>	<b>14,749.68</b>	<b>30,406.85</b>	<b>17,221.23</b>	<b>122,904.71</b>
<b>GENERAL FUND</b>					<b>44,786.80</b>
<b>TOTAL FUNDS</b>					<b>167,691.51</b>

## Stithians Parish Council

<b>A</b>	<b>Bank Reconciliation at 31/01/2025</b>		
	Cash in Hand 01/04/2024		168,997.39
	<b>ADD</b> Receipts 01/04/2024 - 31/01/2025		111,577.16
	<b>SUBTRACT</b> Payments 01/04/2024 - 31/01/2025		280,574.55
			106,312.86
<b>A</b>	<b>Cash in Hand 31/01/2025</b> (per Cash Book)		<b>174,261.69</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 31/01/2025	0.00	
	Lloyds Current Account (Treasurer: 31/01/2025	632.82	
	Lloyds Instant 31/01/2025	173,628.87	
			<b>174,261.69</b>
	Less unrepresented payments		
			174,261.69
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>174,261.69</b>
	<b>A = B Checks out OK</b>		

**Stithians Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

9 February 2025 (2024-2025)

**INCOME**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1	Precept	83,928.00	83,928.00					(0%)
2	Cemetery Fee's	4,900.00	1,150.00	-3,750.00				-3,750.00 (-76%)
4	PCC	890.00	533.87	-356.13				-356.13 (-40%)
5	Toilet Rent (Wellness Hut)	1,800.00	1,500.00	-300.00				-300.00 (-16%)
6	Bank Interest	1,000.00	1,831.67	831.67				831.67 (83%)
7	LMP	3,406.86	3,406.86					(0%)
83	CC Closed Churchyard Maintena	660.00	672.38	12.38				12.38 (1%)
84	Wayleaves	28.00	29.45	1.45				1.45 (5%)
85	Electricity Charges for Tennant -	1,000.00	389.55	-610.45				-610.45 (-61%)
86	Playing Field		270.00	270.00				270.00 (N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance		50.00	50.00				50.00 (N/A)
<b>SUB TOTAL</b>		<b>97,612.86</b>	<b>93,761.78</b>	<b>-3,851.08</b>				<b>-3,851.08 (-3%)</b>

**Environment, Highways & Foc**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
16	Meadowside Cemetery Maintena				500.00	235.47	264.53	264.53 (52%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	73.11	26.89	26.89 (26%)
21	Litter Clearance Materials				100.00	53.66	46.34	46.34 (46%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity				1,000.00	344.17	655.83	655.83 (65%)
24	Water & Sewage Toilets				450.00	263.99	186.01	186.01 (41%)
26	Toilet Repairs & Maintenance				500.00	153.71	346.29	346.29 (69%)
27	Village Green Status Costs				300.00		300.00	300.00 (100%)
28	Emergency Plan				300.00		300.00	300.00 (100%)
30	Bus Shelter Repairs & Maintena				700.00		700.00	700.00 (100%)
36	Maintenance of Grit Bins				200.00	118.96	81.04	81.04 (40%)
65	Extra Footpath Maintenance & V				600.00		600.00	600.00 (100%)
90	General Maintenance					195.64	-195.64	-195.64 (N/A)
91	Meadowside Cemetery Cremate				200.00		200.00	200.00 (100%)
104	Toilet Cleaning Materials				300.00	178.43	121.57	121.57 (40%)
105	Maintenance of Noticeboards - M				100.00	1.00	99.00	99.00 (99%)
106	Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114	War Memorial							(N/A)
123	Waste Collection				1,200.00	697.64	502.36	502.36 (41%)
<b>SUB TOTAL</b>					<b>7,850.00</b>	<b>2,315.78</b>	<b>5,534.22</b>	<b>5,534.22 (70%)</b>

**Playing Field**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
70	Water Playing Field (Bowling Cl				300.00	56.54	243.46	243.46 (81%)

**Stithians Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

9 February 2025 (2024-2025)

71 General Maintenance Expenses	3,000.00	4,361.97	-1,361.97	-1,361.97 (-45%)
72 Annual Staining / Painting of Eqp				(N/A)
73 Lease from Glebe	600.00	300.00	300.00	300.00 (50%)
74 Annual Safety Inspection	250.00	250.00		(0%)
75 Electricity for Footpath Lighting	1,000.00	1,160.91	-160.91	-160.91 (-16%)
80 Signage	200.00		200.00	200.00 (100%)
126 Repairs to Play Equipmr		862.52	-862.52	-862.52 (N/A)
130 Electricity Pavilion		250.67	-250.67	-250.67 (N/A)
<b>SUB TOTAL</b>	<b>5,350.00</b>	<b>7,242.61</b>	<b>-1,892.61</b>	<b>-1,892.61 (-35%)</b>

### Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45 Clerks Salary NETT				18,000.00	16,772.87	1,227.13	1,227.13 (6%)
46 Clerks HMRC Employer				3,000.00	2,906.74	93.26	93.26 (3%)
48 Clerk HMRC Employee				5,000.00	4,330.41	669.59	669.59 (13%)
49 Clerks Pension ERs Contributor							(N/A)
<b>SUB TOTAL</b>				<b>26,000.00</b>	<b>24,010.02</b>	<b>1,989.98</b>	<b>1,989.98 (7%)</b>

### Finance & Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Grants & Donations				300.00	325.00	-25.00	-25.00 (-8%)
39 Public Relations				100.00		100.00	100.00 (100%)
40 Spotlight				250.00	100.99	149.01	149.01 (59%)
41 Website Maintenance				1,300.00	1,150.00	150.00	150.00 (11%)
42 Cemetery Admin System				450.00	417.60	32.40	32.40 (7%)
43 Hall Hire Stithians Centre				550.00	477.00	73.00	73.00 (13%)
44 Election Expenses							(N/A)
50 Admin Expenses				500.00	963.45	-463.45	-463.45 (-92%)
52 CALC / NALC Subscription				750.00		750.00	750.00 (100%)
53 SLCC Subscription				270.00	295.00	-25.00	-25.00 (-9%)
54 ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55 Data Protection Fee				45.00	35.00	10.00	10.00 (22%)
56 Internal Audit Fees				420.00	471.00	-51.00	-51.00 (-12%)
57 External Audit Fees				420.00	420.00		(0%)
58 Chairman's Allowance				100.00		100.00	100.00 (100%)
59 Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60 Insurance				2,950.00	3,353.56	-403.56	-403.56 (-13%)
61 Training Staff & Councillors				440.00	60.00	380.00	380.00 (86%)
63 Contingency Fund							(N/A)
101 SCRIBE Accounting Annual Mai				700.00	676.80	23.20	23.20 (3%)
102 Field In Trust Membership							(N/A)
117 Clerks Working from Home Allow				480.00	286.00	194.00	194.00 (40%)
120 Postage							(N/A)
122 MVRG Annual Subscription				100.00	100.00		(0%)
125 Open Spaces Subscription					45.00	-45.00	-45.00 (N/A)



**Stithians Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

9 February 2025 (2024-2025)

SUB TOTAL				10,325.00	9,271.40	1,053.60	1,053.60 (10%)
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**Environment Maintenance Coi**

Environment Maintenance Co

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	EMC Highway Verge Maintenance				1,660.92	1,522.51	138.41	138.41 (8%)
11	EMC Litter Clearance				2,085.18	1,911.36	173.82	173.82 (8%)
12	EMC Haverigg Cemetery Maintenance				711.82	652.52	59.30	59.30 (8%)
13	EMC Lower Churchyard Maintenance				1,067.74	978.78	88.96	88.96 (8%)
14	EMC Closed Churchyard Maintenance				1,305.01	1,196.25	108.76	108.76 (8%)
15	EMC Meadowside Cemetery Maintenance				2,358.78	2,162.16	196.62	196.62 (8%)
20	EMC Toilet Cleaning				2,896.08	2,654.74	241.34	241.34 (8%)
25	EMC Footpath Maintenance				2,728.65	2,501.29	227.36	227.36 (8%)
29	EMC Longdowns Bus Shelter Cleaning				355.92	326.26	29.66	29.66 (8%)
31	EMC Crellow Fields Caretaking				652.50	598.18	54.32	54.32 (8%)
32	EMC Crellow Fields Grass Cutting				652.50	598.18	54.32	54.32 (8%)
33	EMC Crellow Fields Hedge Trimming				415.22	380.60	34.62	34.62 (8%)
34	EMC Weed Treatment				533.87	489.39	44.48	44.48 (8%)
35	EMC Cleaning of Notice Boards				115.85	106.15	9.70	9.70 (8%)
66	EMC Maintenance of Speed Signs				699.93	641.63	58.30	58.30 (8%)
67	EMC Playing Field Grass Cutting				4,642.83	4,255.90	386.93	386.93 (8%)
68	EMC Playing Field Hedge Trimming				593.19	543.73	49.46	49.46 (8%)
69	EMC Playing Field Caretaker				8,779.14	8,047.60	731.54	731.54 (8%)
SUB TOTAL					32,255.13	29,567.23	2,687.90	2,687.90 (8%)

**Playing Field Development Pro**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
77	PWLB Loan 2 New Playing Field				1,389.26	1,389.26		(0%)
SUB TOTAL					1,389.26	1,389.26		(0%)

**Stithians Centre Development**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
78	PWLB Loan 3 Stithians Centre				1,566.72	1,566.72		(0%)
79	PWLB Loan 4 Stithians Centre				1,566.74	783.37	783.37	783.37 (50%)
SUB TOTAL					3,133.46	2,350.09	783.37	783.37 (25%)

**Ear Marked Reserves**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
3	Playing Field - Football Club (MCC)	600.00	135.00	-465.00				-465.00 (-77%)
8	CIL		1,032.68	1,032.68				1,032.68 (N/A)
81	Hire of Tennis Court	150.00	184.15	34.15				34.15 (22%)

**Stithians Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

9 February 2025 (2024-2025)

82	Bowling Club - Use of Field (MO	275.00	275.00				(0%)
93	Computer & IT						(N/A)
94	Purchase equipment authorised						(N/A)
95	Playing Field Maintenance						(N/A)
96	Donations to Playing Field Deve						(N/A)
97	Authorised expenditure from Inst						(N/A)
100	Election Costs 21/22						(N/A)
110	Donations / Resources for King						(N/A)
112	Pavilion Replacement			7,402.80	-7,402.80	-7,402.80	(N/A)
113	Scarecrow Festival		1,553.55	1,553.55	-1,553.55		(N/A)
115	Playing Field Footpath 2022						(N/A)
116	Benches & Tables for Parish						(N/A)
118	Enhanced LMP						(N/A)
119	Donations for Play Equipment		135.00	135.00		135.00	(N/A)
121	New Play Equipment				8,250.00	-8,250.00	-8,250.00 (N/A)
124	Monies held for Lantern Parade						(N/A)
127	CCCC Grant Pavilion Project		14,500.00	14,500.00	7,200.50	-7,200.50	7,299.50 (N/A)
129	Stithians Football Club (temp fur				6,000.00	-6,000.00	-6,000.00 (N/A)
SUB TOTAL		1,025.00	17,815.38	16,790.38	30,406.85	-30,406.85	-13,616.47 (-1328%)

**General Reserve**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
111	Kings Coronation Event							(N/A)
128	Correction							(N/A)
SUB TOTAL								(N/A)

**Summary**

NET TOTAL	98,637.86	111,577.16	12,939.30	86,302.85	106,553.24	-20,250.39	-7,311.09 (-3%)
V.A.T.					6,329.80		
GROSS TOTAL		111,577.16			112,883.04		



**REDRUTH TOWN COUNCIL  
CONSEL AN DRE RESRUDH**

Redruth Civic Centre, Alma Place, Redruth, Cornwall TR15 2AT  
Tel No: 01209-210038 e-mail: [admin@redruth-tc.gov.uk](mailto:admin@redruth-tc.gov.uk)

**Town Mayor: Cllr Stephen Barnes**

**Town Clerk: C Caldwell**

Cornwall Council  
All Town and Parish Councils in Cornwall

***Our Reference:***

RTC/FC Corres

***Date:***

10 February 2025

**Sent on behalf of Redruth Town Council for consideration by all Town and Parish Councils in Cornwall**

Below is a motion which was put forward by Cllr Katie Grasso and which Council resolved to send to all Town and Parish Councils in Cornwall, and to Cornwall Council at our last Full Council meeting held on 27<sup>th</sup> January 2025.

*After studying the recent tax base figures for the new second home council tax premiums, we propose that Cornwall Council consider a much fairer way of proportioning the proceeds, so that all areas have equal benefit reflected in their precepts, and not those only with busy tourist locations or wealthier areas which have a much higher rate of second home ownership. Poorer areas should receive similar amounts to those wealthier locations, where the need is often greater, and this would benefit the county as a whole.*

*Looking at second home council tax in general, Cornwall Council should ring fence this money solely for providing housing, reparation works to current council housing and those currently empty due to repair status, and potential CPO for properties empty in towns/villages that could provide much needed accommodation, as well as helping areas improve.*

*Like when the second home council tax rate 50% deduction was removed to support local housing, the second home premium was introduced as part of the levelling up strategy, in response to the housing crisis and need for additional social and local support. This is similar to the way in which the CIL (Community Infrastructure Levy) is distributed*

We look forward to hearing from you once you have considered this matter.

Yours sincerely

Charlotte Caldwell  
Town Clerk  
FRSA, PSLCC





## NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 4<sup>th</sup> February 2025

### Decisions required:

1. To agree content, actions and associated expenditure detailed in notes.
2. To authorise T.M to hire mini digger at cost of £350.00 to carry out the following works:
  - Move soil / turf to cover concrete base from old roundabout site,
  - Dig drainage ditch from footpath by BMX track to reduce sitting water.
  - To move trees from Crelow Fields Amenity Area
  - To move Granite stone to bottom of stile on playing field.
  - Replace fallen granite stone on wall / hedge in Meadowside
3. To authorise the purchase of 13 tree guards for trees to be planted around car park

Present: Cllr H Downing, Cllr P Blease, J. Richards – Clerk, T. Martin – EMC Contractor

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
1	Enhanced LMP Project		T. Martin		04/02/25	T.M to look at placing granite stone. Place breeze blocks as temporary measure.
2	Skateboard Park	General condition – excessively slippery when wet? <b>Consider improvement plan for 2025/26?</b>	T. Martin	To check regularly and monitor		
3	Playing Field					
		Jubilee Footpath Weeds growing on path in front of tennis court	T. Martin	To trial spraying weeds with white vinegar.	12/11/24	To postpone trial until Spring



	ITEM	ISSUE	Person Responsible	Action	UPDATES	
	<b>Car Park</b>	Perimeter Fence & cars driving over gravel	<b>T. Martin</b>	Trees to be planted in centre of each parking bay, between existing fence and edge of car park, tree guards to be placed as barrier & highlight edge.		
		Old Roundabout – concrete base	<b>T. Martin</b>	To remove remaining protruding metal pole, then cover area with soil and grass over.	04/02/25	To hire a mini digger to carry out this
		Footpath at bottom of BMX track waterlogged / very muddy	<b>T. Martin</b>	To dig drainage trench to improve water runoff.	04/02/25	To hire mini digger
<b>4</b>	<b>Tennis Court</b>					
		Moss on court surface	<b>T. Martin</b>	Scape / clear surface	04/02/25	Surface cleaned / moss killer applied. Further scrape of surface to take place
		Sycamore trees / hedges surrounding court/ footpath	<b>T. Martin</b>	To cut all low growing branches, back to wall to allow more light and improve access to footpath.	04/02/25	On-going
<b>5</b>	<b>Footpaths</b>					
	<b>Footpath 54</b>	Inaccessible	<b>Cllr W Oakley-Moore</b>	To arrange team, to clear footpath 54.		
	<b>Footpath 34</b>	Damp / boggy area	<b>J Richards</b>	To contact Countryside Access to ask if this could be considered under Enhanced LMP	<b>04/02/25</b>	<b>Consider for Enhance LMP project 2025/26</b>
<b>6</b>	<b>Meadowside</b>					
		Fallen granite – stone, boundary wall	<b>T. Martin</b>	To use mini digger to replace stone in wall.		
		Security bollard on central path	<b>J Richards</b>	To order removable bollard		

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
7	MSAS					
			Cllr W Oakley-Moore	To carry out data analysis	10/09/24	To be completed when system is relocated.
8	Crellow Fields					
		Oak Trees	T Martin	Move to new location	04/02/25	Mini digger
9	Wellness Hut					
10	War Memorial	Requires cleaning and lettering on recent plaques requires maintenance	JR	To contact Warnes for quote for maintenance to lettering and cleaning.		
11	Pavilion	Building being left unlocked. Access required by football team for water. External tap to be installed and door secured	JR TM	To order tap.  To purchase necessary pipe work and fittings.		

Next Meeting: Tuesday 11<sup>th</sup> March 2025





A- barth Onan Hag Oll! Representing One and All

## STARS OF STITHIANS AWARD

### **Decisions Required:**

**To approve the criteria, selection process and timeline for the Star of Stithians Award 2025.**

### **REPORT:**

Last year we reinstated the Star of Stithians Award, and presented the award at the Annual Parish Meeting in April 2024.

This year I propose the following:

- A single award for Star of the Year for an outstanding contribution to the Parish – this could be an individual or group that live or operate/work in the Parish, voluntary or paid, long term or a one-off contribution.
- Those nominated must agree to be nominated and nominations are accepted via email over a 1 month period with a 100 word limit on why the group or person deserves the award.
- A small sub-committee of 3 Councillors will judge the entries.
- Under 18s can be nominated with parent/guardians permission.
- The award is presented at the Annual Parish Meeting in April 2025.

Criteria for deciding who wins the award:

- Nominee with the most nominations would automatically win
- Where there is no outright winner due to number of nominations, the sub committee of parish councillors will by agreement reduce nominations to a shortlist of 2, then vote for the nomination they feel most deserving out of those two. Nomination with the most votes wins.

Councillor H Downing

11 February 2025



A- barth Onan Hag Oll! Representing One and All

## **Authorisation of Payments –February 2025**

### **Decisions Required:**

**To authorise the payment of invoices received & regular payments due for the period 22<sup>nd</sup> January 2025 to 19<sup>th</sup> February 2025 , Voucher No's: -.201 – 213, total £6,760.26 and direct debits due in March 2025**

### **REPORT:**

The attached Payments Awaiting Authorisation Reports dated 13<sup>th</sup> February 2025 details all invoices received, or payments made since the meeting held on 21<sup>st</sup> January 2025.

### **Explanatory Notes (where applicable)**

<b>Voucher No</b>	<b>Details</b>
206 - 208	Details the Clerk's Salary & HMRC Payment for January 2025
209 - 210	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments.

### **Direct Debit Due:**

The Direct Debit for PWLB for the amount of £783.37 is due on the 4<sup>th</sup> March 2025.

J E Richards  
Clerk / RFO  
13th February 2025



# Stithians Parish Council

13 February 2025 (2024-2025)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
201	Admin Expenses	22/01/2025		Lloyds Current Accou	Visa Debit	Land Registry Search	HM Gov UK (Land Registry	X	7.00		7.00
202	Litter Clearance Materials	09/02/2025		Lloyds Current Accou	BACS	General Maintenance	MacSalvors Ltd	S	32.08	6.42	38.50
203	Admin Expenses	01/02/2025		Lloyds Current Accou	BACS	Email Hosting	Vision ICT	S	240.00	48.00	288.00
204	Waste Collection	09/02/2025		Lloyds Current Accou	Direct Debit	Waste Collection	Suez	S	84.27	16.85	101.12
205	CCCC Grant Pavilion Project	09/02/2025		Lloyds Current Accou	BACS	Pavilion Project 2024	Marraum	S	1,125.00	225.00	1,350.00
206	Clerks Salary NETT	14/02/2025		Lloyds Current Accou	BACS	Clerks Salary Nett	Clerk / RFO	X	1,524.84		1,524.84
206	Clerks Working from Home Allc	14/02/2025		Lloyds Current Accou	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
207	Clerks HMRC Employer	09/02/2025		Lloyds Current Accou	BACS	Clerks HMRC Employer (NI)	HMRC	X	160.15		160.15
208	Clerk HMRC Employee	09/02/2025		Lloyds Current Accou	BACS	Clerks HMRC Employee Paymei	HMRC	X	393.64		393.64
209	EMC Highway Verge Maintenar	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	138.41		138.41
209	EMC Litter Clearance	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	173.76		173.76
209	EMC Haverigg Cemetery Mainte	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	59.32		59.32
209	EMC Lower Churchyard Mainte	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	88.98		88.98
209	EMC Closed Churchyard Mainte	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	108.75		108.75
209	EMC Maintenance of Speed Sig	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	58.33		58.33
209	EMC Cleaning of Notice Board	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	9.65		9.65
209	EMC Crellow Fields Grass Cutti	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
209	EMC Crellow Fields Hedge Trin	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	34.60		34.60
209	EMC Footpath Maintenance	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	227.39		227.39
209	EMC Longdowns Bus Shelter Cl	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	29.66		29.66
209	EMC Crellow Fields Caretaking	09/02/2025		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
210	EMC Meadowside Cemetery Ma	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	196.56		196.56
210	EMC Toilet Cleaning	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	241.34		241.34
210	EMC Weed Treatment	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	44.49		44.49
210	EMC Playing Field Grass Cutting	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	386.90		386.90
210	EMC Playing Field Hedge Trimm	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	49.43		49.43
210	EMC Playing Field Caretaker	09/02/2025		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	731.60		731.60
211	Toilets - Electricity	12/02/2025		Lloyds Current Accou	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	54.43	2.72	57.15
212	Toilets - Electricity	12/02/2025		Lloyds Current Accou	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	58.03	2.90	60.93
213	Field In Trust Membership	03/02/2025		Lloyds Current Accou	Direct Debit	Annual Membership Fields In T	Fields In Trust	X	65.00		65.00
Total									6,458.37	301.89	6,760.26