



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR OCTOBER 2024 MEETING

Heat pump research request

The research was focused on two categories, those who had heat pumps and those who had not, Both Phil and I signed up to help with this. My zoom meeting, as a heat pump owner, was on 10th Oct.

There were two ideas that they were interested in: -

1. Firstly, how could the existing gas network be used when no longer needed for gas, an encouraging statement as far as I was concerned.
Without going into too much detail for their first proposal, the gas pipes could be filled with a supply of non-potable water where it would absorb heat from the ground, and this heat would assist Air Source Heat Pumps when air temperatures were low (a bit like a hybrid ground/air source heat pump).
My comments were that although this might work, I would rather see the gas network used to provide non-potable water to homes for flushing toilets etc.
2. Secondly, to use stored thermal energy in a chemical reaction to assist the efficiency of heat pumps (a sort of heat battery). The chemical reaction would allow the heat pump to switch off for a couple of hours.
My comment was that a better option would be to install a lithium battery and run the heat pump off a low time of use tariff.

Geothermal and Lithium extraction. (Jane Richards forwarded this invitation)

This was a meeting to find the best way to consult with the public during the development of future geothermal and Critical Raw Material (CRM) extraction projects in Cornwall and beyond. Of particular interest was the extraction of Lithium (used in batteries) from the geothermal brine.

At this meeting I met somebody from our parish who would be interested in helping SEG.

Visits.

While on holiday in Scotland I took the opportunity to visit the pumped storage hydroelectric power plant at Cruachan. The generator hall is a vast cavern 91.5 m (300 ft) long, 23.5 m (77 ft) wide and 38 m (125 ft) high and is hidden 1 km inside Ben Cruachan mountain. When there is excess electricity water is pumped from Loch Awe up to a reservoir 396m (1,299 ft) above the loch and then when electricity demand is high it is released down through four massive turbines, a sort of energy storage battery. The facility can deliver 440 megawatts in 30 seconds, enough to power a city the size of Edinburgh. When the reservoir is full it can provide power for 22 hours.

Further pumped storage schemes are planned for Scotland. One of the biggest can provide 1,300 megawatts, enough to power 3 million homes.



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Application PA24/07050

Proposal Erection of an agricultural storage building

Location Land North of Little Trolvis Farm Longdowns Penryn TR10 9DR.

Applicant F And R Andrew

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

07th October 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

The proposal is for the erection of an agricultural storage building.

The building will have external measurements of 20 x 25m (with a net floorspace of some 460m²). It will be finished with timber board cladding to the walls, with a sheet metal roof covering.

The applicants have been seeking to obtain a modern storage building to house their farm machinery and produce since early 2023. Their endeavours have previously involved the submission of 3 separate applications for such a building under the provisions of Schedule 2 Part 6 Class A of the Town and Country Planning (General Permitted Development) Order 2015 (as amended).

The applicants' necessity for a new storage building stems from two main reasons. Firstly, existing storage buildings associated with Little Trolvis Farm were of insufficient size to house all of their machinery and produce, and in any case were of a poor standard and physical condition. Secondly, the applicants were actively marketing the Farmhouse, its associated buildings, and a small area of the land holding for sale. Upon the sale of Little Trolvis Farm they would no longer have any storage facilities whatsoever.

AGENDA ITEM 10.3(a)

The applicants have a significant amount of machinery including; 3 Tractors, 5 trailers, toppers, hedge trimmers, and a JCB. It is extremely important for security purposes, and protection from the elements, that covered storage facilities are provided. Since the sale of Little Trolvis Farm there has been a temporary arrangement between the applicants and the new owner of the property whereby some of the machinery has continued to be stored in the buildings associated with the farmhouse, with the remainder left out in the open. However, this temporary arrangement is due to end after 18th October when all of the machinery will have to be moved. In addition to the space required for the storage of the agricultural machinery, the applicants will be cutting hay and expect to need storage space for in the region of 90 – 100 bales.

Matters of Concern:

None.

No Public Comments as of today.

Cllr Adam Bunclark



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Application PA24/06291
Proposal Construction of two bedroom, sustainable, and super energy efficient, singlestorey dwelling, on the site of previously approved one bedroom dwelling.
Location The Piggery Menerdue Carnmenellis Redruth
Applicant Mr Simon Bayliss

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

07th October 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

The intention for the development is to provide a home for the applicants and their future family. The applicants, who currently live in Falmouth and work locally, are extremely focused on ensuring that the proposed building is environmentally sustainable and that it has minimal impact on the locale and surrounding habitat. The design references the remaining piggery walls, in order to retain the character of the original building, whilst combining sustainable and super energy-efficient building materials and techniques to create a modest dwelling, which combines agricultural vernacular with passive house design, optimising its energy performance and reducing its carbon footprint.
The applicants have recently purchased the land and, using a caravan as temporary accommodation, wish to live on-site during the building process.

Plans demonstrate that the applicant is very keen and committed to providing a form of development that is not harmful to the surrounding area. The development proposal will optimise the potential of the site and respond to the needs of the current and future inhabitants.

National planning policy guidance and development plan policies, in so far as they apply, seek good quality environments with attractive well-designed developments that cater for the whole of the community. In this case we consider that the development is respectful to the character of the area and the design has been carefully considered to ensure that the landscape is respected, whilst optimising the efficiency of the building for its future inhabitants.

Matters of Concern:

None.

Two public comments as of today with support.

Cllr Adam Bunclark



A- Barth Onan Hag Oll! Representing One and All

Application PA24/03474

Proposal The conversion of stone and concrete former aquatics shop building with side extension to form a single dwellinghouse

Location Former Aquatic Shop Stithians Truro Cornwall

Applicant Mr J Burley

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

07th October 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

The proposal is to convert a redundant former aquatics nursery retails shop into a single dwellinghouse.

The application site is previously developed land within a former Aquatics nursery at Tremenhare Farm, Stithians. The site comprises an existing access and parking area and substantial disused redundant former retail building with adjacent private amenity space. The application site is comprised of an existing building and hard surface that are roughly rectangular in shape of approximately 550sqm. The existing building is in two parts, comprising a former stone barn with a concrete block and steel framed addition. The building is within a complex of other buildings that includes two other dwellinghouses and a grocery retail store. There is a large communal parking area. The application site previously provided the retail areas for the now redundant Aquatics nursery, with the stone portion providing a customer counter and the 2 July 2023 Influence Planning concrete block and steel part of the building a display and storage area for the majority of the goods for sale.

Matters of Concern:

None.

No Public Comments as of today.

Cllr Adam Bunclark



A- Barth Onan Hag Oll! Representing One and All

Application PA24/07329
Proposal Retention of glamping cabin
Location Penhallow Barn Trewithen Stithians Truro
Applicant Mr & Mrs Shroot Tresyjo LLP

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

07th October 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

This application seeks retention of the glamping cabin. The primary consideration is that the proposal does not seek to introduce an increase in the number of units of holiday accommodation at the site. It simply seeks to (retrospectively) replace one caravan pitch with a single glamping cabin.

Full planning application for the retention of a single glamping cabin solely for tourism accommodation and as part of an established certificated campsite business (Tresyjo Glamping). The proposal is located at Penhallow Barn, Trewithen, Stithians, Truro, Cornwall, TR3 7DU. The proposal provides a single glamping cabin in place of caravan pitch on a one for one basis; there is no increase in the number of pitches/holiday units at the site. The proposal provides an upgrade to an established tourism business, providing high quality tourism accommodation of an appropriate scale to the location and existing business, and which benefits the wider rural economy. The proposal is of a modest scale sympathetic to the wider landscape within which it sits.

The campsite is served by an established vehicular access and parking for multiple vehicles. The proposal therefore requires no additional access works, particularly given it results in no net increase in the lawful number of accommodation units at the site. The single glamping cabin in place of a caravan pitch does not generate a significant increase in traffic movements in conflict with highway safety.

Matters of Concern:

None.
No Public Comments as of today.

Cllr Adam Bunclark



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Application PA24/07594
Proposal Certificate of lawfulness for breach of planning condition and use of building as a dwelling
Location The Chalet the Paddocks Penhalvean Redruth
Applicant Jacqueline Hall

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

07th October 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

This application seeks a Certificate of Lawfulness in respect of the site known as 'The Cabins / The Chalet', as a self-contained residential unit.

The breach of condition relates to the building's use for shelter of the applicant's private horses and for the storage of feed, tack and incidental items, and did not permit domestic use. Despite the condition, since at least 2013, the building has not been used for its permitted use, and for the past 4 years, the building has been continuously occupied as a separate dwelling without enforcement action being taken.

The applicant submits the following evidence to demonstrate that the building has been used continuously as a dwelling for a period exceeding 4 years prior to the date of this application, Statutory Declarations: Sworn statements from the applicant, her husband and the tenant confirming the continuous use of the building as a dwelling for over 4 years, Photographic Evidence: Photographs showing the internal layout and residential nature of the building, including kitchen, bathroom, and living areas, Other Relevant Documentation, Aerials images of the site. Collectively, this evidence demonstrates that the use of part of the building as a dwelling has been ongoing since September 2020, for 4 years, uninterrupted and without enforcement action, thus qualifying for a Certificate of Lawfulness under the 4-year rule.

Matters of Concern:

For Discussion at meeting.
No Public Comments as of today.

Cllr Adam Bunclark



Clerk's Report for Meeting on 15th October 2024

11.1 Council's Current Financial Position

Decision Required:

To note the Council's current financial position.

The Council's financial position as at 30th September 2024 are detailed in the attached appendices:

- Payments Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

10.3 To consider request for donation to Cornwall Air Ambulance.

The email detailing the request was circulated to Members on the 9th October, you are asked to consider and agree whether or not to make a donation. A donation of £100 was made in 2022 & 2023.

Jane E Richards.

**Clerk / RFO,
October 2024**



A-barth Onan Hag Oll Representing One and All

CLERK / RFO's Report for Meeting on 15th October 2024

2025/26 Draft Budget

Summary of Decision Required:

To agree a level of Precept increase for 2025/26 and any amendments to the budget presented to the meeting in order for the Clerk / RFO to prepare a final draft budget for presentation to the November Parish Council meeting.

Report:

For a number of years, major authorities such as Cornwall Council have been subject to Council Tax referendum principles and have been limited to core Council Tax increases that are determined by the Government. Any increase at, or above, the limit set by the Government would be subject to a referendum. To date, referendum principles have not been applied to Town & Parish Councils, however. Central Government will be monitoring increases and expect Councils to act responsibly in this regard. The Parish Council are committed to a number of projects over the next few years, which will include, provision of new play equipment and the rebuild of the Pavilion.

I have prepared a Draft Budget which assumes increases in line with inflation, 4.3% however, it should be noted that as yet the Clerk's Salary costs is an estimate as the national annual increase for 2024 / 2025 has still not been agreed, .

In accordance with process adopted in 2023, contract increases are to be reviewed in line with the September CPI, with a basic cap at 6%. The September figure is due to be announced on 18th October, the August figure is 4.3%, this draft has been prepared with 2 options:

Option 1 – with a 4.3% increase , which will be adjusted once the September figure is announced. A Precept of £86,300 (subject to final cost) will be required, the cost to residents, based on the 24/25 taxbase figures would see the annual charge increase from: £109.62 to £112.71.

Option 2: following recent discussions, a cost analysis has been completed for the Environmental Maintenance Contract, for several areas it showed that the work required was not being costed correctly. Budget lines where there are significant changes are highlighted in green. A Precept of £88,636 will be required, the cost to residents, based on the 24/25 taxbase figures would see the annual charge increase from £109.62 to £115.76

A copy of the draft budget is attached at Annex to this report.

Members are requested to consider the content of the Draft Budget and agree

- Which Option to move forward with
- The level of funds to be allocated to Earmarked Reserves
- Any new projects to which we need to start allocating funds

Once considered and amendments made a final draft can be prepared and presented to the November meeting for approval.

J E Richards
Clerk / RFO

Stithians Parish Council

A	Bank Reconciliation at 30/09/2024		
	Cash in Hand 01/04/2024		168,997.39
	ADD		
	Receipts 01/04/2024 - 30/09/2024		105,455.49
			274,452.88
	SUBTRACT		
	Payments 01/04/2024 - 30/09/2024		54,672.37
			219,780.51
Cash in Hand 30/09/2024 (per Cash Book)			
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2024	0.00	
	Lloyds Current Account (Treasurer) 30/09/2024	1,822.15	
	Lloyds Instant 30/09/2024	217,958.36	
			219,780.51
	Less unrepresented payments		
			219,780.51
	Plus unrepresented receipts		
			219,780.51
Adjusted Bank Balance			
A = B Checks out OK			

Stithians Parish Council **PAYMENTS (AWAITING AUTHORISATION) LIST**

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
									2,956.27		2,956.27
124	Insurance	07/10/2024		Lloyds Current Accol	BACS	Insurance	Gallagher	E			
				Lloyds Current Accol	Direct Debit	Toilet Maintenance	Screwfix	S	23.33	4.66	27.99
125	Toilet Repairs & Maintenance	09/10/2024		Lloyds Current Accol	Direct Debit	General Maintenance	Screwfix	S	16.82	3.36	20.18
126	General Maintenance Expenses	09/10/2024		Lloyds Current Accol	BACS	MVRG Annual Subscription	MVRG	X	100.00		100.00
127	MVRG Annual Subscription	09/10/2024		Lloyds Current Accol	BACS	Electricity Stithians Bowling Clu	Stithians Bowling Club	L	269.55	13.48	283.03
128	Electricity for Footpath Lighting	09/10/2024		Lloyds Current Accol	Direct Debit	Waste Collection	Suez	S	59.62	11.92	71.54
129	Waste Collection	09/10/2024		Lloyds Current Accol	BACS	Bat Survey	Wheal Grey Ecology Ltd	S	1,430.80	286.16	1,716.96
130	Pavilion Replacement	09/10/2024		Lloyds Current Accol	BACS	Pavilion Project 2024	Marraum	S	1,620.00	324.00	1,944.00
131	CCCC Grant Pavilion Project	09/10/2024		Lloyds Current Accol	Direct Debit	General Maintenance	Bradforbs (BBS)	S	21.74	4.35	26.09
132	General Maintenance Expenses	09/10/2024		Lloyds Current Accol	BACS	SCRIBE Accounts & Cemetery	Scribe	S	676.80	135.36	812.16
133	SCRIBE Accounting Annual Mai	09/10/2024		Lloyds Current Accol	BACS	SCRIBE Accounts & Cemetery	Scribe	S	417.60	83.52	501.12
134	Cemetery Admin System	09/10/2024		Lloyds Current Accol	Direct Debit	PWLB Playing Field Loan 2	PWLB	E	694.63		694.63
135	PWLB Loan 2 New Playing Field	09/10/2024		Lloyds Current Accol	Direct Debit	PWLB Stithians Centre Loan 3	PWLB	E	783.36		783.36
136	PWLB Loan 3 Stithians Centre	09/10/2024		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	1,476.77		1,476.77
137	Clerks Salary NETT	15/10/2024		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
137	Clerks Working from Home Allc	15/10/2024		Lloyds Current Accol	BACS	Clerks HMRC Employer (NI)	HMRC	X	150.92		150.92
138	Clerks HMRC Employer	15/10/2024		Lloyds Current Accol	BACS	Clerks HMRC Employee Paymei	HMRC	X	374.89		374.89
139	Clerk HMRC Employee	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	138.41		138.41
140	EMC Highway Verge Maintenar	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	173.76		173.76
140	EMC Litter Clearance	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	59.32		59.32
140	EMC Haverigg Cemetery Mainte	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	88.98		88.98
140	EMC Lower Churchyard Mainte	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	108.75		108.75
140	EMC Closed Churchyard Mainte	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	227.39		227.39
140	EMC Footpath Maintenance	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	29.66		29.66
140	EMC Longdowns Bus Shelter Cl	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	54.38		54.38
140	EMC Crelow Fields Caretaking	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	54.38		54.38
140	EMC Crelow Fields Grass Cutti	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	34.60		34.60
140	EMC Crelow Fields Hedge Trin	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	9.65		9.65
140	EMC Cleaning of Notice Board	15/10/2024		Lloyds Current Accol	Emc Monthly Paym	Environment Management Con	Tyrone Martin	X	58.33		58.33
140	EMC Maintenance of Speed Sig	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	196.56		196.56
141	EMC Meadowside Cemetery Ma	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	241.34		241.34
141	EMC Toilet Cleaning	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	44.49		44.49
141	EMC Weed Treatment	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	386.90		386.90
141	EMC Playing Field Grass Cutting	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	49.43		49.43
141	EMC Playing Field Hedge Trimm	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X	731.60		731.60
141	EMC Playing Field Caretaker	15/10/2024		Lloyds Current Accol	EMC Monthly Paym	Environment Management Con	Tyrone Martin	X			

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code		Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
							Total		13,787.03	866.81	14,653.84

Stithians Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					26,025.80
Playing Field Development	19,071.68	6,954.12			12,816.27
Tennis Court Fencing	10,816.27	2,000.00			63,518.58
Pavilion Replacement	57,586.60	9,012.78	3,080.80		10,572.37
Legacies	10,572.37				424.42
Community Fund	424.42				3,667.22
Institute Fund	7,334.44	-3,667.22			0.00
Longdowns Play Area					3,695.00
Contested By-Election	3,245.00	450.00			1,120.00
Fingerposts	1,120.00				2,923.18
CIL Receipts	1,890.50			1,032.68	0.00
KCC Event 2023				20.00	529.37
Donations for Play Equipment A	509.37				517.85
Scarecrow Festival			1,035.70	1,553.55	0.00
Benches for Parish					2,770.00
Enhanced LMP	2,770.00				0.00
Stithians Football Club Temp F:	6,000.00		6,000.00		10,674.50
Pavilion Project CC Grant			3,825.50	14,500.00	
Total Earmarked	121,340.65	14,749.68	13,942.00	17,106.23	139,254.56
TOTAL RESERVE	121,340.65	14,749.68	13,942.00	17,106.23	139,254.56
GENERAL FUND					69,278.97
TOTAL FUNDS					208,533.53

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

INCOME

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
							(0%)
1 Precept	83,928.00	83,928.00					-4,100.00 (-83%)
2 Cemetery Fee's	4,900.00	800.00	-4,100.00				-356.13 (-40%)
4 PCC	890.00	533.87	-356.13				-900.00 (-50%)
5 Toilet Rent (Wellness Hut)	1,800.00	900.00	-900.00				161.16 (16%)
6 Bank Interest	1,000.00	1,161.16	161.16				(0%)
7 LMP	3,406.86	3,406.86					-660.00 (-100%)
83 CC Closed Churchyard Mainten:	660.00		-660.00				1.45 (5%)
84 Wayleaves	28.00	29.45	1.45				-782.37 (-78%)
85 Electricity Charges for Tennant -	1,000.00	217.63	-782.37				135.00 (N/A)
86 Playing Field		135.00	135.00				(N/A)
87 Donations to Council							(N/A)
89 VAT Claim		50.00	50.00				50.00 (N/A)
92 Administration & Finance							
SUB TOTAL	97,612.86	91,161.97	-6,450.89				-6,450.89 (-6%)

Environment, Highways & Foo

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16 Meadowside Cemetery Mainten:				500.00	55.47	444.53	444.53 (88%)
18 Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19 Water Supply Cemetery				100.00	48.26	51.74	51.74 (51%)
21 Litter Clearance Materials				100.00		100.00	100.00 (100%)
22 NNDR Toilets				400.00		400.00	400.00 (100%)
23 Toilets - Electricty				1,000.00	270.66	729.34	729.34 (72%)
24 Water & Sewage Toilets				450.00	178.29	271.71	271.71 (60%)
26 Toilet Repairs & Maintenance				500.00	147.46	352.54	352.54 (70%)
27 Village Green Status Costs				300.00		300.00	300.00 (100%)
28 Emergency Plan				300.00		300.00	300.00 (100%)
30 Bus Shelter Repairs & Maintena				700.00		700.00	700.00 (100%)
36 Maintenance of Grit Bins				200.00	61.36	138.64	138.64 (69%)
65 Extra Footpath Maintenance & V				600.00		600.00	600.00 (100%)
90 General Maintenance					43.73	-43.73	-43.73 (N/A)
91 Meadowside Cemetery Cremate				200.00		200.00	200.00 (100%)
104 Toilet Cleaning Materials				300.00	123.68	176.32	176.32 (58%)
105 Maintenance of Noticeboards - M				100.00	1.00	99.00	99.00 (99%)
106 Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114 War Memorial							(N/A)
123 Waste Collection				1,200.00	423.09	776.91	776.91 (64%)
SUB TOTAL				7,850.00	1,353.00	6,497.00	6,497.00 (82%)

Playing Field

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70 Water Playing Field (Bowling Cl				300.00	31.69	268.31	268.31 (89%)

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

71 General Maintenance Expenses	3,000.00	3,919.15	-919.15	-919.15 (-30%) (N/A)
72 Annual Staining / Painting of Equ	600.00	300.00	300.00	300.00 (50%)
73 Lease from Glebe	250.00	250.00		(0%)
74 Annual Safety Inspection	1,000.00	824.22	175.78	175.78 (17%)
75 Electricity for Footpath Lighting	200.00		200.00	200.00 (100%)
80 Signage		862.52	-862.52	-862.52 (N/A)
126 Repairs to Play Equipmr		124.00	-124.00	-124.00 (N/A)
130 Electricity Pavilion				
SUB TOTAL	5,350.00	6,311.58	-961.58	-961.58 (-17%)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45 Clerks Salary NETT				18,000.00	10,336.99	7,663.01	7,663.01 (42%)
46 Clerks HMRC Employer				3,000.00	2,201.60	798.40	798.40 (26%)
48 Clerk HMRC Employee				5,000.00	2,624.63	2,375.37	2,375.37 (47%) (N/A)
49 Clerks Pension ERs Contributor							
SUB TOTAL				26,000.00	15,163.22	10,836.78	10,836.78 (41%)

Finance & Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Grants & Donations				300.00	150.00	150.00	150.00 (50%)
39 Public Relations				100.00		100.00	100.00 (100%)
40 Spotlight				250.00		250.00	250.00 (100%)
41 Website Maintenance				1,300.00	1,150.00	150.00	150.00 (11%)
42 Cemetery Admin System				450.00	417.60	32.40	32.40 (7%)
43 Hall Hire Stithians Centre				550.00	22.50	527.50	527.50 (95%) (N/A)
44 Election Expenses				500.00	399.03	100.97	100.97 (20%)
50 Admin Expenses				750.00		750.00	750.00 (100%)
52 CALC / NALC Subscription				270.00		270.00	270.00 (100%)
53 SLCC Subscription				100.00	95.00	5.00	5.00 (5%)
54 ICCM Membership				45.00	35.00	10.00	10.00 (22%)
55 Data Protection Fee				420.00	471.00	-51.00	-51.00 (-12%)
56 Internal Audit Fees				420.00	420.00		(0%)
57 External Audit Fees				100.00		100.00	100.00 (100%)
58 Chairman's Allowance				100.00		100.00	100.00 (100%)
59 Subsistence & Travel for Membe				2,950.00	2,956.27	-6.27	-6.27 (-0%)
60 Insurance				440.00	60.00	380.00	380.00 (86%) (N/A)
61 Training Staff & Councillors							
63 Contingency Fund				700.00	676.80	23.20	23.20 (3%) (N/A)
101 SCRIBE Accounting Annual Mai							
102 Field In Trust Membership				480.00	182.00	298.00	298.00 (62%) (N/A)
117 Clerks Working from Home Allow							
120 Postage				100.00	100.00		(0%) (N/A)
122 MVRG Annual Subscription							
125 Open Spaces Subscription							

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL	10,325.00	7,135.20	3,189.80	3,189.80 (30%)
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Environment Maintenance Coi

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10 EMC Highway Verge Maintenan				1,660.92	968.87	692.05	692.05 (41%)
11 EMC Litter Clearance				2,085.18	1,216.32	868.86	868.86 (41%)
12 EMC Haverigg Cemetery Mainte				711.82	415.24	296.58	296.58 (41%)
13 EMC Lower Churchyard Mainte				1,067.74	622.86	444.88	444.88 (41%)
14 EMC Closed Churchyard Mainte				1,305.01	761.25	543.76	543.76 (41%)
15 EMC Meadowside Cemetery Ma				2,358.78	1,375.92	982.86	982.86 (41%)
20 EMC Toilet Cleaning				2,896.08	1,689.38	1,206.70	1,206.70 (41%)
25 EMC Footpath Maintenance				2,728.65	1,591.73	1,136.92	1,136.92 (41%)
29 EMC Longdowns Bus Shelter Cl				355.92	207.62	148.30	148.30 (41%)
31 EMC Crelow Fields Caretaking				652.50	380.66	271.84	271.84 (41%)
32 EMC Crelow Fields Grass Cutti				652.50	380.66	271.84	271.84 (41%)
33 EMC Crelow Fields Hedge Trim				415.22	242.20	173.02	173.02 (41%)
34 EMC Weed Treatment				533.87	311.43	222.44	222.44 (41%)
35 EMC Cleaning of Notice Boards				115.85	67.55	48.30	48.30 (41%)
66 EMC Maintenance of Speed Sig				699.93	408.31	291.62	291.62 (41%)
67 EMC Playing Field Grass Cutting				4,642.83	2,708.30	1,934.53	1,934.53 (41%)
68 EMC Playing Field Hedge Trimm				593.19	346.01	247.18	247.18 (41%)
69 EMC Playing Field Caretaker				8,779.14	5,121.20	3,657.94	3,657.94 (41%)
SUB TOTAL				32,255.13	18,815.51	13,439.62	13,439.62 (41%)

Playing Field Development Pro

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
77 PWLB Loan 2 New Playing Field				1,389.26	1,389.26		(0%)
SUB TOTAL				1,389.26	1,389.26		(0%)

Stithians Centre Development

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78 PWLB Loan 3 Stithians Centre				1,566.72	1,566.72		(0%)
79 PWLB Loan 4 Stithians Centre				1,566.74	783.37	783.37	783.37 (50%)
SUB TOTAL				3,133.46	2,350.09	783.37	783.37 (25%)

Ear Marked Reserves

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3 Playing Field - Football Club (MC	600.00	135.00	-465.00				-465.00 (-77%)
8 CIL		1,032.68	1,032.68				1,032.68 (N/A)
81 Hire of Tennis Court	150.00	184.15	34.15				34.15 (22%)

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

							(0%)
82 Bowling Club - Use of Field (MO	275.00	275.00					(N/A)
93 Computer & IT							(N/A)
94 Purchase equipment authorised							(N/A)
95 Playing Field Maintenance							(N/A)
96 Donations to Playing Field Deve							(N/A)
97 Authorised expenditure from Ins							(N/A)
100 Election Costs 21/22							(N/A)
110 Donations / Resources for Kings				3,080.80	-3,080.80	-3,080.80	(N/A)
112 Pavilion Replacement		1,553.55	1,553.55	1,035.70	-1,035.70	517.85	(N/A)
113 Scarecrow Festival							(N/A)
115 Playing Field Footpath 2022							(N/A)
116 Benches & Tables for Parish							(N/A)
118 Enhanced LMP						20.00	(N/A)
119 Donations for Play Equipment		20.00	20.00				(N/A)
121 New Play Equipment							(N/A)
124 Monies held for Lantern Parade				3,825.50	-3,825.50	10,674.50	(N/A)
127 CCCC Grant Pavilion Project		14,500.00	14,500.00	6,000.00	-6,000.00	-6,000.00	(N/A)
129 Stithians Football Club (temp fur							
				13,942.00	-13,942.00	2,733.38	(266%)
SUB TOTAL	1,025.00	17,700.38	16,675.38				

General Reserve

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
111	Kings Coronation Event							(N/A)
128	Correction							(N/A)
								(N/A)
SUB TOTAL								

Summary

NET TOTAL	98,637.86	108,862.35	10,224.49	86,302.85	66,459.86	19,842.99	30,067.48 (16%)
V.A.T.					2,866.35		
GROSS TOTAL		108,862.35			69,326.21		



A-barth Onan Hag Oll Representing One and All

CLERK / RFO's Report for Meeting on 15th October 2024

2025/26 Draft Budget

Summary of Decision Required:

To agree a level of Precept increase for 2025/26 and any amendments to the budget presented to the meeting in order for the Clerk / RFO to prepare a final draft budget for presentation to the November Parish Council meeting.

Report:

For a number of years, major authorities such as Cornwall Council have been subject to Council Tax referendum principles and have been limited to core Council Tax increases that are determined by the Government. Any increase at, or above, the limit set by the Government would be subject to a referendum. To date, referendum principles have not been applied to Town & Parish Councils, however, Central Government will be monitoring increases and expect Councils to act responsibly in this regard. The Parish Council are committed to a number of projects over the next few years, which will include, provision of new play equipment and the rebuild of the Pavilion.

I have prepared a Draft Budget which assumes increases in line with inflation, 4.3% however, it should be noted that as yet the Clerk's Salary costs is an estimate as the national annual increase for 2024 / 2025 has still not been agreed, .

In accordance with process adopted in 2023, contract increases are to be reviewed in line with the September CPI, with a basic cap at 6%. The September figure is due to be announced on 18th October, the August figure is 4.3%, this draft has been prepared with 2 options:

Option 1 – with a 4.3% increase , which will be adjusted once the September figure is announced. A Precept of £86,300 (subject to final cost) will be required, the cost to residents, based on the 24/25 taxbase figures would see the annual charge increase from: £109.62 to £112.71.

Option 2: following recent discussions, a cost analysis has been completed for the Environmental Maintenance Contract, for several areas it showed that the work required was not being costed correctly. Budget lines where there are significant changes are highlighted in green. A Precept of £88,636 will be required, the cost to residents, based on the 24/25 taxbase figures would see the annual charge increase from £109.62 to £115.76

A copy of the draft budget is attached at Annex to this report.

Members are requested to consider the content of the Draft Budget and agree

- Which Option to move forward with
- The level of funds to be allocated to Earmarked Reserves
- Any new projects to which we need to start allocating funds

Once considered and amendments made a final draft can be prepared and presented to the November meeting for approval.

J E Richards
Clerk / RFO



NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 1st October 2024

Decisions required:

To agree content, actions and associated expenditure detailed in notes.

Present: Cllr H Downing, Cllr P Blease, J. Richards – Clerk, T. Martin – EMC Contractor

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
1	Enhanced LMP Project		J Richards	To chase B Sanders for outstanding works	01/10/24	B Sanders in discussion with Landowner with regard to changes to stile.
2	Skateboard Park	General condition Consider improvement plan for 2025/26?	T. Martin	To fill cracks on middle ramp		
3	Playing Field					
		Jubilee Footpath Weeds growing on path in front of tennis court	T. Martin	To trial spraying weeds with white vinegar.		
		Evidence of litter in field	T Martin	To arrange for litter pick		
4	Tennis Court	Footpath requires trimming and lower branches	T. Martin	Edge to be trimmed and small overhanging branches to be removed	01/10/24	Trimming of path started, once completed the overhanging branches assessed and trimmed.

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
		overhanging footpath.				
		To mark lines with Therma Line Tape rather than white marking paint.	T. Martin	To investigate cost and report at next EMC.		
5	Footpaths					
		Stile – Footpath 10	J Richards	To draft letter to landowners with regard to improvement of stile	01/10/24	Letter delivered, if no response received by 14 th October. Metal bar to be removed.
	Footpath 54	Inaccessible	Cllr W Oakley-Moore	To arrange team, to clear footpath 54.		
		Various Stiles	J Richards	To contact Countryside access regarding responsibility . maintenance, what's possible?		
6	Meadowside					
		Complaint received regarding grass being left on memorial mounds and covering memorial stones				
			T Martin	To trial raking grass from the memorial mound after cutting and ensuring the memorial stones are cleared of any cuttings.	01/10/24	To be cut this week
7	MSAS					
			Cllr W Oakley-Moore	To carry out data analysis	10/09/24	To be completed when system is relocated.
8	Highway / safety Project area around Spar	No update received	J Richards	To chase H Kneale /Cllr J Thomas & Jack Thomas for update.	01/10/24	P Blease & J Richards attended meeting at Cormac Offices on Wed 25 th Sept, plans to be finalised and public consultation to follow

		UPDATES			
ITEM	ISSUE	Person Responsible	Action		
			Also to arrange next liaison meeting with J Thomas		Project will now include work to area in front of school to address road safety concerns, Meeting with Jack Thomas arranged for Tuesday 15 th October.
9	Crellow Fields				
9		Maintenance of area – brambles encroaching on properties at bottom end	T Martin	To clear 1.5 m strip to ensure no further overgrowth into neighbouring properties. Perimeter of field to be cut back Oak trees to be relocated.	
		Entranceway to area overgrown	T Martin	To clear / scrape pathway	
10	Grit Bins	To fill bins with existing stock of grit.			
11	Wellness Hut	Gutters filled with leaves.	T Martin	To clear gutters	
12	Noticeboards	Require cleaning	T Martin	To arrange for cleaning to be completed.	
13	Forest for Cornwall Project Funding	Grants available of up to £5k for tree planting schemes	H Downing	To prepare report for Full Council Meeting to outline proposal.	

Next Meeting: Tuesday 12th November 2024



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Remembrance Day Parade

Decisions Required:

- 1. To agree detail of the Remembrance Service & Parade.**
- 2. To agree donation on £75.00 to RBL**
- 3. To agree Members attending the Service on 11th & 12th November**

REPORT:

Remembrance Day this year falls on Sunday, 10th November and the parade will take place on that day. There will be a service at the war memorial on Monday 11th November.

The Parade will commence at 10.00hrs in Crelow Lane for a service in the Church at 10.30hrs. A short service and laying of wreaths at the war memorial will commence at 10.45hrs on Monday 11th November

Members are aware that, as long as the events are organised by the Parish Council or someone acting on their behalf with the Council having the final say on all decisions, they will be covered by the Employers' and Public Liability sections of the Council's Insurance Policy. As in previous years, Roger Nicholls is willing to organise the Parade and I have sent him confirmation that he will be acting on behalf of the Parish Council.

Members also know that our Insurers require signs to be erected in Crelow Lane, New Road and Church Road and that at least three marshals will be needed to be stationed one at each of the signs. These signs will be available for the Parade as will hi vis vests for the marshals as required by the Insurers.

I need to inform the RBL of the number of Members who will be attending. As it is organised by the Parish Council, this is one of the few events which the Chairman is expected to attend.

I assume Members will agree to the donation of £75 (as approved in October 2023) to cover the cost of a wreath to be laid by the Chairman with the remainder being a donation to RBL funds.

I trust that Cllr W Thomas will arrange appropriate marshalling as last year.

J E Richards

Clerk

3rd October 2024



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Authorisation of Payments –October 2024

Decisions Required:

To authorise the payment of invoices received & regular payments due for the period, 17th September – 16th October 2024 , Voucher No's: - 124 – 141 Total: £14,653.84

REPORT:

The attached Payments Awaiting Authorisation Reports dated 9th October 2024 details all invoices received, or payments made since the meeting held on the 17th September..

Explanatory Notes (where applicable)

Voucher No	Details
137 - 139	Clerk's Salary & HMRC Payment
140 -- 141	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The monthly payment is £2,535.78

J E Richards
Clerk / RFO
9th October 2024