



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR SEPTEMBER 2024 MEETING

SEG Report to SPC 17-09-2024

Cornwall Council's Housing Decarbonisation Strategy (Draft).

I reviewed CC's draft strategy as a resident rather than a member of Stithians Energy Group (SEG), however SEG was mentioned in some of my comments. I shared my comments with Cllr Phil Blease who I understand submitted a response on behalf of the Parish Council.

Because successive governments have failed to tackle the climate emergency we have very, very little time left to reduce our carbon emissions and whereas the normal approach would be to improve the insulation first, fabric first, time does not permit this approach. The single most important measure to decarbonise Cornwall's homes would be to replace fossil fuel boilers which account for 76% of home emissions. This is why Cornwall Council's draft strategy suggests tackling home heating and hot water first with heat pumps expected to be the main technical solution. I have endorsed this approach.

The Stithians Times. My latest article for TST is on Heat Pumps and Cornwall Council's strategy to make this technology the main solution.

Films. It has been helpful for me to be able to direct people to Stithians Energy Group's website to see the film of our eco retrofit.

I would recommend watching Cornwall Climate Care's film Power to the People on YouTube. It features Cornwall and many of the green initiatives going on here including Heat the Streets in Stithians.

Ground source heat pumps for schools. I will be emailing Kensa to say to hold back on a quote for the heat pump for Wallop school because there's considerable disruption at the school with a pending change of Head Teacher and Ofsted.

Visits.

Katherine, my daughter, has just changed jobs to work for Ameresco (City Leap Bristol). Ameresco is in partnership with Bristol City Council to provide green infrastructure which includes heat pumps and district heat networks across the city. Hopefully there's a lot for me to learn from what they are doing. Last week she took me to a large installation that extracts low grade heat from the water in the harbour, feeds it into a heat pump and then distributes it to provide heat and hot water to an equivalent of 5,000 homes in the city.

Meeting with our new MP Perran Moon at The Stithians Centre.

Our meeting ran well over the allocated 15min, and I came away feeling that the meeting was “Positive Plus” regarding climate change.

Topics discussed: -

1. Heat the Streets
2. Rosebank oil field
3. Public awareness of climate change
4. Private cars to pay for road use per mile.
5. Move faster on renewables, transport and home insulation.
6. Tourist levy

I left Perran a copy of my notes as a reminder of what was discussed.

In the appendix to this report I have included Perran’s replies.

Heat pump research request

There was a posting on Stithians noticeboard regarding help with research on heat pumps. I followed this up and it is research being carried out by Dr Valentine Seymour at the University of Portsmouth. *‘The aim of the project is to better understand perceived ‘real-world’ viability and how acceptable the different technology options being in the project are (e.g., air, ground, chemically-assisted and water-source heat pumps, etc.) for home heating in the UK amongst members of the public’.*

Both Phil Blease and I have volunteered to help with this, and I think our experience with Heat the Streets could be useful.

APPENDIX

Notes for surgery with Perran Moon 31st Aug

My notes are in black text. Blue text is what was said and comments.

Note from Phil Blease (PC vice chairman) :- Please tell Perran “We are all behind you, and climate change should be this government’s number one priority. PS and all governments for that matter.” Quoted Phil’s comment to Perran, and went on to say how the PC had been extremely supportive of SEG and declared a climate emergency in 2019. He was told Phil was Chairman at that time.

1. Check that Perran knows about Heat the Streets. Perran knew about Heat the Streets and had visited Kensa. Sounds as though they had given him a good description of the project. I pointed out that I thought the project had great potential for the UK and to that end I had been helping to promote it including promoting with Kensa at FutureBuild. Also mentioned that when the project was going on I had invited other groups to see work going on and at the same time look at our eco-retrofit home. Even though he was quite well informed of the HtS project, I passed him a Kensa leaflet and a copy of the Guardian article describing the project.
2. Rosebank. Reply to my brother from Simon Opher Labour MP for Stroud. *The Prime Minister had said in the run up to the election that the Rosebank oil field licence would stand. This remains the case. But your argument is a strong one and given the potential for environmental damage - let alone the many more years of fossil fuel pollution from the oil and gas eventually mined from Rosebank - I wonder whether the Government should reconsider.*
I shall therefore be writing to the Secretary of State, making your points and requesting a review of this decision to proceed with the licence.
On Thur. the UK government announced that it will **NOT** defend the last government’s decision to approve the Rosebank oil field. I made the statement that Rosebank must be stopped. He said he was not up to speed on the latest developments. He didn’t know that Labour had just announced that they will **NOT** defend the last government’s decision to approve the Rosebank oil field. I passed him an A4 sheet of all the reasons why Rosebank should not happen, the sheet is attached to the end of these notes.
3. More public awareness of climate change. All media, social media, Cornwall Council. Mentioned this saying we must get people on board. Told him about how we produced a 40-page booklet in 2019, Climate Change Explained and delivered this to houses in Stithians and surrounding areas and that it had now gone viral. He asked for the copy I had taken along, I pointed out that it was now out of date. I mentioned that the booklet

finished on a positive note, saying how good a zero carbon Briton could be. This prompted him to highlight the many possibilities that there is in Cornwall, offshore wind, onshore wind, solar, geothermal, lithium, tin etc. this brought us on to the subject of highly skilled jobs and I stated the urgency in training for these jobs.

4. Private cars to pay for road use per mile. Revenue from this to be used for road maintenance and a vastly improved public transport system, buses and trains. Rural areas might need some relief with this. Remove vehicle tax. Brought this to his attention by saying this will not be very popular but that we can't keep adding more and more cars to the roads. We must have a better public transport system. His comment was "Why do I think our public transport system is so bad compared to other European countries?" and of course it's because they are not privatised. Hinting that Labour will take them back into public ownership.
5. Move faster on renewables, transport and home insulation. Mentioned this. He agreed, making comments like, "I was pushing against an open door."
6. Tourist levy. Pay a levy that provides tourists with free public transport, bus and rail. Also helps towards providing increased water, water quality both sea and river. He seemed to think there might be a possibility for this. He acknowledged that European countries do this, and that Edinburgh is introducing a scheme.
7. Help **community car** clubs get established. Didn't get to this, ran out of time.
8. Encourage more **sustainable farming**. Didn't get to this, ran out of time.

Reasons why Rosebank should not happen.

Congratulations on your recent election as my representative in Parliament. As your constituent, I am writing to urge you to stop the controversial Rosebank oil field and all new oil and gas projects, and to champion a rapid and just transition to renewable energy. Despite widespread opposition, the last government approved the Rosebank oil field, the biggest undeveloped oil field in the UK's North Sea.

Here's why we need to stop Rosebank:

1. Scientists and experts have warned time and time again that we cannot allow any more new oil and gas if we are to keep within safe climate limits. Just burning the fossil fuels in existing UK oil and gas fields will contribute to pushing us past "safe" climate limits. Adding new reserves, like Rosebank, will bust UK climate targets and push us closer to more parts of our world becoming uninhabitable.
2. We know that new oil and gas projects like the Rosebank oil field won't lower our energy bills, or make our energy supply more secure. Most of the UK's oil and gas is sold on the open international market to the highest bidder, bringing in profit for oil and gas companies whilst millions of people across the country struggle to pay their energy bills.
3. The public just elected a government that pledged to build a clean, British energy system and tackle the climate crisis. There is a strong popular mandate for the transition away from oil and gas to renewable energy – to create new jobs, lower bills, boost the economy and ensure a liveable climate. People voted for change, not more of the same.
4. New fields like Rosebank won't stem the decline of jobs in the North Sea, because the North Sea basin is in decline. Over the past decade, the number of jobs supported by the oil and gas industry in the UK has more than halved, despite new fields being approved. In a declining basin, the only way to create long term, secure jobs is to invest in a just transition and support workers into clean energy industries that have a future.
5. Rosebank is right next to a marine protected area and threatens endangered species that call it home. Loud drilling, seismic blasting and construction at Rosebank will disturb dolphins, whales and fish - potentially disrupting their behaviour and migration, and even causing deaths. The pipeline needed to transport the tiny amount of gas reserves would cut through a specially protected seabed - the Faroe-Shetland Sponge Belt. It could harm extraordinary creatures like clams that can live for over 500 years - some of the oldest animals on the planet.

Instead of new fossil fuel projects we urgently need a plan for a just and properly funded transition for oil and gas workers and the communities that depend on them, and real solutions to fix our broken energy system. The approval of Rosebank is also being challenged in the courts as unlawful.

Please take a moment to read the full MP briefing about Rosebank and the need to phase out North Sea oil and gas here: <https://www.stopcambo.org.uk/updates/mp-briefing-rosebank-oil-field>

As my representative in parliament, I call on you to:

1. Be vocal about your opposition to the Rosebank oil field in Parliament, in the press and on social media.
2. Advocate for Rosebank to be rejected, should the court case against Rosebank's approval be successful and Equinor resubmits it for government approval.
3. Support an end to new oil and gas projects, in line with what is urgently required to prevent catastrophic climate breakdown.
4. Back a plan for a properly funded just transition for oil and gas workers and the communities that depend on them. This plan must get into the specifics of where and how jobs will be created, backed up with investment, as well as making it easier for workers to retrain, providing job guarantees, and improving the quality of offshore energy jobs.
5. Focus on the real solutions to tackle Britain's broken energy system, including scaling up renewables and insulating our leaky homes.

For a safe climate and affordable energy, we need to stop expanding oil and gas production. As we face climate impacts in our area and with many millions in energy debt across the country, we are looking to you to address the climate crisis and fix our broken energy system. Will you be the champion that our constituency needs?



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Application PA24/06603

Proposal Single-storey flat roof rear extension to form a new bedroom, new front porch, new vertical cladding fenestration and new windows and doors.

Location Trecarne Crelow Lane Stithians Truro

Applicant Mr Alex Lawer

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

05th September 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

The proposed development aims to enhance the functionality and aesthetic appeal of the property while being mindful of the surrounding environment and neighbouring properties. The extension has been designed to minimize any impact on neighbouring properties. There will be no significant loss of light or privacy for adjacent properties.

Matters of Concern:

None.

No Comments on portal as of today.

Cllr Adam Bunclark



A- Barth Onan Hag Oll! Representing One and All

Application PA24/06786

Proposal Works to trees subject to a Tree Preservation Order (TPO), works include T1 - 1 x large monterey pine - remove 2 lowest limbs ext. towards house; remove 2 lowest branches ext. over lane - to limit further lateral crown development towards house, to address increased exposure to wind-loading due to foreseeable removal of dying ash in adjacent property.

T2 - 1 x large turkey oak - crown lift to 5.5m to clear roof of dwelling by 2.5m vertically & laterally - to limit further crown development over dwelling, to relieve shading.

Location 5 Old Vicarage Close Stithians Truro Cornwall

Applicant Andrew Snapes

Decision Required:

Members are requested to consider the following report in order to reach an informed decision regarding the above planning application.

Date of Site Inspection:

05th September 2024

Councillors who undertook the site inspection:

Cllr Bunclark and Cllr Iles

REPORT:

Background:

The proposed works to the trees subject to a Tree Preservation Order (TPO) are essential for maintaining the safety and integrity of the property and its surroundings. The removal of the lowest limbs and branches of the large Monterey pine (T1) will mitigate the risk of damage to the house and lane, especially considering the increased wind-loading due to the anticipated removal of a dying ash tree in the adjacent property. Similarly, the crown lift of the large turkey oak (T2) to 5.5 meters will ensure adequate clearance from the dwelling, reducing shading and preventing further crown development over the roof.

These measures are carefully planned to balance the health and aesthetics of the trees with the safety and comfort of the residents.

Matters of Concern:

None.

No Comments on portal as of today.

Cllr Adam Bunclark



Clerk's Report for Meeting on 17th September 2024

10.1 Council's Current Financial Position

Decision Required:

To note the Council's current financial position.

The Council's financial position as at 31st August 2024 are detailed in the attached appendices:

- Payments Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

10.2 To agree protocol for dealing with requests from groups and individuals for use of Playing Field for an event.

Decision:

To agree protocol.

Report

The Parish Council receive requests from individuals and organisations asking if they can use the playing field for a specific event, whilst the playing field is an asset for all to enjoy, the Council have to mindful that their Public Liability Insurance only cover events that have been organised by the Parish Council.

If a formal request is made, then it would be expected that the organisers have relevant insurance in place. If none held, is the event permissible but a disclaimer issued?

For discussion and agreement of what is acceptable.

10.3 To authorise payment of 50% of the Clerks Training Fees for PIALC Qualification – Internal Audit.

The Clerk recently signed up to complete the PIALC Cpurse, being run through SSLC, initially this was self-funded as part of my on-going PDP, however, having completed a number of modules, it is clear the learning outcomes are of benefit to the Parish Council and I am therefore requesting that 50% of the fees are reimbursed to the Clerk. The Course costs: £144 (including VAT), amount requested is £72.

10.4 To authorise the Clerk's Mileage Claim for period July to September 2024

The details of the mileage claimed are attached to this report, the sum of £33.90

Jane E Richards.

**Clerk / RFO,
September 2024**

Stithians Parish Council

A	Bank Reconciliation at 31/08/2024		
	Cash in Hand 01/04/2024		168,997.39
	ADD Receipts 01/04/2024 - 31/08/2024		62,257.44
			231,254.83
	SUBTRACT Payments 01/04/2024 - 31/08/2024		46,568.50
	Cash in Hand 31/08/2024 (per Cash Book)		184,686.33
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2024	0.00	
	Lloyds Current Account (Treasurer: 31/08/2024	2,264.02	
	Lloyds Instant 31/08/2024	182,802.31	
			185,066.33
	Less unrepresented payments		380.00
			184,686.33
	Plus unrepresented receipts		
	Adjusted Bank Balance		184,686.33
	A = B Checks out OK		

Stithians Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
86	Water Supply Cemetery	17/07/2024		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	8.49		8.49
86	Water & Sewage Toilets	17/07/2024		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	32.61		32.61
86	Water Playing Field (Bowling Cl	17/07/2024		Lloyds Current Accol	Direct Debit	Water Charges	Everflow	Z	8.49		8.49
87	General Maintenance Expenses	03/07/2024		Lloyds Current Accol	Visa Debit	General Maintenance	Amazon	S	24.98	5.00	29.98
88	General Maintenance Expenses	05/07/2024		Lloyds Current Accol	Visa Debit	General Maintenance	Amazon	S	10.22	2.04	12.26
90	Hall Hire Stithians Centre	13/08/2024		Lloyds Current Accol	BACS	Hire of Hall	The Stithians Centre	E	9.00		9.00
91	Waste Collection	13/08/2024		Lloyds Current Accol	Direct Debit	Waste Collection	Suez	S	65.37	13.07	78.44
92	General Maintenance Expenses	13/08/2024		Lloyds Current Accol	BACS	Tree Maintenance	Truro Tree Services	S	620.00	124.00	744.00
93	CCCC Grant Pavilion Project	13/08/2024		Lloyds Current Accol	BACS	Pavilion Project 2024	Marraum	S	905.50	181.10	1,086.60
94	General Maintenance Expenses	13/08/2024		Lloyds Current Accol	BACS	General Maintenance	R. Sanders	S	1,400.00	280.00	1,680.00
95	Toilets - Electricity	13/08/2024		Lloyds Current Accol	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	43.33	2.17	45.50
96	Clerks Salary NETT	15/08/2024		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	1,476.57		1,476.57
96	Clerks Working from Home Allc	15/08/2024		Lloyds Current Accol	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
97	Clerks HMRC Employer	15/08/2024		Lloyds Current Accol	BACS	Clerks HMRC Employer (NI)	HMRC	X	150.92		150.92
98	Clerk HMRC Employee	15/08/2024		Lloyds Current Accol	BACS	Clerks HMRC Employee Paymei	HMRC	X	375.09		375.09
99	EMC Highway Verge Maintenan	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	138.41		138.41
99	EMC Litter Clearance	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	173.76		173.76
99	EMC Haverigg Cemetery Mainte	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	59.32		59.32
99	EMC Lower Churchyard Mainte	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	88.98		88.98
99	EMC Closed Churchyard Mainte	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	108.75		108.75
99	EMC Footpath Maintenance	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	227.39		227.39
99	EMC Longdowns Bus Shelter Cl	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	29.66		29.66
99	EMC Crelow Fields Caretaking	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
99	EMC Crelow Fields Grass Cutti	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
99	EMC Crelow Fields Hedge Trin	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	34.60		34.60
99	EMC Cleaning of Notice Board	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	9.65		9.65
99	EMC Maintenance of Speed Sig	13/08/2024		Lloyds Current Accol	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	58.33		58.33
100	EMC Meadowside Cemetery Ma	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	196.56		196.56
100	EMC Toilet Cleaning	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	241.34		241.34
100	EMC Weed Treatment	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	44.49		44.49
100	EMC Playing Field Grass Cutting	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	386.90		386.90
100	EMC Playing Field Hedge Trimn	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	49.43		49.43
100	EMC Playing Field Caretaker	13/08/2024		Lloyds Current Accol	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	731.60		731.60
101	Toilet Cleaning Materials	13/08/2024		Lloyds Current Accol	BACS	General Maintenance	MacSalvors Ltd	S	29.46	5.89	35.35
102	Electricity Pavilion	13/08/2024		Lloyds Current Accol	Visa Debit	Electricity Pavilion	EDF	L	62.00	3.10	65.10
103	Scarecrow Festival	16/08/2024		Lloyds Current Accol	BACS	Scarecrow Festival Allocation o	Stithians Energy Group (SE	X	517.85		517.85

Stithians Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
104	Scarecrow Festival	16/08/2024		Lloyds Current Accou	BACS	Scarecrow Festival Allocation o	Stithians Public Access Def	X	517.85		517.85
105	Repairs to Play Equipmr	19/08/2024		Lloyds Current Accou	BACS	Zip Wire Repairs	Tyrone Martin	X	80.00		80.00
106	Water & Sewage Toilets	17/08/2024		Lloyds Current Accou	Direct Debit	Water Charges	Everflow	Z	21.42		21.42
107	Lease from Glebe	27/08/2024		Lloyds Current Accou	BACS	Glebe Rent	Savills	E	300.00		300.00
108	PWLB Loan 4 Stithians Centre	04/09/2024		Lloyds Current Accou	Direct Debit	PWLB Stithians Centre Loan 4	PWLB	E	783.37		783.37
109	Pavilion Replacement	11/09/2024		Lloyds Current Accou	BACS	Pavilion Project 2024	Marraum	S	1,350.00	270.00	1,620.00
110	General Maintenance Expenses	09/08/2024		Lloyds Current Accou	BACS	General Maintenance	MacSalvors Ltd	S	12.63	2.53	15.16
111	Waste Collection	31/08/2024		Lloyds Current Accou	Direct Debit	Waste Collection	Suez	S	56.38	11.28	67.66
112	External Audit Fees	06/09/2024		Lloyds Current Accou	BACS	External Audit Fees	BDO LLP	S	420.00	84.00	504.00
113	Clerks HMRC Employer	11/09/2024		Lloyds Current Accou	BACS	Clerks HMRC Payment	HMRC	X	150.92		150.92
113	Clerk HMRC Employee	11/09/2024		Lloyds Current Accou	BACS	Clerks HMRC Payment	HMRC	X	374.89		374.89
114	Clerks Salary NETT	13/09/2024		Lloyds Current Accou	BACS	Clerks Salary Nett	Clerk - J E Richards	X	1,476.77		1,476.77
114	Clerks Working from Home Allc	13/09/2024		Lloyds Current Accou	BACS	Clerks Salary Nett	Clerk - J E Richards	X	26.00		26.00
115	EMC Highway Verge Maintenanc	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	138.41		138.41
115	EMC Litter Clearance	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	173.76		173.76
115	EMC Haverigg Cemetery Mainte	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	59.32		59.32
115	EMC Lower Churchyard Mainte	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	88.98		88.98
115	EMC Closed Churchyard Mainte	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	108.75		108.75
115	EMC Footpath Maintenance	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	227.39		227.39
115	EMC Longdowns Bus Shelter Cl	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	29.66		29.66
115	EMC Crellow Fields Caretaking	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
115	EMC Crellow Fields Grass Cutti	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	54.38		54.38
115	EMC Crellow Fields Hedge Trin	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	34.60		34.60
115	EMC Cleaning of Notice Board	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	9.65		9.65
115	EMC Maintenance of Speed Sig	18/09/2024		Lloyds Current Accou	Emc Monthly Payrr	Environment Management Con	Tyrone Martin	X	58.33		58.33
116	EMC Meadows Cemetery Ma	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	196.56		196.56
116	EMC Toilet Cleaning	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	241.34		241.34
116	EMC Weed Treatment	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	44.49		44.49
116	EMC Playing Field Grass Cutting	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	386.90		386.90
116	EMC Playing Field Hedge Trimm	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	49.43		49.43
116	EMC Playing Field Caretaker	18/09/2024		Lloyds Current Accou	EMC Monthly Payrr	Environment Management Con	Tyrone Martin	X	731.60		731.60
Total									16,711.97	984.18	17,696.15

Stithians Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	19,071.68	6,954.12			26,025.80
Tennis Court Fencing	10,816.27	2,000.00			12,816.27
Pavilion Replacement	57,586.60	9,012.78	300.00		66,299.38
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	7,334.44	-3,667.22			3,667.22
Longdowns Play Area					0.00
Contested By-Election	3,245.00	450.00			3,695.00
Fingerposts	1,120.00				1,120.00
CIL Receipts	1,890.50			1,032.68	2,923.18
KCC Event 2023					0.00
Donations for Play Equipment A	509.37			20.00	529.37
Scarecrow Festival			1,035.70	1,553.55	517.85
Benches for Parish					0.00
Enhanced LMP	2,770.00				2,770.00
Stithians Football Club Temp F:	6,000.00		6,000.00		0.00
Pavilion Project CC Grant			2,205.50	14,500.00	12,294.50
Total Earmarked	121,340.65	14,749.68	9,541.20	17,106.23	143,655.36
TOTAL RESERVE	121,340.65	14,749.68	9,541.20	17,106.23	143,655.36
GENERAL FUND					41,030.97
TOTAL FUNDS					184,686.33

2 September 2024 (2024-2025)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

INCOME

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	83,928.00	41,964.00	-41,964.00				-41,964.00 (-50%)
2	Cemetery Fee's	4,900.00	800.00	-4,100.00				-4,100.00 (-83%)
4	PCC	890.00		-890.00				-890.00 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	750.00	-1,050.00				-1,050.00 (-58%)
6	Bank Interest	1,000.00	1,005.11	5.11				5.11 (0%)
7	LMP	3,406.86		-3,406.86				-3,406.86 (-100%)
83	CC Closed Churchyard Maintena	660.00		-660.00				-660.00 (-100%)
84	Wayleaves	28.00	29.45	1.45				1.45 (5%)
85	Electricity Charges for Tennant -	1,000.00	188.50	-811.50				-811.50 (-81%)
86	Playing Field		45.00	45.00				45.00 (N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance		50.00	50.00				50.00 (N/A)
SUB TOTAL		97,612.86	44,832.06	-52,780.80				-52,780.80 (-54%)

Environment, Highways & Foo

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Meadowside Cemetery Maintena				500.00	55.47	444.53	444.53 (88%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	27.34	72.66	72.66 (72%)
21	Litter Clearance Materials				100.00		100.00	100.00 (100%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity				1,000.00	227.83	772.17	772.17 (77%)
24	Water & Sewage Toilets				450.00	129.43	320.57	320.57 (71%)
26	Toilet Repairs & Maintenance				500.00	124.13	375.87	375.87 (75%)
27	Village Green Status Costs				300.00		300.00	300.00 (100%)
28	Emergency Plan				300.00		300.00	300.00 (100%)
30	Bus Shelter Repairs & Maintena				700.00		700.00	700.00 (100%)
36	Maintenance of Grit Bins				200.00	61.36	138.64	138.64 (69%)
65	Extra Footpath Maintenance & V				600.00		600.00	600.00 (100%)
90	General Maintenance					43.73	-43.73	-43.73 (N/A)
91	Meadowside Cemetery Cremate				200.00		200.00	200.00 (100%)
104	Toilet Cleaning Materials				300.00	123.68	176.32	176.32 (58%)
105	Maintenance of Noticeboards - A				100.00	1.00	99.00	99.00 (99%)
106	Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114	War Memorial							(N/A)
123	Waste Collection				1,200.00	307.09	892.91	892.91 (74%)
SUB TOTAL					7,850.00	1,101.06	6,748.94	6,748.94 (85%)

Playing Field

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Water Playing Field (Bowling Cl				300.00	25.27	274.73	274.73 (91%)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 September 2024 (2024-2025)

71 General Maintenance Expenses	3,000.00	3,842.96	-842.96	-842.96 (-28%)
72 Annual Staining / Painting of Equ				(N/A)
73 Lease from Glebe	600.00	300.00	300.00	300.00 (50%)
74 Annual Safety Inspection	250.00	250.00		(0%)
75 Electricity for Footpath Lighting	1,000.00	554.67	445.33	445.33 (44%)
80 Signage	200.00		200.00	200.00 (100%)
126 Repairs to Play Equipmr		782.52	-782.52	-782.52 (N/A)
130 Electricity Pavilion		62.00	-62.00	-62.00 (N/A)
SUB TOTAL	5,350.00	5,817.42	-467.42	-467.42 (-8%)

Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45 Clerks Salary NETT				18,000.00	7,383.45	10,616.55	10,616.55 (58%)
46 Clerks HMRC Employer				3,000.00	1,899.76	1,100.24	1,100.24 (36%)
48 Clerk HMRC Employee				5,000.00	1,874.85	3,125.15	3,125.15 (62%)
49 Clerks Pension ERs Contributor							(N/A)
SUB TOTAL				26,000.00	11,158.06	14,841.94	14,841.94 (57%)

Finance & Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Grants & Donations				300.00	150.00	150.00	150.00 (50%)
39 Public Relations				100.00		100.00	100.00 (100%)
40 Spotlight				250.00		250.00	250.00 (100%)
41 Website Maintenance				1,300.00	1,150.00	150.00	150.00 (11%)
42 Cemetery Admin System				450.00		450.00	450.00 (100%)
43 Hall Hire Stithians Centre				550.00	22.50	527.50	527.50 (95%)
44 Election Expenses							(N/A)
50 Admin Expenses				500.00	365.13	134.87	134.87 (26%)
52 CALC / NALC Subscription				750.00		750.00	750.00 (100%)
53 SLCC Subscription				270.00		270.00	270.00 (100%)
54 ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55 Data Protection Fee				45.00	35.00	10.00	10.00 (22%)
56 Internal Audit Fees				420.00	471.00	-51.00	-51.00 (-12%)
57 External Audit Fees				420.00		420.00	420.00 (100%)
58 Chairman's Allowance				100.00		100.00	100.00 (100%)
59 Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60 Insurance				2,950.00		2,950.00	2,950.00 (100%)
61 Training Staff & Councillors				440.00		440.00	440.00 (100%)
63 Contingency Fund							(N/A)
101 SCRIBE Accounting Annual Mai				700.00		700.00	700.00 (100%)
102 Field In Trust Membership							(N/A)
117 Clerks Working from Home Allow				480.00	130.00	350.00	350.00 (72%)
120 Postage							(N/A)
122 MVRG Annual Subscription				100.00		100.00	100.00 (100%)
125 Open Spaces Subscription							(N/A)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

2 September 2024 (2024-2025)

SUB TOTAL			10,325.00	2,418.63	7,906.37	7,906.37 (76%)
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Environment Maintenance Co

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	EMC Highway Verge Maintenance				1,660.92	692.05	968.87	968.87 (58%)
11	EMC Litter Clearance				2,085.18	868.80	1,216.38	1,216.38 (58%)
12	EMC Haverigg Cemetery Maintenance				711.82	296.60	415.22	415.22 (58%)
13	EMC Lower Churchyard Maintenance				1,067.74	444.90	622.84	622.84 (58%)
14	EMC Closed Churchyard Maintenance				1,305.01	543.75	761.26	761.26 (58%)
15	EMC Meadowside Cemetery Maintenance				2,358.78	982.80	1,375.98	1,375.98 (58%)
20	EMC Toilet Cleaning				2,896.08	1,206.70	1,689.38	1,689.38 (58%)
25	EMC Footpath Maintenance				2,728.65	1,136.95	1,591.70	1,591.70 (58%)
29	EMC Longdowns Bus Shelter Cleaning				355.92	148.30	207.62	207.62 (58%)
31	EMC Crelow Fields Caretaking				652.50	271.90	380.60	380.60 (58%)
32	EMC Crelow Fields Grass Cutting				652.50	271.90	380.60	380.60 (58%)
33	EMC Crelow Fields Hedge Trimming				415.22	173.00	242.22	242.22 (58%)
34	EMC Weed Treatment				533.87	222.45	311.42	311.42 (58%)
35	EMC Cleaning of Notice Boards				115.85	48.25	67.60	67.60 (58%)
66	EMC Maintenance of Speed Signs				699.93	291.65	408.28	408.28 (58%)
67	EMC Playing Field Grass Cutting				4,642.83	1,934.50	2,708.33	2,708.33 (58%)
68	EMC Playing Field Hedge Trimming				593.19	247.15	346.04	346.04 (58%)
69	EMC Playing Field Caretaker				8,779.14	3,658.00	5,121.14	5,121.14 (58%)
SUB TOTAL					32,255.13	13,439.65	18,815.48	18,815.48 (58%)

Playing Field Development Project

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
77	PWLB Loan 2 New Playing Field				1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL					1,389.26	694.63	694.63	694.63 (50%)

Stithians Centre Development

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
SUB TOTAL					3,133.46	783.36	2,350.10	2,350.10 (75%)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Playing Field - Football Club (M)	600.00	135.00	-465.00				-465.00 (-77%)
8	CIL		1,032.68	1,032.68				1,032.68 (N/A)
81	Hire of Tennis Court	150.00	184.15	34.15				34.15 (22%)

AGENDA ITEM 10.4



Travelling

[illegible]

Note: All are return journeys unless otherwise stated

Miscellaneous				
Date	Item	Cost	VAT	Total £
15/08/2024	Parking Truro - Bank	6.90	0.00	6.90
			0.00	
			0.00	
			0.00	
			0.00	
			TOTAL	6.90

Travelling	27.00
Miscellaneous	6.90

TOTAL EXPENSES FOR AUTHORISATION

£33.90

Signed: _____ (Clerk)

Date:

Signed: _____ (Chairman)

Date:



NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 10th September 2024

Decisions required:

To agree content, actions and associated expenditure detailed in notes.

Present: Cllr J Thomas, Cllr P Blease, Cllr W Oakley-Moore, J. Richards – Clerk, T. Martin – EMC Contractor

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
1	Enhanced LMP Project		J Richards	To chase B Sanders for outstanding works	02/07/24	Met with B Sanders, to contact landowner and discuss options for improving stile at far end of Sports Field.
2	Skateboard Park	General condition Consider improvement plan for 2025/26?	J Richards	Investigate possible funding opportunities.		
3	Youth Shelter	Mural	T. Martin	Instal vinyl to youth shelter	10/09/24	TM offered to organise installation of the pictures..
4	Playing Field					
		Football Club depositing grass cuttings on lower bank	J Richards	To notify SFC that grass cuttings are to be deposited on area to the bottom of the field, far side of footpath		
5	Tennis Court	Footpath requires trimming and lower branches overhanging footpath.	T. Martin	Edge to be trimmed and small overhanging branches to be removed		

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
		Tennis Net – Replace	J Richards T Martin	Order replacement net / wire To send measurements		
6	Footpaths					
		Bin at Penhalvean badly damaged	T. Martin	To replace Grit Bin		
		Footpath LMP Cutting Schedule Request to upgrade status of paths	J Richards	To submit list of paths to Countryside Access requesting they are upgraded to Gold Cut 2		
		Landowners responsibilities for Stiles?	J Richards	To contact Countryside Access for clarification		
		Stile – Footpath 10	J Richards	To draft letter to landowners with regard to improvement of stile		
		Informed of extensive tree planting at Menerdue, no contacts as yet from Cornwall Council / Forest for Cornwall	J Richards	To contact Cornwall Council and Forest for Cornwall to ask for update and request Parish Council involvement from early stage. Update regarding future maintenance?		
	Footpath 54	Inaccessible	Cllr W Oakley-Moore	To arrange team, to clear footpath 54.		
		Various Stiles	J Richards	To contact Countryside access regarding responsibility . maintenance, what's possible?		
7	Meadowside					
		Complaint received regarding grass being left on	J Richards	To respond and advise of action to be taken		
			T Martin	To trial racking grass from the memorial mound after cutting and		

	ITEM	ISSUE	Person Responsible	Action	UPDATES	
		memorial mounds and covering memorial stones		ensuring the memorial stones are cleared of any cuttings.		
8	MSAS					
			Cllr W Oakley-Moore	To carry out data analysis	10/09/24	To be completed when system is relocated.
9	Highway / safety Project area around Spar	No update received	J Richards	To chase H Kneale /Cllr J Thomas & Jack Thomas for update. Also to arrange next liaison meeting with J Thomas		

Next Meeting: Tuesday 1st October 2024



A-barth Onan Hag Oll Representing One and All

Report for Meeting on 17th September 2024

A summary of three play equipment quotes, to consider and discuss.
I will break down the key aspects from each quote, focusing on equipment cost, installation, surfacing, warranties, and any additional features. Here's an overview:

Dragon Play & Sports

Quote Breakdown

- Seesaw: £984
- Rotating Cone Climber: 2.3m (small) £4,714
- Installation: £1,389
- Grass mat surfacing (approx. 37m²): £1,277
- Preliminaries (fencing, waste removal, welfare facilities): £500
- Delivery: £800
- Subtotal: £9,664
- Discount: -£200

Total (Excl. VAT): £9,464

Total (Incl. VAT @ 20%): £11,356.80

Key Features:

- Grass mat surfacing included in the installation.
- Requires the client to arrange the removal of existing equipment and surfacing.
- Installation into established grass.
- 30 years of combined play industry experience, offering market-leading guarantees.

Warranties & Conditions:

- 1-year warranty on installation and surfacing.
- Requires regular and documented maintenance to validate manufacturer warranties.
- A 30% deposit is required upfront.

Redlynch Leisure Installations

Quote Breakdown:

- Cone Climber: 3m (Tall) £9,750
- Installation of 32m² MOT Type 1 stone sub-base: £3,149
- Installation of 32m² TigerMulch surfacing: £3,995
- Welfare facilities (fencing, etc.): £750

Total (Excl. VAT): £17,644

Total (Incl VAT) £21172.80

Key Features:

- TigerMulch surfacing requires a stone sub-base for drainage and durability.
- Surfacing is designed to provide excellent drainage, allowing use in all weather conditions.

- Optional post-installation inspection available for £550 + VAT.

Warranties & Conditions:

- Emphasizes on quality surfacing, although notes that some discoloration and seed germination may occur.
- Terms include site conditions, specifying that good vehicular access within 20m is required.
- The quote is valid for 14 days.

Sovereign Play Systems

Quote Breakdown:

- 2.4m High Rota Net (Green Ropes): £8,563.07
- Space Net 4m High (includes re-tensioning visit): £15,252.40
- Timber See-Saw: £3,005.09
- Oasis Roundabout: £8,526.93
- Surfacing (various types and sizes): £12,272.45
- Removal of spoil/waste: £700
- Welfare facilities (fencing, etc.): £1,006.05

Subtotal: £49,325.99 (Prompt payment offer)

Retail Price: £63,738.45

- Spread payment plan options are available.
- X5 Spread payments (could be yearly) £12,747.69

Key Features:

- Offers a variety of equipment options, including nets, roundabouts, and see-saws.
Provides a 25% discount for prompt payment and flexible payment plans (up to 5 payments). Parish Council not individual???
- High attention to installation detail, including a comprehensive aftercare package.

Warranties & Conditions:

- 20-year timber warranty.
- Requires regular maintenance as per their operation manual.
- Includes 5-year compliance package with free inspections.

Cllr Claire Sylvester

17/09/2024



A- barth Onan Hag Oil! Representing One and All

Authorisation of Payments –September 2024

Decisions Required:

1. To authorise the payment of invoices received & regular payments due for the period, 18th July – 17th September 2024 , Voucher No's: - 85 - 116, Total: £17,696.15
2. To authorise the Direct Debit payments due in October 2024, Total - £1,477.99

REPORT:

The attached Payments Awaiting Authorisation Reports dated 10th July 2023 details all invoices received, or payments made since the meeting held on the 18th June 2024.

Explanatory Notes (where applicable)

Voucher No	Details
113 - 114	Clerk's Salary & HMRC Payment
105 115 - 116	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The monthly payment is £2,535.78 Plus additional invoice for work outside the scope of the EMC Contract - £80.00. – Total: £1,905.76

The following Direct Debits are due to be paid in October 2024

Date Due	Details
02/10/24	Direct Debit PWLB – Loan 2 -£694.63
02/10/24	Direct Debit – PWLB – Loan 3 - £783.36

J E Richards
Clerk / RFO
11th September 2024



A - barth Onan Hag Oll! Representing One and All

Authorisation of Additional Payments – September 2024

Decision Required:

To authorise the payments of additional invoices received since the publication of the Agenda: Voucher Numbers 117 – 121, total additional payments - £291.27

Total payments for due for authorisation now stands at: £17,987.42

REPORT:

Additional invoices received since the report dated 11th September 2024

Explanatory Notes (where applicable)

Voucher No	Details
116 - 117	Invoices from T. Martin for work outside the scope of the EMC. Repairs to Zip wire & car Park Fence (Materials & labour) - £105.00
119	Electricity Account for Wellness Hut - £44.97
120	Water account from Everflow - £76.20
121	Electricity account from EDF for Pavilion - £65.10

J E Richards
Clerk / RFO
17th September 2024