



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR OCTOBER 2023 MEETING

SEG Report to SPC 17-10-2023

10-10-23

SEG

Finally, on the 10th Oct, Phil and I had our meeting to discuss the future of SEG. If SEG is to continue its success I feel it's time for me to hand over to someone who can help with events and projects. Phil is going to see if someone in the village would volunteer by posting it on social media.

Our ground source heat pump installation.

Our ground source heat pump installation is now complete. On day one, the drill rig arrived, and the first 7 metres were drilled, it only took the following day to complete drilling the 160 metre deep borehole. The plumber and electrician took about one and a half weeks to install the heat pump, a really neat job that I will be proud to show people. None of the radiators in the house had to be changed because they were already sized for an air source heat pump. Having this firsthand knowledge will be beneficial when promoting this technology. Also, because we have been running an air source heat pump for the last 16 years, this should give me a running cost comparison.

Green Open Doors event

For years I have thought that having a Green Open Homes event, where homes that have adopted green measures could be viewed, would encourage others to do similar. Tim Hughes (Fal Energy Partnership) has had similar thoughts, and this is now becoming a reality with them taking on a part-time project worker to support the initiative. I have of course offered our bungalow to be viewed and have also asked Kensa if they would like to use the conservatory again to talk about the Heat the Streets project.

Booklet.

Jane passed on my email address to a lady, Mel Staine of the XRE group in Penzance, she's trying to get hold of more of booklets. So far, she has not emailed me.

CPIR Climate Group

I understand Phil has volunteered to represent SPC at CPIR meetings.

The Stithians Times

The latest issue of TST is now out and my topic was 'WE MUST MOVE FASTER ON CLIMATE CHANGE'

Visits

- My talk at St. Cleer Environmental Group (Liskeard) has now been postponed, due to Covid, to March next year.
- We had a visit from Mark Lytham (Tregony) who wanted to see the Solar/PV system at The Stithians Centre with the view of doing similar at Tregony Village Hall. Phil met with us at TSC and then Mark and I went up to mine to chat about heat pumps, insulation and the Heat the Streets project.
- On 12th Oct. I hope to attend the Blue Earth Summit in Bristol. The summit is designed to build a community of like-minded individuals focused on making a positive impact on the planet and its people while also growing their business. This depends on me being able to obtain a free £300 ticket.
- On 14th Oct. I'm attending a Safari at the Knepp Estate (Sussex), a 3,500 acre estate that since 2001, has been subject to a 'rewilding' project, using grazing animals and restoring natural water courses in order to increase wildlife in the area. Hopefully this will help my knowledge of land management.
- Claire and I attended Mid-Cornwall Climate and Eco Hub (MCCEH) Open Day on 30th September. I think they had more attending than they expected as the room was quite small (I guess between 40 and 50 people), some had to stand for most of the day. There was a talk about green technologies from John Carley (Chacewater), a film Hungry for Change from Cornwall Climate Care, and a brilliant talk from Manda Brookman that pointed out the interconnection between climate issues such as food, our homes, energy, transport, etc. *for instance, take the connection between health and transport, improve transport and this will improve health.* Networking is an important part of these events, although I found there were a lot of familiar faces.



A- barth Onan Hag Oll! Representing One and All

CLERK / RFO's REPORT

9.1 Council's Current Financial Position

Decision Required:

To note the Council's current financial position.

The Council's financial position as at 30th September 2023 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

9.2 Draft Budget: Report attached

9.3 Request from Head Teacher , Stithians School for funding for outdoor play equipment

Decision Required:

To agree a donation to Stithians CP School Fund for the purchase of outdoor play equipment.

Report:

The Chairwoman has received an enquiry regarding the possibility of the Parish Council granting funds to the School to assist with the purchase of outdoor play equipment.

It should be noted that whilst a Parish Council is not permitted to make a donation to any activity that is funded / covered by the LEA, it can make an award to other areas, it is recommended that any payment is made to a PTA or School Fund and not direct to the School.

For discussion and decision.

9.4 Request for donation from Cornwall Air Ambulance.

Decision Required:

To agree a donation to the Cornwall Air Ambulance

Report:

Request from Cornwall Air Ambulance asking that the Parish Council consider making a donation to help support the provision of this service.

9.5 Council Representation at the Annual General Meeting (AGM) of Cornwall ALC Ltd (Cornwall Association of Local Councils) which will take place on: Tuesday 24 October 2023, at 7pm in the Community Centre at St Erme

Decision Required:

Confirmation of attendance at the CALC (AGM)

Report:

Information received regarding this year's AGM, the notification was circulated to Members on the 3rd October via email. Are any Members able to attend?

For response.

9.6 Request form Stithians W.I. to plant a tree in Meadowside Cemetery

Decisions Required:

- **To agree that the W.I. be permitted to plant a tree in the Meadowside Cemetery adjacent to the bench in the Memorial Garden.**
- **That the W.I. would be responsible for caring for the tree**

Report:

Stithians W.I. have contacted the Parish Council to ask if they could be permitted to plant a tree at Meadowside next to the bench previously donated. 2 trees are being donated by Forest for Cornwall, who are currently working with the Cornwall Federation for W.I's to support it in their "*green ambitions /reducing the adverse effects of climate change with the planting of trees across Cornwall*"

No site has been agreed for the second tree, although an area at the top of Crelow Lane has been suggested, the W.I have been advised that this land is not owned by the Parish Council.

The young trees will be delivered to the agreed sites, together with stakes and tree protection . The trees will be about 1 to 1/2 metre in height , Stithians W.I. will take responsibility for watering and caring for the tree.

For discussion and agreement.

9.7 Cornwall Council's Polling Districts and Polling Places Review

Decision Required

To agree a response, to the review.

Report

The full information of this review was shared with Members by email on the 3rd October 2023. Cornwall Council are currently conducting a review of Polling Districts and Polling Places, they are inviting comments on the suitability of polling stations and voting arrangements at elections.

Comments on the suitability of polling stations and voting arrangements at elections are invited. The review will aim to ensure that voting arrangements for future elections suit the needs of the electors in each area. They are keen to hear from parish councils and would welcome a response, if only to confirm that we are in favour of the polling stations and voting arrangements in our area.

9.8 Donation of Daffodil Bulbs

Decisions Required

To organise a 'Planting Event' during October / November and call for volunteers to assist with the planting.

We have received 9x3kg bags of daffodil bulbs donated by B&Q Camborne
Cllr Phil Blease has contacted the school who are happy to have receive some for the children to plant around the school grounds. The Head Teacher has also advised the children would get involved in any community planting program. He has also contacted pre-school to see if they want any but their garden is very limited.

Would it be possible for the Parish Council to organise a volunteer 'planting event' in the playing field during October / November to plant the remaining bulbs?

The bulbs are currently stored in Cllr Blease's shed.

Jane E Richards
Clerk / RFO
October 2023

Stithians Parish Council

Prepared by: Jane E Richards
Name and Role (Clerk/RFO etc)

Date: 05/10/2023

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

| | | | |
|----------|---|------------|-------------------|
| A | Bank Reconciliation at 30/09/2023 | | |
| | Cash in Hand 01/04/2023 | | 191,278.27 |
| | ADD Receipts 01/04/2023 - 30/09/2023 | | 91,313.08 |
| | SUBTRACT Payments 01/04/2023 - 30/09/2023 | | 282,591.35 |
| | Cash in Hand 30/09/2023 (per Cash Book) | | 82,988.16 |
| B | | | 199,603.19 |
| | Cash in hand per Bank Statements | | |
| | Petty Cash 30/09/2023 | 0.00 | |
| | Lloyds Current Account (Treasurer: 30/09/2023 | 3,089.79 | |
| | Lloyds Instant 30/09/2023 | 196,513.40 | |
| | | | 199,603.19 |
| | Less unrepresented payments | | |
| | | | 199,603.19 |
| B | Plus unrepresented receipts | | |
| | Adjusted Bank Balance | | 199,603.19 |
| | A = B Checks out OK | | |

Payments for Checking by Finance Member September 2023

5 October 2023 (2023-2024)

Stithians Parish Council PAYMENTS LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total | |
|---------|------------------------------|------------|----------|-----------------------|---------------------|-----------------------------------|---------------------|----------|----------|-------|----------|-----------------|
| 95 | PWLB Loan 4 Stithians Centr | 04/09/2023 | 18/09/23 | Lloyds Current Accour | Direct Debit | PWLB Stithians Centre Loan 4 | PWLB | E | 783.37 | | 783.37 | |
| 96 | Waste Collection | 01/09/2023 | 18/09/23 | Lloyds Current Accour | Direct Debit | Waste Collection | Suez | S | 56.38 | 11.28 | 67.66 | |
| 97 | Clerks Salary NETT | 15/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Clerks Salary Nett | Clerk / RFO | X | 1,398.33 | | 1,398.33 | Clerks Payment: |
| 97 | Clerks Working from Home A | 15/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Clerks Salary Nett | Clerk / RFO | X | 26.00 | | 26.00 | £1,424.33 |
| 98 | Clerks HMRC Employer | 15/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Clerks HMRC Employer (NI) | HMRC | X | 130.65 | | 130.65 | HMRC Payment: |
| 99 | Clerk HMRC Employee | 15/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Clerks HMRC Employee Payme | HMRC | X | 306.42 | | 306.42 | £437.07 |
| 100 | EMC Highway Verge Mainten | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 130.58 | | 130.58 | |
| 100 | EMC Litter Clearance | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 163.93 | | 163.93 | T Martin |
| 100 | EMC Haverigg Cemetery Mai | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 55.96 | | 55.96 | £2,600.78 |
| 100 | EMC Lower Churchyard Main | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 83.94 | | 83.94 | |
| 100 | EMC Closed Churchyard Mair | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 102.59 | | 102.59 | |
| 100 | EMC Footpath Maintenance | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 214.52 | | 214.52 | |
| 100 | EMC Longdowns Bus Shelter | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 27.98 | | 27.98 | |
| 100 | EMC Crello Fields Caretaki | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 51.30 | | 51.30 | |
| 100 | EMC Crello Fields Grass Cl | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 51.30 | | 51.30 | |
| 100 | EMC Crello Fields Hedge T | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 32.64 | | 32.64 | |
| 100 | EMC Cleaning of Notice Boar | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 9.11 | | 9.11 | |
| 100 | EMC Maintenance of Speed S | 20/09/2023 | 18/09/23 | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 55.03 | | 55.03 | |
| 101 | EMC Toilet Cleaning | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 227.68 | | 227.68 | |
| 101 | EMC Weed Treatment | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 41.97 | | 41.97 | |
| 101 | EMC Playing Field Grass Cutt | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 365.00 | | 365.00 | |
| 101 | EMC Playing Field Hedge Trir | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 46.63 | | 46.63 | |
| 101 | EMC Meadowside Cemetery I | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 185.44 | | 185.44 | |
| 101 | EMC Playing Field Caretaker | 20/09/2023 | 18/09/23 | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 690.18 | | 690.18 | |
| 102 | General Maintenance Expens | 14/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | General Maintenance | Tyrone Martin | X | 65.00 | | 65.00 | |
| 103 | Toilets - Electricity | 14/09/2023 | 18/09/23 | Lloyds Current Accour | Direct Debit | Electricity - Toilet (Wellness Hi | Corona Energy | L | 72.18 | 3.61 | 75.79 | |
| 104 | Lease from Glebe | 14/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Glebe Rent | Savills | E | 300.00 | | 300.00 | |
| 105 | General Maintenance Expens | 05/09/2023 | 18/09/23 | Lloyds Current Accour | Visa Debit | General Maintenance | Screwfix | S | 29.23 | 5.85 | 35.08 | |
| 106 | Scarecrow Festival | 06/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Scarecrow Festival Allocation c | Stithians Scouts | X | 621.15 | | 621.15 | |
| 107 | Scarecrow Festival | 06/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Scarecrow Festival Allocation c | Stithians CP School | X | 621.15 | | 621.15 | School |
| 108 | Scarecrow Festival | 06/09/2023 | 18/09/23 | Lloyds Current Accour | BACS | Scarecrow Festival Allocation c | Stithians CP School | X | -621.15 | | -621.15 | Payment |
| 109 | General Maintenance Expens | 07/09/2023 | 18/09/23 | Lloyds Current Accour | Visa Debit | General Maintenance | Screwfix | S | 17.23 | 3.45 | 20.68 | rejected and |
| 110 | Water Supply Cemetery | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 10.39 | | 10.39 | paid by cheque |
| 110 | Water & Sewage Toilets | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 41.55 | | 41.55 | Everflow |

Stithians Parish Council

PAYMENTS LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|------------------------------|------------|--------|-----------------------|---------------|---------------------------------|--------------------------|----------|------------------|---------------|------------------|
| 110 | Water Playing Field (Bowling | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 0.72 | | 0.72 |
| 111 | Insurance | 27/09/2023 | | Lloyds Current Accour | BACS | Insurance | Gallagher | E | 2,886.41 | | 2,886.41 |
| 112 | Donations for Play Equipmen | 28/09/2023 | | Lloyds Current Accour | Visa Debit | Benches / Picnic Tables | Recycled Furniture UK | S | 781.60 | 156.32 | 937.92 |
| 113 | Scarecrow Festival | 25/09/2023 | | Lloyds Current Accour | Cheque 002695 | Scarecrow Festival Allocation c | Stithians CP School FUND | X | 621.15 | | 621.15 |
| 114 | General Maintenance Expens | 25/09/2023 | | Lloyds Current Accour | Visa Debit | General Maintenance | Screwfix | S | 18.32 | 3.67 | 21.99 |
| 115 | General Maintenance Expens | 26/09/2023 | | Lloyds Current Accour | Visa Debit | General Maintenance | Bradforbs (BBS) | S | 19.46 | 3.89 | 23.35 |
| Total | | | | | | | | | 10,721.32 | 188.07 | 10,909.39 |

I confirm that I have carried out a check of the Lloyds Bank Account and confirm that all of the above payments have been paid.

Discrepancies found:

Signed:..... Date:

Name:

Stithians Parish Council
Reserves Balance
2023-2024

| <u>Reserve</u> | <u>OpeningBalance</u> | <u>Transfers</u> | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalance</u> |
|--------------------------------|-----------------------|------------------|------------------|-----------------|-----------------------|
| Earmarked | | | | | |
| Playing Field Development | 29,753.56 | 3,117.20 | 23,895.75 | | 8,975.01 |
| Tennis Court Fencing | 8,816.27 | 2,000.00 | | | 10,816.27 |
| Pavilion Replacement | 49,444.75 | 8,141.85 | | | 57,586.60 |
| Legacies | 10,572.37 | | | | 10,572.37 |
| Community Fund | 424.42 | | | | 424.42 |
| Institute Fund | 22,834.44 | | | | 22,834.44 |
| Longdowns Play Area | 8,500.00 | 1,000.00 | | | 9,500.00 |
| Contested By-Election | 3,245.00 | | | | 3,245.00 |
| Fingerposts | 1,120.00 | | | | 1,120.00 |
| Monies Held for Lantern Parade | 139.18 | | | | 139.18 |
| CIL Receipts | 857.82 | | | | 857.82 |
| KCC Event 2023 | | -207.70 | 1,024.70 | 1,232.40 | 0.00 |
| Donations for Play Equipment A | 7,240.27 | 207.70 | 7,781.60 | 515.00 | 181.37 |
| Scarecrow Festival | | | 1,242.30 | 1,242.30 | 0.00 |
| Benches for Parish | | | | | 0.00 |
| Enhanced LMP | 3,420.00 | | 650.00 | | 2,770.00 |
| Total Earmarked | 146,368.08 | 14,259.05 | 34,594.35 | 2,989.70 | 129,022.48 |
| TOTAL RESERVE | 146,368.08 | 14,259.05 | 34,594.35 | 2,989.70 | 129,022.48 |
| GENERAL FUND | | | | | 70,580.71 |
| TOTAL FUNDS | | | | | 199,603.19 |

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

5 October 2023 (2023-2024)

Ear Marked Reserves

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|----------------------------------|----------|----------|----------|----------|-----------|------------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 3 | Playing Field - Rugby Club (MOI | 825.18 | | -825.18 | | | | -825.18 (-100%) |
| 8 | CIL | | | | | | | (N/A) |
| 81 | Hire of Tennis Court | 150.00 | 356.50 | 206.50 | | | | 206.50 (137%) |
| 82 | Bowling Club - Use of Field (MO | 275.00 | 275.00 | | | | | (0%) |
| 93 | Computer & IT | | | | | | | (N/A) |
| 94 | Purchase equipment authorised | | | | | | | (N/A) |
| 95 | Playing Field Maintenance | | | | 2,750.00 | | 2,750.00 | 2,750.00 (100%) |
| 96 | Donations to Playing Field Devel | | 80.00 | 80.00 | | | | 80.00 (N/A) |
| 97 | Authorised expenditure from Inst | | | | | | | (N/A) |
| 100 | Election Costs 21/22 | | | | | | | (N/A) |
| 110 | Donations / Resources for Kings | | 1,232.40 | 1,232.40 | | 1,024.70 | -1,024.70 | 207.70 (N/A) |
| 112 | Pavilion Replacement | | | | | | | (N/A) |
| 113 | Scarecrow Festival | | 1,242.30 | 1,242.30 | | 1,242.30 | -1,242.30 | (N/A) |
| 115 | Playing Field Footpath 2022 | | | | | 3,896.75 | -3,896.75 | -3,896.75 (N/A) |
| 116 | Benches & Tables for Parish | | | | | | | (N/A) |
| 118 | Enhanced LMP | | | | | 650.00 | -650.00 | -650.00 (N/A) |
| 119 | Donations for Play Equipment | | 515.00 | 515.00 | | 7,781.60 | -7,781.60 | -7,266.60 (N/A) |
| 121 | New Play Equipment | | | | | 19,999.00 | -19,999.00 | -19,999.00 (N/A) |
| SUB TOTAL | | 1,250.18 | 3,701.20 | 2,451.02 | 2,750.00 | 34,594.35 | -31,844.35 | -29,393.33 (-734%) |

Environment Maintenance Coi

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|---------------------------------|----------|--------|----------|-----------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 10 | EMC Highway Verge Maintenan | | | | 1,566.91 | 783.48 | 783.43 | 783.43 (50%) |
| 11 | EMC Litter Clearance | | | | 1,967.15 | 983.58 | 983.57 | 983.57 (50%) |
| 12 | EMC Haverigg Cemetery Mainte | | | | 671.53 | 335.76 | 335.77 | 335.77 (50%) |
| 13 | EMC Lower Churchyard Mainte | | | | 1,007.30 | 503.64 | 503.66 | 503.66 (50%) |
| 14 | EMC Closed Churchyard Mainte | | | | 1,231.14 | 615.54 | 615.60 | 615.60 (50%) |
| 15 | EMC Meadowside Cemetery Ma | | | | 2,225.26 | 1,112.64 | 1,112.62 | 1,112.62 (50%) |
| 20 | EMC Toilet Cleaning | | | | 2,732.15 | 1,366.08 | 1,366.07 | 1,366.07 (50%) |
| 25 | EMC Footpath Maintenance | | | | 2,574.20 | 1,287.12 | 1,287.08 | 1,287.08 (50%) |
| 29 | EMC Longdowns Bus Shelter Cl | | | | 335.77 | 167.88 | 167.89 | 167.89 (50%) |
| 31 | EMC Crellow Fields Caretaking | | | | 615.18 | 307.80 | 307.38 | 307.38 (49%) |
| 32 | EMC Crellow Fields Grass Cutti | | | | 615.57 | 307.80 | 307.77 | 307.77 (50%) |
| 33 | EMC Crellow Fields Hedge Trim | | | | 391.72 | 195.84 | 195.88 | 195.88 (50%) |
| 34 | EMC Weed Treatment | | | | 503.65 | 251.82 | 251.83 | 251.83 (50%) |
| 35 | EMC Cleaning of Notice Boards | | | | 109.29 | 54.66 | 54.63 | 54.63 (49%) |
| 66 | EMC Maintenance of Speed Sigi | | | | 660.31 | 330.18 | 330.13 | 330.13 (50%) |
| 67 | EMC Playing Field Grass Cutting | | | | 4,380.03 | 2,190.00 | 2,190.03 | 2,190.03 (50%) |
| 68 | EMC Playing Field Hedge Trimm | | | | 559.61 | 279.78 | 279.83 | 279.83 (50%) |
| 69 | EMC Playing Field Caretaker | | | | 8,282.21 | 4,141.08 | 4,141.13 | 4,141.13 (50%) |
| SUB TOTAL | | | | | 30,428.98 | 15,214.68 | 15,214.30 | 15,214.30 (50%) |

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

5 October 2023 (2023-2024)

Environment, Highways & Foc

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|---------------------------------|----------|--------|----------|----------|----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 16 | Meadowside Cemetery Maintene | | | | 500.00 | 2,430.00 | -1,930.00 | -1,930.00 (-386%) |
| 18 | Meadowside Cemetery NNDR | | | | 800.00 | | 800.00 | 800.00 (100%) |
| 19 | Water Supply Cemetery | | | | 100.00 | 77.10 | 22.90 | 22.90 (22%) |
| 21 | Litter Clearance Materials | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 22 | NNDR Toilets | | | | 400.00 | | 400.00 | 400.00 (100%) |
| 23 | Toilets - Electricity | | | | 1,200.00 | 401.45 | 798.55 | 798.55 (66%) |
| 24 | Water & Sewage Toilets | | | | 450.00 | 217.96 | 232.04 | 232.04 (51%) |
| 26 | Toilet Repairs & Maintenance | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 27 | Village Green Status Costs | | | | 300.00 | | 300.00 | 300.00 (100%) |
| 28 | Emergency Plan | | | | 300.00 | | 300.00 | 300.00 (100%) |
| 30 | Bus Shelter Repairs & Maintena | | | | 700.00 | 1.00 | 699.00 | 699.00 (99%) |
| 36 | Maintenance of Grit Bins | | | | 400.00 | | 400.00 | 400.00 (100%) |
| 65 | Extra Footpath Maintenance & V | | | | 600.00 | | 600.00 | 600.00 (100%) |
| 90 | General Maintenance | | 200.00 | 200.00 | | 191.57 | -191.57 | 8.43 (N/A) |
| 91 | Meadowside Cemetery Cremate | | | | 200.00 | | 200.00 | 200.00 (100%) |
| 104 | Toilet Cleaning Materials | | | | 300.00 | 90.32 | 209.68 | 209.68 (69%) |
| 105 | Maintenance of Noticeboards - M | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 106 | Maintenance of MSAS - Material | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 114 | War Memorial | | | | | | | (N/A) |
| 123 | Waste Collection | | | | | 86.41 | -86.41 | -86.41 (N/A) |
| SUB TOTAL | | | 200.00 | 200.00 | 7,050.00 | 3,495.81 | 3,554.19 | 3,754.19 (53%) |

Finance & Administration

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|--------------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 37 | Grants & Donations | | | | 300.00 | | 300.00 | 300.00 (100%) |
| 38 | Grant to MVRG | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 39 | Public Relations | | | | 200.00 | | 200.00 | 200.00 (100%) |
| 40 | Spotlight | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 41 | Website Maintenance | | | | 1,300.00 | 1,150.00 | 150.00 | 150.00 (11%) |
| 42 | Cemetery Admin System | | | | 417.60 | | 417.60 | 417.60 (100%) |
| 43 | Hall Hire Stithians Centre | | | | 550.00 | 435.75 | 114.25 | 114.25 (20%) |
| 44 | Election Expenses | | | | | | | (N/A) |
| 50 | Admin Expenses | | | | 500.00 | 658.07 | -158.07 | -158.07 (-31%) |
| 51 | PAYE Support & Maintenance | | | | | | | (N/A) |
| 52 | CALC / NALC Subscription | | | | 600.00 | 720.11 | -120.11 | -120.11 (-20%) |
| 53 | SLCC Subscription | | | | 270.00 | | 270.00 | 270.00 (100%) |
| 54 | ICCM Membership | | | | 100.00 | 95.00 | 5.00 | 5.00 (5%) |
| 55 | Data Protection Fee | | | | 45.00 | 35.00 | 10.00 | 10.00 (22%) |
| 56 | Internal Audit Fees | | | | 420.00 | 456.00 | -36.00 | -36.00 (-8%) |
| 57 | External Audit Fees | | | | 410.00 | | 410.00 | 410.00 (100%) |
| 58 | Chairman's Allowance | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 59 | Subsistence & Travel for Membe | | | | 100.00 | | 100.00 | 100.00 (100%) |
| 60 | Insurance | | | | 2,700.00 | 2,886.41 | -186.41 | -186.41 (-6%) |
| 61 | Training Staff & Councillors | | | | 440.00 | | 440.00 | 440.00 (100%) |
| 62 | Neighborhood Development Plan | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 63 | Contingency Fund | | | | 500.00 | | 500.00 | 500.00 (100%) |

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

5 October 2023 (2023-2024)

| | | | | | |
|-----------|--------------------------------|-----------|----------|----------|----------------|
| 101 | SCRIBE Accounting Annual Mair | 676.80 | | 676.80 | 676.80 (100%) |
| 102 | Field In Trust Membership | | | | (N/A) |
| 109 | NALC Subscription | | | | (N/A) |
| 117 | Clerks Working from Home Allow | 480.00 | 156.00 | 324.00 | 324.00 (67%) |
| 120 | Postage | | | | (N/A) |
| 122 | MVRG Annual Subscription | | 100.00 | -100.00 | -100.00 (N/A) |
| SUB TOTAL | | 11,209.40 | 6,692.34 | 4,517.06 | 4,517.06 (40%) |

General Reserve

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|------------------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 111 | Kings Coronation Event | | | | | | | (N/A) |
| SUB TOTAL | | | | | | | | (N/A) |

INCOME

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------------------|-----------|-----------|-----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1 | Precept | 81,090.00 | 81,090.00 | | | | | (0%) |
| 2 | Cemetery Fee's | 4,900.00 | 3,400.00 | -1,500.00 | | | | -1,500.00 (-30%) |
| 4 | PCC | 860.00 | | -860.00 | | | | -860.00 (-100%) |
| 5 | Toilet Rent (Wellness Hut) | 1,800.00 | 900.00 | -900.00 | | | | -900.00 (-50%) |
| 6 | Bank Interest | 30.00 | 823.74 | 793.74 | | | | 793.74 (2645%) |
| 7 | LMP | 3,000.00 | | -3,000.00 | | | | -3,000.00 (-100%) |
| 9 | Council Tax Support Grant (CTS | | | | | | | (N/A) |
| 83 | CC Closed Churchyard Maintena | 600.00 | 839.42 | 239.42 | | | | 239.42 (39%) |
| 84 | Wayleaves | 28.00 | 29.45 | 1.45 | | | | 1.45 (5%) |
| 85 | Electricity Charges for Tennant - | 1,200.00 | 179.27 | -1,020.73 | | | | -1,020.73 (-85%) |
| 86 | Playing Field | | | | | | | (N/A) |
| 87 | Donations to Council | | | | | | | (N/A) |
| 89 | VAT Claim | | | | | | | (N/A) |
| 92 | Administration & Finance | | 150.00 | 150.00 | | | | 150.00 (N/A) |
| SUB TOTAL | | 93,508.00 | 87,411.88 | -6,096.12 | | | | -6,096.12 (-6%) |

Playing Field

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-----------------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 70 | Water Playing Field (Bowling Clu | | | | 300.00 | 74.72 | 225.28 | 225.28 (75%) |
| 71 | General Maintenance Expenses | | | | | 945.89 | -945.89 | -945.89 (N/A) |
| 72 | Annual Staining / Painting of Eq | | | | | | | (N/A) |
| 73 | Lease from Glebe | | | | 600.00 | 300.00 | 300.00 | 300.00 (50%) |
| 74 | Annual Safety Inspection | | | | 250.00 | 279.50 | -29.50 | -29.50 (-11%) |
| 75 | Electricity for Footpath Lighting | | | | 1,000.00 | 297.24 | 702.76 | 702.76 (70%) |
| 80 | Signage | | | | 200.00 | | 200.00 | 200.00 (100%) |
| SUB TOTAL | | | | | 2,350.00 | 1,897.35 | 452.65 | 452.65 (19%) |

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

5 October 2023 (2023-2024)

Playing Field Development Pro

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|-------------------------------|----------|--------|----------|----------|--------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 77 | PWLB Loan 2 New Playing Field | | | | 1,389.26 | 694.63 | 694.63 | 694.63 (50%) |
| SUB TOTAL | | | | | 1,389.26 | 694.63 | 694.63 | 694.63 (50%) |

Staff Costs

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|---------------------------------|----------|--------|----------|-----------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 45 | Clerks Salary NETT | | | | 21,100.00 | 8,389.38 | 12,710.62 | 12,710.62 (60%) |
| 46 | Clerks HMRC Employer | | | | 1,300.00 | 783.90 | 516.10 | 516.10 (39%) |
| 48 | Clerk HMRC Employee | | | | | 1,839.12 | -1,839.12 | -1,839.12 (N/A) |
| 49 | Clerks Pension ERs Contribution | | | | | | | (N/A) |
| SUB TOTAL | | | | | 22,400.00 | 11,012.40 | 11,387.60 | 11,387.60 (50%) |

Stithians Centre Development

| Code | Title | Receipts | | | Payments | | | Net Position |
|-----------|------------------------------|----------|--------|----------|----------|----------|----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 78 | PWLB Loan 3 Stithians Centre | | | | 1,566.72 | 783.36 | 783.36 | 783.36 (50%) |
| 79 | PWLB Loan 4 Stithians Centre | | | | 1,566.74 | 783.37 | 783.37 | 783.37 (50%) |
| SUB TOTAL | | | | | 3,133.46 | 1,566.73 | 1,566.73 | 1,566.73 (50%) |

Summary

| | | | | | | | |
|-------------|-----------|-----------|-----------|-----------|-----------|----------|---------------|
| NET TOTAL | 94,758.18 | 91,313.08 | -3,445.10 | 80,711.10 | 75,168.29 | 5,542.81 | 2,097.71 (1%) |
| V.A.T. | | | | | 7,819.87 | | |
| GROSS TOTAL | | 91,313.08 | | | 82,988.16 | | |



A-barth Onan Hag Oll Representing One and All

**CLERK / RFO's Report for Meeting
on 17th October 2023**

2024/25 Draft Budget

Summary of Decision Required:

To agree a level of Precept increase for 2024/25 and any amendments to the budget presented to the meeting in order for the Clerk / RFO to prepare a final draft budget for presentation to the November Parish Council meeting.

Report:

As Members are aware, it was confirmed in 2019/20 that Precept increases would not be subject to a referendum for at least three years, but Central Government will be monitoring increases and expect Councils to act responsibly in this regard. Whilst the financial situation appears to be stabilising, there is still a need to recognise the impact that the last 12 months has had on all households, however, it should also be noted that there has been some major investments in the Parish facilities during 2023 / 24 and consideration has to be given to any future plans.

To this end, I have prepared a Draft Budget which assumes an increase of 3.5%, and sets a Precept of £83,928. A copy is attached as Appendix 1 to this report and contains comments explaining the various changes therein.

In accordance with process adopted in 2023, contract increases are to be reviewed in line with the September CPI, with a basic cap at 6%. The September figure is due to be announced on 18th October, the August figure is 6.3%, I have prepared this draft on a 6% increase. Accurate figures will be included in the final draft to be presented to the November meeting.

Items where there are significant changes are highlighted in green.

When considering the income from Meadowside Cemetery it is not possible to commit to an exact figure, so based on the income received in previous years I have set this at £4,200. The same is true of tennis fees but the income received is considerably less.

Members are requested to consider:

- The % increase for the Precept
- The level of funds to be allocated to Earmarked Reserves
- Any new projects to which we need to start allocating funds
- The Draft Budget

Once considered and amendments made a final draft can be prepared and presented to the November meeting for approval.

J E Richards
Clerk / RFO

STITHIANS PARISH COUNCIL **PLANNING APPLICATIONS OCTOBER 2023 MEETING**

| <u>Application No. and Applicant(s)</u> | <u>Address</u> | <u>Proposal</u> | <u>Date Received from Cornwall Council</u> | <u>Date Passed to Planning Portfolio Holder</u> | <u>Stithians Parish Council Recommendation</u> | <u>Date Returned to Cornwall Council /</u> | <u>Date Decision Notification Received from Cornwall Council</u> | <u>Decision of Cornwall Council</u> | <u>Date of Cornwall Council's Decision</u> |
|--|--|--|--|---|--|--|--|-------------------------------------|--|
| PA22/09276 Mr D Hoskins | Land West of Two Acre Farm | Retrospective application for the temporary retention of a static caravan as a rural workers dwelling and 6no. associated pigeon lofts | 13/01/2023 | 16/01/2023 | Do not object | 18/01/23 | | | |
| PA23/00110 Feritech Ltd Cornwall Council Planning Local Protocol | Feritech Innovation Centre Menerdue Lane | Demolition of existing B1/B8 unit and containers and erection of B1/B8 warehouse together with associated landscaping without compliance of Condition 2 in relation to Decision notice PA20/-3471 dated 16/10/2020 | 24/01/23 | 25/01/23 | Supported Option 2 Agree to Disagree | 22/02/23 01/03/23 | | | |
| PA23/03810 Mr R Iles | Durian House Stithians | Application for a Lawful Development Certificate for an existing car port. | 17/05/23 | 17/05/23 | Supported | 21/06/23 | 04/10/2023 | GRANTED | 03/10/2023 |
| PA23/04378 C Barton Rosecliston Park Ltd | Calamankey Farm Campsite Longdowns | Certificate of Lawfulness under Section 191 of the Town and Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056 has been breached for a period exceeding 10 years | 12/06/23 | 12/06/23 | NOT Supported | 21/06/23 | | | |
| PA23/03415 Mr W Legge | Trewithen Cottage Trewithen | Trewithen Cottage, Trewithen – Construction of detached Annex & Home office on the footprint of existing outbuildings | 28/06/23 | 28/06/23 | Supported | 19/07/23 | 20/09/23 | REFUSED | 18/09/23 |
| PA23/03404 Mr M Pickersgill | Land East of Pembroath Farm Trembroath | Application for Technical Details Consent (TDC) following Permission in Principle approval PA22/03505 dated 26/07/2022 | 25/07/23 | 27/07/23 | NOT Supported | 20/09/23 | 11/10/23 | WITHDRAWN | 05/10/2023 |

STITHIANS PARISH COUNCIL **PLANNING APPLICATIONS OCTOBER 2023 MEETING**

| <u>Application No. and Applicant(s)</u> | <u>Address</u> | <u>Proposal</u> | <u>Date Received from Cornwall Council</u> | <u>Date Passed to Planning Portfolio Holder</u> | <u>Stithians Parish Council Recommendation</u> | <u>Date Returned to Cornwall Council/</u> | <u>Date Decision Notification Received from Cornwall Council</u> | <u>Decision of Cornwall Council</u> | <u>Date of Cornwall Council's Decision</u> |
|--|--|---|---|--|---|--|---|--|---|
| PA23/06068 Mr R Iles | Durian Barn Trevales | Proposed extension to form annexe | 01/08/23 | 01/08/23 | Supported | 20/09/23 | 11/10/23 | APPROVED | 05/10/23 |
| PA23/06137 Mr & Mrs Parcoe | Land adjacent to Halvasso Road, Longdowns | Outline application with some matters reserved for the erection of 6 no. dwellings (3 Open Market and 3 Affordable Homes) | 11/08/23 | 11/08/23 | Supported | 20/09/23 | | | |
| PA23/06260 Mr & Mrs S Gunn | 53 Crelow Fields | Conversion of garage and construction of single storey extension. | 31/08/23 | 03/09/23 | Supported | 20/09/23 | | | |
| PA23/05412 Mr & Mrs K Peart | Redundant Lambing Barn Carnmeor Farm Carn Stithians | Demolition of previously approved barn conversion and construction of self build dwelling and associated works | 04/09/23 | 05/09/23 | Supported | 20/09/23 | | | |
| PA23/07365 Mr J Millington | 16 Gordons Close Stithians | Conversion of a garage to an annexe | 10/10/23 | 11/10/23 | | | | | |
| PA23/07393 Mr & Mrs Blowfield | Land North of Mole Hill Farm Woodhill St Gluvias | Siting of a caravan as managers accommodation in association with the existing campsite | 11/10/23 | 11/10/23 | | | | | |
| PA23/08123 Mr, Ms & Ms Opie | Lynley New Road | Outline application with all matters reserved for demolition of existing dwelling and construction of a pair of semi-detached dwellings | 11/10/23 | 11/10/23 | | | | | |



A- barth Onan Hag Oll! Representing One and All

Decision Required:

To agree the actions detailed in the report

REPORT:

Joy and I attended the Ponsanooth road safety group on Thursday 5th October 2023. They are collecting evidence regarding accidents or near misses at Pelean Cross and collecting support from local residents and businesses with the hope that Cornwall Council/Cormac will consider altering the junction or the approaches to it to improve safety.

Specific actions for Stithians Parish Council are:

- Raise road safety concerns with the CPIR in case there is any knowledge there on getting road safety works enacted.
- Approach Councillor John Thomas to raise our concerns regarding the area.
- Inform local residents that the Ponsanooth Road Safety Group are currently collating evidence of accidents or near misses. Any reports should include date, time, description of incident and if possible any dash cam or camera footage.
- Ask Jack Thomas at Highways Manager for Stithians area, if he covers the Ponsanooth area, if not contact details for the responsible manager, Ponsanooth Parish Council do not currently have liaison meetings with the Cormac rep and they feel this would be beneficial.

H Downing
October 2023



A- barth Onan Hag Oll! Representing One and All

PAVILION

Decisions Required:

- 1. To notify Stithians Football Club (SFC) that they cannot use the existing Pavilion as changing rooms or showers and that no monies are spent on the refurbishment of the building.**
- 2. To agree the installation of temporary changing room facilities on the playing field.**
- 3. To task the sub-committee with investigating the purchase of temporary changing room facilities (with the view to reselling them once they are no longer required). If suitable portacabins / containers are found in advance of a Full Council Meeting, that delegated responsibility be granted for the purchase of the structures with a budget of £ (To Be Agreed). That the cost be allocated from Ear Marked Reserves.**
- 4. The sub-committee explore grant funding options for the demolition and new build of a Pavilion with public WC facilities.**

REPORT:

Pavilion Inspection

Following on from the September 2023 Parish Council meeting, Joe Enys from Enys Surveying inspected the Pavilion on Monday 25 September 2023. His conclusion was that the building is in poor structural condition with evidence of subsidence, distortion and cracking together with deterioration of the blockwork and woodworm. The building requires so much structural work to ensure that it is safe and useable that it is unlikely to be cost effective to refurbish the building to allow the football club use of the building, or a full refurbishment. Following the meeting with Simon Johnston (see below) the Pavilion sub-committee decided to ask Enys Surveying to prepare a report outlining the inspection findings rather than the agreed schedule of works.

The sub-committee recommend that in light of the building surveyor's inspection the football club is not allowed to use the existing changing facilities in the Pavilion, nor should any refurbishment works take place.

Temporary Changing Facilities

The Pavilion sub-committee met with Simon Johnston of the Grounds Maintenance Association on Tuesday 26th September 2023. He was very helpful and will be assisting the football club in applying for a pitch maintenance grant to help improve the condition of the playing surface. Once this is in place, Simon advised that the football club could seek funding for temporary changing room facilities. This could take several months however and to enable the football club to use the "rugby field" this season it may be more expedient for the Parish Council to purchase temporary changing room and shower units (shipping container type units). These appear to be readily

available to purchase second hand and early research suggests that circa £2000 a unit is the current price.

The sub-committee therefore recommend that the Parish Council explore the purchase of a changing and shower unit, to be temporarily placed alongside the existing Pavilion to enable the football club to use the facilities from January 2024 onwards. This would be a temporary solution while funding is sought for a new Pavilion.

New Pavilion

In light of the condition of the existing Pavilion it seems that we need to re-explore the demolition and replacement of the Pavilion. Simon Johnston has signposted us towards some available grant funding and will continue to support us in securing grant monies for the project.

Councillor H Downing

09 October 2023



A- barth Onan Hag Oll! Representing One and All

Remembrance Day Parade

Decisions Required:

- 1. To agree detail of the Remembrance Service & Parade.**
- 2. To agree donation on £50.00 to RBL**
- 3. To agree Members attending the Service on 11th & 12th November**

REPORT:

Remembrance Day this year falls on Sunday, 12th November and the parade will take place on that day. There will be a service at the war memorial on Saturday 11th November.

The Parade will commence at 10.00 in Crelow Lane for a service in the Church at 10.30. A short service and laying of wreaths at the war memorial will commence at 10.45 on Saturday 11th November

Members are aware that, as long as the events are organised by the Parish Council or someone acting on their behalf with the Council having the final say on all decisions, they will be covered by the Employers' and Public Liability sections of the Council's Insurance Policy. As in previous years, Roger Nicholls is willing to organise the Parade and I have sent him confirmation that he will be acting on behalf of the Parish Council.

Members also know that our Insurers require signs to be erected in Crelow Lane, New Road and Church Road and that at least three marshals will be needed to be stationed one at each of the signs. These signs will be available for the Parade as will hi vis vests for the marshals as required by the Insurers.

I need to inform the RBL of the number of Members who will be attending. As it is organised by the Parish Council, this is one of the few events which the Chairman is expected to attend.

I assume Members will agree to the usual donation of £50 to cover the cost of a wreath to be laid by the Chairman with the remainder being a donation to RBL funds.

I trust that Cllr W Thomas will arrange appropriate marshalling as last year.

J E Richards
Clerk
9th October 2023



A- barth Onan Hag Oll! Representing One and All

Authorisation of Payments –October 2023

Decisions Required:

To authorise the payment of invoices received & regular payments due for the period 21st September – 18th October 2023 , Voucher No's: - 110 to 131 , Total: £13,012.64

REPORT:

The attached Payments Awaiting Authorisation Reports dated 12th October 2023 details all invoices received, or payments made since the meeting held on the 19th September 2023.

Explanatory Notes (where applicable)

| Voucher No | Details |
|-------------------|---|
| 111 | Details the annual Insurance Premium which was due at end of September, the invoice and full details had not been received at the time of the September Meeting. |
| 119 - 121 | Clerk's Salary & HMRC Payment for August & September |
| 125 | Annual charge for the Accounting & Cemetery Management Systems. |
| 126 - 127 | Details the payments for the Environmental Maintenance Contract, payable in 12 equal payments. The total monthly payment is £2,535.78 |
| 128 | Quarterly charge for electricity for the footpath lighting, this quarter includes an additional charge for the 1 st quarter as it had been charged at an incorrect cost per KWH. |
| 129 & 131 | Purchase of Hazard tape for use round the Rugby Field whilst mole traps in operation. |

J E Richards
Clerk / RFO
12th October 2023

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------|------------------------------|------------|--------|-----------------------|---------------------|---------------------------------|--------------------------|----------|----------|--------|----------|
| 110 | Water Supply Cemetery | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 10.39 | | 10.39 |
| 110 | Water & Sewage Toilets | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 41.55 | | 41.55 |
| 110 | Water Playing Field (Bowling | 18/09/2023 | | Lloyds Current Accour | Direct Debit | Water Charges | Everflow | Z | 0.72 | | 0.72 |
| 111 | Insurance | 27/09/2023 | | Lloyds Current Accour | BACS | Insurance | Gallagher | E | 2,886.41 | | 2,886.41 |
| 112 | Donations for Play Equipmen | 28/09/2023 | | Lloyds Current Accour | Visa Debit | Benches / Picnic Tables | Recycled Furniture UK | S | 781.60 | 156.32 | 937.92 |
| 113 | Scarecrow Festival | 25/09/2023 | | Lloyds Current Accour | Cheque 002695 | Scarecrow Festival Allocation c | Stithians CP School FUND | X | 621.15 | | 621.15 |
| 114 | General Maintenance Expens | 25/09/2023 | | Lloyds Current Accour | Visa Debit | General Maintenance | Screwfix | S | 18.32 | 3.67 | 21.99 |
| 115 | General Maintenance Expens | 26/09/2023 | | Lloyds Current Accour | Visa Debit | General Maintenance | Bradforbs (BBS) | S | 19.46 | 3.89 | 23.35 |
| 116 | PWLB Loan 2 New Playing Fi | 02/10/2023 | | Lloyds Current Accour | Direct Debit | PWLB Loans | PWLB | E | 694.63 | | 694.63 |
| 116 | PWLB Loan 3 Stithians Centr | 02/10/2023 | | Lloyds Current Accour | Direct Debit | PWLB Loans | PWLB | E | 783.36 | | 783.36 |
| 117 | General Maintenance Expens | 01/10/2023 | | Lloyds Current Accour | BACS | Mole Treatment | Perish-A-Pest | X | 345.00 | | 345.00 |
| 118 | Waste Collection | 01/10/2023 | | Lloyds Current Accour | Direct Debit | Waste Collection | Suez | S | 56.38 | 11.28 | 67.66 |
| 119 | Clerks Salary NETT | 13/10/2023 | | Lloyds Current Accour | BACS | Clerks Salary Nett | Clerk - J E Richards | X | 1,357.74 | | 1,357.74 |
| 119 | Clerks Working from Home A | 13/10/2023 | | Lloyds Current Accour | BACS | Clerks Salary Nett | Clerk - J E Richards | X | 26.00 | | 26.00 |
| 120 | Clerks HMRC Employer | 18/10/2023 | | Lloyds Current Accour | BACS | Clerks HMRC Employer (NI) | HMRC | X | 130.65 | | 130.65 |
| 121 | Clerk HMRC Employee | 18/10/2023 | | Lloyds Current Accour | BACS | Clerks HMRC Employee Payme | HMRC | X | 347.01 | | 347.01 |
| 122 | Hall Hire Stithians Centre | 19/10/2023 | | Lloyds Current Accour | BACS | Hire of Hall | The Stithians Centre | E | 18.00 | | 18.00 |
| 123 | External Audit Fees | 18/10/2023 | | Lloyds Current Accour | BACS | External Audit Fees | BDO LLP | S | 420.00 | 84.00 | 504.00 |
| 124 | Admin Expenses | 05/10/2023 | | Lloyds Current Accour | BACS | Email Hosting | Vision ICT | S | 18.00 | 3.60 | 21.60 |
| 125 | Cemetery Admin System | 05/10/2023 | | Lloyds Current Accour | BACS | SCRIBE Accounts & Cemetery | Scribe | S | 417.60 | 83.52 | 501.12 |
| 125 | SCRIBE Accounting Annual M | 05/10/2023 | | Lloyds Current Accour | BACS | SCRIBE Accounts & Cemetery | Scribe | S | 676.80 | 135.36 | 812.16 |
| 126 | EMC Highway Verge Mainten | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 130.58 | | 130.58 |
| 126 | EMC Litter Clearance | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 163.93 | | 163.93 |
| 126 | EMC Haverigg Cemetery Mai | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 55.96 | | 55.96 |
| 126 | EMC Lower Churchyard Main | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 83.94 | | 83.94 |
| 126 | EMC Closed Churchyard Mair | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 102.59 | | 102.59 |
| 126 | EMC Footpath Maintenance | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 214.52 | | 214.52 |
| 126 | EMC Longdowns Bus Shelter | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 27.98 | | 27.98 |
| 126 | EMC Crelow Fields Caretaki | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 51.30 | | 51.30 |
| 126 | EMC Crelow Fields Grass Cl | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 51.30 | | 51.30 |
| 126 | EMC Crelow Fields Hedge T | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 32.64 | | 32.64 |
| 126 | EMC Cleaning of Notice Boar | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 9.11 | | 9.11 |
| 126 | EMC Maintenance of Speed S | 18/10/2023 | | Lloyds Current Accour | Emc Monthly Payment | Environment Management Cor | Tyrone Martin | X | 55.03 | | 55.03 |
| 127 | EMC Meadowside Cemetery I | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 185.44 | | 185.44 |

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|---------------------------------|------------|--------|-----------------------|---------------------|----------------------------------|------------------------|----------|------------------|---------------|------------------|
| 127 | EMC Toilet Cleaning | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 227.68 | | 227.68 |
| 127 | EMC Weed Treatment | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 41.97 | | 41.97 |
| 127 | EMC Playing Field Grass Cutt | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 365.00 | | 365.00 |
| 127 | EMC Playing Field Hedge Trir | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 46.63 | | 46.63 |
| 127 | EMC Playing Field Caretaker | 18/10/2023 | | Lloyds Current Accour | EMC Monthly Payment | Environment Management Cor | Tyrone Martin | X | 690.18 | | 690.18 |
| 128 | Electricity for Footpath Lighti | 05/10/2023 | | Lloyds Current Accour | BACS | Electricity Stithians Bowling Cl | Stithians Bowling Club | L | 266.36 | 13.32 | 279.68 |
| 129 | General Maintenance Expens | 04/10/2023 | | Lloyds Current Accour | BACS | Hazard & Do Not Enter Barrier | Amazon | S | 4.66 | 0.93 | 5.59 |
| 129 | General Maintenance Expens | 04/10/2023 | | Lloyds Current Accour | BACS | Hazard & Do Not Enter Barrier | Amazon | S | 9.99 | 2.00 | 11.99 |
| 130 | Postage | 05/10/2023 | | Lloyds Current Accour | BACS | Postage | Royal Mail | E | 15.20 | | 15.20 |
| 131 | General Maintenance Expens | 12/10/2023 | | Lloyds Current Accour | BACS | Hazard & Do Not Enter Barrier | Amazon | S | 9.99 | 2.00 | 11.99 |
| Total | | | | | | | | | 12,512.75 | 499.89 | 13,012.64 |