

REPORTS FOR SEPTEMBER 2023 MEETING

SEG Report to SPC 19-9-2023

SEG

Phil and I were planning to have a meeting to discuss SEG, but with both of us being tied up with family and holidays this has not happened yet. My feeling is that to continue with the success SEG has had in the past we must attract younger people, people that have the knowledge to take on big projects such as schemes to help parishioners fit PV panels or to insulate their homes.

I find that I spend countless nights thinking about how I can get the message across about climate change and how we can reduce our carbon footprint, and after a while this begins to wear one out. I feel it's time for me to hand over to someone younger if possible.

Heat the Streets

On the 21 July Phil and I attended Kensa's celebration event to mark the success of the Heat the Streets project. What we didn't expect was to be presented with a plaque for our support through the Stithians Parish Council and Stithians Energy Group.

Our ground source heat pump installation.

Although I didn't qualify for the Heat the Street project, I thought having one fitted myself would hold me in good stead when promoting this technology. Also, because we have run an air source heat pump for the last 16 years, should give me a running cost comparison.

RES battery storage scheme.

Is there any news on the proposed battery storage scheme? The last I heard from Jenna (13th Feb) was that they were undertaking technical and environmental surveys, and these were likely to take longer than previously forecast.

Public EV charge point (same questions as last meeting)

Has the PC decided to run some sort of survey to find out what interest there would be for a public EV charge point?

Has Phil suggested the possibility of a public charge point on The Stithians Centre wall? Bearing in mind that Cornwall Council are drawing up standards for EV pavement trays.

Planetary's carbon capture project

No news back from Mike Birkin (Friends of the Earth Southwest organiser) regarding their opinion on Planetary's proposal for carbon capture in St Ives Bay.

CPIR Climate Group (same question as last meeting)

Has a SPC member volunteered to represent SPC at CPIR meetings?

Booklet

Myghal has contacted me asking how the update was coming along. I pointed to my email requesting more information before I could start the update. Still waiting to hear back from him.

The Stithians Times

This issues topic is 'WE MUST MOVE FASTER ON CLIMATE CHANGE'

Visits

- St. Cleer Environmental Group (Liskeard), The talk they want me to give has dropped the bungalow retrofit bit as they have others who will talk on retrofits. They want me to talk about what has been happening in Stithians, so I imagine it will be about the PV/battery system for The Stithians Centre and the Heat the Streets project. The date is now set for 21st October.
- I still have not heard back from Going Green Mylor and Flushing. They are trying to find out what is happening in other villages, and what might be worth thinking about for them. Have suggested an initial chat over the phone and then if they think it valuable, we can arrange a visit. Still waiting to hear from them.
- Phil, Claire, and I will be attending Mid-Cornwall Climate and Eco Hub (MCCEH) Open Day on 30th September. I don't know to much about this group but Jackie Dash, who invited us, came to the Kensa Heat the Streets success event.



CLERK / RFO's REPORT

9.1 Council's Current Financial Position

Decision Required:

To note the Council's current financial position.

The Council's financial position as at 31st August 2023 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

9.2: Proposal from Stithians Bowling Club for removal of building and erection of shed.

Decisions Required:

- 1. To agree to the removal and disposal of the former 'Pigeon Club Shed'
- 2. To agree in principle the installation of a wooden shed 24' x 12'
- 3. To consider liability for any costs that the Council may incur should Planning Approval be required.

The Secretary Stithians Parish Council submitted a revised proposal for the improvements of facilities at the Bowling Club, the information was shared with the Members by email on the 21st August 2023.

The proposal to be considered is:

- 1 To agree to the removal and disposal of the men's changing room (formerly the Pigeon Club shed) which is Council property. It is felt that on site dismantling will be appropriate in view of the state of the buildings.
- 2 To agree in principle to the installation of a wooden shed of 24 x 12 feet. This would be partitioned internally to make two rooms. There would be no change to the existing Clubhouse.
- 3 To advise if the Council considers that planning consent will be needed for the tidying up of the area and, if so, if the Council will wish to undertake the application as landlord.

Jane E Richards Clerk / RFO September2023

Stithians Parish Council

Prepared by:	Jane E Richards Name and Role (Clerk/RFO etc)	Date:	7	9	2023
Approved by:	Name and Role (RFO/Chair of Finance etc)	Date:			_

	A = B Checks out OK		
В	Adjusted Bank Balance	•	168,375.22
	Plus unpresented receipts		168,375.22
	Less unpresented payments		168,375.22
	Lloyds Current Account (Treasurer: 31/08/2023	3,028.26	100.077.07
	Petty Cash 31/08/2023 Lloyds Instant 31/08/2023	165,346.96	
	Cash in hand per Bank Statements	0.00	
A	Cash in Hand 31/08/2023 (per Cash Book)		168,375.22
	SUBTRACT Payments 01/04/2023 - 31/08/2023		72,078.77
			240,453.99
	ADD Receipts 01/04/2023 - 31/08/2023		49,175.72
	Cash in Hand 01/04/2023		191,278.27

Stithians Parish Council Reserves Balance 2023-2024

Reserve	<u>OpeningBalance</u>	<u>Transfers</u>	Spend	Receipts	CurrentBalance
Earmarked					
Playing Field Development	29,753.56	3,117.20	23,895.75		8,975.01
Tennis Court Fencing	8,816.27	2,000.00			10,816.27
Pavilion Replacement	49,444.75	8,141.85			57,586.60
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	22,834.44				22,834.44
Longdowns Play Area	8,500.00	1,000.00			9,500.00
Contested By-Election	3,245.00				3,245.00
Fingerposts	1,120.00				1,120.00
Monies Held for Lantern Parade	139.18				139.18
CIL Receipts	857.82				857.82
KCC Event 2023		-207.70	1,024.70	1,232.40	0.00
Donations for Play Equipment A	7,240.27	207.70	7,000.00	515.00	962.97
Scarecrow Festival				1,242.30	1,242.30
Benches for Parish					0.00
Enhanced LMP	3,420.00		650.00	•	2,770.00
Total Earmarked	146,368.08	14,259.05	32,570.45	2,989.70	131,046.38
Total Zamanos					
TOTAL RESERVE	146,368.08	14,259.05	32,570.45	2,989.70	131,046.38
GENERAL FUND					37,328.84
TOTAL FUNDS					168,375.22

Ear Marked Reserves			Receipts				Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Playing Field - Rugby Club (MOL	825.18		-825.18				-825.18 (-100%)
8	CIL							(N/A)
81	Hire of Tennis Court	150.00		-150.00				-150.00 (-100%)
82	Bowling Club - Use of Field (MO	275.00	275.00					(0%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance				2,750.00		2,750.00	2,750.00 (100%)
96	Donations to Playing Field Devel							(N/A)
97	Authorised expenditure from Inst							(N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for Kings		1,232.40	1,232.40		1,024.70	-1,024.70	207.70 (N/A)
112	Pavilion Replacement							(N/A)
113	Scarecrow Festival		1,242.30	1,242.30				1,242.30 (N/A)
115	Playing Field Footpath 2022					3,896.75	-3,896.75	-3,896.75 (N/A)
116	Benches & Tables for Parish							(N/A)
118	Enhanced LMP					650.00	-650.00	-650.00 (N/A)
119	Donations for Play Equipment		515.00	515.00		7,000.00	-7,000.00	-6,485.00 (N/A)
121	New Play Equipment					19,999.00	-19,999.00	-19,999.00 (N/A)
	SUB TOTAL	1,250.18	3,264.70	2,014.52	2,750.00	32,570.45	-29,820.45	-27,805.93 (-695%)

Envir	onment Maintenance Cor		Receipts			Payments		Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	EMC Highway Verge Maintenance				1,566.91	652.90	914.01	914.01 (58%)
11	EMC Litter Clearance				1,967.15	819.65	1,147.50	1,147.50 (58%)
12	EMC Haverigg Cemetery Mainte				671.53	279.80	391.73	391.73 (58%)
13	EMC Lower Churchyard Mainten				1,007.30	419.70	587.60	587.60 (58%)
14	EMC Closed Churchyard Mainte				1,231.14	512.95	718.19	718.19 (58%)
15	EMC Meadowside Cemetery Ma				2,225.26	927.20	1,298.06	1,298.06 (58%)
20	EMC Toilet Cleaning				2,732.15	1,138.40	1,593.75	1,593.75 (58%)
25	EMC Footpath Maintenance				2,574.20	1,072.60	1,501.60	1,501.60 (58%)
29	EMC Longdowns Bus Shelter Cl				335.77	139.90	195.87	195.87 (58%)
31	EMC Crellow Fields Caretaking				615.18	256.50	358.68	358.68 (58%)
32	EMC Crellow Fields Grass Cutti				615.57	256.50	359.07	359.07 (58%)
33	EMC Crellow Fields Hedge Trim				391.72	163.20	228.52	228.52 (58%)
34	EMC Weed Treatment				503.65	209.85	293.80	293.80 (58%)
35	EMC Cleaning of Notice Boards				109.29	45.55	63.74	63.74 (58%)
66	EMC Maintenance of Speed Sign				660.31	275.15	385.16	385.16 (58%)
67	EMC Playing Field Grass Cutting				4,380.03	1,825.00	2,555.03	2,555.03 (58%)
68	EMC Playing Field Hedge Trimm				559.61	233.15	326.46	326.46 (58%)
69	EMC Playing Field Caretaker				8,282.21	3,450.90	4,831.31	4,831.31 (58%)
	SUB TOTAL			× × *	30,428.98	12,678.90	17,750.08	17,750.08 (58%)

Envir	onment, Highways & Foc		Receipts			Payments		Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Meadowside Cemetery Maintena				500.00	2,430.00	-1,930.00	-1,930.00 (-386%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	66.71	33.29	33.29 (33%)
21	Litter Clearance Materials				100.00		100.00	100.00 (100%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricty				1,200.00	329.27	870.73	870.73 (72%)
24	Water & Sewage Toilets				450.00	176.41	273.59	273.59 (60%)
26	Toilet Repairs & Maintenance				500.00		500.00	500.00 (100%)
27	Village Green Status Costs				300.00		300.00	300.00 (100%)
28	Emergency Plan				300.00		300.00	300.00 (100%)
30	Bus Shelter Repairs & Maintena				700.00	1.00	699.00	699.00 (99%)
36	Maintenance of Grit Bins				400.00		400.00	400.00 (100%)
65	Extra Footpath Maintenance & V				600.00		600.00	600.00 (100%)
90	General Maintenance		200.00	200.00		191.57	-191.57	8.43 (N/A)
91	Meadowside Cemetery Cremate				200.00		200.00	200.00 (100%)
104	Toilet Cleaning Materials				300.00	90.32	209.68	209.68 (69%)
105	Maintenance of Noticeboards - N				100.00		100.00	100.00 (100%)
106	Maintenance of MSAS - Material				100.00		100.00	100.00 (100%)
114	War Memorial							(N/A)
123	Waste Collection					30.03	-30.03	-30.03 (N/A)
	SUB TOTAL		200.00	200.00	7,050.00	3,315.31	3,734.69	3,934.69 (55%)

Finan	ce & Administration		Receipts			Payments		Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Grants & Donations				300.00		300.00	300.00 (100%)
38	Grant to MVRG				100.00		100.00	100.00 (100%)
39					200.00		200.00	200.00 (100%)
40					500.00		500.00	500.00 (100%)
41	Website Maintenance				1,300.00	1,150.00	150.00	150.00 (11%)
42					417.60		417.60	417.60 (100%)
43					550.00	435.75	114.25	114.25 (20%)
44								(N/A)
50					500.00	658.07	-158.07	-158.07 (-31%)
51								(N/A)
52					600.00	720.11	-120.11	-120.11 (-20%)
53					270.00		270.00	270.00 (100%)
54					100.00	95.00	5.00	5.00 (5%)
55					45.00	35.00	10.00	10.00 (22%)
56					420.00	456.00	-36.00	-36.00 (-8%)
57					410.00		410.00	410.00 (100%)
58					100.00		100.00	100.00 (100%)
59					100.00		100.00	100.00 (100%)
60					2,700.00		2,700.00	2,700.00 (100%)
61					440.00		440.00	440.00 (100%)
62					500.00		500.00	500.00 (100%)
	3 Contingency Fund				500.00		500.00	500.00 (100%)
0.0	, commigation, ratio							

101 SCRIBE Accounting Annual Mair	676.80		676.80	676.80 (100%)
102 Field In Trust Membership				(N/A)
109 NALC Subscription				(N/A)
117 Clerks Working from Home Allow	480.00	130.00	350.00	350.00 (72%)
120 Postage				(N/A)
122 MVRG Annual Subscription		100.00	-100.00	-100.00 (N/A)
SUB TOTAL	11,209.40	3,779.93	7,429.47	7,429.47 (66%)

General Reserve		Receipts		Net Position			
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
111 Kings Coronation Event							(N/A)
SUB TOTAL							(N/A)

INCO	ME		Receipts		Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	81,090.00	40,545.00	-40,545.00				-40,545.00 (-50%)
2	Cemetery Fee's	4,900.00	3,400.00	-1,500.00				-1,500.00 (-30%)
4	PCC	860.00		-860.00				-860.00 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	750.00	-1,050.00				-1,050.00 (-58%)
6	Bank Interest	30.00	657.30	627.30				627.30 (2091%)
7	LMP	3,000.00		-3,000.00				-3,000.00 (-100%)
9	Council Tax Support Grant (CTS							(N/A)
83	CC Closed Churchyard Maintena	600.00		-600.00				-600.00 (-100%)
84	Wayleaves	28.00	29.45	1.45		•		1.45 (5%)
85	Electricity Charges for Tennant -	1,200.00	179.27	-1,020.73				-1,020.73 (-85%)
86	Playing Field							(N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance		150.00	150.00				150.00 (N/A)
	SUB TOTAL	93,508.00	45,711.02	-47,796.98				-47,796.98 (-51%)

Playii	ng Field		Receipts			Payments		Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Water Playing Field (Bowling Clu				300.00	74.00	226.00	226.00 (75%)
	General Maintenance Expenses					796.65	-796.65	-796.65 (N/A)
72	Annual Staining / Painting of Equ							(N/A)
73	Lease from Glebe				600.00		600.00	600.00 (100%)
74	Annual Safety Inspection				250.00	279.50	-29.50	-29.50 (-11%)
75	Electricity for Footpath Lighting				1,000.00	297.24	702.76	702.76 (70%)
80	Signage				200.00		200.00	200.00 (100%)
	SUB TOTAL				2,350.00	1,447.39	902.61	902.61 (38%)

Playing Field Development P	T C	Receipts			Payments		Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
77 PWLB Loan 2 New Playing Field				1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL				1,389.26	694.63	694.63	694.63 (50%)
Staff Costs		Receipts			Payments		Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45 Clerks Salary NETT				21,100.00	6,991.05	14,108.95	14,108.95 (66%)
46 Clerks HMRC Employer				1,300.00	653.25	646.75	646.75 (49%)
48 Clerk HMRC Employee					1,532.70	-1,532.70	-1,532.70 (N/A)
49 Clerks Pension ERs Contributior							(N/A)
SUB TOTAL				22,400.00	9,177.00	13,223.00	13,223.00 (59%)
Stithians Centre Developmer	nt	Receipts			Payments		Net Position
Code Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78 PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79 PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%
SUB TOTAL				3,133.46	783.36	2,350.10	2,350.10 (75%)
Summarv							
NET TOTAL V.A.T.	94,758.18	49,175.72	-45,582.46	80,711.10	64,446.97 7,631.80	16,264.13	-29,318.33 (-16%)
GROSS TOTAL		49,175.72			72,078.77		
one of the							



Decision Required:

To agree response.

REPORT:

The following information was shared with Members by email on 8th August 2023>

Proposed Telecommunications Base Station Upgrade at BT Exchange, East Road, Stithians, Truro, Cornwall, TR3 7BG (NGR: E 173674 N 036808)

We write to inform you of our intention to upgrade the telecommunications base at the address above.

Cornerstone is the UK's leading mobile infrastructure services company. We acquire, manage, and own over 20,000 sites and are committed to enabling best in class mobile connectivity for over half of all the country's mobile customers. We oversee works on behalf of telecommunications providers and wherever possible aim to:

- promote shared infrastructure
- maximise opportunities to consolidate the number of base stations
- significantly reduce the environmental impact of network development

Cornerstone have identified this site as suitable for an upgrade for Telefonica & Vodafone. The purpose of this email is to consult with you and seek your views on our proposal before proceeding with the works. We understand that you are not always able to provide site specific comments, however, Cornerstone and Telefonica & Vodafone are committed to consultation with communities for mobile telecommunications proposals and as such would encourage you to respond.

As part of Vodafone & Telefonica's network improvement program, there is a specific requirement for a radio base station upgrade at this location to improve coverage and service.

Mobiles can only work with a network of base stations in place where people want to use their mobile phones or other wireless devices. Without base stations, the mobile phones, and other devices we rely on simply won't work.

Please find below the details of the proposed site:

Our technical network requirement is as follows:

- 24152121
- Proposed telecommunications base station upgrade for improved coverage and service.

A number of options have been assessed in respect of the site search process and we consider the best solution is as follows:

Proposed Base Station Upgrade At BT Exchange, East Road, Stithians, Truro,

Cornwall, TR3 7BG (NGR: E 173674 N 036808)

Description of Development:

The removal of the existing 15m monopole tower and the installation of a new 15m unshrouded monopole to host 3no. antennas and 1no. transmission dish alongside ancillary works. The existing equipment cabinets are to be utilised with an extra cabinet proposed on the extended concrete foundation.

The Local Planning Authority mast register and our records of other potential sites have already been reviewed, the policies in the Development Plan have been taken into account and the planning history of the site has been examined.

All Cornerstone installations are designed to be fully compliant with the public exposure guidelines established by the International Commission on Non-Ionizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the formal backing of the World Health Organisation.

For discussion.

J E Richards Clerk 15th August 2023

STITHIANS PARISH COUNCIL PLANNING APPLICATIONS SEPTEMBER 2023 MEETING

Application No. and Applicant(s)	Address	<u>Proposal</u>	Date Received from Cornwall Council	Date Passed to Planning Portfolio Holder	Stithians Parish Council Recommendation	Date Returned to Cornwall Council/	Date Decision Notification Received from Cornwall Council	Decision of Cornwall Council	Date of Cornwall Council's Decision
PA21/03160 Mr & Mrs N Ferris	Struthal Farm Access to Herniss Farm Herniss	Proposed removal of two static caravans and construction of two 3-bedroomed bungalows with off-road parking and garden amenity area	13/04/21	14/04/21	Supported	21/04/21	21/08/23	WITHDRAWN	17/08/23
PA22/10533 Mrs R Lightfoot	47 Crellow Fields Stithians	Change of use from dwelling (C3) to dwelling/childminding business (C3/E).	06/12/22	047/12/22	SUPPORTED	15/12/22	23/08/23	APPROVED Temporary period – 12 months	22/08/23
PA22/09363 Mr N Lake,	The Stone Masons Arms Longdowns	Replace single dwelling house and garage and replace with two semi detached dwellings and parking spaces	09/12/22	28/12/22	NOT SUPPORTED	18/01/23	19/07/23	APPROVED	18/07/23
PA22/09276 Mr D Hoskins	Land West of Two Acre Farm	Retrospective application for the temporary retention of a static caravan as a rural workers dwelling and 6no. associated pigeon lofts	13/01/2023	16/01/2023	Do not object	18/01/23			
PA23/00110 Feritech Ltd Cornwall Council Planning Local Protocol	Feritech Innovation Centre Menerdue Lane	Demolition of existing B1/B8 unit and containers and erection of B1/B8 warehouse together with associated landscaping without compliance of Condition 2 in relation to Decision notice PA20/-3471 dated 16/10/2020	24/01/23	25/01/23	Supported Option 2 Agree to Disagree	22/02/23 01/03/23			
PA23/03810 Mr R lles	Durian House Stithians	Application for a Lawful Development Certificate for an existing car port.	17/05/23	17/05/23	Supported	21/06/23			

STITHIANS PARISH COUNCIL PLANNING APPLICATIONS SEPTEMBER 2023 MEETING

Application No. and Applicant(s)	Address	<u>Proposal</u>	Date Received from Cornwall Council	Date Passed to Planning Portfolio Holder	Stithians Parish Council Recommendation	Date Returned to Cornwall Council/	Date Decision Notification Received from Cornwall Council	Decision of Cornwall Council	Date of Cornwall Council's Decision
PA23/04378 C Barton Rosecliston Park Ltd	Calamankey Farm Campsite Longdowns	Certificate of Lawfulness under Section 191 of the Town and Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056 has been breached for a period exceeding 10 years	12/06/23	12/06/23	NOT Supported	21/06/23			
PA23/03929 Mr Mark Nesbitt	Durlett New Road	Retrospective application to build a single block walled shed with double opening doors to garden with corrugated roof	19/06/23	22/06/23	Supported	19/07/23	22/07/23	APPROVED with conditions	21/07/23
PA23/04820 Mr & Mrs Graveson	Trevecca, New Road	Demolition of existing two-storey rear extension and construction of larger two-storey rear extension with associated works	27/06/23	27/06/23	Supported	19/07/23	22/07/23	APPROVED with conditions	21/07/23
PA23/03415 Mr W Legge	Trewithen Cottage Trewithen	Trewithen Cottage, Trewithen – Construction of detached Annex & Home office on the footprint of existing outbuildings	28/06/23	28/06/23	Supported	19/07/23			
PA23/03404 Mr G Gray	Land East of Pembroath Farm Trembroath	Application for Technical Details Consent (TDC) following Permission in Principle approval PA22/03505 dated 26/07/2022	25/07/23	27/07/23	•				
PA23/06068 Mr R Iles	Durian Barn Trevales	Proposed extension to form annexe	01/08/23	01/08/23					
PA23/06137 Mr & Mrs Parcoe	Land adjacent to Halvasso Road, Longdowns	Outline application with some maters reserved for the erection of 6 no. dwellings (3 Open Market and 3 Affordble Homes)	11/08/23	11/08/23					
PA23/06260 Mr & Mrs S Gunn	53 Crellow Fields	Conversion of garage and construction of single storey extension.	31/08/23	03/09/23					

AGENDA ITEM 11.1

STITHIANS PARISH COUNCIL PLANNING APPLICATIONS SEPTEMBER 2023 MEETING

Application No. and Applicant(s)	Address	<u>Proposal</u>	Date Received from Cornwall Council	Date Passed to Planning Portfolio Holder	Stithians Parish Council Recommendation	Date Returned to Cornwall Council/	Date Decision Notification Received from Cornwall Council	Decision of Cornwall Council	Date of Cornwall Council's Decision
PA23/05412 Mr & Mrs K Peart	Redundant Lambing Barn Carnmeor Farm Carn Stithians	Demolition of previously approved barn conversion and construction of self build dwelling and associated works	04/09/23	05/09/23					



Application PA23/03404
Proposal Application for Technical Details Consent (TDC) following Permission in Principle approval PA22/03505 dated 26/07/2022
Location Land East of Pembroath Farm Trembroath Stithians Cornwall
Applicant Mr Gary Gray

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

<u>Date of Site Inspection</u>: Cllr Bunclark, Cllr Iles Sunday 10th September 2023

Background:

Application for Technical Details Consent (TDC) following Permission in Principle approval PA22/03505 dated 26/07/2022

Report:

For Discussion at meeting. Objections in Comments.

Cllr A Bunclark 10/09/2023



Application PA23/06137

Proposal Outline application with some matters reserved for erection of 6 no. dwellings (3 Open Market and 3 Affordable Homes)

Location Land Adjacent to Halvasso Road Longdowns Penryn Cornwall Applicant Mr and Mrs Shaun and Clare Pascoe

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Bunclark, Cllr Iles Sunday 10th September 2023

Background:

The application is a re-submission of a previous approved scheme PA17/02675 (Jan 2018), incorporating improvements to the appearance of the dwellings and layout. Cornwall Council have already considered the site as a suitable size and location as a Rural Exception Site (RES), and the application responds to a continued need for affordable housing in the Parish, in accordance with Policy 9 of the Cornwall Local Plan.

This outline application seeks to agree the principle of development and access, layout and scale. Indicative elevations and a street scene are provided to demonstrate that the development will reflect local distinctiveness and be neighbourly. The application will provide much needed affordable housing, and the occupants of all the dwellings will contribute to the local economy and communities. Technical issues have been considered such as drainage, ecology, contaminated land, and removal of Japanese Knotweed. The latter two considered to present significant abnormal costs in terms of making the site acceptable for residential development.

Report:

No Comments on portal as of today. No matters for concern.

Clir A Bunclark 10/09/2023



Application PA23/06260
Proposal Conversion of garage and construction of single storey extension Location 53 Crellow Fields Stithians Truro Cornwall
Applicant Mr. and Mrs. S. Gunn

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

<u>Date of Site Inspection</u>: Cllr Bunclark, Cllr Iles Sunday 10th September 2023

Background:

Previous owners have infilled a small section at the rear of the garage to enlarge the kitchen. The proposal is to convert the single garage into an additional bedroom. With a small ensuite shower room at the rear of the garage. It is also proposed to construct a single storey rear garden room extension to meet the needs of the current owners and their growing young family. The proposals are to provide more space for the family. The layout provides for a pair of French doors with opening glazed sidelights to provide ventilation when the French doors are closed and this is also to give the feeling of good open space onto the garden. The extension is to have a flat roof to link in with the existing flat roof area, with a roof lantern to provide additional light into the kitchen area. It is also proposed to install a wood burner/multi fuel stove in the proposed extension.

Report:

The proposed extension will have no adverse impact on neighbours or their amenity. The extension will improve the accommodation within the building and provide additional accommodation for the applicant and their family.

No Comments on portal as of today. No matters for concern.

Cllr A Bunclark 10/09/2023



Application PA23/05412 Proposal Demolition of Previously Approved Barn Conversion and Construction of Self Build Dwelling and Associated Works.

Location Redundant Lambing Barn Carnmeor Farm Carn Stithians

Applicant Mr and Mrs K Peart

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Bunclark, Cllr Iles Sunday 10th September 2023

Background:

Demolition of Previously Approved Barn Conversion and Construction of Self Build Dwelling and Associated Works.

The details show that the site can be developed in a way that the locality will not be adversely affected, there is a clear opportunity to provide a high-quality development to meet the needs of present and future generations. Overall, the proposed development of the site would represent sustainable development.

Report:

No Comments on portal as of today. No matters for concern.

Cllr A Bunclark 10/09/2023



NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Monday 8th September 2023

Decisions required:

1. To agree content, actions and associated expenditure detailed in notes.

Present: Cllr P. Blease, Cllr Mrs J Thomas, , T. Martin – EMC Contractor, J. Richards – Clerk

	ITEM	ISSUE	PLAN / ACTION	UPDATES			
1	BMX Track	Riders on BMX track turning on to the footpath and the end of the track	End of track to be reconstructed to ensure that riders turn towards hedge side. JR to chase T. Smith for update and ensure that this work is completed ASAP				
2	Pavilion	Proposed refurbishment	To investigate requirements / costs	04/09/23	JR to contact Rugby Club to give deadline of 18 th September for removal of all equipment. DONE		
		•		05/09/23	Site visit completed by Cllr's H Downing, P. Blease & J. Thomas & Clerk – HD to investigate works / costs for the removal of previously identified asbestos to allow the Pavilion to be used whilst decision regarding long term future is made. – DONE, REPORT ON AGENDA		
3	Enhanced LMP Project	Review potential footpaths to benefit from payment		08/09/23	JR to chase B. Sanders for update. 3 pieces of work outstanding: Repair access path on footpath 231/8/1/2 Repair/improve stile on 231/1/2 Gate on path 231/20/1		

	ITEM	ISSUE	PLAN / ACTION	UPDATE	S A SAME AND A SAME AN
4	Play Equipment	Inspection Completed on 15 th May 2023	Moderate Risk Items to be addressed		
		BMX Track	Work being considered		
		See Saw			
		Roundabout	TM to treat the rusted areas & construct a temporary cover for the roundabout base as an interim measure. JR – carry out research to see if any Companies that specialise in the repair of these pieces of play equipment and also include with Cornwall College enquiry.		
		Wooden Climbing Equipment	TM to monitor rot. Fill and repair as necessary, secure all loose fittings.		
5	Footpaths	Various – reported by JT. 231/27/1	Issues with 2 x gates (Roseath & Laity Moor) – as these were installed by Cornwall Council – JR to report damage to Countryside Access and await response.		
		Footpath 231/47/2 Hedge overgrowing into footpath, issue compounded as footpath has now been fenced by landowner	JR To contact landowner to request that the boundary wall be cut back to allow access. Footpath 231/47/2	08/11/22	JER - Brief conversation with landowner – to confirm
	05/06/23	•	JR to report to Countryside Access	08/06/23	Reported to S Murray

	ITEM	ISSUE	PLAN / ACTION	UPDATE	S
		poor state of repair. Installed by Countryside Access some years ago			
	04/09/23	Footpath to Trig Point at Polkanuggo still overgrown	JR to contact Countryside Access and request action – had been dealing with this in the past.		
	04/09/23	Reports received regarding footpaths from Sureaugh & Tregolls	TM to cut footpath ASAP		
6	Wooden Picnic Bench	Showing sign of age & wear & tear.	To purchase replacement	04/09/23	Replacement picnic bench to be purchase at cost of: £775.00
7	Fence surrounding car park at Rugby Field	Another post broken	JR to obtain quotes for hedging plants for length of 56meters Suggest privet or Grysellina,	14/09/23	Costs sourced to date: Privet: £811 Griselinia - £1400

Next Meeting: Monday 2nd October 2023



Stithians Pavilion

Recommendations:

- A) That we appoint Enys Surveying to prepare a schedule of work for the sum of £300.
- B) That subject to the above report we appoint a contractor to remove the asbestos in the building up to a maximum budget of £4,000 + VAT. Other quotes to be sought.
- C) We form a small sub-committee to review the schedule of works, obtain quotations for the required works, liaise with the football club regarding work they are willing to undertake and explore additional funding streams.

We have discussed as a Council on many occasions the future of the sports pavilion on the playing field and explored demolition, new build and refurbishment options. The building has been in a poor state of repair for some time and the likely relocation of the football club to the "rugby field" means we now need to make a final decision on the Pavilion's future.

We currently have £57,586 in the Pavilion refurbishment fund which without additional funding is insufficient to attempt a new build or major refurbishment. With the football club looking to use the premises however I feel we need to instigate some work to make the building safe and useable before they occupy it, and to prevent further deterioration of the structure, while we seek more funds.

I have approached Enys Surveying, a local building surveying company, and they have quoted a sum of £300 to prepare a schedule of works for the Pavilion ordered into priority of work. This will enable us to determine which works need to be carried out as soon as possible and before the football club can use it, and those that are of a more aesthetic nature and can follow in later phases.

I suggest that a small sub-committee is formed to review the schedule of works, obtain quotations for the immediately required works, liaise with the football club regarding work they are willing to undertake and explore additional funding streams.

In anticipation that the asbestos removal works will be a high priority I have approached Gwella Contracting, a local asbestos removal company who originally quoted for the whole demolition works, and they have provided a quotation for the removal and disposal of the asbestos in the sum of £3,991.00 + VAT. Other quotes can be sought if necessary.

Councillor H Downing

11 September 2023



A- barth Onan Hag Oll! Representing One and All

Decision Required:

That a meeting be arranged to discuss potential funding opportunities

REPORT:

I recently met with the Chair of Stithians Football Club, Billy Pellow at the Pavilion. The main points were:

- 1. SFC want to move quickly and play on our pitch this season
- 2. The show are happy for them to leave
- 3. They have tradesmen in their ranks who can help with some of the renovations
- 4. They are aware that there will need to be MOU for playing and training
- 5. They pay the Show an annual fee for rent only and use of toilets & showers. The show does not cut the grass or any other service.
- 6. The rugby club had not removed any of their equipment, they have now been instructed to clear the premises and this should be done by 23rd September.
- 7. The lights in the right hand room (changing room & showers) flickered twice and then stopped working completely although on a later visit they were working.
- 8. Once SFC have finally committed to moving I would suggest we arrange a meeting with an independent advisor who is able to assist in helping clubs obtain grants for improvements to grounds and facilities.

We have drafted an interim MOU, so it can be amended if needed for any grant or funding applications. This has been shared with the Football Club for review and comment.

The refurbishment of the Pavilion is to be discussed at item 13.1, we should also consider making the front of the pavilion safe with or with grants.

Cllr Phil. Blease Sept 2023



Authorisation of Payments –SEPTEMBER 2023

Decisions Required:

To authorise the payment of invoices received & regular payments due for the period, 20th July 2023 to 20th September 2023, Voucher No's: - 78 to 109, Total: £34,992.01

To authorise the Direct Debit payments due in October 2023

REPORT:

The attached Payments Awaiting Authorisation Reports dated 14th September 2023 details all invoices received, or payments made since the meeting held on the 18th July 2023.

Explanatory Notes (where applicable)

Voucher No	Details								
79 & 90 107 - 108	Payment was made to the School as donation from the Scarecrow Festival, the payment was returned to the bank Attempted payment again, funds returned								
81 – 83 97 – 99	Clerk's Salary & HMRC Payment for August & September								
84 – 85 100 - 101	Details the payments for the Environmental Maintenance Contract for August & September, payable in 12 equal payments. The total monthly payment is £2,535.78								
88	Details the final payment for the New Playground Equipment								
91 -92 105 - 109	Purchases authorised by the Clerk with the Visa Debit Card for items required for maintenance on the Playing Field								

The following Direct Debits and regular payments are due to be ;paid in October 2023

	Details
Date Due	
02/10/23	Direct Debit – PWLB – Loan 2 & Loan 3 – Total due: £1,477.99

J E Richards Clerk / RFO 14th September 2023

Stithians Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier \	/AT Type	Net	VAT	Total
78	Playing Field Footpath 2022	31/07/2023		Lloyds Current Accour	BACS	Construction of BMX Track	Truro Tree Services	S	1,060.00	212.00	1,272.00
79	Scarecrow Festival	31/07/2023		Lloyds Current Accour	BACS	Scarecrow Festival Allocation c	Stithians CP School	X	621.15		621.15
80	Toilets - Electricty	10/08/2023		Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	39.97	2.00	41.97
81	Clerks Working from Home A	15/08/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
81	Clerks Salary NETT	15/08/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	Χ	1,398.13		1,398.13
82	Clerks HMRC Employer	16/08/2023		Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	130.65		130.65
83	Clerk HMRC Employee	16/08/2023		Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	306.62		306.62
84	EMC Haverigg Cemetery Maii	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	55.96		55.96
		16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	102.59		102.59
84	EMC Footpath Maintenance	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.52		214.52
84	EMC Crellow Fields Caretakii	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30
84	EMC Crellow Fields Grass Cu	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	51.30		51.30
84	EMC Crellow Fields Hedge T	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	32.64		32.64
84	EMC Cleaning of Notice Boar	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	9.11		9.11
84	EMC Highway Verge Mainten	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	130.58		130.58
84	EMC Litter Clearance	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	163.93		163.93
84	EMC Lower Churchyard Main	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	83.94		83.94
84	EMC Longdowns Bus Shelter	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	27.98		27.98
84	EMC Maintenance of Speed S	16/08/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	55.03		55.03
85	EMC Meadowside Cemetery I	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	185.44		185.44
85	EMC Toilet Cleaning	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	227.68		227.68
85	EMC Weed Treatment	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	Χ	41.97		41.97
85	EMC Playing Field Grass Cutt	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	365.00		365.00
85	EMC Playing Field Hedge Trir	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	• 46.63		46.63
85	EMC Playing Field Caretaker	16/08/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	690.18		690.18
86	Waste Collection	10/08/2023		Lloyds Current Accour	Direct Debit	Waste Collection	Suez	S	30.03	6.01	36.04
87	Admin Expenses	10/08/2023		Lloyds Current Accour	BACS	Stationery	Amazon	S	9.99	2.00	11.99
87	Admin Expenses	10/08/2023		Lloyds Current Accour	BACS	Stationery	Amazon	S	35.82	7.17	42.99
88	Donations for Play Equipmen	10/08/2023		Lloyds Current Accour	BACS	New Playground Equipment	Dragon Play & Sports Ltd	S	7,000.00	1,400.00	8,400.00
88	New Play Equipment	10/08/2023		Lloyds Current Accour	BACS	New Playground Equipment	Dragon Play & Sports Ltd	S	11,899.30	2,379.86	14,279.16
89	Cemetery Fee's	10/08/2023		Lloyds Current Accour	Cheque via Online Ban	Burial Fees	CANCELLED ENTERED IN 8	ER E			
90	Scarecrow Festival	02/08/2023		Lloyds Current Accour	BACS	Scarecrow Festival Allocation c	Stithians CP School	X	-621.15		-621.15
91	General Maintenance Expens	15/08/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Amazon	S	3.71	0.74	4.45
92	General Maintenance Expens	21/08/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	30.13	6.03	36.16

Stithians Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

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Vouche	r Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
93	Water Playing Field (Bowling	29/08/2023		Lloyds Current Accour		Water Charges	Everflow	Z	-38.17		-38.17
93	Water & Sewage Toilets	29/08/2023		Lloyds Current Accour		Water Charges	Everflow	Z	66.47		66.47
93	Water Supply Cemetery	29/08/2023		Lloyds Current Accour		Water Charges	Everflow	Z	8.24		8.24
94	Toilet Cleaning Materials	30/08/2023		Lloyds Current Accour	Visa Debit	Toilet Cleaning & Security	Booker Ltd	S	56.35	11.27	67.62
95	PWLB Loan 4 Stithians Centr	04/09/2023		Lloyds Current Accour	Direct Debit	PWLB Stithians Centre Loan 4	PWLB	Е	783.37		783.37
96	Waste Collection	01/09/2023		Lloyds Current Accour	Direct Debit	Waste Collection	Suez	S	56.38	11.28	67.66
97	Clerks Working from Home A	15/09/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
97	Clerks Salary NETT	15/09/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	1,398.33		1,398.33
98	3 Clerks HMRC Employer	15/09/2023		Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	130.65		130.65
99	Clerk HMRC Employee	15/09/2023		Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	306.42		306.42
100	EMC Footpath Maintenance	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.52		214.52
100		20/09/2023		Lloyds Current Accour		Environment Management Cor	Tyrone Martin	X	27.98		27.98
100				Lloyds Current Accour	Emc Monthly Payment		Tyrone Martin	X	51.30		51.30
100	EMC Crellow Fields Grass Cu	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30
100	EMC Crellow Fields Hedge T	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	32.64		32.64
100	EMC Cleaning of Notice Boar	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	9.11		9.11
100	EMC Highway Verge Mainten	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	130.58		130.58
100	EMC Litter Clearance	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	163.93		163.93
100	EMC Haverigg Cemetery Mair	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.96		55.96
100	EMC Lower Churchyard Main	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	83.94		83.94
100	EMC Closed Churchyard Mair	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	102.59		102.59
100	EMC Maintenance of Speed S	20/09/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.03		55.03
101	EMC Weed Treatment	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	41.97		41.97
101	EMC Meadowside Cemetery I	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	185.44		185.44
101	EMC Toilet Cleaning	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	227.68		227.68
101	EMC Playing Field Grass Cutt	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	365.00		365.00
101	EMC Playing Field Hedge Trir	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	46.63		46.63
101	EMC Playing Field Caretaker	20/09/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	690.18		690.18
102	General Maintenance Expens	14/09/2023		Lloyds Current Accour	BACS	General Maintenance	Tyrone Martin	X	65.00		65.00
103	Toilets - Electricty	14/09/2023		Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness Hu	Corona Energy	L	72.18	3.61	75.79
104	Lease from Glebe	14/09/2023		Lloyds Current Accour	BACS	Glebe Rent	Savills	E	300.00		300.00
105	General Maintenance Expens	05/09/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	29.23	5.85	35.08
106	Scarecrow Festival	06/09/2023		Lloyds Current Accour	BACS	Scarecrow Festival Allocation c	Stithians Scouts	×	621.15		621.15
107	7 Scarecrow Festival	06/09/2023		Lloyds Current Accour	BACS	Scarecrow Festival Allocation c	Stithians CP School	X	621.15		621.15
108	3 Scarecrow Festival	06/09/2023		Lloyds Current Accour	BACS	Scarecrow Festival Allocation c	Stithians CP School	X	-621.15		-621.15
109	General Maintenance Expens	07/09/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	17.23	3.45	20.68

Stithians Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
							Total	30,940.74	4,051.27	34,992.01