



A-barth Onan Hag Oll! Representing One and All

## **REPORTS FOR JUNE 2023 MEETING**

## SEG Report to SPC

### Electric Vehicle event at Stithians Showground.

My feelings are that we should have seen more footfall for such an event, on saying that there was a steady stream of people. Even though we stressed the importance of advertising, I think they could have done better. It's as well that we distributed 500 flyers. Phil and I both took part as EV drivers who were prepared to talk to attendees about our EV experience.

The organisers did eventually find space for me to be both an EV champion, with my EV alongside, and to have the Kensa display together, so I didn't have to look after one or the other. I would say there was a 50-50 split between questions about Kensa and my EV experience.

As things began to quieten down towards the end of the day, I took the opportunity to talk to Cornwall Council (Sarah Shoraka and Colleague) and mentioned our disappointment with Cornwall Council over their decisions regarding requirements for Heat the Streets and our public EV charge point. Two things came out of this conversation.

1. That there will be another round of funding after the Drive EV2 Programme. I was given a QR code that would allow suggestions for charge point positions in Cornwall. (Copy of QR code attached) Apparently if we could prove enough people were interested it would be considered. I feel we don't stand a chance of getting enough interest when up against towns. However, should the PC run some sort of survey to find out what interest there is?
2. According to Sarah's colleague, Cornwall Council are drawing up standards for EV pavement cable trays. This standard should be complete fairly soon, although he couldn't give me a date. More about this in **Public EV charge point**

### Heat the Streets

Because SEG and SPC have supported the Heat the Streets project from the start I have suggested Kensa hold a meeting to tell us how successful the project has been, what has worked and what has not, and of particular interest to me, whether the split ownership business model works and whether it is likely to be rolled out across the country. Kensa (Lisa) has said she is more than happy to do this and Phil and I have suggested dates that we are available. Waiting to hear back from Lisa.

### Stithians Show

I have told Claire Watters (Show Secretary) that SEG will not be taking part in Stithians Show's Next Generation Project this year. It usually takes me months of preparation for this, and time just hasn't allowed.



### **Public EV charge point**

Our Connected Kerb charge point sited opposite The Stithians Centre is probably the best option but if Cornwall Council will not permit this an option might be to consider an EV pavement tray, bearing in mind Cornwall Council are drawing up standards for these.

Phil and I discussed the possibility of providing a pavement tray outside The Stithians Centre with the charger positioned on the wall. Maybe The Stithians Centre could use some of its surplus electricity to supply the charge point and hence bring in some revenue. This is just an idea, and I don't know whether it's possible or even if TSC would want to do this. I think Phil was going to raise it at the next TSC meeting.

### **Planetary**

At the last Friends of the Earth meeting, I was asked if I would write to Mike Birkin (FoE Southwest organiser) for his opinion on Planetary's proposal for carbon capture in St Ives Bay. I have not had a reply so have asked one of my FoE contacts, who knows Mike, if she would chase it up. It could be that on such an unprecedented project he has asked for other's input.

### **CPIR Climate Group**

As you know I have represented Stithians Parish Council on CPIR Climate Group for many years. It has been a way for me to engage with other groups, these groups now know they can contact me if they require any info. These meetings take up a lot of my time and although they have some good speakers, I feel I'm not learning much, and my time is better spent on other projects. It would be great if one of our parish councilors could still represent SPC.

### **Booklet**

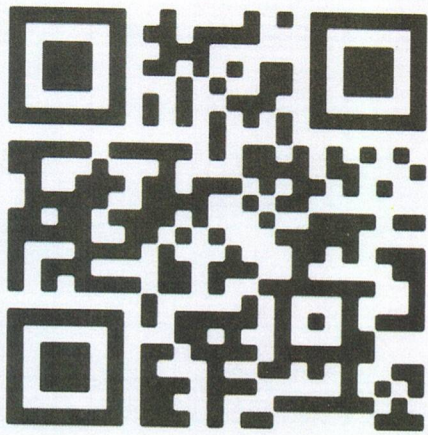
I have received the info for the booklet update from Myghal, but it is very vague, referring to the latest IPCC report and after spending a couple of days checking the changes he is suggesting I have asked him to link his comments to the report. I'm sure what he is suggesting is good but I must be sure the changes are correct. Still waiting to hear back from him. The revised booklet will be handed out after Myghal's lectures as a QR code.

### **Coronation Champion**

Hope you have all seen the article in The Stithians Times.

## Visits

- Off the back of a Cornwall Live post about my retrofitting the bungalow I have had an enquiry for a visit by someone who wants some information and possibly a visit.
- St Cleer Environmental Group, just outside Liskeard, has requested I give a talk about the Heat the Streets project and a PowerPoint presentation on the bungalow eco-retrofit at their October "energy fair". Date to be confirmed.
- I have had a request for help from Going Green Mylor and Flushing. They are trying to find out about what is happening in other villages, and what might be worth thinking about for them. Have suggested an initial chat over the phone and then if they think it valuable we can arrange a visit. Waiting to hear from them.



<https://streets.appyway.com/cornwall>





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## **CLERK / RFO's REPORT**

### **10.1 Council's Current Financial Position**

#### **Decision Required:**

- **To note the Council's current financial position.**

The Council's financial position as at 31st May 2022 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

### **10.2 Report to consider Stithians Parish Council Tree Warden appointment.**

#### **Decision Required:**

- **To consider the appointment of Cllr T Smith and either allow the Member to stand or appoint another Member**

As Members may recall, under Minute: AM23/15, Cllr T Smith was appointed as Tree Warden. Mrs N. Whitbread -Jordan has agreed to continue as an Assistant along with Cllr Mrs J Thomas. Concerns have now been raised regarding the appointment of Cllr T Smith as it is felt that as a 'tree surgeon' discussions / decisions regarding trees in the parish may be a cause of conflict and or concern.

It should be noted that the position of Tree Warden does not provide any powers to make decisions and any actions to be taken would need to be considered and agreed by the full council.

For discussion and decision.

### **10.3 Draft Posters to promote / encourage donations to Play Equipment Appeal**

#### **Decision Required**

- **To approve posters for publishing on Parish Noticeboards**

Members may recall that at the March Meeting under Minute: 04/03/23 Members resolved that a 'BOPP' payment system be set up. This has been completed. It was proposed that this be used to facilitate donations to the Playground Equipment Appeal, I have now designed several posters for display on the Parish Noticeboards – copies attached to this report.

Members are asked to consider and approve these posters and their subsequent display,

Jane E Richards  
Clerk / RFO  
June 2023

**Stithians Parish Council**  
**Summary of Receipts and Payments**  
**All Cost Centres and Codes (Between 01/04/2023 and 31/05/2023)**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1	Precept	81,090.00	40,545.00	-40,545.00				-40,545.00 (-50%)
2	Cemetery Fee's	4,900.00	900.00	-4,000.00				-4,000.00 (-81%)
3	Playing Field - Rugby Club (MOU)	825.18		-825.18				-825.18 (-100%)
4	PCC	860.00		-860.00				-860.00 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	300.00	-1,500.00				-1,500.00 (-83%)
6	Bank Interest	30.00	247.16	217.16				217.16 (723%)
7	LMP	3,000.00		-3,000.00				-3,000.00 (-100%)
8	CIL							(N/A)
9	Council Tax Support Grant (CTSG)							(N/A)
10	EMC Highway Verge Maintenance				1,566.91	261.16	1,305.75	1,305.75 (83%)
11	EMC Litter Clearance				1,967.15	327.86	1,639.29	1,639.29 (83%)
12	EMC Haverigg Cemetery Maintenance				671.53	111.92	559.61	559.61 (83%)
13	EMC Lower Churchyard Maintenance				1,007.30	167.88	839.42	839.42 (83%)
14	EMC Closed Churchyard Maintenance				1,231.14	205.18	1,025.96	1,025.96 (83%)
15	EMC Meadowsides Cemetery Main				2,225.26	370.88	1,854.38	1,854.38 (83%)
16	Meadowsides Cemetery Maintenance				500.00		500.00	500.00 (100%)
18	Meadowsides Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	39.63	60.37	60.37 (60%)
20	EMC Toilet Cleaning				2,732.15	455.36	2,276.79	2,276.79 (83%)
21	Litter Clearance Materials				100.00		100.00	100.00 (100%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity				1,200.00	108.53	1,091.47	1,091.47 (90%)
24	Water & Sewage Toilets				450.00	81.01	368.99	368.99 (82%)
25	EMC Footpath Maintenance				2,574.20	429.04	2,145.16	2,145.16 (83%)
26	Toilet Repairs & Maintenance				500.00		500.00	500.00 (100%)
27	Village Green Status Costs				300.00		300.00	300.00 (100%)
28	Emergency Plan				300.00		300.00	300.00 (100%)
29	EMC Longdowns Bus Shelter Clea				335.77	55.96	279.81	279.81 (83%)
30	Bus Shelter Repairs & Maintenance				700.00	1.00	699.00	699.00 (99%)
31	EMC Crelow Fields Caretaking				615.18	102.60	512.58	512.58 (83%)
32	EMC Crelow Fields Grass Cutting				615.57	102.60	512.97	512.97 (83%)
33	EMC Crelow Fields Hedge Trimm				391.72	65.28	326.44	326.44 (83%)
34	EMC Weed Treatment				503.65	83.94	419.71	419.71 (83%)
35	EMC Cleaning of Notice Boards				109.29	18.22	91.07	91.07 (83%)
36	Maintenance of Grit Bins				400.00		400.00	400.00 (100%)
37	Grants & Donations				300.00		300.00	300.00 (100%)
38	Grant to MVRG				100.00		100.00	100.00 (100%)
39	Public Relations				200.00		200.00	200.00 (100%)
40	Spotlight				500.00		500.00	500.00 (100%)
41	Website Maintenance				1,300.00	1,150.00	150.00	150.00 (11%)
42	Cemetery Admin System				417.60		417.60	417.60 (100%)
43	Hall Hire Stithians Centre				550.00	15.75	534.25	534.25 (97%)
44	Election Expenses							(N/A)
45	Clerks Salary NETT				21,100.00	2,796.46	18,303.54	18,303.54 (86%)
46	Clerks HMRC Employer				1,300.00	261.30	1,038.70	1,038.70 (79%)
48	Clerk HMRC Employee					613.04	-613.04	-613.04 (N/A)
49	Clerks Pension ERs Contributions							(N/A)
50	Admin Expenses				500.00	300.66	199.34	199.34 (39%)
51	PAYE Support & Maintenance							(N/A)
52	CALC / NALC Subscription				600.00	720.11	-120.11	-120.11 (-20%)
53	SLCC Subscription				270.00		270.00	270.00 (100%)
54	ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55	Data Protection Fee				45.00	35.00	10.00	10.00 (22%)
56	Internal Audit Fees				420.00	456.00	-36.00	-36.00 (-8%)
57	External Audit Fees				410.00		410.00	410.00 (100%)



**Stithians Parish Council**  
**Summary of Receipts and Payments**  
**All Cost Centres and Codes (Between 01/04/2023 and 31/05/2023)**

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
58	Chairman's Allowance				100.00		100.00	100.00 (100%)
59	Subsistence & Travel for Members				100.00		100.00	100.00 (100%)
60	Insurance				2,700.00		2,700.00	2,700.00 (100%)
61	Training Staff & Councillors				440.00		440.00	440.00 (100%)
62	Neighborhood Development Plan				500.00		500.00	500.00 (100%)
63	Contingency Fund				500.00		500.00	500.00 (100%)
65	Extra Footpath Maintenance & Wa				600.00		600.00	600.00 (100%)
66	EMC Maintenance of Speed Signs				660.31	110.06	550.25	550.25 (83%)
67	EMC Playing Field Grass Cutting				4,380.03	730.00	3,650.03	3,650.03 (83%)
68	EMC Playing Field Hedge Trimmin				559.61	93.26	466.35	466.35 (83%)
69	EMC Playing Field Caretaker				8,282.21	1,380.36	6,901.85	6,901.85 (83%)
70	Water Playing Field (Bowling Club)				300.00	6.31	293.69	293.69 (97%)
71	General Maintenance Expenses					103.06	-103.06	-103.06 (N/A)
72	Annual Staining / Painting of Equip							(N/A)
73	Lease from Glebe				600.00		600.00	600.00 (100%)
74	Annual Safety Inspection				250.00		250.00	250.00 (100%)
75	Electricity for Footpath Lighting				1,000.00	174.85	825.15	825.15 (82%)
77	PWLB Loan 2 New Playing Field				1,389.26	694.63	694.63	694.63 (50%)
78	PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
80	Signage				200.00		200.00	200.00 (100%)
81	Hire of Tennis Court	150.00		-150.00				-150.00 (-100%)
82	Bowling Club - Use of Field (MOU)	275.00		-275.00				-275.00 (-100%)
83	CC Closed Churchyard Maintenan	600.00		-600.00				-600.00 (-100%)
84	Wayleaves	28.00		-28.00				-28.00 (-100%)
85	Electricity Charges for Tennant -To	1,200.00	108.53	-1,091.47				-1,091.47 (-90%)
86	Playing Field							(N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
90	General Maintenance		200.00	200.00		156.47	-156.47	43.53 (N/A)
91	Meadowside Cemetery Cremated				200.00		200.00	200.00 (100%)
92	Administration & Finance		150.00	150.00				150.00 (N/A)
93	Computer & IT							(N/A)
94	Purchase equipment authorised fr							(N/A)
95	Playing Field Maintenance				2,750.00		2,750.00	2,750.00 (100%)
96	Donations to Playing Field Develo							(N/A)
97	Authorised expenditure from Instit							(N/A)
100	Election Costs 21/22							(N/A)
101	SCRIBE Accounting Annual Mainte				676.80		676.80	676.80 (100%)
102	Field In Trust Membership							(N/A)
104	Toilet Cleaning Materials				300.00		300.00	300.00 (100%)
105	Maintenance of Noticeboards - Ma				100.00		100.00	100.00 (100%)
106	Maintenance of MSAS - Materials				100.00		100.00	100.00 (100%)
109	NALC Subscription							(N/A)
110	Donations / Resources for Kings C		1,232.40	1,232.40		1,024.70	-1,024.70	207.70 (N/A)
111	Kings Coronation Event							(N/A)
112	Pavilion Replacement							(N/A)
113	Scarecrow Festival							(N/A)
114	War Memorial							(N/A)
115	Playing Field Footpath 2022					2,584.00	-2,584.00	-2,584.00 (N/A)
116	Benches & Tables for Parish							(N/A)
117	Clerks Working from Home Allowa				480.00	52.00	428.00	428.00 (89%)
118	Enhanced LMP							(N/A)
119	Donations for Play Equipment							(N/A)
120	Postage							(N/A)

Stithians Parish Council  
Summary of Receipts and Payments  
All Cost Centres and Codes (Between 01/04/2023 and 31/05/2023)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
121	New Play Equipment					8,099.70	-8,099.70	-8,099.70 (N/A)
NET TOTAL		94,758.18	43,683.09	-51,075.09	80,711.10	25,424.13	55,286.97	4,211.88 (2%)
V.A.T.						2,699.75		
GROSS TOTAL			43,683.09			28,123.88		



**Stithians Parish Council**  
**Reserves Balance up to 31st May 2023**  
**2023-2024**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Playing Field Development	29,753.56	3,117.20	10,683.70		22,187.06
Tennis Court Fencing	8,816.27	2,000.00			10,816.27
Pavilion Replacement	49,444.75	8,141.85			57,586.60
Legacies	10,572.37				10,572.37
Community Fund	424.42				424.42
Institute Fund	22,834.44				22,834.44
Longdowns Play Area	8,500.00	1,000.00			9,500.00
Contested By-Election	3,245.00				3,245.00
Fingerposts	1,120.00				1,120.00
Monies Held for Lantern Parade	139.18				139.18
CIL Receipts	857.82				857.82
KCC Event 2023		-207.70	1,024.70	1,232.40	0.00
Donations for Play Equipment A	7,240.27	207.70			7,447.97
Scarecrow Festival					0.00
Benches for Parish					0.00
Enhanced LMP	3,420.00				3,420.00
<b>Total Earmarked</b>	<b>146,368.08</b>	<b>14,259.05</b>	<b>11,708.40</b>	<b>1,232.40</b>	<b>150,151.13</b>
<b>TOTAL RESERVE</b>	<b>146,368.08</b>	<b>14,259.05</b>	<b>11,708.40</b>	<b>1,232.40</b>	<b>150,151.13</b>
<b>GENERAL FUND</b>					56,686.35
<b>TOTAL FUNDS</b>					206,837.48

# Payments made during May 2023 for Checking by Finance Member

8 June 2023 (2023-2024)

## Stithians Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
21	Data Protection Fee	02/05/2023	10/05/23	Lloyds Current Accour		Annual Data Protection Fee	ICO	E	35.00		35.00	
22	Toilets - Electricity	05/05/2023	10/05/23	Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness H	Corona Energy	L	144.96	7.25	152.21	Electricity Corona
22	Toilets - Electricity	05/05/2023	10/05/23	Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness H	Corona Energy	L	-50.04	-2.50	-52.54	DD: £113.96
22	Toilets - Electricity	05/05/2023	10/05/23	Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness H	Corona Energy	L	13.61	0.68	14.29	
23	Clerks Salary NETT	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	1,398.13		1,398.13	Total to Clerk: £1424.13
23	Clerks Working from Home A	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00	Total to HMRC £437.27
24	Clerks HMRC Employer	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	130.65		130.65	
25	Clerk HMRC Employee	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	306.62		306.62	
26	Playing Field Footpath 2022	10/05/2023	10/05/23	Lloyds Current Accour		Playing Field Footpath Project	A J H Contractors	S	2,584.00	516.80	3,100.80	
27	New Play Equipment	10/05/2023	10/05/23	Lloyds Current Accour		New Playground Equipment	Dragon Play & Sports Ltd	S	8,099.70	1,619.94	9,719.64	
28	EMC Footpath Maintenance	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.52		214.52	
28	EMC Closed Churchyard Mair	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	102.59		102.59	
28	EMC Crelow Fields Caretaki	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30	
28	EMC Haverigg Cemetery Mai	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.96		55.96	
28	EMC Highway Verge Mainten	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	130.58		130.58	Total Payment to T Martin £2697.78
28	EMC Longdowns Bus Shelter	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	27.98		27.98	
28	EMC Lower Churchyard Main	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	83.94		83.94	
28	EMC Litter Clearance	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	163.93		163.93	
28	EMC Cleaning of Notice Boar	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	9.11		9.11	
28	EMC Crelow Fields Grass Cl	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30	
28	EMC Crelow Fields Hedge T	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	32.64		32.64	
28	EMC Maintenance of Speed S	16/05/2023	10/05/23	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.03		55.03	
29	EMC Toilet Cleaning	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	227.68		227.68	
29	EMC Meadowside Cemetery I	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	185.44		185.44	
29	EMC Weed Treatment	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	41.97		41.97	
29	EMC Playing Field Grass Cutt	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	365.00		365.00	
29	EMC Playing Field Caretaker	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	690.18		690.18	
29	EMC Playing Field Hedge Trir	16/05/2023	10/05/23	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	46.63		46.63	
30	General Maintenance Expens	11/05/2023	10/05/23	Lloyds Current Accour	BACS	Playing Field Maintenance	Tyrone Martin	X	50.00		50.00	
31	General Maintenance	11/05/2023	10/05/23	Lloyds Current Accour	BACS	General Maintenance	Tyrone Martin	X	12.00		12.00	
32	General Maintenance	11/05/2023	10/05/23	Lloyds Current Accour	BACS	Playing Field Maintenance	Tyrone Martin	X	50.00		50.00	
33	General Maintenance	11/05/2023	10/05/23	Lloyds Current Accour	BACS	General Maintenance	Tyrone Martin	X	50.00		50.00	
34	Admin Expenses	13/05/2023	10/05/23	Lloyds Current Accour	Visa Debit	Microsoft Subscription	Microsoft	S	66.66	13.33	79.99	
35	Donations / Resources for K	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Sponsorship of KCC Event May	The Stithians Centre	X	174.38		174.38	



## Stithians Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
36	Donations / Resources for K	15/05/2023	10/05/23	Lloyds Current Accour	BACS	Sponsorship of KCC Event May	Stithians Christmas Lights Ap	X	174.38		174.38
38	Water Supply Cemetery	18/05/2023		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	8.34		8.34
40	General Maintenance	16/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Amazon	S	29.57	5.91	35.48
41	General Maintenance	12/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	14.90	2.98	17.88
42	Donations / Resources for K	23/05/2023		Lloyds Current Accour	BACS	Funds from Kings Coronation F	The Stithians Centre	X	33.34		33.34
43	Donations / Resources for K	23/05/2023		Lloyds Current Accour	BACS	Funds from Kings Coronation F	Stithians Christmas Lights Ap	X	33.34		33.34
44	General Maintenance Expens	30/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Bradforbs (BBS)	S	21.16	4.23	25.39
<b>Total</b>									<b>15,942.48</b>	<b>2,168.62</b>	<b>18,111.10</b>

Having carried out a check of the Lloyds Bank Account I can confirm that the above payments have been made,

Discrepancies found:

Signed:

Name:

Date:

## Stithians Parish Council

Prepared by:

June E Richards  
Name and Role (Clerk/RFO etc)

Date:

31/5/2023

Approved by:

For June Meeting  
Name and Role (RFO/Chair of Finance etc)

Date:

<b>Bank Reconciliation at 31/05/2023</b>			
<b>A</b>	Cash in Hand 01/04/2023		191,278.27
	<b>ADD</b> Receipts 01/04/2023 - 31/05/2023		43,683.09
	<b>SUBTRACT</b> Payments 01/04/2023 - 31/05/2023		234,961.36
			28,123.88
	<b>Cash in Hand 31/05/2023</b> (per Cash Book)		<b>206,837.48</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 31/05/2023	0.00	
	Lloyds Instant 31/05/2023	205,636.82	
	Lloyds Current Account (Treasurer: 31/05/2023	1,200.66	
			<b>206,837.48</b>
	Less unrepresented payments		
			206,837.48
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>206,837.48</b>
	<b>A = B Checks out OK</b>		





A- barth Onan Hag Oll! Representing One and All

## **Report on Costs of Trade Waste Contracts for Playing Field & Cemetery Litter**

### **Decisions Required:**

- 1. To agree Contractor for the disposal of General Waste**

### **REPORT:**

At the June EMC Meeting, T. Martin reported that the amount of rubbish being generated from emptying the bins on the Playing Field & Cemetery has increased significantly. Whilst this is to be welcomed, more litter going in the bins, rather than being dumped elsewhere and suggests increased usage of the Playing Fields following the installation of the footpaths.

The Council are now required to consider how this waste is to be disposed of.

I approached 3 service providers to obtain costs and service provided:

- Biffa
- Suez
- DCW

Quotes have been received from Biffa and Suez. Copies of the quotes are attached. Both Contractors require a 12 month contract, offer flexibility in the frequency of collections: weekly during the busier summer months, reducing during the winter period, providing sufficient notice is given.

**Quotes are based on the supply of 1 x 1100 litre bin, (holds between 12 – 16 bags) with a weekly collection. (excluding VAT)**

<b>Contractor</b>	<b>Weekly Collection</b>	<b>Cost per month</b>	<b>Annual cost</b>
Biffa	£21.49 per week	£81.51	£978.12
Suez		£58.80	£705.60

### **The cost Includes:**

<b>BIFFA</b>	<b>SUEZ</b>
Delivery of Biffa's waste containers to collection site	Delivery of SUEZ waste container
Daily Rental charges for Biffa's waste containers	Container rental
Waste Transfer Note charge (document required for legal compliance)	Waste Transfer Note
Charge Per Lift (based on an Assumed Weight) to selected collection schedule with no overweight charges	Lift price Up to 65.00KG disposal

**As both contractors provide the same level of service, my proposed contractor would be based on the cost of the service and therefore recommend Suez for Members consideration and approval.**

J E Richards  
Clerk / RFO  
8<sup>th</sup> June 2023

**STITHIANS PARISH COUNCIL**  
**PLANNING APPLICATIONS JUNE 2023 MEETING**

<b><u>Application No. and Applicant(s)</u></b>	<b><u>Address</u></b>	<b><u>Proposal</u></b>	<b><u>Date Received from Cornwall Council</u></b>	<b><u>Date Passed to Planning Portfolio Holder</u></b>	<b><u>Stithians Parish Council Recommendation</u></b>	<b><u>Date Returned to Cornwall Council/</u></b>	<b><u>Date Decision Notification Received from Cornwall Council</u></b>	<b><u>Decision of Cornwall Council</u></b>	<b><u>Date of Cornwall Council's Decision</u></b>
PA21/03160 Mr & Mrs N Ferris	Struthal Farm Access to Herniss Farm Herniss	Proposed removal of two static caravans and construction of two 3-bedroomed bungalows with off-road parking and garden amenity area	13/04/21	14/04/21	Supported	21/04/21			
PA22/08705 Mr & Mrs Boshier	West Penhalurick Lancarrow Four Lanes	Conversion and extension of an existing dwelling to form two dwellings.	21/10/22	24/10/22	SUPPORTED	16/11/22	23/05/23	APPROVED with conditions	22/05/23
PA22/10533 Mrs R Lightfoot	47 Crelow Fields Stithians	Change of use from dwelling (C3) to dwelling/childminding business (C3/E).	06/12/22	04/12/22	SUPPORTED	15/12/22			
PA22/11061 Mr & Mrs K Peart	Redundant Lambing Barn Carnmeor Farm	Demolition of previously approved barn conversion & construction of self-build dwelling & associated works	23/12/22	28/12/22	SUPPORTED	18/01/23			
PA22/09363 Mr N Lake,	The Stone Masons Arms Longdowns	Replace single dwelling house and garage and replace with two semi detached dwellings and parking spaces	09/12/22	28/12/22	NOT SUPPORTED	18/01/23			
PA22/09276 Mr D Hoskins	Land West of Two Acre Farm	Retrospective application for the temporary retention of a static caravan as a rural workers dwelling and 6no. associated pigeon lofts	13/01/2023	16/01/2023	Do not object	18/01/23			
PA23/00110 Feritech Ltd	Feritech Innovation Centre Menerdue Lane	Demolition of existing B1/B8 unit and containers and erection of B1/B8 warehouse together with associated landscaping without compliance of	24/01/23	25/01/23	Supported	22/02/23			



**STITHIANS PARISH COUNCIL**  
**PLANNING APPLICATIONS JUNE 2023 MEETING**

<b><u>Application No. and Applicant(s)</u></b>	<b><u>Address</u></b>	<b><u>Proposal</u></b>	<b><u>Date Received from Cornwall Council</u></b>	<b><u>Date Passed to Planning Portfolio Holder</u></b>	<b><u>Stithians Parish Council Recommendation</u></b>	<b><u>Date Returned to Cornwall Council/</u></b>	<b><u>Date Decision Notification Received from Cornwall Council</u></b>	<b><u>Decision of Cornwall Council</u></b>	<b><u>Date of Cornwall Council's Decision</u></b>
<i>Cornwall Council Planning Local Protocol</i>		<i>Condition 2 in relation to Decision notice PA20/-3471 dated 16/10/2020</i>			<i>Option 2 Agree to Disagree</i>	<i>01/03/23</i>			
PA23/01488 Mr G Shepherd Shepherd Property Group	Herniss Business Park Halvasso	Replace existing asbestos roofs of Units 3 and 4 with proposed aluminum roof material/finish, addition of new skylights to the north roof pitch of Unit 4 and addition of solar PV panels to the south roof pitch of Unit 4. Replacement of existing felt roof with a proposed green roof. Proposed addition of four new office micro studios.	07/03/22	07/03/22	Supported	22/3/23	13/06/23	APPROVED with conditions	12/06/23
PA23/03325 Mr J Hennessy	7 Tremall Parc Crelow Hill	Single-storey rear kitchen extension	03/05/23	03/05/23	Supported	17/05/23	12/06/23	APPROVED with conditions	09/06/23
PA23/03810 Mr R Iles	Durian House Stithians	Application for a Lawful Development Certificate for an existing car port.	17/05/23	17/05/23					
PA23/04055 Mr R Browning	37 Crelow Fields	Two-storey rear extension and internal alterations.	31/05/23	31/05/23					
PA23/04064 M Bray	Land at Lower Trolvis Works Trolvis Longdowns	To install a new lv pole and stay to provide connections to 3 new industrial units an overhead line will be installed from the existing transformer pole and to the new pole and then the services will be run underground to the units as per plan ref 4695203	08/06/23	08/06/23					

**STITHIANS PARISH COUNCIL**  
**PLANNING APPLICATIONS JUNE 2023 MEETING**

<b><u>Application No. and Applicant(s)</u></b>	<b><u>Address</u></b>	<b><u>Proposal</u></b>	<b><u>Date Received from Cornwall Council</u></b>	<b><u>Date Passed to Planning Portfolio Holder</u></b>	<b><u>Stithians Parish Council Recommendation</u></b>	<b><u>Date Returned to Cornwall Council/</u></b>	<b><u>Date Decision Notification Received from Cornwall Council</u></b>	<b><u>Decision of Cornwall Council</u></b>	<b><u>Date of Cornwall Council's Decision</u></b>
PA23/04378 C Barton Rosecliston Park Ltd	Calamankey Farm Campsite Longdowns	Certificate of Lawfulness under Section 191 of the Town and Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056 has been breached for a period exceeding 10 years	12/06/23	12/06/23					

/



**A- barth Onan Hag Oll!**  
**Representing One and All**

Application PA23/03810

Proposal Application for a Lawful Development Certificate for an existing car port

Location Durian House Trevales Stithians Truro

Applicant Mr Ross Iles

**Decision Required:**

**Members are requested to consider the following report to reach an informed decision regarding the above planning application.**

**Date of Site Inspection:**

**Cllr Bunclark 12<sup>th</sup> June 2023**

**REPORT:**

**Background**

Application for a Lawful Development Certificate for an existing car port.

The carport was built in the residential garden of Durian House and complies with all Permitted Development rules, the ridge is below 4m and eaves below 2.5m. It will be used by the residents of Durian house. The materials used match the style of the property.

No Comments on portal as of today.

**Cllr A Bunclark**  
**12/06/2023**





**A- Barth Onan Hag Oll!**  
**Representing One and All**

Application PA23/04055  
Proposal Two-storey rear extension and internal alterations  
Location 37 Crelow Fields Stithians Truro Cornwall  
Applicant Mr R Browning

**Decision Required:**

**Members are requested to consider the following report to reach an informed decision regarding the above planning application.**

**Date of Site Inspection:**

**Cllr Bunclark, Cllr Iles Thursday 12<sup>th</sup> June 2023**

**REPORT:**

**Background**

Two-storey rear extension and internal alterations.

No Comments on portal as of today.  
For discussion at meeting.

**Cllr A Bunclark**  
**12/06/2023**



**A- Barth Onan Hag Oll!**  
**Representing One and All**

Application PA23/04378

Proposal Certificate of lawfulness under Section 191 of the Town and Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056/F has been breached for a period exceeding 10 years

Location Calamankey Farm Campsite Longdowns Penryn Cornwall

Applicant Charlie Barton Rosecliston Park Limited

**Decision Required:**

**Members are requested to consider the following report to reach an informed decision regarding the above planning application.**

**Date of Site Inspection:**

No Inspection required.

**REPORT:**

**Background**

Certificate of lawfulness under Section 191 of the Town and Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056/F has been breached for a period exceeding 10 years.

The evidence submitted shows that on the balance of probability condition 2 of planning permission W2/PA08/01056/F has been breached for a period exceeding 10 years continuous basis. As such, the time for taking enforcement action in respect of the failure has expired

No Comments on portal as of today.

For Discussion at meeting.

**Cllr A Bunclark**  
**12/06/2023**



### NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Monday 5<sup>th</sup> June 2023

#### Decisions required:

1. To agree content, actions and associated expenditure detailed in notes.
2. To approve purchase of 3 x litter bins at cost of £536.85 excl VAT + delivery (Item 11)
3. To approve design of posters for St Stythians Churchyard (Item – 13)

Present: Cllr P. Blease, Cllr Mrs J Thomas, Cllr Miss H. Downing, T. Martin – EMC Contractor, J. Richards – Clerk

	ITEM	ISSUE	PLAN / ACTION	UPDATES	
1	<b>BMX Track</b>	Works to be completed to reinstate and improve the jumps on the BMX track	<b>to link in with proposed Footpath around playing field</b>	<b>05/04/23 11/05/23</b>	<b>Quote for work received from R Sanders Quote received from AJH</b> Agreed at May Council Meeting that the Playing Field Working Party meet to finalise design of the track to allow more detailed quotes to be obtained.
2	<b>Pavilion</b>	Proposed refurbishment	To investigate requirements / costs	<b>03/04/23</b>	<b>Meeting held on 28<sup>th</sup> February, further investigation to be carried out Costings being sought</b>
3	<b>Enhanced LMP Project</b>	Review potential footpaths to benefit from payment		<b>03/04/23</b>	3 pieces of work outstanding: <ul style="list-style-type: none"> <li>• Repair access path on footpath 231/8/1/2</li> <li>• Repair/improve stile on 231/1/2</li> <li>• Gate on path 231/20/1</li> </ul>
4	<b>Longdowns Crossing</b>			15/06/23	<b>Cornwall Council Local Transport Plan confirms that improvements to pedestrian crossings are included,</b>



	ITEM	ISSUE	PLAN / ACTION	UPDATES	
					although not what these are. Link below: <a href="#">ip-2023-to-2025-for-web.docx (live.com)</a>
5	Meadowside Cemetery	Lawn Cemetery – regulations	Maintenance of area – turf to be laid. Plants removed.	05/06/23 16/06/23	Remaining graves to be completed Friday 9 <sup>th</sup> June. <b>Completed</b>
6		Instillation of additional concrete beams	4 rows, A - D installed initially, now using the 3 <sup>rd</sup> row, row C. Would seem appropriate to start seeking quotes for an additional 6 beams, rows – E to J.	05/06/23 16/06/23	Work started Monday 5 <sup>th</sup> June 2023 Cement to be laid Friday 9 <sup>th</sup> June. <b>Completed</b>
7	Footpath Goonlaze Area	Footpath no to be confirmed: either 231/45, 46 or 47 Hedge overgrowing into footpath, issue compounded as footpath has now been fenced by landowner	JR To contact landowner to request that the boundary wall be cut back to allow access. Footpath 231/47/2	08/11/22	JER - Brief conversation with landowner – to confirm
8	Play Equipment	Inspection Completed on 15 <sup>th</sup> May 2023	Moderate Risk Items to be addressed		
		BMX Track	Work being considered		
		See Saw	<u>TM</u> to remove top to assess condition and report at next EMC. <u>JR</u> to contact Cornwall College to ascertain if it would consider students on their engineering / manufacturing courses working on the repair of the older, metal play equipment.		
		Roundabout	<u>TM</u> to treat the rusted areas & construct a temporary cover for the roundabout base as an interim measure. <u>JR</u> – carry out research to see if any Companies that specialise in the repair of these pieces of play equipment and also include with Cornwall College enquiry.		

	ITEM	ISSUE	PLAN / ACTION	UPDATES	
		Wooden Climbing Equipment	<b>TM to monitor rot. Fill and repair as necessary, secure all loose fittings.</b>		
9	Footpaths	Various – reported by JT. 231/27/1  231/12/3	Issues with 2 x gates (Roseath & Laity Moor) – as these were installed by Cornwall Council – JR to report damage to Countryside Access and await response.  TM to replace damaged / missing sign.		
	05/06/23	231/11/1 – 231/12/1 Report that gate at the junction of 11 & 12 is in poor state of repair. Installed by Countryside Access some years ago	<u>JR</u> to report to Countryside Access	08/06/23	Reported to S Murray
10	Gribbas Corner	Suggested that the area could have a 'facelift' as part of the King Charles III Coronation celebrations	<ul style="list-style-type: none"> <li>• Tidy up area</li> <li>• Replace Bench</li> <li>• New Plaques commemorating the Coronation of King Charles III</li> </ul>	05/06/23	<b>TM to remove old bench, existing plaque to be removed . Install new bench. PB to design new plaque, also referencing previously recorded information.</b>
11	Litter Bins	Replace remaining 'oil drum' bins.	<u>JR</u> to confirm cost and advise.	16/06/23 06/06/23	<b>Bench replaced, plaque delivered to PB</b> <b>Costs for similar size &amp; design:</b>  Roadware: £176.95 (£530.85 + delivery) Seton: £286.84 (£860.52 + delivery) Gladson - £269.64 (£808.62 + delivery)  Existing bins were purchased from Roadware in April 2022.
		TM reported that the amount of waste from the playing field & cemetery had increased substantially	<u>JR</u> to investigate contract for waste disposal and prepare report for June Council Meeting,	08/06/23	Quotes obtained - Report completed.



	ITEM	ISSUE	PLAN / ACTION	UPDATES	
		with - recently 16 bags in a week			
		Bins in Haverigg Cemetery	<b>TM</b> to replace current bin with old bin removed from Meadowside.		
12	Wooden Picnic Bench	Showing sign of age & wear & tear.	<b>TM</b> to remove brackets and fixing blocks and move direct on to grass. Monitor for further damage. <b>PB</b> to appeal for donations for replacement similar to those recently installed. <b>JR</b> to investigate cost and advise	08/06/23  15/06/23	<b>Costs: Standard Bench Multi – £695 Black - £550 Octagonal Bench Multi - £775, Black - £660</b> <b>TM reported that when attempting to move the bench further rot was discovered and several pieces of wood were loose or broken. It was considered to be unsafe for use. Clerk authorised it's removal.</b>
13	St Stythians Churchyard	Signs to inform visitors to Churchyard of grass cutting policy	Signs to be designed	07/06/23 08/06/23	<b>TM drafted sign – copy attached JR contacted J Thorold who confirmed happy for relevant signs to be placed in Churchyard.</b>
14	Liaison Meeting with Adrian Drake, Cormac		Meeting arranged for Tuesday 13 <sup>th</sup> June 2023, 10:00hrs	16/06/23	<b>Notes from Liaison Meeting attached</b>

Next Meeting: Monday 3<sup>rd</sup> July 2023



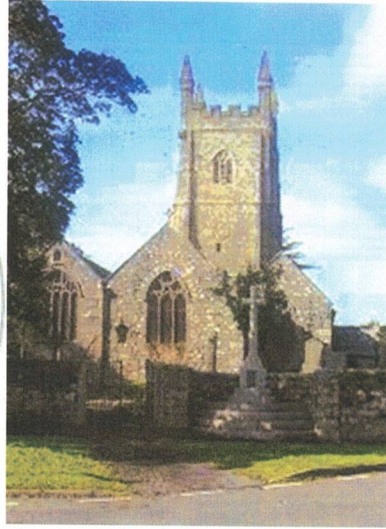
NOTES FROM MEETING WITH ADRIAN DRAKE, Tuesday 13<sup>th</sup> June 2023

Present: Cllr Miss H Downing, Cllr P Blease, Cllr Mrs J Thomas, Mr A Drake and Mrs J Richards

1. **Goonlaze:** Iron work missing from drainage gully – AD to report and request repair. – **UPDATE –Repair completed.**
2. **White Lines / Hatch Marking:** –
 

**Junction at Crane Garage** – work currently behind schedule. This service is 'contracted out'. AD to chase again, but unlikely to be before the end of this financial year. – **UPDATE -Completed**

**T Junction at Penhalvean** – AD to report - **UPDATE – Reported – outstanding AD confirmed has been added to the list, not compulsory.**
3. **Longdowns:** Crossing Query if included in the Local Transport Implementation Plan. **UPDATE** – Local Transport Plan checked and Longdowns is , included, no details or timescales detailed. Link to relevant document: [lp-2023-to-2025-for-web.docx \(live.com\)](#)
4. **EV Charge Point** – To consider applying for a 'Section 50 Licence' under the New Roads & Street Works Act 1991. Email National Grid and ask if sufficient capacity on the network for Ev charging point at the proposed location.
5. **Bolt Drain, Tubbin Hill** – Needs clearing, filled with silt causing road to flood. AD to check is this is a 'hot spot' (needs to meet certain criteria to be designated as hot spot) When flooding occurs – report via website.
6. **Pelean Cross** – following recent accidents (and historical concerns) what can be done to improve this junction? AD advised that accidents with injury are recorded, full incident investigation reports are shared and reviewed, where sufficient incidents are recorded improvements to road layout are considered.
7. **Junction / parking SPAR Shop** – subject raised at Annual Parish Meeting, speed of vehicles, parking, hazardous to parents / children crossing during school times. what improvements could be done? The proposed 20mph speed reduction may improve the situation. Visited site: suggestions include:
  - Installing a 'safe space' to the area, will involve raising the surface area in line with the kerb, block type paving to the be laid – pedestrian footpaths to be marked, substantial financial investment
  - Employ a 'School Crossing Person' to assist in road crossings at busy school times.
8. **Hedge Trimming** – remains the responsibility of the landowner Cornwall Council will complete if required on a junction or where there is poor visibility. Not carried out during bird nesting season – February – mid August, similarly with verges. Full details on Cornwall Council website.



Welcome to St Stithians Churchyard.

- ❖ During the growing season, we carry out a policy of reduced cutting.
- ❖ By allowing vegetation to grow, we create a haven for a variety of plant and animal species.
- ❖ Witness the beauty of wildflowers, grasses, and shrubs as they bloom and provide sustenance.
- ❖ Our commitment to wildlife habitat supports bees, butterflies, birds, and other cherished creatures.
- ❖ Please respect the natural environment and refrain from removing or disturbing vegetation.
- ❖ Enjoy the enchanting sights and sounds of nature as you walk through the Churchyard.

Thank you for joining us in preserving and nurturing this abundant natural heritage.





**A- barth Onan Hag Oll! Representing One and All**

**REPORT: Reinstatement of the BMX Track**

**Decision Required:**

Members are requested to consider the following report to reach an informed decision on the best way to proceed with this project.

**REPORT:**

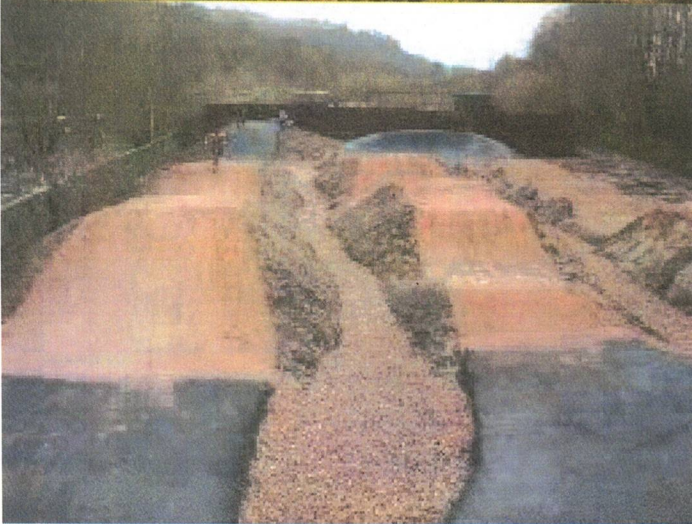
Cllrs Will Thomas, Ross Isles & myself met on site on Thursday 8<sup>th</sup> June 2023. Various discussions are summarised as follows.

1. Suggest we plant a box hedge around the rugby field car park initially planted under the existing fence. The existing fence to be removed once the box hedge established. Suggested hedge plants holly, hazel & beech. There are a large number of blackthorn saplings that have self-seeded in the BMX ramps which could also be incorporated.
2. It is not possible to define the BMX track in anyway that will enable a tender document or contract to be drafted. It was felt that the large earth mound needed levelling in a long pile and a contractor to work backwards forming and compacting a series of rhythm humps. This can only really be done on a day rate. It is anticipated about 3 days work should suffice.
3. Cllr W Thomas may be able to source a digger and driven on a day rate basis
4. The track is effectively a triangular area, narrow at the top and wider at the bottom. We suggest that the banking for the track should start a minimum of 3 metres from the edge of the walkway.
5. Where possible it would be nice to incorporate a few smaller rhythm humps for smaller children to use.
6. The design should prevent riders flying off the bottom into the narrow area on the bottom corner of the rugby field where walkers are likely to be.
7. The existing BMX track was sprayed with a slow acting herbicide around the 7<sup>th</sup> June and so the vegetation should have died back by the end of this month to allow contractors to start however it is possible that not all the areas needed were spray. I am investigating further on this and will advise the meeting verbally.
8. See appendix of photos which may assist discussions and a useful link



**Appendix**

<https://www.parkitect.ch/blog/how-to-build-a-backyard-dirt-pumptrack>





A- barth Onan Hag Oll! Representing One and All

## **Request from Mr C Jull, of Highdowns Care Home to hold an event (Staff Football Match) on Stithians Playing Field**

### **Decisions Required:**

**To agree that the Staff Football Event can take place on Stithians Playing Field on 1<sup>st</sup> July 2023.**

### **REPORT:**

Mr Colin Jull, Care Home Manager, Highdowns Care Home, Blackrock has contacted the Council and requested if he could have use of the Playing Field to hold an event on Saturday 1<sup>st</sup> July 2023.

One of their residents is a football fanatic, Mr Jull is hoping to organise a staff football match involving present / former staff and encourage friends & families to attend. A number of stalls would be available, and this could possibly opened up to the local community, they would also be prepared to help support / raise money for the Playground Equipment Appeal.

The main focus of the day will be the match and putting an event on for the gentleman and bringing people together.

Mr Jull confirms that the relevant public liability insurance is held.

For discussion

J E Richards  
Clerk/RFO  
7<sup>th</sup> June 2023





A - barth Onan Hag Oll! Representing One and All

## **STARS OF STITHIANS AWARDS**

### **Decisions Required:**

- **To agree to reintroduce the Stars of Stithians Awards for 2023 - 24**
- **To purchase a small trophy / award to an agreed value**
- **To agree timescales for nominations**
- **To agree criteria & procedures to be followed**

### **REPORT:**

At the last Parish Council meeting it was decided that consideration should be given to restarting the Stars of Stithians Awards. The awards were originally established in 2009/2010 with the public nominating people who live or work in the Parish under each category, and a small judging panel deciding on the winners. Categories were:

- Group of the Year
- Stars of the Year
- Volunteer of the Year
- Young Person of the Year
- Stalwarts of the Year
- Sports person of the Year

The last awards were presented in 2012. The reason the awards did not run after 2012 is unclear.

If we decide to reinstate the awards I suggest the following format:

- A single award for Star of the Year for an outstanding contribution to the Parish – this could be an individual or group that live or operate/work in the Parish, voluntary or paid, long term or a one-off contribution.
- Those nominated must agree to be nominated and nominations are accepted via email over a 1 month period with a 100 word limit on why the group or person deserves the award. A small sub-committee of Councillors will judge the entries.
- Under 18s can be nominated with parent/guardians permission.
- The award is presented at the Annual Parish Meeting in May 2024.
- A small trophy or certificate is awarded to the winner.
- We trial the awards for 1 year to see how many nominations we receive.

Councillor H Downing

1 June 2023



A- barth Onan Hag Oll! Representing One and All

## **Authorisation of Payments –June 2023**

### **Decisions Required:**

- **To authorise the payment of invoices received & regular payments due for the period, 17<sup>th</sup> May to 20<sup>th</sup> June 2023, Voucher No's: 37 - 59, Total: £8,976.77.**

### **REPORT:**

The attached Payments Awaiting Authorisation Reports dated 13<sup>th</sup> June 2023 details all invoices received, or payments made since the meeting held on the 16<sup>th</sup> May 2023.

Explanatory Notes (where applicable)

<b>Voucher No</b>	<b>Details</b>
39, 57, 58	Invoices from T Martin for work completed outside the scope of the EMC Contract
46 – 48	Clerk's Salary & HMRC Payment
53 - 54	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The total monthly payment is £2,535.78
59	Invoice from R Sanders for the work carried out on the Cemetery and to Footpath 231/1/1 as part of the Enhanced LMP project.

J E Richards  
Clerk / RFO  
13<sup>th</sup> June 2023



**Stithians Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
37	Annual Safety Inspection	01/06/2023		Lloyds Current Accour	BACS	Annual Playground Inspection	Southwest Playground Inspe	S	279.50	55.90	335.40
38	Water Supply Cemetery	18/05/2023		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	8.34		8.34
39	General Maintenance	01/06/2023		Lloyds Current Accour	BACS	Playing Field Maintenance	Tyrone Martin	X	50.00		50.00
40	General Maintenance	16/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Amazon	S	29.57	5.91	35.48
41	General Maintenance Expens	12/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	14.90	2.98	17.88
42	Donations / Resources for K	23/05/2023		Lloyds Current Accour	BACS	Funds from Kings Coronation E	The Stithians Centre	X	33.34		33.34
43	Donations / Resources for K	23/05/2023		Lloyds Current Accour	BACS	Funds from Kings Coronation E	Stithians Christmas Lights Ap	X	33.34		33.34
44	General Maintenance Expens	26/05/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Bradforbs (BBS)	S	21.16	4.23	25.39
45	Admin Expenses	08/06/2023		Lloyds Current Accour	BACS	Chairmans Chain of Office Eng	Trophyman	X	20.00		20.00
46	Clerks Salary NETT	15/06/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	1,398.33		1,398.33
46	Clerks Working from Home A	15/06/2023		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
47	Clerks HMRC Employer	15/06/2023		Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	130.65		130.65
48	Clerk HMRC Employee	15/06/2023		Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	306.42		306.42
49	General Maintenance Expens	01/06/2023		Lloyds Current Accour	Visa Debit	Playing Field Maintenance	S J Andrew	S	11.52	2.30	13.82
50	Toilet Cleaning Materials	03/06/2023		Lloyds Current Accour	Visa Debit	Toilet Cleaning & Security	Booker Ltd	S	18.98	3.80	22.78
51	Meadowside Cemetery Maint	04/06/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Screwfix	S	10.82	2.17	12.99
52	General Maintenance Expens	07/06/2023		Lloyds Current Accour	Visa Debit	Line Marking Paint	MacSalvors Ltd	S	52.50	10.50	63.00
53	EMC Footpath Maintenance	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.52		214.52
53	EMC Longdowns Bus Shelter	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	27.98		27.98
53	EMC Crelow Fields Caretaki	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30
53	EMC Crelow Fields Grass Cl	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.30		51.30
53	EMC Crelow Fields Hedge T	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	32.64		32.64
53	EMC Cleaning of Notice Boai	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	9.11		9.11
53	EMC Maintenance of Speed S	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.03		55.03
53	EMC Highway Verge Mainten	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	130.58		130.58
53	EMC Litter Clearance	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	163.93		163.93
53	EMC Haverigg Cemetery Mai	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	55.96		55.96
53	EMC Lower Churchyard Main	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	83.94		83.94
53	EMC Closed Churchyard Mair	20/06/2023		Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	102.59		102.59
54	EMC Weed Treatment	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	41.97		41.97
54	EMC Meadowside Cemetery I	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	185.44		185.44
54	EMC Toilet Cleaning	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	227.68		227.68
54	EMC Playing Field Grass Cutt	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	365.00		365.00
54	EMC Playing Field Hedge Trir	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	46.63		46.63

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**PAYMENTS (AWAITING AUTHORISATION) LIST**

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54	EMC Playing Field Caretaker	20/06/2023		Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	690.18		690.18
55	General Maintenance Expens	12/06/2023		Lloyds Current Accour	Visa Debit	General Maintenance	Bradfords (BBS)	S	24.98	5.00	29.98
56	Toilets - Electricity	12/06/2023		Lloyds Current Accour	Direct Debit	Electricity - Toilet (Wellness Hi	Corona Energy	L	140.80	7.05	147.85
57	Meadowside Cemetery Maint	13/06/2023		Lloyds Current Accour	BACS	General Maintenance	Tyrone Martin	X	30.00		30.00
58	General Maintenance Expens	13/06/2023		Lloyds Current Accour	BACS	General Maintenance	Tyrone Martin	X	40.00		40.00
59	Meadowside Cemetery Maint	12/06/2023		Lloyds Current Accour	BACS	General Maintenance	R. Sanders	S	2,400.00	480.00	2,880.00
59	Enhanced LMP	12/06/2023		Lloyds Current Accour	BACS	General Maintenance	R. Sanders	S	650.00	130.00	780.00
<b>Total</b>									<b>8,266.93</b>	<b>709.84</b>	<b>8,976.77</b>



A- barth Onan Hag Oll! Representing One and All

## **Authorisation of Additional Payments – May 2023**

### **Decision Required:**

To authorise the payment of additional invoice received since the publication of the Agenda: Voucher Number 60. For the amount of: £71.51

Total payments for due for authorisation now stands at: £9,048.28.

### **REPORT:**

Additional invoices received since the report dated 13<sup>th</sup> June 2023, for the sum of £71.51 for water charges. Total due for authorisation now stands at £9,048.28 and includes Vouchers No: 37 – 60.

Explanatory Notes (where applicable)

<b>Voucher No</b>	<b>Details</b>
60	Direct Debit Payment due on then 26/06/23 to Everflow for water charges - £71.51

J E Richards  
Clerk / RFO  
19<sup>th</sup> June 2023