



A-barth Onan Hag Oll! Representing One and All

## **REPORTS FOR JANUARY 2023 MEETING**

**SEG Report**

Since the last SEG meeting, my main function has changed to helping other groups reduce their population's carbon footprint. This is where I think my time will have the biggest impact on the climate emergency. I have worked closely with Kensa to introduce the Heat the Streets business model to other groups. In most cases this has been rolled into a single visit to see the Kensa display and PV/battery display at The Stithians Centre, drilling in progress, a presentation by Kensa at my home, followed by a look at what eco retrofit measures we put in place. There has been a very good response to these visits with more being planned for 2023, including one from Exeter Uni students studying architecture.

**Visits so far:-**

I visited **Climate Action Plymouth (CAP)**. This was followed up with them visiting Stithians. CAP are releasing another book, 'Combustion-free Heat Power and Energy for Plymouth'. I have been invited to the launch on 4th Feb at the University of Plymouth along with Kensa and a member of SPC if anyone would like to attend.

Kensa and I gave a talk at **Playing Place** on HtS and the retrofit to a University of the Third Age group. (35 attended)

**Exeter Uni Penryn Campus.** We had a coachload of 28 mature students studying retrofitting

Visit from **Mevagissey/Roseland** group.

I attended **Pensilva's** (Liskeard) future proofing homes event and helped facilitate a retrofit workshop.

A visit from **Chacewater** group.

I took the opportunity to talk about the possibility of a West Cornwall Green Open Doors event, more about this later.

There has also been in the region of 40 local/Stithians people interested in just the retrofit.

A lot of these leads have come from the Guardian article. I was also interviewed by an independent reporter and that article has just been released on Cornwall Live. See link <https://www.cornwalllive.com/news/cornwall-news/cornwall-village-pioneers-money-saving7925204>

**SEG funds.**

Thanks to Phil's efforts, he has managed to get £1,000 of funding for SEG. Our challenge now is to find the best use for this money.

**Community car**

I still have not sorted insurance for the community car. However, the car has been lent out for another two-month period. It is being used for local trips to Penryn, Redruth, school runs etc.

**Public EV charge point**

Building for Humanity have said they will fund this using Connected Kerb as the installer. I chased this back in November with B f H and followed up with a phone call asking for an update. No update from them so far.

I don't think it's practical to have a community EV until we have this in place.

## **Wadebridge Renewable Energy Network (WREN)**

I have been asked to take part in a peer review of the WREN's draft guide for communities. They have now released their NZCom Tool which I have been trialling over the last few days. At the moment I can't see how this would be useful to individuals, or a group such as SEG, in predicting a path to Net Zero. There just isn't the detail or inclusion of latest technologies to make an accurate prediction for Net Zero. They are also using (EPC) Energy Performance Certificate ratings that I know are being revised. However, there is a Zoom meeting on Thursday 19<sup>th</sup> Jan when I can raise these points.

## **Wendron**

There is a proposal for a Geothermal project in the parish of Wendron. From what I have been told Wendron PC are strongly opposed to any development and are also not interested in considering declaring a climate emergency, so possibly don't understand the importance of the project. I have met with a parishioner who does understand its importance. He thinks there are many arguments for supporting the development and is trying to maximise its chances in the area. He has seen what Stithians has done with the Heat the Streets and wonders if there are any parallels he can draw on. I have told him that after declaring a climate emergency, SPC went on to compile a 23-point plan. I sent him a copy of the plan and he has pulled out six points that he hopes Wendron PC will adopt and eventually realise that they could and should declare a climate emergency.

## **Battery storage Bron Coys**

RES have said they are happy to meet with SEG to answer any further questions we might have. I have not heard back from SEG members so assume they are OK with the questions I have already asked. I have sent SPC (Jane) a copy of these questions and a copy of RES's answers.

There has been a written objection to the storage proposal sent to SPC and I have sent a response to this to Cllr Joy Thomas and Clerk Jane Richards.

## **Green Open Doors event**

The Chacewater group and I discussed the possibility of a West Cornwall Green Open Doors event. The idea was generally accepted but West Cornwall could be a bit ambitious, and it might be better to keep it more local. I said when SEG discussed a date we thought Earth Day 22nd April would be good.

Chacewater also suggested a booklet covering the changes participants had made to their homes might be useful. This booklet could then be used at other events to encourage others to make changes. We decided to bear the idea in mind, give it some thought and get together again.

## **The Stithians Times**

The next article has been written and explains the importance of energy storage and looks at some types of storage technologies.



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## **CLERK / RFO's REPORTS**

### **10.1 Council's Current Financial Position**

#### **Decision Required:**

To note the Council's current financial position.

#### **REPORT:**

The Council's financial position as at 31<sup>st</sup> December 2022 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report for November.

### **10.2 Notification of Cornwall Association Local Councils (CALC) AGM**

#### **Decision Required:**

To agree attendance

#### **REPORT:**

The CALC AGM is to be held on Tuesday 21 February 2023, at 7pm in the Shire Hall Suite, Bodmin, PL31 2DQ.

#### **SPEAKERS**

*Mark Holmes, Head of Environmental Partnerships and Climate Change, Cornwall Council and Rhys Hobbs, Environmental Resilience and Adaptation Manager, Cornwall Council as our keynote speakers.*

*Mark will talk about Climate Change and how it is projected to affect Cornwall. Rhys will introduce the proposed adaptation approach for Cornwall and the next steps in the development of community adaptation plans and supporting resources.*

Note: This AGM is being held on the same date as our scheduled February Meeting.

### **10.3 Report on Cornwall Council – Youth Provision Review**

#### **Decision Required:**

To agree response

#### **REPORT**

An email outlining the Youth Provision Review was circulated to Members on the 3<sup>rd</sup> January 2023. The details are as follows:

## **AGENDA ITEM 10**

*The Chairman of Cornwall Council's Children and Families Overview and Scrutiny Committee, Councillor James Mustoe, is seeking information from Town and Parish Councils in Cornwall to support a review of Youth Provision in Cornwall.*

*The review has 3 key aims:*

- 1. To ascertain the current Youth Services across Cornwall including those with Special Educational Needs (SEND).*
- 2. To identify the gaps in Youth Service provision across Cornwall (place) including those with Special Educational Needs. (SEND).*
- 3. To consider and make recommendations on how the Council can contribute and support Youth Provision in Cornwall particularly where a lack of service is identified.*

*The Children and Families Overview and Scrutiny Committee are keen to hear from Town and Parish Councils on the work it undertakes directly and/or enables by empowering and supporting Youth Services in its area.*

**For discussion and agree response.**

### **10.4 Report on Correspondence received from residents regarding proposal for Bron Coys Energy Storage System.**

For Noting

Email correspondence has been received from 2 residents expressing their concerns regarding the proposal for the 'Bron Coys Energy System'. The correspondence has been shared with the Members. Response / acknowledgements have been sent.

Jane E Richards  
Clerk / RFO

January 2023

Payments for December for Checking by Finance Member

4 January 2023 (2022-2023)

Stithians Parish Council  
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
288	General Maintenance Expens	01/12/2022	Lloyds Current Accour	BACS	Repairs to Toddler Playground	Wicksteed	S	271.25	54.25	325.50
302	Clerks Working from Home A	08/12/22	Lloyds Current Accour		Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
302	Clerks Salary NETT	15/12/2022	Lloyds Current Accour		Clerks Salary Nett	Clerk / RFO	X	1,367.97		1,367.97
303	Clerks HMRC Employer	15/12/2022	Lloyds Current Accour		Clerks HMRC Payment	HMRC	X	124.29		124.29
303	Clerk HMRC Employee	15/12/2022	Lloyds Current Accour		Clerks HMRC Payment	HMRC	X	290.72		290.72
304	General Maintenance Expens	15/12/2022	Lloyds Current Accour		Playing Field Maintenance	Perish-A-Pest	X	750.00		750.00
305	EMC Closed Churchyard Mair	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	96.79		96.79
305	EMC Crelow Fields Caretakii	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	48.39		48.39
305	EMC Cleaning of Notice Boal	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	8.59		8.59
305	EMC Highway Verge Mainten	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	123.18		123.18
305	EMC Litter Clearance	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	154.65		154.65
305	EMC Haverigg Cemetery Maii	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	52.79		52.79
305	EMC Lower Churchyard Main	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	79.19		79.19
305	EMC Footpath Maintenance	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	202.37		202.37
305	EMC Longdowns Bus Shelter	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	26.40		26.40
305	EMC Crelow Fields Grass Cl	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	48.39		48.39
305	EMC Crelow Fields Hedge T	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	30.80		30.80
305	EMC Maintenance of Speed s	15/12/2022	Lloyds Current Accour	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.91		51.91
306	EMC Meadowside Cemetery I	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	174.94		174.94
306	EMC Toilet Cleaning	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.79		214.79
306	EMC Weed Treatment	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	39.60		39.60
306	EMC Playing Field Grass Cutt	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	344.36		344.36
306	EMC Playing Field Hedge Trir	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	43.99		43.99
306	EMC Playing Field Caretaker	15/12/2022	Lloyds Current Accour	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	651.12		651.12
307	General Maintenance Expens	15/12/2022	Lloyds Current Accour		Playing Field Maintenance	Tyrone Martin	X	220.00		220.00
308	SLCC Subscription	12/12/2022	Lloyds Current Accour		SLCC Membership	SSLC	E	242.00		242.00
309	Enhanced LMP	12/12/2022	Lloyds Current Accour		Enhanced LMP	R. Sanders	S	11,495.00	2,299.00	13,794.00
310	General Maintenance Expens	13/12/2022	Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	80.00		80.00
311	Maintenance of Noticeboards	13/12/2022	Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	60.00		60.00
312	EMC Meadowside Cemetery I	22/12/2022	Lloyds Current Accour		Maintenance Meadowside Cerr	PCS Ltd	S	34.13	6.83	40.96
313	Toilet Repairs & Maintenance	09/12/2022	Lloyds Current Accour		Toilet Maintenance	Bradforads (BBS)	S	55.25	11.05	66.30
Total								17,408.86	2,371.13	19,779.99

Having checked the Lloyds Bank Account, I can confirm that all payments detailed in this report dated 4th January 2023 have been processed.  
Discrepancies identified:

Signed  
Name:

Date:

**Stithians Parish Council**  
**Reserves Balance**  
**2022-2023**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Earmarked</b>					
Playing Field Development	34,962.02	11,407.44	16,615.90		29,753.56
Tennis Court Fencing	6,816.27	2,000.00			8,816.27
Pavilion Replacement	45,167.05	5,006.03	728.33		49,444.75
Legacies	10,572.37				10,572.37
Clerks Gratuity					0.00
Computer Fund	158.50	-158.50			0.00
Community Fund	424.42				424.42
Institute Fund	39,875.12	-9,000.00	5,540.68		25,334.44
Longdowns Play Area	7,500.00	1,000.00			8,500.00
Contested By-Election	3,245.00				3,245.00
Fingerposts	1,120.00				1,120.00
Monies Held for Lantern Parade	139.18				139.18
CIL Receipts	55.80			802.02	857.82
Water Pump Plaques	139.50	-139.50			0.00
QPJ Event 2022		-739.94	1,876.70	2,616.64	0.00
Donations for Play Equipment A	6,315.27	750.00			7,065.27
Scarecrow Festival			1,002.66	1,002.66	0.00
Benches for Parish			4,807.00	4,807.00	0.00
Enhanced LMP			11,495.00	14,915.00	3,420.00
<b>Total Earmarked</b>	<b>156,490.50</b>	<b>10,125.53</b>	<b>42,066.27</b>	<b>24,143.32</b>	<b>148,693.08</b>
<b>TOTAL RESERVE</b>	<b>156,490.50</b>	<b>10,125.53</b>	<b>42,066.27</b>	<b>24,143.32</b>	<b>148,693.08</b>
<b>GENERAL FUND</b>					50,023.43
<b>TOTAL FUNDS</b>					198,716.51

# Stithians Parish Council

12 January 2023 (2022-2023)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/12/2022 and 31/12/2022)

### Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
3	Playing Field - Rugby Club (MOI	825.18		-825.18				-825.18 (-100%)
8	CIL							(N/A)
81	Hire of Tennis Court	150.00	287.00	137.00				137.00 (91%)
82	Bowling Club - Use of Field (MO	275.00		-275.00				-275.00 (-100%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance							(N/A)
96	Donations to Playing Field Devel							(N/A)
97	Authorised expenditure from Inst							(N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for QPJ							(N/A)
112	Pavilion Replacement							(N/A)
113	Scarecrow Festival							(N/A)
115	Playing Field Footpath 2022							(N/A)
116	Benches & Tables for Parish							(N/A)
118	Enhanced LMP		14,915.00	14,915.00		11,495.00	-11,495.00	3,420.00 (N/A)
SUB TOTAL		1,250.18	15,202.00	13,951.82		11,495.00	-11,495.00	2,456.82 (196%)

### Environment Maintenance Coi

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
10	EMC Highway Verge Maintenan				1,478.22	123.18	1,355.04	1,355.04 (91%)
11	EMC Litter Clearance				1,855.80	154.65	1,701.15	1,701.15 (91%)
12	EMC Haverigg Cemetery Mainte				633.52	52.79	580.73	580.73 (91%)
13	EMC Lower Churchyard Mainte				950.28	79.19	871.09	871.09 (91%)
14	EMC Closed Churchyard Mainte				1,161.45	96.79	1,064.66	1,064.66 (91%)
15	EMC Meadowside Cemetery Ma				2,099.30	209.07	1,890.23	1,890.23 (90%)
20	EMC Toilet Cleaning				2,577.50	214.79	2,362.71	2,362.71 (91%)
25	EMC Footpath Maintenance				2,428.49	202.37	2,226.12	2,226.12 (91%)
29	EMC Longdowns Bus Shelter Cl				316.76	26.40	290.36	290.36 (91%)
31	EMC Crellow Fields Caretaking				580.73	48.39	532.34	532.34 (91%)
32	EMC Crellow Fields Grass Cutti				580.73	48.39	532.34	532.34 (91%)
33	EMC Crellow Fields Hedge Trim				369.55	30.80	338.75	338.75 (91%)
34	EMC Weed Treatment				475.14	39.60	435.54	435.54 (91%)
35	EMC Cleaning of Notice Boards				103.10	8.59	94.51	94.51 (91%)
66	EMC Maintenance of Speed Sign				622.93	51.91	571.02	571.02 (91%)
67	EMC Playing Field Grass Cutting				4,132.10	344.36	3,787.74	3,787.74 (91%)
68	EMC Playing Field Hedge Trimm				527.93	43.99	483.94	483.94 (91%)
69	EMC Playing Field Caretaker				7,813.41	651.12	7,162.29	7,162.29 (91%)
SUB TOTAL					28,706.94	2,426.38	26,280.56	26,280.56 (91%)

### Environment, Highways & Foc

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
16	Meadowside Cemetery Maintena				500.00		500.00	500.00 (100%)

# Stithians Parish Council

12 January 2023 (2022-2023)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/12/2022 and 31/12/2022)

18 Meadows Cemetery NNDR	800.00		800.00	800.00 (100%)
19 Water Supply Cemetery	100.00		100.00	100.00 (100%)
21 Litter Clearance Materials	100.00		100.00	100.00 (100%)
22 NNDR Toilets	400.00		400.00	400.00 (100%)
23 Toilets - Electricity	450.00		450.00	450.00 (100%)
24 Water & Sewage Toilets	450.00		450.00	450.00 (100%)
26 Toilet Repairs & Maintenance	500.00	55.25	444.75	444.75 (88%)
27 Village Green Status Costs	300.00		300.00	300.00 (100%)
28 Emergency Plan	300.00		300.00	300.00 (100%)
30 Bus Shelter Repairs & Maintenance	700.00		700.00	700.00 (100%)
36 Maintenance of Grit Bins	500.00		500.00	500.00 (100%)
65 Extra Footpath Maintenance & V	600.00		600.00	600.00 (100%)
90 General Maintenance				(N/A)
91 Preparing Cremation Plots	200.00		200.00	200.00 (100%)
104 Toilet Cleaning Materials	300.00		300.00	300.00 (100%)
105 Maintenance of Noticeboards - N	100.00	60.00	40.00	40.00 (40%)
106 Maintenance of MSAS - Material	100.00		100.00	100.00 (100%)
114 War Memorial				(N/A)
<b>SUB TOTAL</b>	<b>6,400.00</b>	<b>115.25</b>	<b>6,284.75</b>	<b>6,284.75 (98%)</b>

## Finance & Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
37	Grants & Donations				300.00		300.00	300.00 (100%)
38	Grant to MVRG				100.00		100.00	100.00 (100%)
39	Public Relations				200.00		200.00	200.00 (100%)
40	Spotlight				500.00		500.00	500.00 (100%)
41	Website Maintenance				1,210.00		1,210.00	1,210.00 (100%)
42	Cemetery Admin System				348.00		348.00	348.00 (100%)
43	Hall Hire Stithians Centre				550.00		550.00	550.00 (100%)
44	Election Expenses							(N/A)
50	Admin Expenses				700.00		700.00	700.00 (100%)
51	PAYE Support & Maintenance							(N/A)
52	CALC / NALC Subscription				571.00		571.00	571.00 (100%)
53	SLCC Subscription				300.00	242.00	58.00	58.00 (19%)
54	ICCM Membership				100.00		100.00	100.00 (100%)
55	Data Protection Fee				50.00		50.00	50.00 (100%)
56	Internal Audit Fees				420.00		420.00	420.00 (100%)
57	External Audit Fees				400.00		400.00	400.00 (100%)
58	Chairman's Allowance				100.00		100.00	100.00 (100%)
59	Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60	Insurance				2,700.00		2,700.00	2,700.00 (100%)
61	Training Staff & Councillors				440.00		440.00	440.00 (100%)
62	Neighborhood Development Plan				500.00		500.00	500.00 (100%)
63	Contingency Fund				500.00		500.00	500.00 (100%)
101	SCRIBE Accounting Annual Mair				564.00		564.00	564.00 (100%)
102	Field In Trust Membership							(N/A)
109	NALC Subscription				129.00		129.00	129.00 (100%)
117	Clerks Working from Home Allow					26.00	-26.00	-26.00 (N/A)
<b>SUB TOTAL</b>					<b>10,782.00</b>	<b>268.00</b>	<b>10,514.00</b>	<b>10,514.00 (97%)</b>

# Stithians Parish Council

12 January 2023 (2022-2023)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/12/2022 and 31/12/2022)

### General Reserve

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
99 Dog Fouling Campaign							(N/A)
111 Queens Platinum Jubilee Event							(N/A)
<b>SUB TOTAL</b>							<b>(N/A)</b>

### INCOME

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1 Precept	79,500.00		-79,500.00				-79,500.00 (-100%)
2 Cemetery Fee's	2,200.00	1,050.00	-1,150.00				-1,150.00 (-52%)
4 PCC	791.64		-791.64				-791.64 (-100%)
5 Toilet Rent (Wellness Hut)	1,800.00	150.00	-1,650.00				-1,650.00 (-91%)
6 Bank Interest	30.00	47.41	17.41				17.41 (58%)
7 LMP	2,852.41		-2,852.41				-2,852.41 (-100%)
9 Council Tax Support Grant (CTS)	830.38		-830.38				-830.38 (-100%)
83 CC Closed Churchyard Maintenance	571.60		-571.60				-571.60 (-100%)
84 Wayleaves	28.00		-28.00				-28.00 (-100%)
85 Electricity Charges for Tennant	300.00		-300.00				-300.00 (-100%)
86 Playing Field							(N/A)
87 Donations to Council							(N/A)
89 VAT Claim							(N/A)
92 Administration & Finance							(N/A)
<b>SUB TOTAL</b>	<b>88,904.03</b>	<b>1,247.41</b>	<b>-87,656.62</b>				<b>-87,656.62 (-98%)</b>

### Planning

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
107 Planning Travelling & Subsistence				50.00		50.00	50.00 (100%)
108 Planning Training / Seminars				100.00		100.00	100.00 (100%)
<b>SUB TOTAL</b>				<b>150.00</b>		<b>150.00</b>	<b>150.00 (100%)</b>

### Playing Field

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70 Water Playing Field (Bowling Club)				300.00		300.00	300.00 (100%)
71 General Maintenance Expenses				1,800.00	1,321.25	478.75	478.75 (26%)
72 Annual Staining / Painting of Equipment				750.00		750.00	750.00 (100%)
73 Lease from Glebe				750.00		750.00	750.00 (100%)
74 Annual Safety Inspection				240.00		240.00	240.00 (100%)
75 Electricity for Footpath Lighting				300.00		300.00	300.00 (100%)
80 Signage				200.00		200.00	200.00 (100%)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/12/2022 and 31/12/2022)

SUB TOTAL				4,340.00	1,321.25	3,018.75	3,018.75 (69%)
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Playing Field Development Projects		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	PWLB Loan 1 New Playing Field				2,290.64		2,290.64	2,290.64 (100%)
77	PWLB Loan 2 New Playing Field				1,389.26		1,389.26	1,389.26 (100%)
SUB TOTAL					3,679.90		3,679.90	3,679.90 (100%)

  

Staff Costs		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Clerks Salary NETT				15,500.00	1,367.97	14,132.03	14,132.03 (91%)
46	Clerks HMRC Employer				1,100.00	124.29	975.71	975.71 (88%)
48	Clerk HMRC Employee				3,500.00	290.72	3,209.28	3,209.28 (91%)
49	Clerks Pension ERs Contributor							(N/A)
SUB TOTAL					20,100.00	1,782.98	18,317.02	18,317.02 (91%)

  

Stithians Centre Development		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	PWLB Loan 3 Stithians Centre				1,566.72		1,566.72	1,566.72 (100%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
SUB TOTAL					3,133.46		3,133.46	3,133.46 (100%)

  

Summary								
NET TOTAL	90,154.21	16,449.41	-73,704.80	77,292.30	17,408.86	59,883.44	-13,821.36 (-8%)	
V.A.T.					2,371.13			
GROSS TOTAL		16,449.41			19,779.99			

# Stithians Parish Council

Prepared by: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>A</b>	<b>Bank Reconciliation at 31/12/2022</b>		
	Cash in Hand 01/04/2022		189,054.58
	<b>ADD</b> Receipts 01/04/2022 - 31/12/2022		120,447.46
	<b>SUBTRACT</b> Payments 01/04/2022 - 31/12/2022		309,502.04
	<b>Cash in Hand 31/12/2022</b> (per Cash Book)		105,450.32
<b>B</b>			<b>204,051.72</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2022	0.00	
	Lloyds Instant 31/10/2022	201,910.85	
	Lloyds Current Account (Treasurer: 31/10/2022	2,466.37	
			<b>204,377.22</b>
	Less unrepresented payments		325.50
			204,051.72
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>204,051.72</b>
	<b>A = B Checks out OK</b>		

**STITHIANS PARISH COUNCIL**  
**PLANNING APPLICATIONS JANUARY 2023 MEETING**

<b><u>Application No. and Applicant(s)</u></b>	<b><u>Address</u></b>	<b><u>Proposal</u></b>	<b><u>Date Received from Cornwall Council</u></b>	<b><u>Date Passed to Planning Portfolio Holder</u></b>	<b><u>Stithians Parish Council Recommendation</u></b>	<b><u>Date Returned to Cornwall Council</u></b>	<b><u>Date Decision Notification Received from Cornwall Council</u></b>	<b><u>Decision of Cornwall Council</u></b>	<b><u>Date of Cornwall Council's Decision</u></b>
PA21/03160 Mr & Mrs N Ferris	Sruthal Farm Access to Herniss Farm Herniss	Proposed removal of two static caravans and construction of two 3-bedroomed bungalows with off-road parking and garden amenity area	13/04/21	14/04/21	Supported	21/04/21			
PA21/06238 Miss Odette Eddy	Hendra Farm Hendra Road	Removal, salvage & repair of slate roof coverings to north-west elevation including supply and laying of reclaimed slates to match. Internal lath & plaster ceiling repairs.	20/08/21	20/08/21	SUPPORTED	22/09/21	23/12/22	APPROVED with conditions	22/12/22
PA21/06239 Miss Odette Eddy	Hendra Farm Hendra Road	Listed Building Consent Removal, salvage & repair of slate roof coverings to north-west elevation including supply and laying of reclaimed slates to match. Internal lath & plaster ceiling repairs.	20/08/21	20/08/21	SUPPORTED	22/09/21	23/12/22	APPROVED with conditions	22/12/22
PA22/08047 Mr I Moyle	The Pigery Menerdue Farm	Reinstatement of building shell (former Piggery) to create One Bedroom Residential Dwelling	29/09/22	29/09/22	SUPPORTED	19/10/22			
PA22/08614 Mr M Kelly	Lower Trolvis Blast Clean and Coatings Ltd, Trolvis, Longdowns	New build industrial building split into three units	30/09/22	03/10/22	SUPPORTED	19/10/22			
PA22/08724 Kensa Utilities Ltd	Colins Parc Stithians	Proposal installation of ground source heat array, drilling of 66 boreholes at maximum depth of 20m and associated works	7/10/22	08/10/22	SUPPORTED	19/10/22			
PA22/08705 Mr & Mrs Boshier	West Penhalurick Lancarrow Four Lanes	Conversion and extension of an existing dwelling to form two dwellings.	21/10/22	24/10/22	SUPPORTED	16/11/22			

**STITHIANS PARISH COUNCIL**  
**PLANNING APPLICATIONS JANUARY 2023 MEETING**

<b><u>Application No. and Applicant(s)</u></b>	<b><u>Address</u></b>	<b><u>Proposal</u></b>	<b><u>Date Received from Cornwall Council</u></b>	<b><u>Date Passed to Planning Portfolio Holder</u></b>	<b><u>Stithians Parish Council Recommendation</u></b>	<b><u>Date Returned to Cornwall Council/</u></b>	<b><u>Date Decision Notification Received from Cornwall Council</u></b>	<b><u>Decision of Cornwall Council</u></b>	<b><u>Date of Cornwall Council's Decision</u></b>
PA22/08837 Mr N Ferris	Herniss Farm Herniss	Erection of an agricultural building	27/10/22	27/10/22	SUPPORTED	16/11/22			
PA22/09550Kensa Contracting Ltd	Crellow Fields Stithians	Installation of ground source heat array, drilling of no.40 boreholes at maximum depth of 120m and associated works.	04/11/22	06/11/22	SUPPORTED	16/11/22			
PA22/10293 Mr & Mrs Gluyas	Land at Pencoose Farm Trebest Lane	Outline planning permission with some matters reserved (appearance, landscaping, layout and scale) for proposed farm worker dwelling	29/11/22	29/11/22	SUPORTED	15/12/22			
PA22/11061 Mr & Mrs K Peart	Redundant Lambing Barn Carnmeor Farm	Demolition of previously approved barn conversion & construction of self-build dwelling & associated works	23/12/22	28/12/22					
PA22/09363 Mr N Lake,	The Stone Masons Arms Longdowns	Replace single dwelling house and garage and replace with two semi detached dwellings and parking spaces	09/12/22	28/12/22					

/



**A- Barth Onan Hag Oll! Representing One and All**

Application PA22/09363

Proposal Replace single dwelling house and garage and replace with two semi-detached dwellings and parking spaces.

Location The Stone Masons Arms Longdowns Penryn Cornwall

Applicant Mr Nick Lake Lake Inns and Leisure

**Decision Required:**

**Members are requested to consider the following report to reach an informed decision regarding the above planning application.**

**Date of Site Inspection:**

**Cllr Bunclark, Cllr Iles Sunday 8<sup>th</sup> January 2023**

**REPORT:**

**Background**

Replace single dwelling house and garage and replace with two semi-detached dwellings and parking spaces.

The proposed site has been part of the development of 6 houses that were granted planning permission. PA18/03470 of which 5 are in the course of development.

These properties are provided with 2 parking spaces each on site.

**COMMENTS:**

No Public comments to date.

None.

**Cllr A Bunclark  
08/01/2023**



**A- barth Onan Hag Oll! Representing One and All**

Application PA22/11061  
Proposal Demolition of Previously Approved Barn Conversion & Construction of Self Build Dwelling & Associated Works  
Location Redundant Lambing Barn Carnmeor Farm Carn Stithians  
Applicant Mr & Mrs K Peart

**Decision Required:**

**Members are requested to consider the following report to reach an informed decision regarding the above planning application.**

**Date of Site Inspection:**

**Cllr Bunclark, Cllr Iles Sunday 8<sup>th</sup> January 2023**

**REPORT:**

**Background**

Demolition of Previously Approved Barn Conversion & Construction of Self Build Dwelling & Associated Works

PA22/04189  
Redundant Lambing Barn Carnmeor Farm Carn Stithians Cornwall TR3 7AW  
Conversion of existing lambing barn  
Approved with conditions  
Mon 11 Jul 2022

Overall, the proposed development of the site would represent sustainable development.

**Matters of Concern:**

No Public comments to date.  
None.

**Cllr A Bunclark  
08/01/2023**



A - barth Onan Hag Oll! Representing One and All

## **UPDATE ON COMMUNITY FLOOD PLAN**

### **For Review & Agree Any Actions**

#### **REPORT:**

##### Stithians Community Flood Plan Update

The community flood group have not met for a while, with the last meeting being in June 2022. At this meeting we agreed on a poster campaign on reporting flood issues for local notice boards and a recruitment poster for the Stithians Show to recruit more volunteers. The notice board posters are still a work in progress and unfortunately no volunteers have come forward as a result of the Stithians Show poster and other recruitment efforts.

The period of inactivity since June 2022 has largely been due to being unable to make contact with the Community Flood Forum contact, Molly, who is advising and guiding the group. I have now established that she has left this post and her role has not been filled. We are now waiting for the Flood Forum to recruit a new adviser so that we can progress with formulating the plan and the flood watch training.

Some progress has been made on establishing areas for natural flood mitigation, with our Wildlife Trust contact, Steph, preparing some flow path route diagrams for two rivers that we have identified as occasional flood risks.

The issues with sewage flooding at Hendra and Foundry still seem to be causing problems and hopefully the Flood Forum can initiate a meeting with SWW and the Flood Group/Parish Council to try and resolve the issues.

Helen Downing

9 January 2023



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## **ILLUMINATION OF THE FOOTPATH THROUGH THE CHURCHYARD**

**Decision Required:**

**To agree next steps**

### **REPORT:**

The following correspondence has been received from a resident:

"The main footpath between Hendra and Stithians village passes through the church graveyard. It is lit only by streetlights at either end. There is a light over the entrance to the church which illuminates that part of the footpath where it runs along the side of the church, but the switch is inside the church, and it is usually switched off. This path, used by the community, can be very hard to see at night, especially where it bends around towards the west gate onto the road.

This path that runs across the graveyard belongs to the church, but as it is used by the community generally, there is a case for Cornwall Council to provide adequate illumination as a safeguarding issue. There is a risk of someone walking into a gravestone in the dark, or of criminal activity where the culprit can hide in the dark. The alternative is for the public to walk along the road, but there is no pavement there. I have heard the reason is that the graveyard wall near the road junction cannot be removed because it contains the plague pit. I do not know if there is any evidence for this.

Would the SPC make representation to the Cornwall Council to install one or more streetlights in the graveyard so that the footpath is well lit and less of a risk for pedestrians? Would it be desirable for the Cornwall Council to take on the maintenance of this footpath? I understand that the graveyard, or parts of it, cannot be returned to Cormac for maintenance, because the graveyard was never officially opened, and therefore cannot be officially closed, but this may refer only to the lower part of the graveyard, which does not contain the footpath.

For discussion and agree next steps.

J E Richards  
Clerk / RFO  
4<sup>th</sup> January 2023



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## **UPDATE ON PAVILION REFURBISHMENT**

### **Decisions Required:**

- 1. To consider Quotes Received for Architectural & Planning Services**
- 2. To consider funding opportunities**
- 3. To agree/ delegate responsibility for preparing Funding Applications**

### **REPORT:**

As resolved at the November Meeting under Minute: 12/11/22, quotes for architectural & planning services were sought to ascertain the funds that would be needed at the initial stage of this project. .

The quotes have come in considerably different, however, one is quoting for more support than the other. Copies of these quotes are attached.

At the December MVRG Meeting, Vanessa Luckwell gave a brief on her new role within CC's new Community Capacity Programme which will include grants for project development such as business plans, feasibility studies, architects' drawings, support for workshops on how to write funding applications/tender briefs etc. Vanessa has been made aware of this project and her initial response was:

*"Absolutely. The process will be that you can come via myself to get an application form and have a discussion with one of the workers. We will then endeavour to get a decision and grant out within weeks. However we are still waiting, along with all the other strands of shared prosperity and levelling up for the govt to sign it off. We plan to go live in Feb but govt delays might hinder that, but it sounds like a good fit, so I will add you to my list of people to contact as soon as we are able."*

For information the current budget for the Pavilion refurbishment stands at: £49,444.75 with a further £8,000 committed from the 23/24 Budget. Total: £57,444.75

**J.E. Richards**  
**Clerk / RFO**  
**10<sup>th</sup> January 2023**

12 January 2023 (2022-2023)

Stithians Parish Council  
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
312	EMC Meadowside Cemetery I	22/12/2022	Lloyds Current Account		Maintenance Meadowside Cem	PCS Ltd	S	34.13	6.83	40.96
313	Toilet Repairs & Maintenance	09/12/2022	Lloyds Current Account		Toilet Maintenance	Bradfords (BBS)	S	55.25	11.05	66.30
314	EMC Highway Verge Mainten	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	123.18		123.18
314	EMC Haverigg Cemetery Mail	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	52.79		52.79
314	EMC Closed Churchyard Mair	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	96.79		96.79
314	EMC Footpath Maintenance	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	202.37		202.37
314	EMC Crelow Fields Caretakil	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	48.39		48.39
314	EMC Crelow Fields Grass Cl	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	48.39		48.39
314	EMC Crelow Fields Hedge T	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	30.80		30.80
314	EMC Cleaning of Notice Boai	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	8.59		8.59
314	EMC Litter Clearance	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	154.65		154.65
314	EMC Lower Churchyard Main	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	79.19		79.19
314	EMC Longdowns Bus Shelter	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	26.40		26.40
314	EMC Maintenance of Speed S	17/01/2023	Lloyds Current Account	Emc Monthly Payment	Environment Management Cor	Tyrone Martin	X	51.91		51.91
315	EMC Meadowside Cemetery I	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	174.94		174.94
315	EMC Toilet Cleaning	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	214.79		214.79
315	EMC Weed Treatment	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	39.60		39.60
315	EMC Playing Field Grass Cutt	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	344.36		344.36
315	EMC Playing Field Hedge Tir	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	43.99		43.99
315	EMC Playing Field Caretaker	17/01/2023	Lloyds Current Account	EMC Monthly Payment	Environment Management Cor	Tyrone Martin	X	651.12		651.12
316	Electricity for Footpath Lighti	03/01/2023	Lloyds Current Account		Electricity Stithians Bowling Cl	Stithians Bowling Club	L	80.99	4.05	85.04
317	Contingency Fund	04/01/2023	Lloyds Current Account	Visa Debit	New Laptop	ebuyer	S	524.13	104.83	628.96
317	Contingency Fund	04/01/2023	Lloyds Current Account	Visa Debit	New Laptop	ebuyer	S	4.99	0.99	5.98
318	Playing Field Footpath 2022	10/01/2023	Lloyds Current Account		Commemorative Cornish Grani	T. Marsh Ltd	S	345.00	69.00	414.00
319	Clerks Working from Home A	13/01/2023	Lloyds Current Account	BACS	Clerks Salary Nett	Clerk / RFO	X	26.00		26.00
319	Clerks Salary NETT	13/01/2023	Lloyds Current Account	BACS	Clerks Salary Nett	Clerk / RFO	X	1,367.77		1,367.77
320	Clerks HMRC Employer	13/01/2023	Lloyds Current Account	BACS	Clerks HMRC Employer (NI)	HMRC	X	124.29		124.29
321	Clerk HMRC Employee	13/01/2023	Lloyds Current Account	BACS	Clerks HMRC Employee Payme	HMRC	X	290.92		290.92
Total								5,245.72	196.75	5,442.47



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## **Authorisation of Payments –January 2023**

### **Decision Required:**

1. To authorise the payment of invoices received & regular payments due for the period, 14th December 2022 to 13<sup>th</sup> January 2023 Voucher Numbers:313 to 321 – as detailed in the attached report dated 12<sup>th</sup> January 2023. Total: £5,442.47
2. To authorised the Direct Debits due in February, for Fields in Trust Membership and the PWLB payment totalling £1,210.32

### **REPORT:**

The attached Payments Awaiting Authorisation Report dated 10<sup>th</sup> January 2023 Voucher No's 313 to 321 details all invoices received, or payments made since the meeting held on the 14<sup>th</sup> December 2022.

Explanatory Notes (where applicable)

<b>Voucher No</b>	<b>Details</b>
313	TM needed to purchase a replacement part for repairs to the Public Toilet. The Clerk authorised the purchase with the Visa Debit Card
314	Replacement tap was required for the water supply to the Cemetery. The Clerk authorised the purchase with the Visa Debit Card
317	The Council Laptop ceased working and could not be repaired. Authorisation for purchase of replacement was obtained via email vote, agreement was received from 9/11 Members
314 & 315	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The total monthly payment is £2392.25
319 - 321	Salaries & HMRC Payment.

### **Direct Debits Due in February 2023**

<b>Date Due</b>	<b>Amount</b>	<b>Payable to</b>
01/02/2023	£65.00	Membership of Fields in Trust
14/02/2022	£1,145.32	PWLB Playing Field Loan 1 - This is the final payment on this Loan

J E Richards  
Clerk / RFO  
12<sup>th</sup> January 2023