



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR JULY 2022 MEETING



A- barth Onan Hag Oll! Representing One and All

CLERK / RFO's REPORT

9.1 Council's Current Financial Position

Summary of Decisions Required:

To note the Council's current financial position.

REPORT:

The Council's financial position as at 30th June 2022 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

9.2 Messages of Thanks

Letters of thanks have been received from Cornwall Air Ambulance and Stithians Music Academy for Council's donations of £100 & £300 respectively.

Thanks to be noted.

9.3 August Meeting – Essential Business Only

Report:

As Members may recall in September 2021 it was resolved under Minute 23/09/21 that a meeting would be held in August to consider planning applications and essential business only, The number of Planning Applications currently being received has reduced considerably,

Decision required:

Members are asked to consider a recommendation that if by Tuesday 9th August, we have not received 3 or more Planning Applications, the August meeting be cancelled, and all matters deferred to September. The process for dealing with Planning Applications will be dealt with in accordance with protocol set in 2021 a copy of which is attached.

9.4 – Authorisation of Clerk's Expenses

Details of the expenses claimed totalling: £62.86 are attached to this report
Members are requested to approve this expenditure.

9.5 – Crane Garage

For discussion

Report:

As I'm sure many of you are aware, concerns regarding Crane Garage and surrounding area have been voiced for many years. Emails & file notes exist from as far back as 2010. Having carried out a brief review of these communications, it would appear that over this time there has been some direct contact with the owners both written and face to face.

The Minutes of meeting held in Feb 2017 document the owner having attended the meeting and addressing the Members.

The last communication from the Council was in April 2022, when we responded to the owner's letter of concern, this was sent both by email and hard copy. There has been no further contact.

Any recent action taken by Cllr John Thomas, is as a result of a complaint that was written to him, Cornwall Council, and the Environment Agency.

Jane E Richards
Clerk / RFO
12th July 2022

Stithians Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 30/06/2022		
	Cash in Hand 01/04/2022		189,054.58
	ADD Receipts 01/04/2022 - 30/06/2022		45,609.09
	SUBTRACT Payments 01/04/2022 - 30/06/2022		234,663.67
	Cash in Hand 30/06/2022 (per Cash Book)		21,144.45
B			213,519.22
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2022	0.00	
	Lloyds Instant 30/06/2022	213,163.76	
	Lloyds Current Account (Treasurer: 30/06/2022	355.46	
			213,519.22
	Less unrepresented payments		
			213,519.22
	Plus unrepresented receipts		
B	Adjusted Bank Balance		213,519.22
	A = B Checks out OK		

Stithians Parish Council
Reserves Balance
2022-2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	34,962.02	2,407.44			37,369.46
Tennis Court Fencing	6,816.27	2,000.00			8,816.27
Pavilion Replacement	45,167.05	5,006.03	728.33		49,444.75
Legacies	10,572.37				10,572.37
Clerks Gratuity					
Computer Fund	158.50	-158.50			
Community Fund	424.42				424.42
Institute Fund	39,875.12		1,530.68		38,344.44
Longdowns Play Area	7,500.00	1,000.00			8,500.00
Contested By-Election	3,245.00				3,245.00
Fingerposts	1,120.00				1,120.00
Monies Held for Lantern Parade	139.18				139.18
CIL Receipts	55.80				55.80
Water Pump Plaques	139.50	-139.50			
QPJ Event 2022		-739.94	1,876.70	2,616.64	
Donations for Play Equipment A	6,315.27	750.00			7,065.27
Total Earmarked	156,490.50	10,125.53	4,135.71	2,616.64	165,096.96
TOTAL RESERVE	156,490.50	10,125.53	4,135.71	2,616.64	165,096.96
GENERAL FUND					41,142.45
TOTAL FUNDS					206,239.41

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 30/06/2022)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
3	Playing Field - Rugby Club (MOI	825.18		-825.18				-825.18 (-100%)
81	Hire of Tennis Court	150.00	187.00	37.00				37.00 (24%)
82	Bowling Club - Use of Field (MO	275.00		-275.00				-275.00 (-100%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance							(N/A)
96	Donations to Playing Field Devel							(N/A)
97	Authorised expenditure from Inst					1,530.68	-1,530.68	-1,530.68 (N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for QPJ		2,616.64	2,616.64		376.70	-376.70	2,239.94 (N/A)
112	Pavilion Replacement							(N/A)
SUB TOTAL		1,250.18	2,803.64	1,553.46		1,907.38	-1,907.38	-353.92 (-28%)

Environment Maintenance Co

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
10	EMC Highway Verge Maintenance				1,478.22	369.54	1,108.68	1,108.68 (75%)
11	EMC Litter Clearance				1,855.80	463.95	1,391.85	1,391.85 (75%)
12	EMC Haverigg Cemetery Mainte				633.52	158.37	475.15	475.15 (75%)
13	EMC Lower Churchyard Mainte				950.28	237.57	712.71	712.71 (75%)
14	EMC Closed Churchyard Mainte				1,161.45	290.37	871.08	871.08 (75%)
15	EMC Meadowside Cemetery Ma				2,099.30	524.82	1,574.48	1,574.48 (75%)
20	EMC Toilet Cleaning				2,577.50	644.37	1,933.13	1,933.13 (75%)
25	EMC Footpath Maintenance				2,428.49	607.11	1,821.38	1,821.38 (75%)
29	EMC Longdowns Bus Shelter Cl				316.76	79.20	237.56	237.56 (75%)
31	EMC Crelow Fields Caretaking				580.73	145.17	435.56	435.56 (75%)
32	EMC Crelow Fields Grass Cutti				580.73	145.17	435.56	435.56 (75%)
33	EMC Crelow Fields Hedge Trimm				369.55	136.39	233.16	233.16 (63%)
34	EMC Weed Treatment				475.14	118.80	356.34	356.34 (75%)
35	EMC Cleaning of Notice Boards				103.10	25.77	77.33	77.33 (75%)
66	EMC Maintenance of Speed Sign				622.93	155.73	467.20	467.20 (75%)
67	EMC Playing Field Grass Cutting				4,132.10	1,033.08	3,099.02	3,099.02 (75%)
68	EMC Playing Field Hedge Trimm				527.93	87.98	439.95	439.95 (83%)
69	EMC Playing Field Caretaker				7,813.41	1,953.36	5,860.05	5,860.05 (75%)
SUB TOTAL					28,706.94	7,176.75	21,530.19	21,530.19 (75%)

Environment, Highways & Foc

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
16	Meadowside Cemetery Maintene				500.00		500.00	500.00 (100%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	-19.58	119.58	119.58 (119%)
21	Litter Clearance Materials				100.00		100.00	100.00 (100%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity		89.42	89.42	450.00	89.42	360.58	450.00 (100%)

Stithians Parish Council

13 July 2022 (2022-2023)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 30/06/2022)

24	Water & Sewage Toilets	450.00	155.02	294.98	294.98 (65%)
26	Toilet Repairs & Maintenance	500.00	132.82	367.18	367.18 (73%)
27	Village Green Status Costs	300.00		300.00	300.00 (100%)
28	Emergency Plan	300.00		300.00	300.00 (100%)
30	Bus Shelter Repairs & Maintenance	700.00	31.71	668.29	668.29 (95%)
36	Maintenance of Grit Bins	500.00		500.00	500.00 (100%)
65	Extra Footpath Maintenance & V	600.00		600.00	600.00 (100%)
90	General Maintenance				(N/A)
91	Preparing Cremation Plots	200.00		200.00	200.00 (100%)
104	Toilet Cleaning Materials	300.00	45.86	254.14	254.14 (84%)
105	Maintenance of Noticeboards - N	100.00	40.00	60.00	60.00 (60%)
106	Maintenance of MSAS - Material	100.00	85.84	14.16	14.16 (14%)
SUB TOTAL		89.42	89.42	6,400.00	561.09 5,838.91 5,928.33 (92%)

Finance & Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
37	Grants & Donations				300.00	100.00	200.00	200.00 (66%)
38	Grant to MVRG				100.00		100.00	100.00 (100%)
39	Public Relations				200.00		200.00	200.00 (100%)
40	Spotlight				500.00		500.00	500.00 (100%)
41	Website Maintenance				1,210.00	1,150.00	60.00	60.00 (4%)
42	Cemetery Admin System				348.00		348.00	348.00 (100%)
43	Hall Hire Stithians Centre				550.00		550.00	550.00 (100%)
44	Election Expenses							(N/A)
50	Admin Expenses				700.00	475.29	224.71	224.71 (32%)
51	PAYE Support & Maintenance							(N/A)
52	CALC / NALC Subscription				571.00	570.44	0.56	0.56 (0%)
53	SLCC Subscription				300.00	36.66	263.34	263.34 (87%)
54	ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55	Data Protection Fee				50.00	35.00	15.00	15.00 (30%)
56	Internal Audit Fees				420.00	441.00	-21.00	-21.00 (-5%)
57	External Audit Fees				400.00		400.00	400.00 (100%)
58	Chairman's Allowance				100.00		100.00	100.00 (100%)
59	Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60	Insurance				2,700.00		2,700.00	2,700.00 (100%)
61	Training Staff & Councillors				440.00		440.00	440.00 (100%)
62	Neighborhood Development Plan				500.00		500.00	500.00 (100%)
63	Contingency Fund				500.00		500.00	500.00 (100%)
101	SCRIBE Accounting Annual Mail				564.00		564.00	564.00 (100%)
102	Field In Trust Membership							(N/A)
109	NALC Subscription				129.00	128.53	0.47	0.47 (0%)
SUB TOTAL					10,782.00	3,031.92	7,750.08	7,750.08 (71%)

General Reserve

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
99	Dog Fouling Campaign							(N/A)
111	Queens Platinum Jubilee Event							(N/A)

Stithians Parish Council

13 July 2022 (2022-2023)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 30/06/2022)

SUB TOTAL								(N/A)
INCOME		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	79,500.00	39,750.00	-39,750.00				-39,750.00 (-50%)
2	Cemetery Fee's	2,200.00	700.00	-1,500.00				-1,500.00 (-68%)
4	PCC	791.64		-791.64				-791.64 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	450.00	-1,350.00				-1,350.00 (-75%)
6	Bank Interest	30.00	5.25	-24.75				-24.75 (-82%)
7	LMP	2,852.41		-2,852.41				-2,852.41 (-100%)
8	CIL							(N/A)
9	Council Tax Support Grant (CTS	830.38	415.42	-414.96				-414.96 (-49%)
83	CC Closed Churchyard Maintena	571.60		-571.60				-571.60 (-100%)
84	Wayleaves	28.00	29.45	1.45				1.45 (5%)
85	Electricity Charges for Tennant -	300.00		-300.00				-300.00 (-100%)
86	Playing Field							(N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance							(N/A)
SUB TOTAL		88,904.03	41,350.12	-47,553.91				-47,553.91 (-53%)

Planning

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
107	Planning Travelling & Subsistenc				50.00		50.00	50.00 (100%)
108	Planning Training / Seminars				100.00		100.00	100.00 (100%)
SUB TOTAL					150.00		150.00	150.00 (100%)

Playing Field

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Water Playing Field (Bowling Clu				300.00	-42.78	342.78	342.78 (114%)
71	General Maintenance Expenses				1,800.00	795.78	1,004.22	1,004.22 (55%)
72	Annual Staining / Painting of Equ				750.00		750.00	750.00 (100%)
73	Lease from Glebe				750.00		750.00	750.00 (100%)
74	Annual Safety Inspection				240.00	200.00	40.00	40.00 (16%)
75	Electricity for Footpath Lighting				300.00	72.03	227.97	227.97 (75%)
80	Signage				200.00		200.00	200.00 (100%)
SUB TOTAL					4,340.00	1,025.03	3,314.97	3,314.97 (76%)

Playing Field Development Pro

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Stithians Parish Council

13 July 2022 (2022-2023)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2022 and 30/06/2022)

76	PWLB Loan 1 New Playing Field	2,290.64		2,290.64	2,290.64 (100%)
77	PWLB Loan 2 New Playing Field	1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL		3,679.90	694.63	2,985.27	2,985.27 (81%)

Staff Costs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Clerks Salary NETT				15,500.00	3,814.79	11,685.21	11,685.21 (75%)
46	Clerks HMRC Employer				1,100.00	361.65	738.35	738.35 (67%)
48	Clerk HMRC Employee				3,500.00	862.15	2,637.85	2,637.85 (75%)
49	Clerks Pension ERs Contributor							(N/A)
SUB TOTAL					20,100.00	5,038.59	15,061.41	15,061.41 (74%)

Stithians Centre Development

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
SUB TOTAL					3,133.46	783.36	2,350.10	2,350.10 (75%)

Summary

NET TOTAL	90,154.21	44,243.18	-45,911.03	77,292.30	20,218.75	57,073.55	11,162.52 (6%)
V.A.T.		1,365.91			925.70		
GROSS TOTAL		45,609.09			21,144.45		

AGENDA ITEM 10.1

This is a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.



A- barth Onan Hag Oll! Representing One and Al

Application PA22/05415

Proposal Conversion of Garage to Annexe

Location Aswelykit, The Annexe Access to Herniss Farm Herniss Cornwall

Applicant Mrs Trenoweth

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Wednesday 13th July 2022

REPORT:

Background

This application is to convert an existing double garage into an annexe which includes replacing the existing roof of the garage to allow accommodation in the roof space. The proposed annexe will continue to be in the same ownership as the principal dwelling (confusingly called 'The Annexe' but is an independent dwelling) and remain as such, it is to be occupied by the applicant's daughter who works away for periods of time and requires independent living for when she is home. With the housing market at an extreme high in Cornwall, buying a property in this area is not feasible and it is impractical to rent a somewhere only to occupy it sporadically. The annex can also be an additional form of accommodation for family and friends to stay which is currently unachievable due to the lack of space in the host dwelling. When there is no longer a need for the annexe this can be converted back to a double garage with storage above. An extension to the principal dwelling was considered for the new annexe but this would impact heavily on the amenity area making it insufficient for the size of the dwelling. Conversion of the garage is the ideal solution as it utilises the existing footprint meaning no additional floor area is required than what currently exists. The principal dwelling is of two storeys and therefore the converted garage, even with the replacement roof, is subservient. The proposed annexe will be ancillary to the principle dwelling with a functional link via the utility room which will provide

an area for the annexe's occupiers to carry out washing and to store cleaning equipment and products. The access and parking will be shared as will the garden amenity space which will not have any subdivision. The proposed annexe will share facilities such as water and electricity and use the same septic tank as the principal dwelling.

Matters of Concern:

None.

No Public comments to date.

**Cllr A Bunclark & Cllr R Iles
13/07/2022**



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Application PA22/06144

Proposal Proposed single-storey front extension with veranda and replacement of a window with a rear door.

Location Durllett New Road Stithians Cornwall

Applicant Mr Nesbitt

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Wednesday 13th July 2022

REPORT:

Background

Proposed single-storey front extension with veranda and replacement of a window with a rear door.

Matters of Concern:

None.

No Public comments to date.

**Cllr A Bunclark & Cllr R Iles
13/07/2022**



A- barth Onan Hag Oll! Representing One and All

Application PA22/06282
Proposal Proposed two-storey side extension.
Location Ivy Cottage Penhalurick Redruth Cornwall
Applicant Mr and Mrs Turk

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Wednesday 13th July 2022

REPORT:

Background

Proposed two-storey side extension.

Matters of Concern:

None.

No Public comments to date.

**Cllr A Bunclark & Cllr R Iles
13/07/2022**



NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Tuesday 12th July 2022

Present: Cllr P. Blease, Cllr M. Whitbread-Jordan, Cllr J. Thomas, T. Martin – EMC Contractor, J. Richards -Clerk

ITEM	ISSUE	PLAN / ACTION	UPDATES
1	BMX Track	Works to be completed to reinstate and improve the jumps on the BMX track	The update to the BMX track to be further considered once the design of the proposed new footpath around the playing fields has been agreed. 04/04/2022
2	Pavilion	Future of the Pavilion	To suspend plan to demolish and investigate refurbishment 12/07/22
3	Litter Bins	The oil drum litter bins beginning to look a little unsightly,	Bins placed – Youth Shelter, Zipwire and Meadowside. Oil drums to be retained for occasional use 06/06/22 12/07/22
4	Youth Shelter	Graffiti	Reported at Full Council to investigate options for surface to be used for mural – seek advise from suppliers of youth shelter. 06/06/22 12/07/22
			<p>Pre-Application submitted to consider further when response received Permission in principal for footpath received from Savills (Agents for Glebe)</p> <p>TM - Bin to be placed in Meadowside</p> <p>Mural Artist confirmed that she still able to commit to project – SPC to cover cost of materials.</p> <p>TM to remove Perspex panels and transport to S J Andrews for cutting.</p> <p>Panels currently at S J Andrews</p>

ITEM	ISSUE	PLAN / ACTION	UPDATES
5	Enhanced LMP Project	Review potential footpaths to benefit from payment	MWJ to prepare report for Council & to enable quotes to be obtained for work
			MWJ to contact all relevant landowners to seek approval for proposed works. Then details of works required to be supplied to contractors & invited to quote. MJW meeting with relevant landowners and drawing up specifications for work
			09/03/22
			04/04/22
			11/05/22
			Specifications received, details to be published and contractors invited to quote for work.
			06/06/22
			Notice for invitation to quote placed on all Noticeboards & website.
6	War Memorial	Outstanding work	PB to chase Wearnes
			08/02/22
			Proofs received – work to be approved.
			09/03/22
			Proofs shared with JI who has approved them, PCB made further contact with member of public requesting update on concerns raised, Plaques ordered. Work started
			04/04/22
			12/04/22
7	Bus Shelter (opposite SPA)	Repairs	Cob construction with lime plaster applied. Some remedial work completed in past – Sandtex! MJW to investigate options
			09/03/22
			Remedial action discussed – TM to fill cracks with mud, limewash to be applied in specific areas. Limewash cost approx. £15.00 + labour. Limewash received, TM to complete works. Outstanding Work started.
			04/04/22
			12/07/22
8	Community Garden	Local resident (WR) has contacted Council expressing an interest in establishing a 'community garden' in the village	PCB had initial meetings to open discussion in January and awaiting report from volunteer for discussion at Full Council.
			06/06/22
			On hold to consider further with Playing Field Footpath Project.
9	Longdowns Crossing	Feasibility Study completed to be reported at February Full Council	EOI not considered at Network Panel as Ward Member was not present – further representation to be made.
			06/06/22

ITEM	ISSUE	PLAN / ACTION	UPDATES	
10	Cemetery	Lawn Cemetery – regulations	Appropriate letter to be sent to relevant parties to remind them of rules of the cemetery and any action to be taken.	<p>Letters sent 5th July 22, allow 21 days for items to be removed.</p> <p>On-going maintenance, plots to be levelled off where appropriate and grass taken from bottom of cemetery placed on top, When plots being prepared in future, grave digger will place removed grass on plots that need levelling.</p> <p>Moles -Perish a Pest to be instructed to go ahead with dealing with moles on bank. Area to be fenced off – signs placed. – TM.</p> <p>JR to contact P Simms and advise him of action being taken and no access to wife's plot. – DONE</p> <p>JR to email CORMAC - DONE</p>
11	Crellow Fields Amenity Area	2 x Oak trees planted?	<p>CORMAC to be contacted:</p> <ul style="list-style-type: none"> • Why were we not informed? • Proximity to residences • Planted close together • Impact on drainage across area • Can they be moved to mutually agreed location 	12/07/22
12	Footpath 10	Incident on footpath 10 last year.	Despite chasing for response – no update received from Countryside Access or Enforcement	12/07/22
13	Grass Cutting in Churchyard	Recognising need to allow wildflowers to thrive and naturalise	That designated areas be identified, 'footpaths' to be cut through and managed with agreed cutting schedule	12/07/22
			<p>TM to complete planned works on footpath 10 any obstruction or conflict from resident – work to stop immediately and appropriate action taken.</p> <p>MWJ to prepare plan of Churchyards and propose areas for naturalisation.</p>	

Next Meeting Scheduled for: **Monday 5th September 2022.**



A- barth Onan Hag Oll! Representing One and All

For Noting Only

Footpath & Highways Report - July 2022

Footpaths

- The finger post footpath sign at the entrance to Polkanuggo Farm (231/32/6) has previously been reported as 'missing' to Countryside Access with no action apparently having been taken. This has been reported again.
- With regard to the Enhanced LMP Project all tenders for the various works have been advertised through the Parish noticeboards and Council's website. To date there has been no response. Advertising will be extended to Facebook. Some of the works will not be able to be carried until August/September because of the need to address 'hedgerow' issues.
- A perceived issue with footpath 231/37/3 (Little Plymouth) was reported. Following a visit by Joy everything appears to be in order; the aforementioned was linked to a previous planning application for Glamping Pods and it was noted that the applicant was also undertaking additional groundworks on his land possibly to establish a pond/wildlife area.

Highways

- Potholes in Longdowns on the A390 and opposite Trewithen Road, Stithians have been filled. However, the potholes opposite the 'new' entrance in to the playing field on the corner of hill down from the Cricket Club/Cemetery entrance were not completed at the same time. These have been reported again.
- The 'abandoned' car in the Goonlaze car park has an interested buyer! If the owner of the car can be traced or then it may well be eventually moved.

No other issues have been brought to my attention.

eV Charger Installation

Community consultation via Stithians Noticeboard is being undertaken to assess the community's desire for such a charging point and also to satisfy a potential grant application from central government. I hope to update at the meeting in August/September.

Tree Warden

Nothing to report or noted on the various social media platforms

CLlr M Whitbread-Jordan
12th July 2022



A- barth Onan Hag Oll! Representing One and All

POLICE ADVOCATE UPDATE

Report For Noting Only

REPORT:

Serious Violence Prevention Councillor Advocate Seminar held at Exeter Racecourse 7th July 2022

I attended the above Seminar on the 7th July 2022. Please find the attached document to see some of the topics covered.

Cllr A Bunclark
7th July 2022

Cllr ??????????
????????????? 2009



A- barth Onan Hag Oll! Representing One and All

Authorisation of Payments –Jul 2022

Decision Required:

**To authorise the payment of invoices received & regular payments due for the period ,
Voucher Numbers: 116 – 152 as detailed in the attached report. Total £7,472.48
REPORT:**

The attached Payments Awaiting Authorisation Report dated 13th July 2022, Voucher No's 116 – 152 details all invoices received, or payments made since the meeting held on the 21st June 2022.

Explanatory Notes (where applicable)

Voucher No	Details
120 – 124	TM Labour & material costs for general repairs & maintenance outside scope of EMC
125 – 127	Clerk's Salary & HMRC
128	Pre-application for works to Pavilion - Fee
130 & 151	Allocation of funds from Picnic in the Park as agreed at June Meeting
132 - 149	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The total monthly payment is £2392.25
152	Purchase of additional fencing purchase authorised by the Clerk with the visa debit card.

J E Richards
Clerk / RFO
13th July 2022

13 July 2022 (2022-2023)

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
116 Grants & Donations	23/06/2022	07/05/22	Lloyds Current Account	BACS	Donation	Corwall Air Ambulance	X	100.00		100.00
117 Water Playing Field (Bowling	18/06/2022		Lloyds Current Account	BACS	Water Charges	Everflow	Z	7.41		7.41
118 Water & Sewage Toilets	18/06/2022		Lloyds Current Account	BACS	Water Charges	Everflow	Z	37.90		37.90
119 Water Supply Cemetery	18/06/2022		Lloyds Current Account	BACS	Water Charges	Everflow	Z	7.41		7.41
120 General Maintenance Expens	29/06/2022	17/06/22	Lloyds Current Account	Visa Debit Card	Playing Field Maintenance	MacSalvors Ltd	S	33.29	6.66	39.95
121 General Maintenance Expens	11/07/2022		Lloyds Current Account	BACS	Maintenance Labour Costs	Tyrone Martin	X	120.00		120.00
122 Bus Shelter Repairs & Mainte	11/07/2022		Lloyds Current Account	BACS	Maintenance Labour Costs	Tyrone Martin	X	30.00		30.00
123 General Maintenance Expens	11/07/2022		Lloyds Current Account	BACS	Maintenance Labour Costs	Tyrone Martin	X	60.00		60.00
124 General Maintenance Expens	11/07/2022		Lloyds Current Account	BACS	Maintenance Labour Costs	Tyrone Martin	X	82.50		82.50
125 Clerks Salary NETT	11/07/2022		Lloyds Current Account	BACS	Clerks Salary Nett	Clerk / RFO	X	1,287.70		1,287.70
126 Clerk HMRC Employee	11/07/2022		Lloyds Current Account	BACS	Clerks HMRC Employee Payme	HMRC	X	271.28		271.28
127 Clerks HMRC Employee	11/07/2022		Lloyds Current Account	BACS	Clerks HMRC Employee (NI)	HMRC	X	120.55		120.55
128 Pavilion Replacement	05/07/2022		Lloyds Current Account	Visa Debit Card	Pavilion Refurbishment	Corwall Council	S	728.33	145.67	874.00
129 Grants & Donations	03/07/2022	04/06/22	Lloyds Current Account	BACS	Donation	Stithians Music Academy	X	300.00		300.00
130 Donations / Resources for Q	03/07/2022	14/06/22	Lloyds Current Account	BACS	QPJ Event Profit Allocation	Stithians Christmas Lights Ap	X	750.00		750.00
131 Electricity for Footpath Lighti	04/07/2022		Lloyds Current Account	BACS	Electricity Stithians Bowling Cl	Bowling Club	L	53.86	2.69	56.55
132 EMC Highway Verge Mainten	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	123.18		123.18
133 EMC Litter Clearance	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	154.65		154.65
134 EMC Haverigg Cemetery Mail	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	52.79		52.79
135 EMC Lower Churchyard Main	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	79.19		79.19
136 EMC Closed Churchyard Mair	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	96.79		96.79
137 EMC Meadowside Cemetery I	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	174.94		174.94
138 EMC Toilet Cleaning	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	214.79		214.79
139 EMC Footpath Maintenance	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	202.37		202.37
140 EMC Longdowns Bus Shelter	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	26.40		26.40
141 EMC Crelow Fields Caretaki	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
142 EMC Crelow Fields Grass Cu	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
143 EMC Crelow Fields Hedge T	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	30.80		30.80
144 EMC Weed Treatment	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	39.60		39.60
145 EMC Cleaning of Notice Boar	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	8.59		8.59
146 EMC Maintenance of Speed S	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	51.91		51.91
147 EMC Playing Field Grass Cutt	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	344.36		344.36
148 EMC Playing Field Hedge Thr	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	43.99		43.99
149 EMC Playing Field Caretaker	19/07/2022		Lloyds Current Account	BACS	Environment Management Cor	Tyrone Martin	X	651.12		651.12
150 Meadowside Cemetery Maint	13/07/2022		Lloyds Current Account	BACS	Mole Treatment	Perish-A-Pest	X	150.00		150.00
151 Donations / Resources for Q	13/07/2022		Lloyds Current Account	BACS	QPJ Event Profit Allocation	The Stithians Centre	X	750.00		750.00

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
152 General Maintenance	13/07/2022		Lloyds Current Account	Visa Debit Card	General Maintenance	Toolstation	S	29.15	5.83	34.98
Total								7,311.63	160.85	7,472.48