



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR JUNE 2022 MEETING

SEG report for SPC 21st June 22

1. **PV/ battery system for TSC** Waiting on the hand-over document (SEG to TSC) to be signed by TSC. I still need to sort a suitable Time of Use tariff.
2. **Booklet** We now have 1,500 copies of the revised/updated booklet printed, some of these were given out at the Home Insulation event. Chacewater has had 100 and St Day/Carharrack have had their 500.
3. **Community car project** This is still on hold as insurance for such a project is proving difficult. However, because of the current fuel crisis and as an interim measure, I have loaned the car to the second person, probably for a couple of months. Someone else is lined up after this. It's an effective way to introduce EVs to people.
4. **Home insulation event** The event proved to be very successful and was well attended with Building for Humanity picking up about 50 leads. The talks were also well attended. Phil did a brilliant job of demonstrating TSC's PV/battery system. At the event we trialed inviting people to visit our 1970s eco-retrofit bungalow. This proved very popular with about 24 signing up to visit, including a group from St Day/Carharrack. Each visit takes on average one hour.
5. **CPIR Climate Group** Unfortunately because of IT problems I could not attend this month's meeting. Ashley Wood filled in with some of Stithians activities.
6. **Stithians library** The books that were on display at the Home Insulation event have now been given to the library. This includes the book I suggested PC members read, Hope in Hell, by Jonathon Porritt.
7. **Stithians Show** Work is progressing with preparation for the show's Next Generation Project. As well as our bicycle generators, windmill making and solar powered model cars, we hope to have a pumped energy storage model ready. This model will be used to demonstrate large scale energy storage. Naked Solar were going to demonstrate home scale battery energy storage but had to pull out due to a huge 12 month workload. SEG has invited Building for Humanity to promote home insulation as a means of energy saving. Phil has enquired about the marquee, and we will be getting the same size as before (4m x 6m). We will be handing out the revised booklet to the public.



A- barth Onan Hag Oll! Representing One and All

CLERK / RFO's REPORT

9.1 Council's Current Financial Position

Summary of Decisions Required:

To note the Council's current financial position.

REPORT:

The Council's financial position as at 31st May 2022 are detailed in the attached appendices:

- Summary Report
- Bank Reconciliation
- Reserves Balance
- Checked Payments Report

I do not propose to elaborate further on these Appendices but will be pleased to address any matters that Members may wish to raise at the meeting.

Jane E Richards
Clerk / RFO
2022

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

7 June 2022 (2022-2023)

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Playing Field - Rugby Club (MOI	825.18		-825.18				-825.18 (-100%)
81	Hire of Tennis Court	150.00		-150.00				-150.00 (-100%)
82	Bowling Club - Use of Field (MO	275.00		-275.00				-275.00 (-100%)
93	Computer & IT							(N/A)
94	Purchase equipment authorised							(N/A)
95	Playing Field Maintenance							(N/A)
96	Donations to Playing Field Devel							(N/A)
97	Authorised expenditure from Inst					1,530.68	-1,530.68	-1,530.68 (N/A)
100	Election Costs 21/22							(N/A)
110	Donations / Resources for QPJ		1,700.00	1,700.00		416.69	-416.69	1,283.31 (N/A)
SUB TOTAL		1,250.18	1,700.00	449.82		1,947.37	-1,947.37	-1,497.55 (-119%)

Environment Maintenance Coi

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	EMC Highway Verge Maintenan				1,478.22	246.36	1,231.86	1,231.86 (83%)
11	EMC Litter Clearance				1,855.80	309.30	1,546.50	1,546.50 (83%)
12	EMC Haverigg Cemetery Mainte				633.52	105.58	527.94	527.94 (83%)
13	EMC Lower Churchyard Mainte				950.28	158.38	791.90	791.90 (83%)
14	EMC Closed Churchyard Mainte				1,161.45	193.58	967.87	967.87 (83%)
15	EMC Meadowside Cemetery Ma				2,099.30	349.88	1,749.42	1,749.42 (83%)
20	EMC Toilet Cleaning				2,577.50	429.58	2,147.92	2,147.92 (83%)
25	EMC Footpath Maintenance				2,428.49	404.74	2,023.75	2,023.75 (83%)
29	EMC Longdowns Bus Shelter Cl				316.76	52.80	263.96	263.96 (83%)
31	EMC Crelow Fields Caretaking				580.73	96.78	483.95	483.95 (83%)
32	EMC Crelow Fields Grass Cutti				580.73	96.78	483.95	483.95 (83%)
33	EMC Crelow Fields Hedge Trim				369.55	105.59	263.96	263.96 (71%)
34	EMC Weed Treatment				475.14	79.20	395.94	395.94 (83%)
35	EMC Cleaning of Notice Boards				103.10	17.18	85.92	85.92 (83%)
66	EMC Maintenance of Speed Sigi				622.93	103.82	519.11	519.11 (83%)
67	EMC Playing Field Grass Cutting				4,132.10	688.72	3,443.38	3,443.38 (83%)
68	EMC Playing Field Hedge Trimm				527.93	43.99	483.94	483.94 (91%)
69	EMC Playing Field Caretaker				7,813.41	1,302.24	6,511.17	6,511.17 (83%)
SUB TOTAL					28,706.94	4,784.50	23,922.44	23,922.44 (83%)

Environment, Highways & Foc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Meadowside Cemetery Maintene				500.00		500.00	500.00 (100%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	-26.99	126.99	126.99 (126%)
21	Litter Clearance Materials				100.00		100.00	100.00 (100%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)
23	Toilets - Electricity				450.00		450.00	450.00 (100%)
24	Water & Sewage Toilets				450.00	117.12	332.88	332.88 (73%)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

7 June 2022 (2022-2023)

26 Toilet Repairs & Maintenance	500.00	132.82	367.18	367.18 (73%)
27 Village Green Status Costs	300.00		300.00	300.00 (100%)
28 Emergency Plan	300.00		300.00	300.00 (100%)
30 Bus Shelter Repairs & Maintenance	700.00	31.71	668.29	668.29 (95%)
36 Maintenance of Grit Bins	500.00		500.00	500.00 (100%)
65 Extra Footpath Maintenance & V	600.00		600.00	600.00 (100%)
90 General Maintenance				(N/A)
91 Preparing Cremation Plots	200.00		200.00	200.00 (100%)
104 Toilet Cleaning Materials	300.00	45.86	254.14	254.14 (84%)
105 Maintenance of Noticeboards - N	100.00	40.00	60.00	60.00 (60%)
106 Maintenance of MSAS - Material	100.00	85.84	14.16	14.16 (14%)
SUB TOTAL	6,400.00	426.36	5,973.64	5,973.64 (93%)

Finance & Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37	Grants & Donations				300.00		300.00	300.00 (100%)
38	Grant to MVRG				100.00		100.00	100.00 (100%)
39	Public Relations				200.00		200.00	200.00 (100%)
40	Spotlight				500.00		500.00	500.00 (100%)
41	Website Maintenance				1,210.00	1,150.00	60.00	60.00 (4%)
42	Cemetery Admin System				348.00		348.00	348.00 (100%)
43	Hall Hire Stithians Centre				550.00		550.00	550.00 (100%)
44	Election Expenses							(N/A)
50	Admin Expenses				700.00	295.99	404.01	404.01 (57%)
51	PAYE Support & Maintenance							(N/A)
52	CALC / NALC Subscription				571.00	570.44	0.56	0.56 (0%)
53	SLCC Subscription				300.00	36.66	263.34	263.34 (87%)
54	ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55	Data Protection Fee				50.00	35.00	15.00	15.00 (30%)
56	Internal Audit Fees				420.00	441.00	-21.00	-21.00 (-5%)
57	External Audit Fees				400.00		400.00	400.00 (100%)
58	Chairman's Allowance				100.00		100.00	100.00 (100%)
59	Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60	Insurance				2,700.00		2,700.00	2,700.00 (100%)
61	Training Staff & Councillors				440.00		440.00	440.00 (100%)
62	Neighborhood Development Plan				500.00		500.00	500.00 (100%)
63	Contingency Fund				500.00		500.00	500.00 (100%)
101	SCRIBE Accounting Annual Mair				564.00		564.00	564.00 (100%)
102	Field In Trust Membership							(N/A)
109	NALC Subscription				129.00	128.53	0.47	0.47 (0%)
SUB TOTAL					10,782.00	2,752.62	8,029.38	8,029.38 (74%)

General Reserve

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
99	Dog Fouling Campaign							(N/A)
111	Queens Platinum Jubilee Event							(N/A)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

7 June 2022 (2022-2023)

SUB TOTAL

(N/A)

INCOME

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	79,500.00	39,750.00	-39,750.00				-39,750.00 (-50%)
2	Cemetery Fee's	2,200.00	700.00	-1,500.00				-1,500.00 (-68%)
4	PCC	791.64		-791.64				-791.64 (-100%)
5	Toilet Rent (Wellness Hut)	1,800.00	450.00	-1,350.00				-1,350.00 (-75%)
6	Bank Interest	30.00	3.41	-26.59				-26.59 (-88%)
7	LMP	2,852.41		-2,852.41				-2,852.41 (-100%)
8	CIL							(N/A)
9	Council Tax Support Grant (CTS)	830.38	415.42	-414.96				-414.96 (-49%)
83	CC Closed Churchyard Maintena	571.60		-571.60				-571.60 (-100%)
84	Wayleaves	28.00		-28.00				-28.00 (-100%)
85	Electricity Charges for Tennant -	300.00		-300.00				-300.00 (-100%)
86	Playing Field							(N/A)
87	Donations to Council							(N/A)
89	VAT Claim							(N/A)
92	Administration & Finance							(N/A)
SUB TOTAL		88,904.03	41,318.83	-47,585.20				-47,585.20 (-53%)

Planning

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
107	Planning Travelling & Subsistence				50.00		50.00	50.00 (100%)
108	Planning Training / Seminars				100.00		100.00	100.00 (100%)
SUB TOTAL					150.00		150.00	150.00 (100%)

Playing Field

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Water Playing Field (Bowling Clu				300.00	-50.19	350.19	350.19 (116%)
71	General Maintenance Expenses				1,800.00	758.52	1,041.48	1,041.48 (57%)
72	Annual Staining / Painting of Equ				750.00		750.00	750.00 (100%)
73	Lease from Glebe				750.00		750.00	750.00 (100%)
74	Annual Safety Inspection				240.00	200.00	40.00	40.00 (16%)
75	Electricity for Footpath Lighting				300.00	72.03	227.97	227.97 (75%)
80	Signage				200.00		200.00	200.00 (100%)
SUB TOTAL					4,340.00	980.36	3,359.64	3,359.64 (77%)

Playing Field Development Pro

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

7 June 2022 (2022-2023)

76	PWLB Loan 1 New Playing Field	2,290.64		2,290.64	2,290.64 (100%)
77	PWLB Loan 2 New Playing Field	1,389.26	694.63	694.63	694.63 (50%)
SUB TOTAL		3,679.90	694.63	2,985.27	2,985.27 (81%)

Staff Costs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Clerks Salary NETT				15,500.00	2,543.26	12,956.74	12,956.74 (83%)
46	Clerks HMRC Employer				1,100.00	241.10	858.90	858.90 (78%)
48	Clerk HMRC Employee				3,500.00	574.70	2,925.30	2,925.30 (83%)
49	Clerks Pension ERs Contribution							(N/A)
SUB TOTAL					20,100.00	3,359.06	16,740.94	16,740.94 (83%)

Stithians Centre Development

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	PWLB Loan 3 Stithians Centre				1,566.72	783.36	783.36	783.36 (50%)
79	PWLB Loan 4 Stithians Centre				1,566.74		1,566.74	1,566.74 (100%)
SUB TOTAL					3,133.46	783.36	2,350.10	2,350.10 (75%)

Summary

NET TOTAL	90,154.21	43,018.83	-47,135.38	77,292.30	15,728.26	61,564.04	14,428.66 (8%)
V.A.T.		1,365.91			885.92		
GROSS TOTAL		44,384.74			16,614.18		

Stithians Parish Council

Prepared by: Jane E Richards
Name and Role (Clerk/RFO etc)

Date: 07/06/2022

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 31/05/2022			
	Cash in Hand 01/04/2022		189,054.58
	ADD Receipts 01/04/2022 - 31/05/2022		44,234.74
			233,289.32
	SUBTRACT Payments 01/04/2022 - 31/05/2022		16,328.35
A	Cash in Hand 31/05/2022 (per Cash Book)		216,960.97
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2022	0.00	
	Lloyds Instant 31/05/2022	215,161.92	
	Lloyds Current Account (Treasurer: 31/05/2022	1,799.05	
			216,960.97
	Less unrepresented payments		
			216,960.97
	Plus unrepresented receipts		
B	Adjusted Bank Balance		216,960.97
	A = B Checks out OK		

Stithians Parish Council
Reserves Balance up to 16th Jun 2022
2022-2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	34,962.02	8,722.71			43,684.73
Tennis Court Fencing	6,816.27	2,000.00			8,816.27
Pavilion Replacement	45,167.05	5,006.03			50,173.08
Legacies	10,572.37				10,572.37
Clerks Gratuity					
Computer Fund	158.50	-158.50			
Community Fund	424.42				424.42
Institute Fund	39,875.12		1,530.68		38,344.44
Longdowns Play Area	7,500.00	1,000.00			8,500.00
Contested By-Election	3,245.00				3,245.00
Fingerposts	1,120.00				1,120.00
Monies Held for Lantern Parade	139.18				139.18
CIL Receipts	55.80				55.80
Water Pump Plaques	139.50	-139.50			
QPJ Event 2022			376.71	2,616.64	2,239.93
Total Earmarked	150,175.23	16,430.74	1,907.39	2,616.64	167,315.22
TOTAL RESERVE	150,175.23	16,430.74	1,907.39	2,616.64	167,315.22
GENERAL FUND					48,815.23
TOTAL FUNDS					216,130.45

Stithians Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
53 Internal Audit Fees	03/05/2022	16/05/22	Lloyds Current Accour	BACS	Internal Audit Fees	Peter Richards	X	441.00		441.00
54 Annual Safety Inspection	03/05/2022	05/07/21	Lloyds Current Accour	BACS	Annual Playground Inspection	Southwest Playground Inspe	S	200.00	40.00	240.00
55 Data Protection Fee	04/05/2022	16/05/22	Lloyds Current Accour	Direct Debit	Annual Data Protection Fee	ICO	E	35.00		35.00
56 Admin Expenses	13/05/2022	24/04/22	Lloyds Current Accour	Direct Debit	Microsoft Subscription	Microsoft	E	79.99		79.99
57 Clerks Salary NETT	13/05/2022	16/05/22	Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk - J E Richards	X	1,271.53		1,271.53
58 Clerks HMRC Employer	06/05/2022	16/05/22	Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	120.55		120.55
59 Clerk HMRC Employee	06/05/2022	16/05/22	Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	287.45		287.45
60 EMC Highway Verges Mainten	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	123.18		123.18
61 EMC Litter Clearance	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	154.65		154.65
62 EMC Haverigg Cemetery Mail	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	52.79		52.79
63 EMC Lower Churchyard Main	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	79.19		79.19
64 EMC Closed Churchyard Mair	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	96.79		96.79
65 EMC Meadows Cemetery I	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	174.94		174.94
66 EMC Toilet Cleaning	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	214.79		214.79
67 EMC Footpath Maintenance	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	202.37		202.37
68 EMC Longdowns Bus Shelter	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	26.40		26.40
69 EMC Cresslow Fields Caretaker	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
70 EMC Cresslow Fields Grass C.	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
71 EMC Cresslow Fields Hedge T	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	30.80		30.80
72 EMC Weed Treatment	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	39.60		39.60
73 EMC Cleaning of Notice Boar	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	8.59		8.59
74 EMC Maintenance of Speed S	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	51.91		51.91
75 EMC Playing Field Grass Cutt	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	344.36		344.36
76 EMC Playing Field Hedge Trir	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	43.99		43.99
77 EMC Playing Field Caretaker	17/05/2022	16/05/22	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	651.12		651.12
78 Maintenance of MSAS - Mate	10/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Batteries for MSAS	TaynaLtd	S	85.84	17.17	103.01
79 SLCC Subscription	10/05/2022	16/05/22	Lloyds Current Accour	BACS	SLCC Membership	SSLC	E	36.66		36.66
80 Donations / Resources for Q	16/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Fees For Temporary Event Not	Cornwall Council	E	21.00		21.00
81 Toilet Cleaning Materials	16/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Cleaning Materials	Booker Ltd	S	45.86	9.17	55.03
82 Donations / Resources for Q	20/05/2022	16/05/22	Lloyds Current Accour	BACS	Resources for QPJ Event	Richer Sounds Ltd	S	157.50	31.50	189.00
83 General Maintenance Expen	28/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Playing Field Maintenance	Screwfix	S	18.73	3.75	22.48
84 Authorised expenditure from	30/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Donation	Bowling Club	X	300.00		300.00
85 Water Supply Cemetery	30/05/2022	16/05/22	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	11.51		11.51
86 Water Playing Field (Bowling	30/05/2022	16/05/22	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	11.51		11.51
87 Water & Sewage Toilets	30/05/2022	16/05/22	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	38.81		38.81
88 Donations / Resources for Q	31/05/2022	16/05/22	Lloyds Current Accour	Visa Debit Card	Resources for QPJ Event	Screwfix	S	167.52	33.51	201.03

Stithians Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Total								5,722.71	135.10	5,857.81

Bank Transactions May 2022

Checked through Lloyds Account:

Signature:

Date:



A- barth Onan Hag Oll! Representing One and All

Request for donation of funds from the Stithians Music Academy

Decisions Required:

To agree to donate an agreed amount from the Grants Budget to the Stithians Music Academy, providing details of a an approved 'named' (not personal) bank account are provided and agreement that a report is presented to the Council, detailing how the money has been used.

OR

To agree not to support this venture at this time

REPORT:

Mr Philip Mathews has submitted the following request for funds:

I have recently re started the old junior band now named music academy. Due to the vast number of local St.Stythians young people taken up on our offer we are looking for funding for instruments as we have no funds as it stands. Would you be able to help in anyway.

The music academy does not have its own bank account as yet I have asked the treasurer to keep the academy moneys separated from the main band so we know what we have to spend on instruments etc. The money is only for the music academy and is not part of the senior band. I ran an academy in another band of which was awarded an award for management excellence.

Members are asked to consider the request.

The Grants / Donation budget currently stands at £600.00

J.E. Richards
Clerk / RFO

AGENDA ITEM 10.1

This is a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.



A- barth Onan Hag Oll! Representing One and All

Application PA22/00824

Proposal Application for Outline Planning Permission with all matters reserved for the construction of a dwelling.

Location Land North East of Camellias Crelow Hill Stithians Cornwall

Applicant Margaret Osborne

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Tuesday 14th June 2022

REPORT:

Background

The proposal is for an outline planning application for 1 No detached dwellings with parking, garden and existing access on land Crelow Hill Stithians TR3 7AG.

The proposal would not involve the removal of any tree's boundary hedges. Vehicular access is as existing. The outline application with scale, appearance, landscaping and layout all reserved matters for a detailed Planning Application. The application includes indicative proposed site layouts demonstrating the plot is an appropriate size for one 3-bedroom chalet bungalow with adequate parking, access and amenity space. The positioning of the house ensures no overlooking, to be confirmed at the reserved matters application stage.

Matters of Concern:

None.

No Public comments to date.

**Cllr A Bunclark & Cllr R Iles
14/06/22**



A- barth Onan Hag Oll! Representing One and All

Application PA22/04593
Proposal Proposed single storey side extension.
Location 48 Collins Parc Stithians Cornwall TR3 7RB
Applicant Mr Leighton Moyle

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Tuesday 14th June 2022

REPORT:
Background

Proposed single storey side extension.

Matters of Concern:

None.

No Public comments to date.

Cllr A Bunclark & Cllr R Iles
14/06/22



A- barth Onan Hag Oll! Representing One and All

PA22/04799

Proposal Reinstatement and extension of building shell (formerly Piggery) to create a two-bedroom residential dwelling.

Location The Piggery Menerdue Farm Carnmenellis Redruth

Applicant Mr Ian Moyle

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Tuesday 14th June 2022

REPORT:

Background

Reinstatement and extension of building shell (formerly Piggery) to create a two-bedroom residential dwelling.

The intention for the development to utilise the remainder of the reluctant agricultural building, plus extending the structure further to create a two-bedroom residential dwelling to sleep four. Planning permission was previously granted on the site in June 2014 (PA14/04614) for a single bedroom dwelling.

Matters of Concern:

While neighbours do not disagree with the proposal in principle, they do have some concerns.

The access to the proposed allocated parking.

Proposed Allocated parking minimal.

The overlooking of neighbouring properties.

Cllr A Bunclark & Cllr R Iles

14/06/22



A- barth Onan Hag Oll! Representing One and All

Application PA22/03771

Proposal Create an additional first floor bedroom above an existing ground floor flat roofed kitchen. Location Little Trewince Herniss Lane Herniss Penryn

Applicant Mr Marcus Slater

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Tuesday 14th June 2022

REPORT:

Background

Create an additional first floor bedroom above an existing ground floor flat roofed kitchen.

Matters of Concern:

None.

No Public comments to date.

**Cllr A Bunclark & Cllr R Iles
14/06/22**



A- barth Onan Hag Oll! Representing One and All

Application PA22/02430

Proposal Demolition of existing barns and tractor shed and construction of 2 detached dwellings

Location Land at Chynoweth Farmyard Longdowns Penryn TR10 9DP

Applicant Mr Paul Whiston Perranzabuloe Parish Council

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Tuesday 14th June 2022

REPORT:

Background

The proposal seeks planning permission for the demolition of two existing sheds and the construction of a pair of 2 storey dwellings with integral garages. The dwellings will have adequate parking and turning space and sufficient amenity space for the size of the dwellings. The fenestration will not cause overlooking to the neighbouring properties. The village has no specific architectural vernacular and it is felt that the overall height, mass and general appearance of the buildings will sit well within the village complementing the recently approved pair of dwellings situated at Kar-Don, next door. The existing vehicular access has sufficient visibility in both directions to not affect highway safety.

Matters of Concern:

None.

No Public comments to date.

Cllr A Bunclark & Cllr R Iles

14/06/22



A-barth Onan Hag Oll! Representing One and All

NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING –Monday 6th June 2022

Present: Cllr P. Blease, Cllr M. Whitbread-Jordan, T. Martin – EMC Contractor, J. Richards -Clerk

ITEM	ISSUE	PLAN / ACTION	UPDATES	
1	BMX Track	TS volunteered to undertake the work and engaged the assistance of KB, a digger would be required to complete the work, at a cost of £200 for the day. (£150 hire + fuel). 09/06/21 SPC approved expenditure - MINUTE: 15/07/21. Work Outstanding ON HOLD to link in with proposed Footpath around playing field	07/02/22 09/03/22 04/04/2022	To publicise refurbishment and seek suggestions from the community, To include review of area located next to the new entrance at bottom of the playing field. PCB to approach person involved with the design of Portreath The update to the BMX track to be further considered once the design of the proposed new footpath around the playing fields has been agreed.
2	Pavilion	Future of the Pavilion	06/09/21 05/10/21 04/04/22 09/05/22	Review now under way – (PCB). Demolition notices temporarily rescinded whilst other alternatives being investigated TM reported slates off the roof – agreed that this would be monitored and if any further damage the area would be cordoned off. Outline drawings received, further review of internal specifications to be completed.

ITEM	ISSUE	PLAN / ACTION	UPDATES	
		to demolish the building. This will be further considered after the forthcoming Council elections.	06/06/22	Internal site visit completed. Drawings being prepared.
3	Litter Bins	The oil drum litter bins beginning to look a little unsightly,	06/06/22	Bins placed – Youth Shelter, Zipwire and Meadowside. Oil drums to be retained for occasional use ITEM COMPLETED
4	Youth Shelter	Graffiti	01/11/21 09/03/22	TM to submit quote for materials JER to prepare report for FC outlining costs / mural ideas. TM to renew 'anti-climb' paint on roof. COST of PAINT: £25.00. Report on FC Agenda. – approved. PCB to contact Mural Artist.
		TM reported that he is having to spray over 'graffiti' on the youth shelter at least 3 times a week, agreed: continue to spray over and grind out where appropriate on the perspex. General notice to be published on the Notice Board. Various options being considered including discussion with Mural Artist Reported at Full Council to investigate options for surface to be used for mural – seek advise from suppliers of youth shelter.	04/04/2022 09/05/22	Mural Artist confirmed that she still able to commit to project – SPC to cover cost of materials. Quotes obtained from ABS & S J Andrew, Request Budget of £375.00 to purchase sheets and fabrication. Labour & installation costs to be advised. Suggested that existing Perspex panels are used as template. PCB to contact artist to check if she would prefer to work on the mural at her home or in situ. TM to remove Perspex panels and transport to S J Andrews for cutting.
5	Enhanced LMP Project	Review potential footpaths to benefit from payment	06/06/22 09/03/22	TM to remove Perspex panels and transport to S J Andrews for cutting. MJW to contact all relevant landowners to seek approval for proposed works. Then details of works required to be supplied to contractors & invited to quote.

ITEM	ISSUE	PLAN / ACTION	UPDATES
			04/04/22 MJW meeting with relevant landowners and drawing up specifications for work 11/05/22 Specifications received, details to be published and contractors invited to quote for work. 06/06/22 Notice for invitation to quote placed on all Noticeboards & website.
6	War Memorial	PB to chase Wearnes	08/02/22 Proofs received – work to be approved. 09/03/22 Proofs shared with JI who has approved them, PCB made further contact with member of public requesting update on concerns raised, Plaques ordered. 04/04/22 UPDATE - COMPLETED
7	Granite Plaque on Bus Shelter	PCB to contact Wearnes for quote to refurbish	
8	Bus Shelter (opposite SPA)	Cob construction with lime plaster applied. Some remedial work completed in past – Sandtex! MJW to investigate options	09/03/22 Remedial action discussed – TM to fill cracks with mud, limewash to be applied in specific areas. Limewash cost approx. £15.00 + labour. Limewash received, TM to complete works. 04/04/2022 Outstanding
9	Community Garden	Local resident (WR) has contacted Council expressing an interest in establishing a 'community garden' in the village	09/03/22 WR is no longer able to commit to project. PCB to contact Gardening Club to see if they would be interested in taking this on. 04/04/22 Discussions on-going 06/06/22 On hold to consider further with Playing Field Footpath Project.
10	Longdowns Crossing	Feasibility Study completed to be reported at February Full Council	09/03/22 Feasibility Study now available on website. Draft letters to residents to seek opinion. 04/04/22

ITEM	ISSUE	PLAN / ACTION	UPDATES	
			09/05/22 06/06/22	Local residents consulted – good response. JR to collate responses prepare report for full council – DONE Results shared with CORMAC, Adrian Drake, Cllr John Thomas. Meeting with Vanessa Luckwell, Community Link Officer, suggested that this work be submitted for consideration under the Community Highways Project – Expression of Interest Form submitted EOI not considered at Network Panel as Ward Member was not present – further representation to be made.
11	Cemetery	Lawn Cemetery – regulations not being adhered to	Appropriate letter to be sent to relevant parties to remind them of rules of the cemetery and any action to be taken.	

Next Meeting Scheduled for: Monday 4th July 2022



A- barth Onan Hag Oll! Representing One and All

Authorisation of Payments –Jun 2022

Decision Required:

To authorise the payment of invoices received & regular payments due for the period 18th May to 16th June 2022, Voucher Numbers: 82 to 114 as detailed in the attached report. Total £4,792.59

REPORT:

The attached Payments Awaiting Authorisation Report dated 16th June 2022, Voucher No's 82 - 114 details all invoices received, or payments made since the meeting held on the 17th May 2022.

Explanatory Notes (where applicable)

Voucher No	Details
82	Purchase of resources for QPJ Event – Picnic in the Park, all funds held as ear marked reserve from donations / funds received. No cost to SPC.
83	Purchase of Anti-climb paint for youth shelter – purchased via Visa Debit Card – authorised by the Clerk/RFO
88/89/93/94	Purchase of resources for QPJ Event – Picnic in the Park, all funds held as ear marked reserve from donations / funds received. No cost to SPC.
90 - 92	Clerks Salary & HMRC Payments
96 - 113	Details the payment for the Environmental Maintenance Contract payable in 12 equal payments. The total monthly payment is £2392.25
114	Purchase of roller to apply Anti-climb paint on Youth Shelter – purchased via Visa Debit Card – authorised by the Clerk / RFO.#

J E Richards
Clerk / RFO
16th June 2022

16 June 2022 (2022-2023)

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
83	General Maintenance Expens	28/05/2022	Lloyds Current Accour	Visa Debit Card	Playing Field Maintenance	Screwfix	S	18.73	3.75	22.48
84	Authorised expenditure from	30/05/2022	Lloyds Current Accour		Donation	Bowling Club	X	300.00		300.00
85	Water Supply Cemetery	30/05/2022	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	11.51		11.51
86	Water Playing Field (Bowling	30/05/2022	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	11.51		11.51
87	Water & Sewage Toilets	30/05/2022	Lloyds Current Accour	Direct Debit	Water Charges	Everflow	Z	38.81		38.81
88	Donations / Resources for Q	01/06/2022	Lloyds Current Accour	Visa Debit Card	Resources for QPJ Event	Screwfix	S	167.52	33.51	201.03
89	Donations / Resources for Q	07/06/2022	Lloyds Current Accour	BACS	Resources for QPJ Event	Print 2 Media Ltd	S	70.67	14.13	84.80
90	Clerks Salary NETT	08/06/2022	Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	1,271.53		1,271.53
91	Clerk HMRC Employee	08/06/2022	Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	287.45		287.45
92	Clerks HMRC Employer	08/06/2022	Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	120.55		120.55
93	Donations / Resources for Q	06/06/2022	Lloyds Current Accour	BACS	Resources for QPJ Event	Screwfix	S	-51.22	-10.24	-61.46
94	Donations / Resources for Q	06/06/2022	Lloyds Current Accour	Visa Debit Card	Resources for QPJ Event	Screwfix	S	11.24	2.24	13.48
95	Toilets - Electricity	10/06/2022	Lloyds Current Accour	BACS	Electricity - Toilet (Wellness Hi	EDF	L	89.42	4.47	93.89
96	EMC Highway Verge Mainten	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	123.18		123.18
97	EMC Litter Clearance	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	154.65		154.65
98	EMC Haverigg Cemetery Mail	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	52.79		52.79
99	EMC Lower Churchyard Main	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	79.19		79.19
100	EMC Closed Churchyard Mair	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	96.79		96.79
101	EMC Meadows Cemetery I	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	174.94		174.94
102	EMC Toilet Cleaning	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	214.79		214.79
103	EMC Footpath Maintenance	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	202.37		202.37
104	EMC Longdowns Bus Shelter	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	26.40		26.40
105	EMC Cresslow Fields Caretakii	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
106	EMC Cresslow Fields Grass C.	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	48.39		48.39
107	EMC Cresslow Fields Hedge T	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	30.80		30.80
108	EMC Weed Treatment	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	39.60		39.60
109	EMC Cleaning of Notice Boai	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	8.59		8.59
110	EMC Maintenance of Speed S	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	51.91		51.91
111	EMC Playing Field Grass Cutt	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	344.36		344.36
112	EMC Playing Field Hedge Trir	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	43.99		43.99
113	EMC Playing Field Caretaker	21/06/2022	Lloyds Current Accour	BACS	Environment Management Cor	Tyrone Martin	X	651.12		651.12
114	General Maintenance Expens	14/06/2022	Lloyds Current Accour	Visa Debit Card	Playing Field Maintenance	Toolstation	S	3.97	0.79	4.76
Total								4,743.94	48.65	4,792.59