



A-barth Onan Hag Oll! Representing One and All

REPORTS FOR APR 2022 MEETING

SEG report for SPC 19th April 22

1. **The Heat the Streets project.** I spoke to Dave Brown (Marketing Officer) about whether Kensa might like to take part in SEG's Home Insulation event. I also asked if at that event they would like to do a general talk about the project as SEG will be inviting other climate groups, Parish, Town and County Councillors, and it would be a good opportunity to spread the word. They were happy to take part in both proposals.
2. **PV/ battery system for TSC** I have drafted a hand-over document for approval by TSC committee. They are wondering if this should be a legal document and should be checked by a solicitor. I'm waiting on their decision. The Home Insulation event will be one of the public events used to demonstrate the PV/battery technologies. I'm hoping Naked Solar will do a talk on this and use the Centre's system as a demonstration. I still have to sort a suitable Time of Use tariff, but this will be done prior to TSC fixed term EDF tariff ending.
3. **Booklet** The revised/updated booklet is now ready for printing, but we are delaying in the hope that more groups will want copies. The more copies the cheaper the unit cost. At the moment £500 will get us 800 copies (63p each) We have certainly had a lot of interest again. Some groups have requested electronic copies for their websites and both SEG and Cornwall Food and Farming are fine with this. Pippa Stilwell (Women's Institute Climate Ambassador) has also expressed an interest again.
4. **Derek Thomas MP Webinars.** I attended a Zoom meeting held by St Ives MP Derek Thomas. The speaker was Alok Sharma (COP26 President). Unfortunately I was late attending, but what I did see was quite promising. There is another Zoom meeting on 21st April about Cornwall Bus Investment.
5. **Community car project** I have put this on hold for a while as insurance for such a project is proving difficult. However, because of the current fuel crisis and as an interim measure, I have loaned the car to someone who commutes to Truro each day. From about the 2nd week in May the car will be available again so I will be looking for someone who commutes locally. Do any of the PC know of someone who could take advantage of this?
6. **Home insulation event** All day event arranged for Sat 28th May. Scott Moon (SEG member) (ECOhomes) and I had a meeting to discuss the event. I was impressed by the proposed input from ECOhomes as they require a large area at TSC. I'm still arranging exhibitors and Speakers for the event. However, so far, speakers will be: Luci Isaacson (Climate Vision), Kensa Utilities, Scott Moon (Ecohomes, grants), **Drive Energy (EVs), Naked Solar, Western Power Distribution, And** Exhibitors are: Community Energy Plus, Ecohomes, Kensa, Incredible Bulk (sustainable supplies), South West Water, **Drive Energy (EV charge points), EPCs Penzance.** It would be great if the Parish Council were present to discuss their 24-point plan. Is this possible? **Red** text denotes not confirmed.
7. **SEG Meeting** The next SEG Zoom meeting will be Tues 26th April. It would be good if members of the Parish Council could attend. Phil or I can send the link.
8. **CPIR Climate Group** I attended their Zoom meeting on 22nd March. Their focus was on air pollution, and it was interesting to hear from CC about what was being done. When air pollution is mentioned, the immediate thoughts are around transport, but it also takes into account wood burning stoves and suppliers of wood. However, the conversation kept coming back to transport pollution and therefore a future presentation will be from this sector. There is a big push from CC to stop vehicle idling. An awareness campaign will be launched, and wardens will be appointed in some areas. I submitted a report from Stithians outlining what we were doing. I have not received any minutes from this meeting yet, maybe they were sent direct to SPC?
9. **The Stithians Times** SEG's article for the April/May issue is on Transport.
10. **Chacewater Ideas Day** Thursday 28th April 10:00 – 17:00. It will be looking at the possibility of a Cornwall Green Energy Company. Phil and I will be attending.



Clerk's Report for Meeting on 18th April 2022

Final Accounts for 2021/22

Summary of Decisions Required (Details in report):

- 1. To approve the final accounts for the 2021/22 Financial Year as detailed in the report.**
- 2. To approve the allocation of the underspend of £5,712.57 from 2021/22 to the Playing Field Development Fund.**
- 3. To approve Earmarked Reserves actions.**

Report:

Final Accounts for 2021/22:

As Members are aware, it is normal practice to report the Council's current financial position at this point on the agenda. In April, however, the final accounts for the previous financial year take precedence. I can, confirm that we have received the first instalment of the Precept and Council Tax Support Grant for 2022/23 and that there are sufficient funds in the account to pay the invoices presented for authorisation at Item 14.

The following financial Reports, as of 31st March 2022 are attached:

Bank Reconciliation
Summary Report
Reserve Balance
Asset Register
PWLB Balance
Calculation of Interest for year 21/22

These reports have been submitted to the internal auditor, the audit will be concluded after the date of this meeting, therefore his report will be considered at the May meeting.

The Net position is an underspend of £5,732.37, which transfers into the General Fund, bringing this to a total of £38,879.35. Earmarked Reserves account for a further £150,175.23.

The Interest payments detailed in the attached report have been allocated to the relevant reserves leaving a balance of £5,712.57. Under Minute 06/03/13(2), it was resolved that any underspend should be transferred to the Pavilion Replacement Fund, however, last year Members resolved to transfer this to the Playing Field Development Fund. The Reserves Balance Report shows a balance of £34,962 in the Playing Field Development Fund and £45,167 in the Pavilion. As both projects feature in plans for 22/23 I would suggest that the £5,712.57 be transferred to the Playing Field Development Fund – which would bring that total to: £40,674. Monies can be reallocated as necessary.

AGENDA ITEM 10.1

Under Minute 02/03/22 it was resolved that the £300 underspend from the 21/22 Grants Budget be transferred to the 22/23 funds bringing this budget to £600.00 for 22/23 – rather than adjust the figures above I would propose that this is transferred from the General Reserve.

The Earmarked Reserve for Clerks Gratuity has a £0 balance and has now been closed as it's no longer needed. Other Earmarked reserves for consideration are:

Fingerposts:	£1,120.00 – is this still required?
Monies held for Lantern Parade:	£139.18 – is this still required?
Water Pump Plaques	£139.50 - as this has now been completed this balance to be transferred to the General Reserve and the Reserve closed.
Computer Fund:	£158.50 – is this still required? Transfer balance to General Reserve or allocate further funds to this for future use?

Copies of the Asset Register and a Statement of the various PWLB Loans are attached to this report.

As Members have previously been made aware, the total value of the Council's assets for audit purposes does not change year on year unless an asset is either disposed of or acquired. This year, Members will observe that there is an overall increase following the acquisition of the 3 Noticeboards & various pieces of maintenance equipment.

If Members have any queries on the final accounts, please advise me of them prior to the meeting so that I can prepare a suitable response.

J E Richards
Clerk / RFO,
6th April 2022

Stithians Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/03/2022		
	Cash in Hand 01/04/2021		187,047.69
	ADD Receipts 01/04/2021 - 31/03/2022		104,106.37
	SUBTRACT Payments 01/04/2021 - 31/03/2022		291,154.06
			102,099.48
	Cash in Hand 31/03/2022 (per Cash Book)		189,054.58
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2022	0.00	
	Lloyds Instant 31/03/2022	188,658.51	
	Lloyds Current Account (Treasurer: 31/03/2022	396.07	
			189,054.58
	Less unrepresented payments		
			189,054.58
	Plus unrepresented receipts		
	Adjusted Bank Balance		189,054.58
	A = B Checks out OK		

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Ear Marked Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3	Playing Field - Rugby Club (MOI	800.37	799.06	-1.31				-1.31 (-0%)
64	Clerks Gratuity				9,256.46	9,256.46		(0%)
81	Hire of Tennis Court		498.00	498.00				498.00 (N/A)
82	Bowling Club - Use of Field (MO	275.00	275.00					(0%)
93	Computer & IT					1,222.50	-1,222.50	-1,222.50 (N/A)
94	Purchase equipment authorised		4,300.00	4,300.00		4,300.00	-4,300.00	(N/A)
95	Playing Field Maintenance					1,845.00	-1,845.00	-1,845.00 (N/A)
96	Donations to Playing Field Devel		1,170.00	1,170.00				1,170.00 (N/A)
97	Authorised expenditure from Inst					3,844.99	-3,844.99	-3,844.99 (N/A)
98	Water Pump Plaques		836.97	836.97		697.47	-697.47	139.50 (N/A)
100	Election Costs 21/22					255.00	-255.00	-255.00 (N/A)
SUB TOTAL		1,075.37	7,879.03	6,803.66	9,256.46	21,421.42	-12,164.96	-5,361.30 (-51%)

Environment Maintenance Coi

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	EMC Highway Verge Maintenan				1,433.77	1,433.76	0.01	0.01 (0%)
11	EMC Litter Clearance				1,800.00	1,350.00	450.00	450.00 (25%)
12	EMC Haverigg Cemetery Mainte				614.47	614.52	-0.05	-0.05 (-0%)
13	EMC Lower Churchyard Mainte				921.71	921.72	-0.01	-0.01 (0%)
14	EMC Closed Churchyard Mainte				1,126.53	1,126.56	-0.03	-0.03 (0%)
15	EMC Meadowside Cemetery Ma				2,036.18	1,911.15	125.03	125.03 (6%)
17	EMC Meadowside Cemetery loc							(N/A)
20	EMC Toilet Cleaning				2,500.00	1,874.97	625.03	625.03 (25%)
25	EMC Footpath Maintenance				2,355.47	2,355.48	-0.01	-0.01 (0%)
29	EMC Longdowns Bus Shelter Cl				307.24	307.20	0.04	0.04 (0%)
31	EMC Crellow Fields Amenity Are				563.27	563.28	-0.01	-0.01 (0%)
32	EMC Crellow Fields Amenity Are				563.27	563.28	-0.01	-0.01 (0%)
33	EMC Crellow Fields Amenity Are				358.44	328.47	29.97	29.97 (8%)
34	EMC Weed Treatment				460.85	410.82	50.03	50.03 (10%)
35	EMC Maintenance of Notice Boa				100.00	99.96	0.04	0.04 (0%)
66	EMC Maintenance of Speed Sigi				604.20	604.20		(0%)
67	EMC Playing Field Grass Cutting				4,007.86	4,007.88	-0.02	-0.02 (0%)
68	EMC Playing Field Hedge Trimm				512.06	541.91	-29.85	-29.85 (-5%)
69	EMC Playing Field Caretaker				7,578.48	7,578.48		(0%)
SUB TOTAL					27,843.80	26,593.64	1,250.16	1,250.16 (4%)

Environment, Highways & Foc

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Meadowside Cemetery Maintena				500.00	60.54	439.46	439.46 (87%)
18	Meadowside Cemetery NNDR				800.00		800.00	800.00 (100%)
19	Water Supply Cemetery				100.00	135.06	-35.06	-35.06 (-35%)
21	Litter Clearance Materials				100.00	72.76	27.24	27.24 (27%)
22	NNDR Toilets				400.00		400.00	400.00 (100%)

Stithians Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

31 March 2022 (2021 - 2022)

23 Toilets - Electricity	450.00	300.04	149.96	149.96 (33%)
24 Water & Sewage Toilets	450.00	338.05	111.95	111.95 (24%)
26 Toilet Repairs & Maintenance	800.00	2,531.16	-1,731.16	-1,731.16 (-216%)
27 Village Green Status Costs	300.00		300.00	300.00 (100%)
28 Emergency Plan	300.00		300.00	300.00 (100%)
30 Bus Shelter Repairs & Maintenance	700.00	1.00	699.00	699.00 (99%)
36 Maintenance of Grit Bins	500.00		500.00	500.00 (100%)
65 Extra Footpath Maintenance & V	600.00		600.00	600.00 (100%)
90 General Maintenance		925.16	-925.16	-925.16 (N/A)
91 Preparing Cremation Plots		40.00	-40.00	-40.00 (N/A)
SUB TOTAL	6,000.00	4,403.77	1,596.23	1,596.23 (26%)

Finance & Administration

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
37 Grants				300.00		300.00	300.00 (100%)
38 Grant to MVRG				100.00		100.00	100.00 (100%)
39 Public Relations				200.00	84.75	115.25	115.25 (57%)
40 Spotlight				500.00	93.99	406.01	406.01 (81%)
41 Website Maintenance				1,210.00	925.00	285.00	285.00 (23%)
42 Cemetery Admin System				100.00	85.00	15.00	15.00 (15%)
43 Hall Hire Stithians Centre				550.00	396.25	153.75	153.75 (27%)
44 Election Expenses							(N/A)
50 Admin Expenses				700.00	1,106.92	-406.92	-406.92 (-58%)
51 PAYE Support & Maintenance				144.00		144.00	144.00 (100%)
52 CALC / NALC Subscription				700.00	682.20	17.80	17.80 (2%)
53 SLCC Subscription				300.00	186.00	114.00	114.00 (38%)
54 ICCM Membership				100.00	95.00	5.00	5.00 (5%)
55 Data Protection Fee				50.00	40.00	10.00	10.00 (20%)
56 Internal Audit Fees				400.00	401.00	-1.00	-1.00 (-0%)
57 External Audit Fees				400.00	400.00		(0%)
58 Chairman's Allowance				100.00		100.00	100.00 (100%)
59 Subsistence & Travel for Membe				100.00		100.00	100.00 (100%)
60 Insurance				1,950.00	2,518.44	-568.44	-568.44 (-29%)
61 Training Staff & Councillors				440.00	802.44	-362.44	-362.44 (-82%)
62 Neighborhood Development Plan				500.00		500.00	500.00 (100%)
63 Contingency Fund				500.00		500.00	500.00 (100%)
102 Field In Trust Membership					65.00	-65.00	-65.00 (N/A)
SUB TOTAL				9,344.00	7,881.99	1,462.01	1,462.01 (15%)

General Reserve

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
99 Dog Fouling Campaign					108.48	-108.48	-108.48 (N/A)
101 SCRIBE					1,406.00	-1,406.00	-1,406.00 (N/A)
SUB TOTAL					1,514.48	-1,514.48	-1,514.48 (N/A)

Stithians Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

INCOME

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
								(0%)
1	Precept	78,000.00	78,000.00					6,000.00 (600%)
2	Cemetery Fee's	1,000.00	7,000.00	6,000.00				0.24 (0%)
4	PCC	767.84	768.08	0.24				(0%)
5	Toilet	1,800.00	1,800.00					-10.20 (-34%)
6	Bank Interest	30.00	19.80	-10.20				55.93 (2%)
7	LMP	2,796.48	2,852.41	55.93				(N/A)
8	CIL							(0%)
9	Council Tax Support Grant (CTS)	1,716.30	1,716.30					12.04 (2%)
83	CC Closed Churchyard Maintena	559.56	571.60	12.04				1.45 (5%)
84	Wayleaves	28.00	29.45	1.45				0.04 (0%)
85	Electricity Charges for Tennant -	300.00	300.04	0.04				(N/A)
86	Playing Field							900.00 (N/A)
87	Donations to Council		900.00	900.00				(N/A)
89	VAT Claim							42.25 (N/A)
92	Administration & Finance		42.25	42.25				
SUB TOTAL		86,998.18	93,999.93	7,001.75				7,001.75 (8%)

Playing Field

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
70	Water				300.00	169.65	130.35	130.35 (43%)
71	General Maintenance Expenses				1,800.00	3,353.59	-1,553.59	-1,553.59 (-86%)
72	Annual Staining / Painting of Eq				750.00		750.00	750.00 (100%)
73	Lease from Glebe				750.00	600.00	150.00	150.00 (20%)
74	Annual Safety Equipment				240.00	210.00	30.00	30.00 (12%)
75	Electricity for Footpath Lighting				300.00	288.25	11.75	11.75 (3%)
80	Signage				200.00	5.63	194.37	194.37 (97%)
SUB TOTAL					4,340.00	4,627.12	-287.12	-287.12 (-6%)

Playing Field Development Pro

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
76	PWLB Loan 1 New Playing Fiel				2,290.64	2,290.64		(0%)
77	PWLB Loan 2 New Playing Field				1,389.26	1,389.26		(0%)
SUB TOTAL					3,679.90	3,679.90		(0%)

Staff Costs

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
45	Clerks Salary NETT				24,000.00	19,459.93	4,540.07	4,540.07 (18%)
46	Clerks HMRC Employer				2,320.00	1,225.45	1,094.55	1,094.55 (47%)
48	Clerk HMRC Employee					4,534.50	-4,534.50	-4,534.50 (N/A)

Stithians Parish Council

Summary of Receipts and Payments

31 March 2022 (2021 - 2022)

• All Cost Centres and Codes

49 Clerks Pension ERs Contributioir	505.00	505.00	505.00 (100%)
SUB TOTAL	26,825.00	25,219.88	1,605.12 (5%)

Stithians Centre Development

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
78	PWLB Loan 3 Stithians Centre				1,566.72	1,566.72		(0%)
79	PWLB Loan 4 Stithians Centre				1,566.74	1,566.74		(0%)
	SUB TOTAL				3,133.46	3,133.46		(0%)

Summary

NET TOTAL	88,073.55	101,878.96	13,805.41	90,422.62	98,475.66	-8,053.04	5,752.37 (3%)
V.A.T.		2,227.41			3,623.82		
GROSS TOTAL		104,106.37			102,099.48		

Stithians Parish Council
Schedule of All Borrowings

Date	Description	Original Amount	Oustanding Amount	Notes
28/02/2022	Public Works Loan Board Loan 1	30,000.00	2,215.41	Original Loan £30,000.00 Commenced 14/02/2003 Last Payment: 14/02/2023
28/02/2022	Public Works Loan Board Loan 2	20,000.00	8,163.14	Loan Reference: 48146 £20,000 25 years Last Payment 02/10/2028
28/02/022	Public Works Loan Board Loan 3	20,000.00	6,273.83	Loan Reference: 491512 £20,000 20 yrs Last Payment 02/04/2026
28/02/2022	Public Works Loan Board Loan 4	20,000.00	8,084.24	Loan Reference: 494365 £20,000 20 year Last Payment due: 04/03/2028
		90,000.00	24,736.62	

Stithians Parish Council
Reserves Balance
2021 - 2022

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Playing Field Development	16,387.33	19,249.69	6,145.00	5,470.00	34,962.02
Tennis Court Fencing	4,318.27	2,000.00		498.00	6,816.27
Pavilion Replacement	35,104.95	8,988.04		1,074.06	45,167.05
Legacies	10,572.37				10,572.37
Clerks Gratuity	9,059.58	196.88	9,256.46		
Computer Fund	1,381.00		1,222.50		158.50
Community Fund	424.42				424.42
Institute Fund	43,720.11		3,844.99		39,875.12
Longdowns Play Area	6,500.00	1,000.00			7,500.00
Contested By-Election		3,500.00	255.00		3,245.00
Fingerposts		1,120.00			1,120.00
Monies Held for Lantern Parade		139.18			139.18
CIL Receipts		55.80			55.80
Water Pump Plaques			697.47	836.97	139.50
Total Earmarked	127,468.03	36,249.59	21,421.42	7,879.03	150,175.23
TOTAL RESERVE	127,468.03	36,249.59	21,421.42	7,879.03	150,175.23
GENERAL FUND					38,879.35
TOTAL FUNDS					189,054.58



A - barth Onan Hag Oll! Representing One and All

Purchase of Chain Harrow

Decisions Required:

To agree purchase of Chain Harrow at a cost of £197 (incl VAT) + delivery charge of £45.00

REPORT:

Members are requested to consider the purchase of a chain harrow to TM to carry out maintenance on the Playing Fields.

This model can be towed by the ride on mower and will allow both small & large areas to be maintained – for example dealing with damage caused by 'moles' It could also be used at Crelow Fields Amenity Area if required.



This price currently includes a 10% off spring deal 11mm tines (FREE guaranteed upgrade to 13mm Heavy Duty Tines on this item.) 4ft wide 5ft deep Made from the finest quality British steel, this lightweight harrow is ideal for paddock and ménage maintenance. Can be used to break up clods in hardened ground or to evenly spread much, compost etc. No need to greasing and cleaning if used regularly. Also ideal for smoothing dry paths, sports arenas sand, tracks etc. Fits onto a ball and jaw hitch type tow assembly for use on 3 point linkage tractors or directly onto smaller compacts, quad bikes, 4x4's etc. Ideal for pulling behind Quad Bikes. Weight approximately 30kg
Please Note: Price Includes Mat, Drawbar & Chain

J E Richards
Clerk
5th April 2022



A- barth Onan Hag Oll! Representing One and All

STITHIANS PARISH COUNCIL EMAIL ACCOUNT (April 2022 Meeting)

Decisions Required:

- 1. To agree change of email account to clerk@stithianspc.gov.uk at a cost of £18 (+vat) per annum**
- 2. To consider spc email accounts for all Members at a cost of £18 (+vat) per annum**

REPORT:

1. Members are requested to consider changing the Council email account for the following reasons:

- Current system AOL address linked to outlook is clunky – it often fails and has to be reset - as was the case recently when I could receive messages intermittently but couldn't send any! Although the original email records a response having been sent!
- It does not have the option to have 'out of office' messages when away – which means anyone contacting the Council when the clerk is away thinks we may be ignoring them.
- Clerk receives anything between 10 & 30 scam messages a week.
- Emails from legitimate contacts are randomly placed in scam and are missed.

This would be an opportune time to change this account as many outside agencies are contacted at the start of each financial year to complete annual transactions / subscriptions & general updates.

2. Members are also requested to consider setting up Council owned email accounts for each Councillor for the following reasons:

- The email account is owned by the Council
- In the event of a FOI Request the email account would contain only official Council correspondence and could be easily submitted
- GDPR – when a Councillor resigns the account can be closed and all data contained within that account cannot be accessed.

J E Richards
Clerk
28th March 2022



A- barth Onan Hag Oll! Representing One and All

CLERKS REPORTS

Decisions Required:

- 1. To agree to support Redruth in it's 'Plastic Free Campaign'.**
- 2. To consider & agree a donation to Citizens Advice Cornwall.**
- 3. To consider & agree a donation to Cornwall Hospice Care.**

REPORT:

10.4: Redruth's Plastic Free Campaign

We have received a request from Dee Stevenson to support Redruth in it's campaign to become 'plastic free':

"As you may know, Redruth is working hard to reduce it's reliance on single use plastic across the businesses, community organisations and residents.

As part of this we would love to have as many community spaces and community groups agree to support the town by being aware of single use plastic and making changes where possible.

Please consider supporting us in reducing single use plastic across the town and make the pledge to support us!"

Are Members happy pledge their support?

10.5: Citizens Advice Cornwall Donation Request.

We have received a request for a donation to Citizens Advice Cornwall, this information was previously circulated to members on 5th April 2022.

10.6: Cornwall Hospice Care Request for Donation.

We have received a request for a donation to Cornwall Hospice Care, this information was previously circulated to members on 7th April 2022.

J E Richards
Clerk
7th April 2022

AGENDA ITEM 11.1

This is a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.



A- barth Onan Hag Oll! Representing One and All

Application PA22/02409

Proposal Proposed new detached dwelling to replace existing garage and subdivision of plot
Location Land and Garage Adj to Half Moon House South Road Stithians Truro

Applicant Mr and Mrs Lea

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Friday 8th April 2022

REPORT:

Background

The site this application relates to lies within the curtilage of an existing residential property, Half Moon House. The application site currently contains a substantial double garage and driveway with sloping garden to the rear. The garage would be demolished in order to accommodate the proposed dwelling. In terms of floor plan layout, the proposed dwelling has reverse level accommodation, with 4 bedrooms to the ground floor and an open plan living space to the first floor. There are no proposed changes to the existing vehicular and pedestrian access into or around the site. The existing parking and access arrangements onto the site all remain unaltered, with vehicular access to Half Moon House via the existing driveway and parking off Crelow Hill and the new dwelling access via the existing driveway and parking off South Road. The design of the new dwelling is influenced by the historic building form on the site and has been deliberately designed to be subservient to the existing Half Moon House on site, yet of contemporary design and high-quality construction; · The applicants are a local family who have lived in the surrounding area for many years and wish to build their own high-quality home within the Stithians village setting.

Matters of Concern and Points for Discussion.

One Objection as of 08/04/22 (Please see points raised below)

Overdevelopment of the site.

Out of proportion to a dwelling of that size and prominence.

Overbearing to its neighbour.

Not in keeping with its surroundings and will detract from the setting of Half Moon House in particular, which is a building of historical value to the village of Stithians.

**Cllr A Bunclark & Cllr R Iles
08/04/22**



A- barth Onan Hag Oll! Representing One and All

Application PA22/02937

Proposal Listed Building Consent for the remodelling of conservatory extension

Location Crellow House Crellow Gardens Stithians Truro

Applicant Mr and Mrs Enys

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Friday 8th April 2022

REPORT:

Background

The proposed works will involve alterations to the conservatory on the west side of the house. The remodelled conservatory would occupy the same footprint as the existing, aside from the removal of the porch, and the roof would be set at the same line. The existing conservatory is leaky and out of character with the main house. The proposed works will allow for the removal of the inappropriate materials and create a sympathetic design to compliment the main house, whilst providing a more effective use of space internally. The provision of solar panels will help offset the carbon footprint of the house.

Matters of Concern:

None. No Public comments as of 08/04/22.

**Cllr A Bunclark & Cllr R Iles
08/04/22**



A-barth Onan Hag Oll! Representing One and All

NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS MEETING – Monday 4th April 2022

Decisions to be made:

1. To note the content of the report and the actions therein.
2. To approve purchase of Litter Bins for Playing Field at cost of £539.95 + vat
3. To approve purchase of fencing panels at a cost of £191.20 + vat
4. To approve purchase of 5 x tree guards at cost of £87.00

Present: Cllr P. Blease, Cllr M. Whitbread-Jordan, T. Martin – EMC Contractor, J. Richards -Clerk

ITEM	ISSUE	PLAN / ACTION	UPDATES	
1 BMX Track	Works to be completed to reinstate and improve the jumps on the BMX track	TS volunteered to undertake the work and engaged the assistance of KB, a digger would be required to complete the work, at a cost of £200 for the day. (£150 hire + fuel). 09/06/21 SPC approved expenditure - MINUTE: 15/07/21. Work Outstanding	07/02/22	To publicise refurbishment and seek suggestions from the community, Local contractors to be approached to see if interested in Quoting for work when plans decided.. To include review of area located next to the new entrance at bottom of the playing field.
			09/03/22	PCB to approach person involved with the design of Portreath BMX track for advice regarding possible improvements.
		ON HOLD to link in with proposed Footpath around playing field	04/04/2022	The update to the BMX track to be further considered once the design of the proposed new footpath around the playing fields has been agreed.

ITEM	ISSUE	PLAN / ACTION	UPDATES
2	Pavilion	<p>The future of the building was discussed at the January 2021 PC meeting when it was resolved to inform the RFC that the building had reached the end of its useful life and that they would need to find alternative accommodation for the next season JVC sent this letter by email on 22nd January and at the time of this meeting, had still received no response. It was noted that it had been decided at the February Council meeting to demolish the building. This will be further considered after the forthcoming Council elections.</p>	<p>Review now under way – (PCB). Demolition notices temporarily rescinded whilst other alternatives being investigated</p> <p>TM reported slates off the roof – agreed that this would be monitored and if any further damage the area would be cordoned off.</p> <p>Currently waiting for information from Architect</p> <p>Grenville currently drawing up plans – PB & GT completing site visit on 8/4/22. Reps from RUGBY Club to be invited - UPDATE – HF unable to attend</p> <p>06/09/21</p> <p>05/10/21</p> <p>07/02/22</p> <p>04/04/22</p>
3	Litter Bins	<p>The oil drum litter bins beginning to look a little unsightly,</p>	<p>Preliminary Costings: Gladson Combo 140 Litre Waste Bin - £318.66, Large Aperture Litter Bin - £380.55, Elipsa Litter Bin – 70 Litrs - £136.50.</p> <p>Report to Full Council.</p> <p>Full Council agreed to place this matter on hold until New Year to allow further consideration regarding rubbish & recycling</p> <p>To review & b</p> <p>To bring forward</p> <p>05/10/21</p> <p>09/03/22</p> <p>04/04/22</p> <p>To consider recycling at future date to go ahead a purchase3 litter bins in accordance with March Full Council Meeting. – UPDATE – Bins ordered at cost of £539.95 + vat</p>
4	Youth Shelter	<p>Graffiti</p>	<p>TM reported that he is having to spray over 'graffiti' on the youth shelter at least 3 times a week, agreed: continue to spray over and grind out where appropriate on the perspex. General notice to be published on the Notice</p> <p>01/11/21</p> <p>TM to submit quote for materials JER to prepare report for FC outlining costs / mural ideas. TM to renew 'anti-climb' paint on roof. COST of PAINT: £25.00. Report on FC Agenda. – approved.</p>

ITEM	ISSUE	PLAN / ACTION	UPDATES
		<p>Board. Various options being considered including discussion with Mural Artist</p> <p>Reported at Full Council to investigate options for surface to be used for mural – seek advise from suppliers of youth shelter.</p>	<p>10/01/22 Anti-climb paint applied</p> <p>07/02/22 No Further update</p> <p>09/03/22 The Company who supplied the Youth Shelter no longer exist, have contacted Caloo to see what's possible, nothing advised as yet. Chased again. Also to contact local firms for cost PCB to contact Mural Artist to confirm that she can still commit to this project.</p> <p>04/04/2022 Mural Artist confirmed that she still able to commit to project – SPC to cover cost of materials. JR obtained quotes for aluminium sheet – spec / size questioned – MWJ to check.</p>
5	<p>Moles</p> <p>Extremely active. Causing damage to playing field</p>	<p>Traps have been applied with some success.</p> <p>TM to continue placing traps.</p> <p>Mole runs and soil hills impact on surface of Playing Field. Proposed that farmer be approached to run chain / roller over field to level out & compact ground. PCB to approach farmer</p>	<p>08/03/22 Local farmer not able to take on work. TM discussed with his contractor – Quote: £200</p> <p>04/04/22 TM to continue placing traps - additional fence to be purchased to enable specific areas to be cordoned off when traps in place. QUOTE: 5 x Fence Panels + clips - £191.20 + VAT</p> <p>04/04/22 Rolling completed Purchase Chain Harrow –JR report for Full Council</p>
6	<p>Toilet Refurbishment</p>	<p>Report presented to September Council Meeting</p>	<p>06/09/21 Quote for replacement door received from CORMAC & SP. Quotes for electrician to be obtained.</p> <p>04/10/21 Budget for works approved JER to contact relevant contractors to schedule work, also add replacement window to quote and replacement of 3 external LED lights which are flickering.</p> <p>04/10/21</p>

ITEM	ISSUE	PLAN / ACTION	UPDATES
		<p>Contractors advised; electrician scheduled for 28th October. JER confirmed that Replacement door will have a low threshold delivery /installation is unlikely to be until December / January. Door & window due for delivery 20th January 22</p> <p>JER to chase SP for installation date SP contacted – confirmed that installation to take place weekend of: 19th/20th March 22.</p> <p>Door & window installed JR to order Baby Changing unit. – ORDERED, COST: £132.82 + VAT</p> <p>Notice to be placed on door reminding users to close the door when leaving. Mirror to be replaced.</p>	<p>01/11/21</p> <p>06/01/22 07/02/22 08/03/22</p> <p>04/04/2022</p>
7	Longdowns Bus Shelter	<p>JER contacted Truro Portable Buildings on 28th May, no further forward, we were asked to contact them again the following week, which we did no response to this email. The Bus Shelter has deteriorated further, (JER) to contact TBP again and stress situation and try to move forward.</p>	<p>04/10/21</p> <p>01/11/21</p> <p>12/01/22</p> <p>07/02/22 10/02/22</p> <p>UPDATE: - nothing new to report. – have been advised that this would be scheduled for the end of August– nothing as yet</p> <p>notification received that the shelter would be manufactured in mid-October and installed in November</p> <p>Chased – NO FURTHER UPDATE</p> <p>Met with Simon at Truro Portable Buildings – he stated that the bus shelter would be replaced this month.</p> <p>No change JER to contact again</p> <p>Response from TPB – on hold awaiting outcome of appeal against planning approval on site of Old Bulldog Bar.</p>
8	Enhanced LMP Project	<p>MWJ to prepare report for Council & to enable quotes to be obtained for work</p>	<p>09/03/22</p> <p>MJW to contact all relevant landowners to seek approval for proposed works.</p>

ITEM	ISSUE	PLAN / ACTION	UPDATES	
	Review potential footpaths to benefit from payment			Then details of works required to be supplied to contractors & invited to quote Once completed – final decisions about which work to be undertaken.
9	Crane Garage	Concerns with amount / state of vehicles in area	<p>04/04/22</p> <p>10/01/22</p> <p>07/02/22</p> <p>09/03/22</p> <p>04/04/22</p>	<p>MJW meeting with relevant landowners and drawing up specifications for work</p> <p>JER TO Email to Cllr Thomas formally requesting that action is now taken in relation to this site DONE No formal response as yet. Advise residents to pass details of abandoned vehicles to VOSA. Keep reporting Contact made with Community & Civil Parking Enforcement – unfortunately this is outside the scope of their remit. Email sent to Local Police Neighbourhood Team requesting assistance. PCSO has visited no authority to deal with situation. JR Contacted Fire Brigade who are unable to deal with situation. Local residents to be advised to contact Cornwall Council & VOSA where appropriate.</p>
10	War Memorial	Outstanding work	<p>08/02/22</p> <p>09/03/22</p>	<p>Proofs received – work to be approved.</p> <p>Proofs shared with JI who has approved them, PCB made further contact with member of public requesting update on concerns raised,</p>

ITEM	ISSUE	PLAN / ACTION	UPDATES	
			04/04/22	informed that currently in liaison with The War Memorials Trust Plaques ordered.
11	Granite Plaque on Bus Shelter	PCB to contact Wearnes for quote to refurbish	09/03/22	Remedial action discussed – filling cracks with suitable materials and applying lime wash to areas where paint flaking off. MWJ to obtain further information.
12	Bus Shelter (opposite SPA)	Cob construction with lime plaster applied. Some remedial work completed in past – Sandtex! MJW to investigate options	04/04/2022	TM to fill cracks with mud, limewash to be applied in specific areas. Limewash cost approx. £15.00 + labour
13	Community Garden	Local resident (WR) has contacted Council expressing an interest in establishing a 'community garden' in the village	09/03/22 04/04/22	WR is no longer able to commit to project. PCB to contact Gardening Club to see if they would be interested in taking this on. Discussions on-going
14	Longdowns Crossing	Feasibility Study completed to be reported at February Full Council	09/03/22 04/04/22	Feasibility Study now available on website. Draft letters to residents to seek opinion. Local residents consulted – good response. JR to collate responses prepare report for full council
15	Entrance to Playing Field	Proposed that Grass matting be laid to construct a footpath also fence to be installed between the wall and the new notice board to block this area as a thoroughfare.	09/03/22 04/04/22	TM to provide quote for grass matting and suitable fencing – for March Council Meeting Grass matting purchased, to be installed by end of week. Fence installed

ITEM		ISSUE	PLAN / ACTION	UPDATES	
16	Zip Wire	Out of action again due to bolt on upright snapping	Mr Zipwire has been contacted and is due to attend site 04/04/22 to inspect and carry out repairs.	04/04/22	Work has been completed – bolt replace with longer bolt and additional cross beam installed.
17	Playing Field Notices	To be replaced	JR provided current notices and examples of others	04/04/22	Agreed design JR to make amendments and send over to TM for placing in Noticeboards
18.	Tree Guards	Protection for trees	TM To investigate cost of tree guards – similar to those used at trees recently planted in Crellow Fields AA	04/04/22	TM Quote for tree guards - £29 each or 5 for £87.00

Next Meeting Scheduled for: Monday 9th May 2022



A- Barth Onan Hag Oll! Representing One and All

Stithians Community Flood Plan

Report for noting only.

REPORT:

We have now completed the risk assessment of flood areas and identified several areas in the Parish affected by flooding either by sewage, watercourse overflow, springs or blocked ditches/drains. This was carried out via a public display at the January and March 2022 Produce Markets.

We met with Cornwall Community Flood Forum on 22/3/22 to look at how we move forward and we will now start to look at identifying refuge centres vulnerable businesses and people/properties and recruiting more volunteers.

Cornwall Wildlife Trust and SWW are currently working on a water quality project in the area and the CWT lead is working with us to help identify any environmental work that could be carried out to alleviate flooding. The watercourses at Trewithan and behind the school/Crellow Gardens (which flows under the road at Church Mews) are of particular concern and have caused problems in the past.

Sewage has been identified as a problem in the Hendra and Foundry areas with several people talking to us at the Produce Markets about frequent backflow of sewage into properties or onto roads. We are investigating whether SWW would meet with the group to discuss this further.

Cllr H. Downing
4th April 2022



A - barth Onan Hag Oil! Representing One and All

CONDITION OF TREES IN HALF MOON WOOD

Report for Noting

REPORT:

Recent reports suggested that the ash trees in Half Moon Wood had deteriorated further. The Woodland Trust was contacted and have advised the following:

Ash dieback is a concern at the moment but in many cases we are seeing a more gradual decline in a lot of ash than we expected. I suspect most ash will die but possibly more gradually than first thought. We are managing ash near paths and boundaries proactively to reduce safety risks but retaining what we safely can to see if some of the ash have some greater levels of genetic resistance as they will hopefully produce seedlings with better resistance in the future.

One thing ash does much better than elm is cross pollinate and produce seed and seedlings, so fingers crossed. For info only about 25% of the trees planted in HMW is ash so a sizeable proportion, but also small enough to know there's lots more trees and shrubs present to 'carry on'. Trees were planted in single species groups so that as they grew and were thinned we'd end up with one or two trees from each species group when the wood was more mature. We are therefore hoping that as the ash gradually dies back the trees in the groups adjacent to them will have more space and light and will start to 'spread out into the space they get. Also with increased light there is hope that young seedlings will start to develop and also help to regenerate the wood. It is a shame that ash is being so badly hit, but as the wood grows and is thinned we'll end up with a lot less trees 'per acre' and potentially the loss of that many trees would be happening anyway, just not with all ash.

We will continue to monitor both from a safety point of view and also woodland development. While there is often a suggestion to go back in and plant more trees to replace the ash, this would probably mean felling all the ash and clearing the undergrowth to make planting possible. It's also likely that the spreading trees around the ash groups those trees planted would cause shading and kill the young ones off, creating a cost and maintenance liability that may not be necessary. One of the issues regarding plantation woods is their even age and size and lack of variety and structure and we think that the ash dying gradually may help to create this 'naturally' rather than us having to do it artificially. So we are keeping an eye on things and will ensure that HMW remains a lovely woodland, and as before while not ideal that it's all one species that's dying it may create new opportunities, conditions and benefits for the wood in the longer term.

Report from Woodland Trust
11/04/2022

Queen's Platinum Jubilee Committee

Decisions to be made:

- 1. To consider options regarding hire / purchase of Marquee and authorise expenditure.**

Report on fourth meeting held 5th April 2022

Attendees - Phil Blease (PB), Judith Twigger (JT), Denis Nightingale (DN),

Apologises - Claire Sylvester (CS), Cath Cullen (CC), Mark Whitbread Jordan (MWJ)

Guest Apologies - Maddy Blunt (MB) Project Manager for Stithians Wellbeing Fair (SWF)

Introduction

PB advised the committee previously that QPJ & SWF are similar community focused events so we agreed that Maddy (MB) would sit in on some of QPJ meetings & vice versa so that we can learn from each other.

Discussions & Actions Agreed

This will be an event organised by Stithians Parish Council (SPC).

The Stithians Centre Management Committee (TSC) will assist and support SPC where it can with help and advice and remain on the committee as currently constructed.

It was agreed that the main focus of the celebrations should be a family orientated day be held on Sunday 5th June 2022 in the Playing Field. People will be invited to attend from 12.00am with entertainment starting at 1.30pm

A free "Picnic in the Park" event with people able to bring their own picnic and enjoy activities and entertainment without cost will make the event as inclusive as possible. We envisage refreshments, food and drink can also be purchased on the day from various sources.

The objective would be to provide a community event that will be enjoyed and remembered by the community for years to come.

Financially, the objective would be to cover the cost of the event as a minimum and any surplus raised would be used to support 3 community organisations/projects, the Christmas Light Appeal, the Playing Field Improvement Appeal Fund and the Stithians Centre.

Progress

A) Public Liability Insurance (PLI)

SPC Public Liability Insurance will only be available if SPC are the sole organisers. Decided to comply with this which makes responsibility clearer.

B) Decorations, bunting flags etc – JT will see if RBL can provide.

JT reported RBL has small amount. Ann Nicholls is looking for some and CC is exploring possibility of School making some as an inter-class competition. Awaiting new Head at school for final decision.

- C) *We will need seed funding –SPC has about £500 available for community use.*
- D) *Decided to do a “day of event” raffle with a few “wow” prizes. Sponsors will have option to donate prizes. Seek volunteers to run this on Facebook PB*
- E) *Entertainments – DN Denis advised as follows:- Women choir ... asking members on Thursday/ Fourthought ... Confirmed/ Ukelele ... Confirmed/Duncan on the squeeze boxconfirmed/ Band-E-Coot considering The others ie “Hello In There” (Kim Hill's son) and ISYLA, yet to be contacted. DN reported PA system from <https://www.gkelectronics.co.uk/complete-pa-sound-systems> at two .5 kilowatt speakers would cost £80 to hire. DN to make arrangements. Check if PPS/PRS needed for playing music. No licenses required for this event confirmed in writing.*

We envisage that the public will be invited to attend at 12.00pm so entertainment could start 1.30 ish. We also thought that some children focussed entertainment should be provided eg Tommy Twist (ballon artist), Face Painting, bouncy castle, Crown making competition etc. Facebook publicity & requests to be put on Facebook Noticeboard PB&JT Could be a fancy dress competition/theme for the day. Suggested theme “7 decades of fashion”. Maybe one of the sports clubs might like to organise a fun competition eg welly wanging.

PB advised size of Marquee envisaged will be 6m x 12m and is continuing to source one. **Possible purchase to be considered at next SPC meeting.**

- F) *Refreshments – CS to identify potential refreshment providers, check their availability and open a discussion on the basis they can provide their service ie pay for a pitch, share of their profit or any other arrangement that may be appropriate. Ensure TENS licence provided for any alcohol sales. CS reported that she has been holding off in case any of the local groups want to provide refreshments (cakes/cream teas/bbq etc) as part of their contribution/fund raising. JT reported no local groups had expressed an interest in providing refreshments to date therefore CS can start conversations with traders/local businesses.*
- G) *Local Groups – JT is approaching local groups to establish if they are interested in participating in the day and request what they would like to do on the day. JT having good levels of interest with only a couple of organisations unlikely to join the festivities due to lack of numbers. Groups can choose what they do be it provide a service/promote their organisation/run fun thing etc or any combination of these, but we do know what they are going to be doing so that we can comply with PLI, avoid duplications and plug any gaps with commercial traders (see F). JT provided a useful working spreadsheet of progress to date (see attached).*
- H) *Sponsors – PB draft letter of approach to companies in the Parish agreed. PB reported that Feritech had agreed to be Platinum Sponsor and committed £500 to the event. PB will now approach other potential sponsors from the business community.*
- I) *Weather Mitigation –*
- MWJ previously reported initial thoughts mainly being marquee/TSC hall and possible school hall. MWJ investigating school hall further but initial approach promising.
- J) *Staffing.*
- It was felt that we can leave this to closer to the event as staffing requirements would be influenced by the Risk Assessment in due course.
- K) *Other issues for consideration God Save the Queen, Bell Ringers.*

Attachments – **1-Local Groups Spreadsheet**

Date of next meeting Wednesday April 20th 7.00pm by zoom. Invitation will be sent again nearer the date but if you want to get it in your diary it is here.

Join Zoom Meeting

<https://us02web.zoom.us/j/81646345541?pwd=WmZCeXJVUDZaNIhJNHkwc0F5STU5dz09>

Phil

11th April 2022



A- barth Onan Hag Oll! Representing One and All

SCARECROW COMPETITION 2022

Decisions Required:

To agree involvement in Scarecrow Competition in 2022 and Member participation in organising.

REPORT:

We have been approached by Stithians Show (SS) about running the Scarecrow Competition this year. It should be a lot easier this time as we have posters, entry forms, judging forms etc already designed and will only need a few tweaks.

It was very successful last year and raised a lot of money & was enjoyed by all. Last year SS produced and delivered the scarecrow numbers and manned the sale of maps and judging forms on the day. It should be a lot easier to organise and administer this year.

I led this project last year, but do not feel I can find the time this year given my current commitments.

So, my question is, do we have one or maybe 2 members who would like to lead this?

Cllr Phil Blease
6th April 2022



A- barth Onan Hag Oil! Representing One and All

Authorisation of Payments –April 2022

Decision Required:

1. To approve the payment of the sums shown in the attached reports for March & April 2022 totalling £8,130.63
2. To approve the payment of the sums detailed below – totalling £79.99 for payments due to be paid by Direct Debit before the May Meeting.

REPORT:

The attached Payments Awaiting Authorisation Report dated 8th April 2022 details all invoices received or payments made since the meeting held on the 18th March 2022.

Explanatory Notes (where applicable)

Voucher No	Details
429	Purchase of Noticeboard as resolved under Minute No: 14/03/22
430 - 431	Purchase of matting & fencing as agreed under Minute No: 24/003/22
5 - 7	Everflow, the Invoice charged for March / April was incorrect and refunded
12	Invoice for the rolling of the playing field as resolved under Minute No: 11/03/22
13	Invoice for labour costs for work carried out on the Sputnik and disposal of old matting
14	Invoice for labour costs for installation of fence on playing field
15	Labour costs for installation of new noticeboard at Longdowns
15	Purchase of Litter Bins for playing field as agreed March Meeting, this will be funded from the Institute funds as approved in October 2021
21	Purchase of replacement litter Bins for Playing Field.
22	TM required to purchase ties & pegs to install grass matting at entrance to playing field as agreed
23	TM required to purchase fence post caps from MacSalvors I authorised the purchase
25	Baby Changing Unit for toilet as agreed under Minute No: 27/09/21

The following Payments are scheduled to be paid by Direct Debit in May before the meeting.

Date Due	Amount	Details
13 th May	£79.99	Annual Charge for Office 365

J E Richards
Clerk / RFO
8th April 2022

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
429 General Maintenance	17/03/2022	14/03/22	Lloyds Current Account		Noticeboards	Noticeboard Company	S	462.08	92.42	554.50
430 General Maintenance Expens	24/03/2022	12/03/22	Lloyds Current Account	VISA DEBIT CARD	Grass Matting for Playing Field	MacSalvors Ltd	S	445.08	89.02	534.10
431 General Maintenance Expens	24/03/2022	12/03/22	Lloyds Current Account	VISA DEBIT CARD	Fencing for Playing Field Entra	Bradfords (BBS)	S	68.96	13.79	82.75
433 Admin Expenses	28/03/2022		Lloyds Current Account	Visa Debit Card	Printer Ink Cartridges	Viking	S	221.26	44.25	265.51
Total								1,197.38	239.48	1,436.86

Stithians Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 PWLB Loan 2 New Playing Fi	04/04/2022	17/03/22	Lloyds Current Accour	Direct Debit	PWLB Playing Field Loan 2	PWLB	E	694.63		694.63
2 PWLB Loan 3 Stithians Centr	04/04/2022	17/03/22	Lloyds Current Accour	Direct Debit	PWLB Stithians Centre Loan 3	PWLB	E	783.36		783.36
3 CALC / NALC Subscription	01/04/2022		Lloyds Current Accour		CALC - Cornwall Association	CALC	S	570.44	114.09	684.53
4 NALC Subscription	01/04/2022		Lloyds Current Accour		NALC Subscription	CALC - Cornwall Association	E	128.53		128.53
5 Water Playing Field (Bowling	01/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	-69.82		-69.82
6 Water & Sewage Toilets	01/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	9.84		9.84
7 Water Supply Cemetary	01/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	-46.62		-46.62
8 Water Playing Field (Bowling	04/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	7.95		7.95
9 Water & Sewage Toilets	04/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	-9.84		-9.84
10 Water Supply Cemetary	04/04/2022		Lloyds Current Accour	Direct Debit	Water Charges	Everflow	E	7.95		7.95
11 ICCM Membership	01/04/2022		Lloyds Current Accour		ICCM Membership Fee	ICCM	E	95.00		95.00
12 General Maintenance Expens	04/04/2022	11/03/22	Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	200.00		200.00
13 General Maintenance Expens	04/04/2022		Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	130.00		130.00
14 General Maintenance Expens	04/04/2022		Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	75.00		75.00
15 Maintenance of Noticeboards	01/04/2022		Lloyds Current Accour	BACS	Maintenance Labour Costs	Tyrone Martin	X	40.00		40.00
16 Electricity for Footpath Lighti	05/04/2022		Lloyds Current Accour	BACS	Electricity Stithians Bowling Cl	Stithians Bowling Club	L	72.03	3.60	75.63
17 Website Maintenance	06/04/2022		Lloyds Current Accour	BACS	Website Hosting & Support Pai	Vision ICT	S	1,150.00	230.00	1,380.00
18 Clerks Salary NETT	14/04/2022		Lloyds Current Accour	BACS	Clerks Salary Nett	Clerk / RFO	X	1,271.73		1,271.73
19 Clerks HMRC Employer	14/04/2022		Lloyds Current Accour	BACS	Clerks HMRC Employer (NI)	HMRC	X	120.55		120.55
20 Clerk HMRC Employee	14/04/2022		Lloyds Current Accour	BACS	Clerks HMRC Employee Payme	HMRC	X	287.25		287.25
21 Authorised expenditure from	07/04/2022		Lloyds Current Accour	BACS	Litter Bins for Playing Field	Roadware	S	539.85	107.97	647.82
22 General Maintenance Expens	06/04/2022		Lloyds Current Accour		Playing Field Maintenance	MacSalvors Ltd	S	10.96	2.19	13.15
23 General Maintenance Expens	07/04/2022		Lloyds Current Accour		Playing Field Maintenance	MacSalvors Ltd	S	5.62	1.13	6.75
24 Bus Shelter Repairs & Mainte	08/04/2022		Lloyds Current Accour	Visa Debit Card	Wayleave Longdowns Bus She	Mr E L Oppy	X	1.00		1.00
25 Toilet Repairs & Maintenance	08/04/2022	27/09/21	Lloyds Current Accour	BACS	Baby Changing Unit	HSD Online	S	132.82	26.56	159.38
Total								6,208.23	485.54	6,693.77