



A-barth Onan Hag Oil! Representing One and All

REPORTS FOR APRIL 2021 MEETING

AGENDA ITEM 7.1

SEG report on CPIR meeting Tues 23rd March 21

By Brian Piper

The date for future CPIR meetings has been moved to the fourth Tuesday of each month. This allows me to continue to represent Stithians PC at these meetings and for us all to learn from one another's experiences.

Due to "purdah" restrictions that apply during a pre-election period only a few attended this month's CPIR meeting. Because of these restrictions very little could be discussed so it was decided to just give an update on where each of the attendees were with their climate initiatives.

A brief list of what others are doing:-

- **St Day** - Wants to increase recycling from their present 25%
- **Camborne** - Weed control that does not use chemicals, plastic free Camborne, Cycle ways.
- **Carn Brea** - Struggling to get things moving
- **Perranzabuloe** - Planting trees and wildflowers, electric vehicle charge points (could be of interest to Mark W J)
- **Illogan** - Green roof and trees
- **Redruth** - Working on their action plan
- **Stithians** - Told them Stithians had Heat the Streets funding, Gave an update on PV/battery system for TSC.

We also had an update from Jude on Nature Friendly Cornwall.

The next CPIR Zoom meeting will be on Tues 25th May at 7.00pm. There is no meeting next month because of purdah restrictions.

AGENDA ITEMS 7.2 & 7.3

SEG report for SPC 14th April 21

1. SEG has been asked by Future Economy Network (FEN) if Stithians Parish Council would consider being a case study of what can be done regarding climate change issues to inspire others to take similar actions. FEN has been approached by the Society of Local Council Clerks SLCC (representing 5000 parish councils across the UK) for support with their sustainability programme. The collaboration between SPC and SEG is held in high regard by many other groups and councils and I think would make a good case study. I must point out my connection with FEN. My daughter Katherine works for FEN. The company brings sustainability businesses together through events, discussions and networking to accelerate their progress to carbon neutrality.
2. We are getting closer to having the PV/ battery system installed on The Stithians Centre. The survey was carried out on the 14th April. As I mentioned at the last meeting, there have been some issues with how much power can be fed into the Stithians grid (usually approx 4kW / installation). This has now been resolved and our installation can go ahead with its 16kW array. However, it's worth bearing this in mind when considering further projects such as Will's micro hydro proposal for the Kennall River and Mark's EV charger. I have contacted Western Power Distribution (WPD) to advise them of possible future power requirements to see if I could convince them to upgrade the grid in the Stithians area. I mentioned the large take up of heat pumps, the possibility of micro hydro, electric car charging, and that SEG might work with Stithians Show committee to improve their carbon footprint and that this could lead to changes in their power. What I have gleaned from this exercise is that other groups in the SW have experienced similar. also, that WPD tries to pass the cost of the upgrade onto whoever wants to make changes. WPD could be a stumbling block in Cornwall's ambitions to tackle climate change if they don't invest in upgrading the grid. I will make this point whenever I get the opportunity and one of these opportunities could be at a forthcoming Future Economy Network meeting with Dale Vince (Ecotricity) who will be purchasing power from the United Downs Geothermal plant.
3. You are probably aware SPC and SEG supported Kensa heat pumps in their application for Heat the Streets funding and that they have been successful with this. This is a huge opportunity for Stithians people to ditch oil and LPG gas, reduce their carbon footprint and their heating bills. I have contacted the project manager (Lisa Treseder) to offer SEG help wherever we can. I imagine this will be public engagement with the project. Phil and I attended a FEN zoom meeting to find out a little more on this sort of project. Kensa's George Gillow was speaking at the event and Phil and I got to speak to him about the project.
4. I attended the CPIR Mining Villages meeting to represent SPC and SEG. A brief list of topics is below.
 - Cllr. Ashley Wood gave an update on Mining Villages Regeneration Group.
 - Brian Barber (Redruth Rotary) gave a presentation on a booklet they are trying to get out to schools regarding child safety. The booklet, "OK our Kids", is to help children between 5 and 11 understand the dangers they may face in today's world.
 - Cllr. Deborah Reeve gave an update on CPIR Climate Action Group and mentioned that someone was coming to the next meeting to talk about waste.
 - There is a proposal to change the name of "CPIR and the Mining Villages"

AGENDA ITEM 7.4

The Spreadsheet for the 23 – Point Plan is too large to present here but a copy may be obtained upon application to the Clerk.

AGENDA ITEM 8.1

Clerk's Report for Meeting on 20th April 2021

Final Accounts for 2020/21

Summary of Decisions Required (Details in report):

1. To approve the Internal Auditor's report as presented to the meeting.
2. To approve the answers to the questions in the Annual Governance Statement for 2020/21.
3. To approve the final accounts for the 2020/21 Financial Year as detailed in the report.
4. To approve the allocation of the underspend of £16,234 from 2020/21 to the Playing Field Development Fund.

Report:

Final Accounts for 2020/21:

As Members are aware, it is my normal practice to report the Council's current financial position at this point on the agenda. In April, however, the final accounts for the previous financial year take precedence. I can, however, assure Members that I have received the first instalment of the Precept and Council Tax Support Grant for 2021/22 so Members can consider the payments presented for authorisation later in the agenda safe in the knowledge that they can be covered from income in 2021/22!!

As is normal practice, it is also necessary to consider the questions asked by the External Auditor in the Annual Governance Statement in the Audit. These appear on Page 4 of the Annual Return, which is attached as Appendix 1 to this report, with appropriate answers for Members' approval.

Appendix 2 to this Report shows the Council's financial position as at 31st March 2021 and therefore represents the Final Accounts for 2020/21 as submitted to the Internal Auditor on 6th April.

A copy of the reconciliation statement for the auditor is included as Appendix 3 to this report. This is the sheet in the Ledger which the Chairman will sign when the accounts have been approved.

Members have previously been made aware of the reasons for the various overspends in the accounts.

These overspends amount to a total of £3,142.83 but they are more than compensated for by the various underspends totalling £11,515.34. Members will note that there is a surplus of Income over Expenditure of £6,754.18, which has occurred because there has been income and expenditure from Reserves which, of course, does not feature in the Budget. The Bank Reconciliation Statement shows that £31,014.29 is available but neither this nor the surplus is, however, a true representation of the underspend as some of that money is held in Reserves. The easiest way of ascertaining the true underspend is to transfer all the records to a new set of accounts for 2021/22, enter the figures from the 2021/22 Budget, allocate the interest payments from 2020/21 to the appropriate reserves, allocate the budgeted amounts for 2021/22 to the appropriate reserves and see what is left as unallocated. This was actually £16,234 which, when put into reserves, leaves a nil balance to start the new financial year.

Under Minute 06/03/13(2), this underspend should be allocated to the Pavilion Replacement Fund but at present it is unclear where the Council's priorities will lie in 2021/22. As the Pavilion Fund presently stands at some £44,000 compared to £19,000 in the Playing Field Development Fund, I have again, as last year, placed this underspend in the Playing Field Development Fund, bringing the total to £35,637.02. Monies can always be reallocated if necessary.

As in previous years, Members are requested to approve, subject to the Internal Audit, the following summary which appears on page 5 of the Audit Return (Appendix 1). All figures can be substantiated by reference to the various appendices.

The internal audit was completed on 12th April with no issues being brought to my attention. The Auditor's Report is attached as Appendix 6 to this report and his invoice is presented for approval for payment in Agenda Item 14. His report will actually be included as Page 3 of the return when it is submitted.

Box		Year Ending	
		31 st Mar. 20	31 st Mar. 21
1	Balance Brought Forward	158,677	180,294
2	Annual Precept	74,205	76,000
3	Total Other Receipts	139,028	37,116
4	Staff Costs	20,438	22,754
5	Loan Interest & Capital Repayments	6,813	6,813
6	Total Other Payments	164,365	76,795
7	Balance Carried Forward	180,294	187,048
8	Total Cash & Short-Term Investments	180,294	187,048
9	Total Fixed Assets	360,078	358,008
10	Total Borrowings	35,363	30,173

Copies of the Asset Register and a Statement of the various PWLB Loans are attached to this report as Appendices 4 and 5 respectively for Members' information and in support of the figures quoted above.

As Members have previously been made aware, the total value of the Council's assets for audit purposes does not change year on year unless an asset is either disposed of or acquired. This year, Members will observe that there is an overall increase following the acquisition of Tyrone's Storage Container, a new printer and new laptop, and the disposal of an old computer and printer.

If Members have any queries on the final accounts, please advise me of them prior to the meeting so that I can prepare a suitable response.

JV Calvert,

Clerk & RFO,

15th April 2021.

A copy of the Appendices to this report may be obtained upon application to the Clerk.

AGENDA ITEM 8.2

Clerk's Report for Meeting on 20th April 2021

Summary of Decision Required:

To purchase a power washer in the sum of £802.80+VAT, using monies from the proceeds of the sale of the Institute.

Report:**Purchase of Power Washer:**

Tyrone Martin has suggested that, if the Council were to purchase a power washer, he would be willing, at no expense to the Council other than petrol, to use it in several places throughout the area as necessary for the benefit of the Community.

He has suggested that this one be purchased:



Further details can be found at

<https://www.linemarkerpaint.co.uk/product/simpson-pro-pressure-washer-pro3200pw/>

These are more expensive than electric ones but it needs to be a petrol-driven one because of where it is likely to be used.

The cost will be £802.80 + VAT.

However, because it will be used for the benefit of the community as a whole, the trustees of the Institute have agreed that the money can be taken from the proceeds of the sale of the Institute.

**JV Calvert,
Clerk and RFO
14th April 2021**

AGENDA ITEM 9.1

This is merely a list of current Planning Applications prepared for the convenience of Councillors and is not included here. Anyone wishing to see it may do so upon application to the Clerk.

AGENDA ITEM 9.3 (a)

Application Ref: PA21/01911

Proposal: Relocation of existing vehicular access to site to improve sightlines for existing site and remove access from proximity to existing house to improve safety.

Location: Tregolls Cottage Tregolls Stithians TR3 7BX

Applicant: Mr Dion Mellows

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Thursday 8th April 2021

REPORT:

Background

The Applicant wishes to move the existing entrance to the cottage further down the road to improve visibility, currently the blind corner hinders this. He also wishes to block up the existing entrance. He has young children and pets and this will make it safer and also give the property more privacy. This will also include removal of an old disused chicken shelter to make way for the new entrance. He is also undertaking a big renovation project on the Cottage so this will also give any larger vehicles a safer entrance / exit.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

08/04/2021

AGENDA ITEM 9.3(b)

Application Ref: PA21/02096

Proposal: Change of use of land to form additional curtilage and construction of detached garage block incorporating workshop.

Location.

Daisy Hill Farm House Trebost Lane Stithians Truro

Applicant:

Mr and Mrs Ian Hall

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Thursday 8th April 21

REPORT:**Background**

The applicant wishes to remove an existing garage which is no longer serving its purpose as it is leaking heavily, and replace with a much larger garage block in order to store several vehicles and ride-on mowers. This will also incorporate a workshop. In order to keep the garage block in line with the property part of the no longer farmed field will need to be excavated. The New garage will be finished in a composite cladding to match the existing out building construction. Whilst the garage is larger than a standard garage the owner has a number of vehicles along with a classic car which he will be restoring.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

08/04/2021

AGENDA ITEM 9.3(c)

Application Ref: PA21/02672

Proposal: Full application for the proposed removal of existing single pitch cement profiled sheets, to be replaced with double pitched slate roof over garage area and either fibreglass or single ply membrane.

Location: The Cottage New Road Stithians Truro

Applicant: Mr and Ms J and E Buckle and Gibbs

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Thursday 8th April 2021

REPORT:**Background**

Removal of existing single pitch cement profiled sheets, to be replaced with double pitched slate roof over garage area and either fibreglass or single ply membrane. Overlooked by one neighbour who gives his approval. In keeping with the existing property and properties adjacent.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

08/04/2021

AGENDA ITEM 9.3(d)

Application Ref: PA20/11281

Proposal: Application for variation of condition 2 (approved plans) of application no. PA18/04680 dated 2nd September 2019 (Erection of a building, and drying container to accommodate storage and processing facility, and associated works including container office building, and portable WC for local fire wood business).

Location. Location Higher Trolvis Farm Trolvis Longdowns Cornwall

Applicant: Mr M Hearn

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection: Inspection not required.

REPORT:

Background

The applicant proposes to lower the floor level by approximately 1.8m from the agreed level.

By lowering the floor level of the proposed building, the visual impact of the development will be reduced significantly. Additionally, the proposed floor level would result in the southern floor level to exceed the height of the current Cornish hedge which would be inappropriate. The applicant wishes to change the level of the proposed building, lowering the overall floor level from 1.65m below DATAM to 3.4m below DATAM.

All excavated material will be left on site to make the level up and to make all the screening banks/bunds.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

13/04/2021

AGENDA ITEM 9.3(e)

Application Ref: PA21/02225

Proposal: Certificate of Lawfulness existing use for a proposed installation of a ground source heating system.

Location. Lowen Bre Hendra Road Hendra Stithians

Applicant: Mr Simon Bray C/O Agent

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection: Inspection not required.

REPORT:

Background

Certificate of Lawfulness existing use for a proposed installation of a ground source heating system.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

13/04/2021

AGENDA ITEM 9.3 (f)

Application Ref: PA21/03160

Proposal: Proposed removal of two static caravans and construction of two 3-bedroom bungalows with off-road parking and garden amenity area.

Location: Struthal Farm Access To Herniss Farm Herniss TR10 9DU

Applicant: Mr And Mrs N Ferris

Decision Required:

Members are requested to consider the following report to reach an informed decision regarding the above planning application.

Date of Site Inspection:

Cllr Adam Bunclark and Cllr Ross Iles, Thursday 15th April 21

REPORT:

Background

Proposed removal of two static caravans and construction of two 3-bedroom bungalows with off-road parking and garden amenity area. The application site comprises of an area containing two static caravans which have been on site since 2005 and when the site was advertised for sale. The existing footprints of the static caravans are 35.7m² and 44.65m². The proposed footprints will be 96.5m². Vehicle hardstanding will comprise of porous surfacing. The bungalows will have the appearance of a standard simple bungalow with painted sand cement render external walls, slate roof and UPVC joinery. No changes are proposed to the vehicular access. The roof surface water will discharge to new soakaways. Foul drainage will discharge to a treatment plant. The removal of the static caravans and construction of bungalows will provide an enhancement to the site. The proposal will make a small

contribution to reducing the housing shortfall without any loss of greenfield land. The proposal will have no adverse impact on neighbours or their amenity.

Matters of Concern:

None

Cllr A Bunclark & Cllr R Iles

15/04/2021

AGENDA ITEM 10.1

These notes are presented to the meeting for noting

**NOTES OF ENVIRONMENTAL MANAGEMENT CONTRACT PROGRESS
MEETING HELD ON MONDAY 12th April 2021**

Present:

(JT) Councillor Mrs J Thomas – Environment Portfolio Holder

(PCB) Councillor P Blease – Chairman of the Council

(TM) Tyrone Martin – EMC Contractor

(JVC) John Calvert – Clerk

(JER) Jane Richards - Clerk

Colours indicate action required by that person.

Apologies:

None

Because of the Coronavirus epidemic, the meeting was again conducted through "Zoom". The notes of the meeting held on 8th March 2021 were used as basis for the agenda with other items added as necessary.

1. Items from Previous Inspection Sheets:

Several items from the notes of the last meeting have been addressed and therefore do not appear here.

a) Longdowns Bus Shelter (North):

JVC had asked Truro Portable Buildings again when they might be able to replace it and had been informed that both shelters were due to be in the production run w/c 8th February. Having heard nothing further he contacted them again on 10th March and was informed that they had been delayed because the site is shown within the PA for the Stonemasons. He confirmed with the Agent that it is excluded and he confirmed that plans had been suitably amended. He told TPB this and they were going to confirm with Agent before doing production run. He advised that it was his intention to contact them again in May. **EM received 13/04 advising that they will inform us when they are in production.**

b) Pavilion:

The future of the building was discussed at the January 2021 PC meeting when it was resolved to inform the RFC that the building had reached the end of its useful life and that they would need to find alternative accommodation for the next season JVC sent this letter by e-mail on 22nd January and at the time of this meeting, had still received no response. It was noted that it had been decided at the February Council meeting to demolish the building. This will be further considered after the forthcoming Council elections.

c) Warning Signs:

TM to provide JVC with a list of those which need replacing.

d) Youth Shelter Litter Bin:

TM to replace this week.

e) Painting of Big Slide:

Paint obtained. TM to paint after school holidays.

- f) Roundabout:
Considerable wear in bearings/shaft. Will see what Inspector says. Meanwhile JER to investigate cost of replacement. Wicksteed can supply 2 metre diameter one for £4,194.75 inc. carriage but ex VAT. Fitting would be by Tyrone.
- g) Zip Wire:
Rope still in place at present.
- h) Dog Mess - Crelow Fields:
Agreed to add it to Cllr Mrs Sylvester's report to the April meeting.

2. *Inspection Sheet Dated 4th April:*

- a) Repairs to Benches:
Work in hand.

3. *Access to and from New Playing Field:*

Situation remains the same: Following the agreement of the PC to create this access, and the receipt of an anonymous donation of £500 towards the cost, Rex Andrew had been advised that his quotation had been accepted. TM had cleared the vegetation from the site, but although RA had placed a pile of stone, he had not been able to do the work as the ground was too wet, but hopes to do so asap now that the weather is better.

4. *Annual PF Inspection:*

JVC advised that he was still awaiting a date for the inspection. JER to follow up. We now know the week in April but JER has asked for a specific date.

5. *Crane Garage:*

JVC advised previously that he had received further complaints about the faint white lines at the junction. The Cormac Area Manager had advised on 27th October that they would be done "as soon as practicable". Following a further reminder, he had advised that were still scheduled to be done asap but dry weather was needed, which has been in short supply of late!!

PB questioned why white lines had been done in Crelow Lane but not at Crane Garage. JVC had asked and had been informed that it was a different kettle of fish on a main road. More traffic management is needed and there is a need to ensure there is no salt on the road. He had been assured that the work was definitely in hand. The "main" white lines have now been done, but arrows and hatching still remain to be done.

JT had previously advised that vehicles were being parked on the verge at the junction to such an extent that they were an eyesore, several having been there for a considerable time.

JVC reported the matter to the Cormac Area Manager on 12th January with a copy to Cornwall Councillor John Thomas. The Cormac Area Manager advised of the difficulty in achieving any results and suggested yellow lines, which would mean that enforcement action could then be taken. It had been acknowledged that a site meeting with John Thomas would be needed before the matter could be progressed. In the meantime, John Thomas was pursuing the matter of enforcement by planning officers. JVC had asked him on 5th February for an update on progress but had not received a reply.

JT advised that, following an improvement, more vehicles were starting to appear.

JVC had advised that John Thomas was wanting to organise a site meeting asap. There is little point in following up this matter until after the council elections.

6. *Blocked Gully:*

JT had previously advised of a blocked gully near Bennet's Corner going towards Goonlaze.

JVC had reported the matter to the Cormac Area Manager on 12th January and had been advised that he was passing the matter to the Area Steward.

JT advised that it had now been cleared but the excavated material was piled up on the verge and likely to be washed back into the gully. JVC to e-mail Adrian Drake. EM sent 14/04. He advised that it would be moved when someone was in the area. He also asked about the replacement "Stithians" sign and was informed that this is programmed for 28th May.

7. *Public Rights of Way:*

- i) Mill Lane:
PB advised the January meeting that, because of recent rain, the surface was becoming very rutted.
JVC had reported the matter on 12/01 Ref WKF0PRX7-101005260925.
- ii) FP46 from Tresevern to Treskewes:
JT reported a boggy patch on this footpath to the January meeting.
JVC had reported the matter on 12/01 Ref VYQ75IT9-101005260949.
- iii) Stile in New Playing Field:
PB had previously advised of a discussion with a parishioner about the stile at the "bottom end" of the new playing field. TM had agreed to add a plank of wood with some anti-slip sheeting on it and advised that the work would be done this week. In the event, he felt it better to use chicken wire over the granite. PB pointed out that an additional step was needed, as originally agreed. TM to do ASAP.
- iv) Footpath 32/1 to Trig Point at Polkanuggo:
JT advised that the landowner had not cleared his overhanging vegetation and the footpath was now virtually impassable. JVC had agreed to write to him advising that if he didn't do it, the PC would and recharge him for the work. In the event he decided to seek advice from CC and suggest the letter might be better coming from them and sent an e-mail to Penny Hodgson on 10/03. He sent a further reminder on 19/03 and also asked about FP2 at Foundry (see below). He sent a plan showing extent to be cleared on 22/03.
- v) Footpath 2:
In the EM referred to above, JVC asked whether there was any more work to be done to the footpath surface following repairs to the footbridge. PH thought no more work was to be done on FP2 but would check. He sent a further EM on 07/04 asking if work was finished and pointing out the trip hazard in the surfacing work done. In response to her reply on 08/04, he told her where the problem was but received a message to say that she was away until 10/04.
- vi) Footpath anomalies:
Certain anomalies were mentioned. JER to circulate the list for further consideration when possible. Done!!

8. *Litter Bin in Playing Field Car Park:*

PB had previously commented that the bin was often full and overflowing. Agreed that JVC would contact Cornwall Council to ask if they would provide a bigger one. This he did and had been advised that, rather than providing a larger one, it would be monitored to see if it needed emptying more often. JVC observed that it was overflowing on 07/04 and had e-mailed Paul Daddow the same day. JVC to contact PD again.

9. *ID for Contractor:*

It had been agreed at the previous meeting that TM should carry ID provided by the Council. TM to provide photo to enable JVC to prepare suitable ID. Still waiting for picture.

10. *Next Meeting:*

Because of elections, the next meeting is scheduled for Monday 7th June 2021 at 9am. Location TBA.

AGENDA ITEM 10.2

Rights of Way, Highways and Environment

Report for Meeting to be held on

APRIL 2021

Rights of Way: All this for information only this month.

(all in Stithians Parish are prefixed by Cornwall Council as 231)

RoW 2 (Seureah toward Foundry)

Countryside Access/Cormac have re-surfaced the path, but the Parish Council are awaiting information as to whether what is in situ now is the finished surface.

Anomalies in Definitive Rights of Way throughout our Parish.

The Definitive Footpath map has been marked by the Chairman and myself where anomalies are perceived to exist. John Calvert presented this map to Countryside Access in order that Parish map can be updated.

We have since been informed of the situation where the substantial granite stile stones in each side of the hedge between **Penmennor Farm** and Trembroath have been vandalised, shattered and removed (an action which must have taken considerable time and effort). The track linking the farm to Trembroath is in question as a RoW. Walkers have used it for decades. It is the intention of the Parish Council to add this track to the Anomalies list in order to link it with RoW 231/49/1 and 231/47/2. If anyone has knowledge of this act of **vandalism and trespass** would you please let the writer, the Chairman or the Clerk know.

Stiles, gates and for Rights of Way and RoW furniture generally:

Several instances of faulty timber stiles, signs broken or missing and problems with gates have been brought to our attention. Some matters have been directed to Countryside Access/Cormac. We shall be looking into the possibility of obtaining grant funding to aid works such as waymarking and general signing and other works.

Ideally each point of access to another branch of a path would be waymarked. This has not been so for many years due to the cut-backs in funding at County level. It would be good to right this situation in order that users of the paths know exactly where they have rights to walk or ride their horses, thus alleviating offence caused to land owners/tenants. Additionally, the waymarking posts would greatly aid those who are not so fit to climb over stiles. Grant funding would enable this.

Environment:

After many criticisms of people allowing their dogs to run through fields uncontrolled and offensive behaviour of owners failing to pick up when their dogs foul an area, or picking up and then dropping the bag rather than depositing it in a bin, a variety of notices have been obtained from the National Farmer's Union (with thanks to Paul Gluyas of Pencoose Farm for

this contact with NFU) and from Cornish Mutual Assurance. These have been distributed to farmers/land owners, who have experienced problems, in an effort to help.

Concern has been expressed by what appears as a scrapyard on ground on the Tregolls to Trewince road. This matter has been referred to Cornwall Council.

Highways: generally ...

During the past few weeks several matters of fly tipping, potholes and a blocked gulley have been reported to Cormac.

The potholes at Bennett's Corner (this is the turning to the Dam between Goonlaze and Penmennor) have been filled and the blocked gully at this junction cleared.

On 12th April several severe potholes along the road from this junction and up towards the dam have been repaired; thankfully the road is greatly improved.

Potholes at the bridge at Seureah have been reported again. I do not know whether these have yet been attended to.

Salt bins: It was fortunate that the weather through this winter did not cause problems of skidding or hinder the movement of traffic because the salt bins were not fit for purpose. They need (in the opinion of the writer, who has visited each bin and assessed the situation, finding each flooded with rain water) emptying, levelling, the lids made to fit properly and to a waterproof standard, then refilling with fresh and effective grit prior to next winter. Some bins, in the Foundry area which is now on the gritting route, could be moved and sited on more vulnerable roads such as Seureah.

Decision required:

To put this work into action before while the weather, not only to avoid damage to vehicles, but to keep pedestrians in vulnerable areas safe.

Joy Thomas,

Portfolio Holder RoW Highways and Environment

14th April 2021

AGENDA ITEM 10.2(1)

E-Mail Referred to

The information contained in Joy's email below, will be included in her report at Tuesday's meeting, we thought it best to allow you sight of it in advance so you have some of the background information.

Regards

Jane E Richards

Clerk to Stithians Parish Council

Pentreath

Carmenellis

Nr. Redruth

TR16 6PJ

Tel: 0737 5062804

E-mail: stithianspc@aol.com

www.stithiansparishcouncil.org.uk

From: Joy Thomas <joytparish@yahoo.com>

Sent: 16 April 2021 11:25

To: j stithians Parish Council <stithianspc@aol.com>; Phillip Blease <phil.blease@btinternet.com>

Subject: Fw: Trewithen Cottage - Fencing and Gates

Good morning, Jane, John and Phil,

I have received this e-m this morning relating to the cottage in Trewithen Moor where the footpath runs through a short stretch of garden and up to Higher Trewithen. John and Phil may well recall that Mark and I visited this last year and chatted with the owner who had demolished an old garage (with some asbestos content) and was to build a new one.

You will see I have made a reply, but explained that this will go before our meeting on Tuesday evening. I hope it was appropriate to do this. I can see nothing to object to in this matter providing the content of the e-mail is followed, but realise that the Council will want to discuss it. Would it save time to forward it to members so that they've got the facts before the meeting?

Best wishes to all, Joy

----- Forwarded message -----

From: Will Legge <willlegge@hotmail.co.uk>

To: joytparish@yahoo.com <joytparish@yahoo.com>

Sent: Friday, 16 April 2021, 10:16:48 BST

Subject: Trewithen Cottage - Fencing and Gates

Good Morning Joy, I hope this email finds you well.

I am writing in relation to the conversation we had during summer last year, when we discussed the maintenance of the Footpath that runs through the side garden at Trewithen Cottage during the construction of the conservatory and garage. We spoke about my wife Liselotte and I's desire to erect a small fence around the garden to ensure the safety of our now 2 year old daughter, with gates at either end. We are now in a position where we would like to proceed with that plan and I wanted to ensure that you remain content that we do so, in your capacity as the SPC Councillor responsible for Footpaths and RofW.

Our intention is to erect a 3ft picket fence at either entrance to the garden, with further fencing to prevent access to the river. There will be a picket gate at either end of the footpath of a similar height, sprung and on a latch to allow continued access to the public. One of these gates will be within a pergola/rose arch on the driveway side. There will be a polite notice on each gate requesting that they are closed properly and making members of the public aware that children/dogs may be at play in the garden.

Hopefully you will agree that these plans are all as discussed last year and we have taken on your advice regarding the construction of the fence and preventing it becoming an easy climb for my daughter! The advice on the Cornwall Council website is certainly geared more towards maintenance of livestock fencing so I hope doesn't need apply to our slightly more niche footpath and nothing we are doing would make access any more difficult so I hope nobody could possibly find cause for complaint.

Please let me know if you have any questions about our plan or require further information.

Kind Regards

Will & Liselotte Legge

Trewithen Cottage

Stithians

AGENDA ITEM 10.3

Clerk's Report for Meeting on 20th April 2021

Summary of Decision Required:

To agree the best way of storing excess material excavated from graves in Meadowside Cemetery.

Report:

Meadowside Cemetery – Storage/Disposal of Excavated Material:

Excess soil which does not go back into the grave is currently being placed along the southern boundary of the cemetery i.e. the boundary of Old Vicarage Close as shown in the picture below.



Whilst this situation can be tolerated in the short term, it is not sustainable in the long term. First thoughts were to establish an enclosure somewhere in the cemetery, but there is nowhere that would not be intrusive.

It has been suggested that an ideal place would be in the new playing field in the vicinity of the BMX Track, but that would depend upon the willingness of the grave digger. To date, only one grave digger (Malcolm Heather) has worked in the cemetery because only one Funeral Director has used it, but in time, there will no doubt be others. As long as he agrees, it could be made a condition with others that they comply.

Soil will inevitably be needed in due course for topping up graves which sink, and this must be borne in mind.

Members are requested to consider the matter and agree upon a suitable way forward.

**JV Calvert,
Clerk and RFO**
14th April 2021

AGENDA ITEM 10.4

Report for Meeting on 20th April 2021

Summary of Decisions Required:

1. To discuss the proposed plan to operate a dog fouling campaign, as set out below.
2. To agree on the cost.

Report:

To propose a campaign against dog fouling around a designated route in Stithians for a period of 8 weeks.

The key to this campaign is the sequence of three colour coded stages. With an initial two week advertising and information collecting stage. Each colour coded stage will last for 2 weeks.

- Stage one. 'Please' (Green); 'Pick it up'. 'Bin it', 'keep our space safe' and other polite slogans.
- Stage two. 'Because' (Amber); 'it can make children unwell, 'I don't think it's fair', 'you are spoiling it for everyone', 'it is a health hazard' and other hard-hitting reasons.
- Stage three. 'Or Else!' (Red); 'You will be caught and prosecuted', 'We are watching you', 'you will be fined' and other zero tolerance threats.

The traffic light colour scheme will make sense to a lot of people and will be more appropriate than jumping straight in with hard hitting, zero tolerance threats. The campaign will have a clear and structured route of progression, which dog walkers will find difficult to ignore.

During the first two weeks, the campaign will be advertised. Briefly outlining what will happen. A poster with the details will be put up in various areas along the selected route. (This could also be put onto the Stithians Noticeboard on Facebook.)

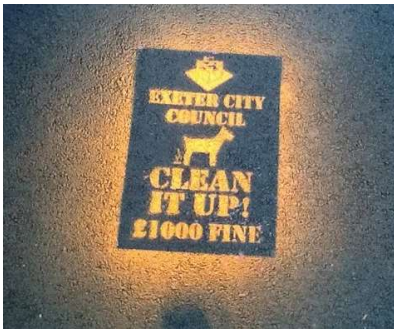
The amount of fouling will be monitored in those first two weeks, ideally on a daily basis and this information will be logged.

Prior to the first day of the colour coded campaign all dog poop along the route will be cleaned.

Stage one (Green)

Phase one posters will be put up along the selected route. Daily patrols will begin to identify and mark all new fouling. The fouling will be recorded (date and location) and sprayed in green eco-friendly chalk spray (which may last a couple of days or week depending on weather conditions, but will ultimately disappear relatively quickly and is none hazardous to the environment) Also a Dog fouling stencil will be sprayed near the offending area to shame the owner, and highlight the issue.

Please see an example of stencilling below.



Stage two (Amber)

Remove all Phase one posters and replace with phase two posters. Continue as per stage one, with daily patrols, record keeping and spraying but change spray chalk colour to yellow and use a different stencil.

Stage three (Red)

Remove all phase two posters and replace with phase three posters. Continue as per stage two, with daily patrols, record keeping and spraying but change spray chalk colour to red and use a different stencil.

At the end of the eight weeks the signage will be removed and the all information collected will be collated. The hope is that we will see a clear and evident reduction in the amount of fouling along the designated route, and if successful the campaign could be repeated in other problematic areas or used again in the future if fouling gets worse.

The area to be patrolled will be Crelow Lane, Church Road, New Road and East Road, which I am willing to do. If the scheme were to be extended to other areas, further volunteers would be required and there would, of course, be additional costs.

Cost

The cost of this campaign will include:

- 6 cans of Montana eco-friendly chalk paint. (x2 cans of green, x2 cans of yellow or orange and x2 cans of red) each can costing £13.69 from Amazon.
- £29.70 to cover the cost of an ink cartridge. I estimate that I'll need at least 12-15 colourful posters for each phase of the campaign.
- £9.95 for laminating pouches.
- X3 custom made A4 size stencils. One for each phase. Costing £12.99 each.

Totalling £160.76

Clerk's Note:

- 1. Obviously, there is no provision in the budget for this, but there is ample provision within the General Reserve (£17,122.28). Assuming that we can reclaim the VAT on everything, the cost to the Council will be £128.61.*
- 2. It was suggested at the EMC Meeting that it may be appropriate to discuss the matter of dog fouling and the possible installation of appropriate notices in Crelow Fields Amenity Area under this item.*

Examples of posters





DIY & Tools Deals & Savings Power Tools Hand Tools Garden Tools Hardware & Supplies Electrical Decorating Kitchen & Bathroom Safety & Security Trade & Professional

Rollingdog All-Rounder™ 10PC Paint Tool Set Includes Paint... ★★★★★ 77 £22.99 prime

Back to results

Share

Montana Cans Chalk Spray Paint RED Temporary Marking Eco-Friendly
Brand: MONTANA
★★★★★ 57 ratings | 10 answered questions

Price: **£13.69**
Pay **£13.69** £0.00: get a £20 Amazon Gift Card on approval for the Amazon Platinum Mastercard. Terms apply.
Colour Name: Red

Roll over image to zoom in

Brand: Montana
Colour: Red
Item volume: 400 Millilitres
Surface recommendation: Wall

£13.69
£13.00
£12.00
£13.69
£13.00
£13.00

Quantity: 1

Add to Basket
Buy Now
Secure transaction
Dispatched from and sold by

FREE delivery: April 26 - May 5
Details
Select delivery location
Usually dispatched within 1 to 3 weeks.

Cllr Claire Sylvester

7th April 2021

AGENDA ITEM 10.5

From MW-J

Tree Warden Teams Meeting – 22nd February 2021

The meeting was attended by myself and my wife Nicola with the purpose gaining knowledge of the role of tree warden in the local community. It was indeed informative providing background on the role of tree wardens (which is dependent upon the individual concerned) and the four different types of TPO's – individual, area, group (size of group may vary) and woodland and some subtle difference between them e.g. Area TPO's protect a specified area which includes all the trees that were present when the initial survey of the area was completed on which the TPO was granted BUT also all other trees that subsequently grow up in that area. Information on TPO's in our Parish can be accessed via the councils interactive map service.

A second and more potentially important point to note is when a tree can have a TPO placed upon it – the tree in question must be (I believe) be at least 50mm in circumference and 2m high. THERE IS NO PROTECTION FOR TREES SMALLER THAN THIS. The latter is important in view of a recent planning application we as a council discussed in our February 2021 meeting (PA21/00889) because if the trees are taken down then as a community we have no way to ensure the current owner re-plants trees and

even if they do and they reach the minimum height there is no guarantee that local planning will place a TPO on these new trees if we were to apply for one. Once gone they could be lost forever!

Allen Rowe of CCC Planning Dept is there TPO individual and would most likely be the person advising a planning colleague on the aforementioned application. The County Forester as we know has a view but it is planning that have the final say and they have a raft of criteria to consider in making a decision including aesthetics, local impact.... It is my opinion that we made the right decision at the previous meeting in light of the knowledge this meeting provided me.

Nick Cooper is our local forestry officer and is available for on-going advice.

AGENDA ITEM 12

Clerk's Report for Meeting to be held on 20th April 2021

Correspondence Received

SUMMARY OF DECISIONS REQUIRED (Details in Report):

- 1. To note receipt from Cornwall Council of their Town and Parish Council Covid-19 Update dated 26th March 2021.**
- 2. To note receipt from Devon & Cornwall Police of their message about Covid 19 dated 26th March 2021.**
- 3. To note receipt of the Neighbourhood Watch Newsletter for April 2021.**
- 4. To note receipt from Devon & Cornwall Police of their Alert about Birds' Nests dated 8th April 2021.**
- 5. To note receipt from Cornwall Council of their Town and Parish Council Newsletter dated 9th April 2021.**

REPORT:

Since the last meeting, in addition to certain items relating to the Coronavirus pandemic, which have been circulated as soon as they were received and not reported here, the following correspondence has been received:

<u>Date</u>	<u>Type</u>	<u>From</u>	<u>Subject</u>	<u>Action Taken/Required</u>
26/03	E-mail	Cornwall Council	Town & PC Covid-19 Update	See Section 1 of Report
26/03	E-mail	Devon & Cornwall Police	Covid 19 Update	See Section 2 of Report
07/04	E-mail	Devon & Cornwall Police	NHW Newsletter – April 2021	See Section 3 of Report
08/04	E-mail	Devon & Cornwall Police	Alert re Birds' Nests	See Section 4 of Report
09/04	E-mail	Cornwall Council	Town & PC Newsletter	See Section 5 of Report

1. I circulated this to Members on 26th March.
2. I circulated this to Members on 26th March.
3. I circulated this to Members on 8th April.
4. I circulated this to Members on 8th April.
5. I circulated this to Members on 9th April.

JV Calvert, Clerk
13th April 2021

AGENDA ITEM 14

Authorisation of Payments – April 2021

Decision Required:

To approve payment of the sums shown in the report totalling **£18,663.91**.

Report:

The table below shows, as usual, invoices received since the last meeting as well as the usual monthly and other payments to be made. Figures in the last column relate to the explanatory notes below the table.

Type	Date Due	Payee	For	VAT	Total Amount	See Note
Visa	17/03	Industrial Coatings	Materials to repair gaps in Skate Park	13.68	82.10	1
Visa	17/03	Bookers	Black Bags	3.60	21.59	2
Visa	18/03	Warriors	Chicken Wire for New Playing Field Stile	0.91	5.48	3
DD	26/02	Everflow	Water Supply – Playing Field, Toilet & Cemetery		67.43	4
DD	06/04	PWLB	Playing Field Loan 2		694.63	
DD	06/04	PWLB	Stithians Centre Loan 3		783.36	
Visa	09/04	Information Commissioner	Annual Data Protection Fee		40.00	5
E	15/04	Clerk	April Salary - JVC		1,400.17	6
E	20/04	Clerk	Gratuity - JVC		9,256.46	7
E	20/04	HMRC	Clerk's Tax under PAYE – April - JVC		349.80	
E	20/04	HMRC	NI Employer's Contribution for Clerk – April - JVC		139.79	
E	15/04	Clerk	April Salary - JER		1093.38	8
E	20/04	HMRC	Clerk's Tax under PAYE – April - JER		157.40	
E	20/04	HMRC	NI Employer's Contribution for Clerk – April - JER		74.79	
E	20/04	HMRC	NI Employee's Contribution for Clerk – April - JER		28.19	
E	20/04	Mr EL Oppy	Wayleave for Longdowns Bus Shelter		1.00	
E	20/04	M White	Toilet Cleaning – April		88.24	9
E	20/04	M White	Litter Picking – April		143.89	9
E	20/04	M White	Locking/Unlocking Meadowside Cemetery - April		30.63	9
E	20/04	Tyrone Martin	Environmental Management Contract – April		1,920.32	10
E	20/04	Tyrone Martin	Various Maintenance Works		750.00	11
E	29/04	Tyrone Martin	Reimbursement for Sputnik Materials	10.02	70.14	12
E	20/04	Pear Technology	Cemetery Database Maintenance to 31/03/22	17.00	102.00	
E	20/04	CALC	CALC & NALC Subscription 2021/22	111.03	793.23	
E	20/04	Bowling Club	Footpath Electricity	4.23	88.90	
E	20/04	Peter Richards	Internal Audit Fee		401.00	
DD	13/05	Microsoft	Annual Fee for Microsoft 365		79.99	
Visa						
TOTALS				£160.47	£18,663.91	

Notes:

- Following advice received from Bendcrete as to the best material to use for the gaps in the skate park, I agreed that Tyrone could purchase them using the Council's debit card.
- Tyrone needed to replenish the supply of black bags and I authorised him to obtain them using the Council's debit card.
- I authorised Tyrone to use the Council's debit card to purchase the necessary materials to create a non-slip surface on the stile in the new playing field.
- This is higher than normal because my reading was submitted too late and their estimate was therefore high. It should be corrected next month.
- As there was a link in the e-mail from the data Commissioner, I paid the fee on 9th April.
- This payment is the Clerk's (JVC) gross salary (£1,749.97) less income tax due from the Clerk under PAYE for the month of April.
- As Members are aware, a gratuity payment has been accruing year on year since my appointment in 2004 amounting to 3.75% of my salary and this has been building up in an ear-marked reserve. The amount due is actually up to the end of June, when my working hours go down to 5 hours per week, after which I have no desire to continue the accumulation of the gratuity as the amount will be negligible. As the new Clerk took up her appointment on 1st April, I thought now would be an opportune moment to make the payment and remove the reserve from the new financial year's accounts.

8. This payment is the Clerk's (JR) gross salary (£1,278.97) less income tax due from the Clerk under PAYE for the month of April.
9. These payments have been increased by the appropriate CPI under the terms of the contract.
10. As Members are aware, the Environmental Management Contractor is paid in twelve equal monthly instalments which have been increased by the CPI in accordance with the terms of the contract, for the various elements of the contract as follows. Following the decision made under Minute 07/03/21, Maintenance of the MSAS and the Cleaning of Notice boards have been added w.e.f. 1st April 2021.

<u>Element of EMC</u>	<u>Annual Payment</u>	<u>Monthly Payment</u>
Footpath Maintenance	2,355.47	196.29
Verge Maintenance	1,433.77	119.48
Closed Churchyard Maintenance	1,126.53	93.88
Lower Churchyard Maintenance	921.71	76.81
Haverigg Cemetery Maintenance	614.47	51.21
Meadowside Cemetery Maintenance	1,536.18	128.01
Crellow Fields AA Grass Cutting	563.27	46.94
Crellow Fields AA Hedge Trimming	358.44	29.87
Crellow Fields AA Caretaking	563.27	46.94
Weed Treatment	460.85	38.40
Cleaning Longdowns Bus Shelters	307.24	25.60
Maintenance of MSAS	604.20	50.35
Cleaning Notice Boards	<u>100.00</u>	<u>8.33</u>
Total for Environment Portfolio	10945.39	912.12
Playing Field Caretaker	7,578.48	631.54
PF Grass Cutting	4007.86	333.99
PF Hedge Trimming	<u>512.06</u>	<u>42.67</u>
Total for Playing Field Portfolio	12,098.40	1008.20
Grand Total	<u>23,043.79</u>	<u>1,920.32</u>

Pursuant to Minute 16/03/21(1), of course, Toilet Cleaning, Litter Picking and Cemetery Locking will be included in the EMC from 1st July 2021.

11. Members will recall that, under Minute 10/01/21(4), Tyrone's quotation in the sum of £750 for painting and staining the play equipment and carrying out various other maintenance works was accepted. This includes the works to the Sputnik, which is almost worth the £750 alone!!
12. Tyrone needed to purchase materials for the refurbishment of the Sputnik but, because it was near the end of the financial year and I had started on the final accounts, I didn't want any further money to go through the bank account. He therefore agreed to purchase the materials himself, to be reimbursed. This is that expense.

JV Calvert
Clerk & RFO
15th April 2021
