MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
Held on Tuesday 20th OCTOBER 2026

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs V Nicholas, Cllr Mrs C Sylvester, Cllr D Nightingale, Cllr Mrs S Cotton (joined the Meeting at 20:18hrs), Cllr Mrs J Taylor and the Clerk.

Also present: CCllr John Thomas & two members of public.

1. APOLOGIES :
Apologies were received and accepted from Cllr Mrs S Cotton – to the point noted and Cllr T Smith.

2. URGENT ITEMS:
The Chairwoman informed the Members that there was one item for consideration.

Cornwall Council Survey on Proposed Changes to Council Tax Support – to be considered along with Draft Budget item 10.3.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

None were received.

4. MINUTES OF THE PREVIOUS MEETINGS:
Confirmation of the Minutes of the Council Meeting held on the 15th September 2026.
RESOLVED: to accept the minutes of the Council Meeting held on the 15th September 2026 as a true record of the proceedings.
Proposed by Cllr D Nightingale seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 01/10/26

5. MATTERS ARISING:
Matters arising from the Council Meeting held on the 15th September 2026 and not dealt with elsewhere on the agenda.

- No further communication received from Ponsanooth residents in relation to Kennal Vale.
- Acknowledgement received from Cornwall Council that file note lodged in relation to Tregolls Common.

The Chairwoman closed the meeting at 19:05hrs.

6. Public Participation:
The member of the public present did not wish to speak.
The Chairwoman re-opened the Meeting at 19:06hrs.

7. CORNWALL COUNCILLOR JOHN THOMAS
CCllr J Thomas briefed the Members on the following:

- Speed watch in Stithians.
- South West Water – programme of works at Foundry progressing.
- Pot Holes – being repaired.
- Fly tipping continues to be an issue.

8. Co-Option of Councillors
Ms Alice West addressed the Members.
RESOLVED that Alice West be co-opted onto the Parish Council.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 02/10/26
Alice signed the Acceptance of Office and was invited to take a seat at the table.

9. PLANNING
9.1 *Notification of Planning Decisions Received:*

PA26/03829 – APPROVED - Treweege Barton, Trewithen, Stithians – Provision of an earth banked slurry lagoon to support existing dairy enterprise. *(Stithians Parish Council supported)*

PA26/04301 APPROVED - Land Adj to Carn Cottage Tresevern Croft Goonlaze - Outline Planning Permission with all matters reserved for the erection of a single self-build dwelling. *(Stithians Parish Council supported)*

H.D

PA26/04859 – APPROVED – Barn Adj to Karenza, Foundry Road – Conversion of a barn to a self- build dwelling. *(Stithians Parish Council supported)*

9.2 *To note Planning Decisions Received after publication of Agenda.*
No further decisions had been received.

9.3 *To consider Planning Applications received.*

9.3(a) Members were advised that this application had been removed and was not considered. ***PA26/06347 – Little Menerdue, Rame Common Cross –*** *Alterations of former dairy building for use as a domestic garage / store and continued use of the agricultural building.*

9.3(b) **PA26/06502 – 1 Meadow Court, Hendra, Stithians** – Listed Building Consent for replacement of three windows on the South Elevation and two windows on the West Elevation on a like for like basis: replacement of two doors on the West Elevation and removal of a small section of internal wall and other alterations.
RESOLVED to support this application.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 03/10/26

9.3(c) **PA26/07023 – The Cabin, Penhalvean** – Application for Permission in Principle for the construction of up to 1 dwelling (minimum of 1, maximum of 1).
RESOLVED to support this application.
Proposed by Cllr Mrs C Sylvester seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 04/10/26

9.4 *To consider any Planning Applications received after the publication of the agenda.*
No further applications had been received.

The Chairwoman advised that the following items would be considered out of sequence, however, for the purpose of these minutes they would be recorded in chronological order.

10. CLERK /RFO's Reports

10.1 *Council's Current Financial Position*
RESOLVED to agree the financial position as of 30th September 2026.
Proposed by Cllr Mrs J Thomas seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 05/10/26

10.2 *Authorising of Payments, to include invoices received after publication of the agenda and regular payments / direct debits for October 2026.*
RESOLVED: To authorise the payment of direct debits & invoices received for the period, 17th September to 21st October 2026. Voucher No's: 84 – 101 Total: £ 10,831.31 (Net)
Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 06/10/26

10.3 *To consider draft 2027/28 Budget & Precept.*
RESOLVED that the.
Clerks draw up a final budget based on the draft budget presented to the Members.
That the proposed Precept of £119,066, be accepted pending any adjustments as a result of information received prior to the November Meeting.
Proposed by Cllr D Nightingale seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 07/10/26

In considering the information in relation to the Cornwall Council Survey on Proposed Changes to Council Tax Support accepted as an urgent item, the Clerk to submit the response of: 'Level of Tax Support to remain unchanged.'
Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 08/10/26

H.D.

10.4. *Update on Cemetery Management System.*
The Clerk informed the Members that the Scribe Cemetery system has not proved to be as efficient as was anticipated and found it to be of little benefit for record keeping purposes.
RESOLVED that the annual subscription to this system be cancelled.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.
MINUTE: 09/10/26

10.5. *Remembrance Sunday Event – Traffic Marshalling.*
RESOLVED that Cllr Mrs J Thomas and Cllr Mrs C Sylvester will be responsible for traffic marshalling duties on at the Remembrance Sunday Event.
Proposed by Cllr Mrs J Thomas, seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 10/10/26

10.6 *Letters of Thanks received from Cornwall Air Ambulance & Cornwall Citizens Advice.*
The messages of thanks were noted.

11 ENVIRONMENTAL MANAGEMENT

11.1 *Notes from the EMC Meeting held on Tuesday 6th October 2026*
RESOLVED that:
The content & actions detailed in the report are noted.
T Martin is authorised to carry out the repair to the bus shelter roof with a budget of £1300.
The Clerk is authorised to purchase new signs for playing field, zip wire, car park, and skateboard park.
Proposed by Cllr D Nightingale seconded by Mrs C Sylvester and carried unanimously.
MINUTE: 11/10/26

11.2 *Report from Portfolio Holder* on *Footpaths, Highways and Environment*
Portfolio holder not present, no report received.

11.3 *Report on Speed Watch & Traffic Data from MSAS System*
Cllr Mrs J Taylor informed the Members that the first session of the Speed watch team had been carried out on the 19th of October, between 14:30 and 15:30, results were: as follows.

- *61 vehicles had been observed,*
- *16 were recorded as driving more than 24 mph.*
- *Highest speed recorded was 31mph.*

The content of the report was noted.

11.4 *To schedule date for Litter Picking Session*
Cllr D Nightingale informed the Members that it was hoped that the next session would take place in March. To be carried forward to January Meeting.
The content of the report was noted.

11.5 *To schedule next date and programme of works for the next volunteer gardening session.*
To carry forward to November Meeting.

12. *Report to consider the possible relocation of the Cornish Cross currently located in the garden of the Old Vicarage.*
RESOLVED that the Clerk contact
a. The current landowner to gauge interest & support for this action.
b. Historic England for advice on relocating this monument.
Proposed by Cllr Miss H Downing seconded by Cllr Mrs J Taylor and carried unanimously.
MINUTE: 12/10/26

13. *Stithians Community Facebook Page*
RESOLVED that the administrators of the Facebook Community Noticeboard monitor the page to ensure that requests to join the group have a connection to the village, adverts for events will be allowed where they demonstrate there is a direct benefit to the parish. All business advertising to be directed to the Business Page.
Proposed by Cllr D Nightingale seconded by Cllr Mrs J Taylor and carried unanimously.
MINUTE: 13/10/26

H.D.

14. *Report on Meeting with Representatives from Savills to discuss Playing Field Lease Renewal.*
RESOLVED that independent professional advice be sought from suitably qualified land agents regarding the proposed increase in rent for the Parish Council's leased playing field. A budget of £1,000 be authorised for this purpose, and delegated authority be granted to the working party comprising Cllr Miss H Downing, Cllr Mrs S Cotton and the Clerk to obtain and consider quotations from suitably qualified agents, appoint an appropriate agent within the authorised budget, and arrange meetings and discussions on behalf of the Parish Council in relation to the valuation.
Proposed by Cllr D Nightingale seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 14/10/26

15. **Consultant's Preliminary Report on Redesign of the Skateboard Park**
Cllr T Smith not present, report carried forward to November meeting.

16. *To consider organising a community event to screen the "People's Emergency Briefing Film."*
RESOLVED that as there were a number of presentations already organised in many local Parish & Town Councils this would not be carried forward. The Council would actively promote organised events in neighbouring parishes.
Proposed by Cllr Miss H Downing seconded by Cllr Mrs J Taylor and carried unanimously.
MINUTE: 15/10/26

17. *Scarecrow Competition 2027*
RESOLVED that the event will be organised in conjunction with the Stithians Show Committee. The theme will be "The Sea." The nominated beneficiaries of the proceeds from the event to be:
   a. **Stithians Show: - Stithians Primary School – PTA for the School Outdoor Area,**
   b. **Stithians Parish Council - Stithians Pre-School**

Proposed by Cllr D Nightingale seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 16/10/26

18. **URGENT ITEMS**
Dealt with under Item: 10.3.

19. **ITEMS FOR NEXT MEETING.**
CORMAC Volunteer Gardening Session
Litter Picking Event
Cornwall Local Plan
Organising Next Parish Footpath Walk
Resilience Planning
Christmas Lights Insurance

19. **Date of Next Meeting:**
To confirm the date of the next Council Meeting as Tuesday 17th November at 7p.m in the Hendra Room, in the Stithians Centre.

The meeting Closed at 21:35 hrs.

Signed as a true and accurate record of the proceedings.

H. Downing ..... **Chairwoman.** **Date:** 17-11-26

DISPENSATION REQUEST FORM

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	
The business for which you require a dispensation (refer to agenda item number if appropriate)	
Details of your interest in that business	
Date of meeting or time period (up to 4 years) for which dispensation is sought	
Dispensation requested to participate, or participate further, in any discussion of that business by that body	Yes / No
Dispensation requested to participate in any vote, or further vote, taken on that business by that body	Yes / No
REASON(S) FOR DISPENSATION 33 a) without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business	
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	
33c) the dispensation is in the interests of persons living in the authority's area	
33e) that it is otherwise appropriate to grant a dispensation Reason :	

Signed: _____ Dated: _____

DECISION :

Dispensation Given : YES / NO LENGTH OF DISPENSATION : .....

Date: ..... Minute Number: .....

Signed : ..... Clerk to the Council

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