MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
Held on Tuesday 15th September 2026

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs V Nicholas, Cllr Mrs C Sylvester, Cllr D Nightingale, Cllr Mrs S Cotton and the Clerk.

Also present: 4 members of public.

1. **APOLOGIES :**
Apologies were received and accepted from. Cllr Mrs J Taylor

2. **URGENT ITEMS**:
The Chairwoman informed the Members that there were no urgent item for consideration.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

Declarations of interest were received from Cllr Miss H Downing and Cllr Mrs J Thomas in relation to Agenda Item 9.4 PA26/06049

Dispensation request received from Cllr Miss H Downing in relation to PA26/06049
RESOLVED that Cllr Miss H Downing be permitted to address the Members in relation to PA26/06049
Proposed by Cllr D Nightingale seconded by Cllr Mrs S Cotton
MINUTE: 01/09/24

4. **MINUTES OF THE PREVIOUS MEETINGS:**
Confirmation of the Minutes of the Council Meeting held on the 21st of July 2026.
RESOLVED: to accept the minutes of the Council Meeting held on the 21st of July 2026 as a true record of the proceedings.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 02/09/26

5. **MATTERS ARISING:**
Matters arising from the Council Meeting held on the 21st of July 2026 and not dealt with elsewhere on the agenda.
    1. Clerk informed the Members that the letter regarding access to full fibre had been submitted to Perran Moon's office with a request that he liaises with Open Reach for a response.

    2. Response received from Perran Moon's office in relation to A30, confirming that he is actively pursuing this issue and is contact with Hayle Town Council.

The Chairwoman closed the meeting at 19:05hrs.

6. **Public Participation:**
3 Members of public addressed the Members, to outline their concerns regarding Kennal Vale, this included:
- *Inconsiderate parking*
- *Numbers of visitors*
- *Damage to the area*
- *Trespass onto private property.*

The Members noted their concerns and would ensure that these issues are raised / considered at future meetings.
The Chairwoman re-opened the Meeting at 19:30hrs
3 Members of the public left the meeting on conclusion of this session.

7. **CORNWALL COUNCILLOR JOHN THOMAS**
CCllr Thomas had sent his apologies.

8. **Co-Option of Councillors**
No applications had been received; this item will be carried forward to the October Meeting.

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9. PLANNING

9.1 *Notification of Planning Decisions Received:*

PA26/02923 – APPROVED – Redundant Lambing Barn Carnmeor Farm, Carn Stithians – Demolition of previously approved barn conversion and construction of self-build dwelling and associated works with variation of conditions2, 4 and 5 of decision notice PA23/805412 dated 06.03.2024. *(Stithians Parish Council Supported)*

PA26/02922 – APPROVED - Redundant Barn at Tretheague Stithians - Conversion of a redundant agricultural barn into a self/custom build single residential dwelling. *(Stithians Parish Council Supported)*

PA26/04734 - APPROVED - Former Builders Yard Longdowns Application for Technical Details Consent (TDC) following Permission in Principle PA25/04117 approved under appeal dated 15.01.2026 for Construction of 5 dwelling. *(Stithians Parish Council Supported)*

9.2 *To note Planning Decisions Received after publication of Agenda.*
No further decisions had been received.

9.3 *To consider Planning Applications received.*

9.3(a) **PA26/04301 –Land Adj to Carn Cottage, Tresevern Croft, Goonlaze** – Outline Planning Permission with all matters reserved for the erection of a single self-build infill dwelling.
RESOLVED: to support this application.
Proposed by Cllr Mrs S Cotton seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 03/09/26

9.3(b) **PA26/06139 Agricultural Building North of Home Farm Penhalvean** - New Agricultural Building for Livestock Housing, Agricultural Machinery, Equipment, Feed and Hay Storage
RESOLVED to support the application subject to the applicant demonstrating that there is a genuine agricultural need for the building and that the proposed farming enterprise is supported by a sound business plan.
Proposed by Cllr Miss H Downing seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 04/09/26

8.4 *To consider any Planning Applications received after the publication of the agenda.*
Having declared an interest in this item Cllr Miss H Downing handed the Chair to the Vice Chairwoman, Cllr Mrs S Cotton.
Cllr Miss H Downing & Cllr Mrs J Thomas had registered their interest in this application:
PA26/06049 – Currahee, Tresevern Hill, Goonlaze, Stithians – Erection of a detached single garage.
Cllr Ms H Downing addressed the Members in accordance with the approved 'Dispensation to Speak' (Minute: 01/09/26).
RESOLVED that in view of the provisions of the Section 106 agreement relating to this property, the Parish Council does not support the application.
Proposed by Cllr D Nightingale seconded by Cllr V Nicholas.
Having declared an interest Cllr Mrs J Thomas did not participate in the discussion or vote, Cllr Miss H Downing did not participate in the vote.
MINUTE: 05/09/26
Cllr Mrs S Cotton handed the Chair back to Cllr Miss H Downing.

9.5 To ratify comments submitted in accordance with the agreed protocol (Minute: 03/07/26) for August 2026
PA26/04734 - Former Builders Yard Longdowns Application for Technical Details Consent (TDC) following Permission in Principle PA25/04117 approved under appeal dated 15.01.2026 for Construction of 5 dwellings. *Comment submitted: Stithians Parish Council supports this application.*
PA26/04859 - Barn Adj to Karenza, Foundry Road, Stithians - Conversion of barn to dwelling.
Comment Submitted: Stithians Parish Council supports this application.
PA26/04838 - Carn Wren Cottage, Halvasso - Proposed Detached Garage. *Comment Submitted: Stithians Parish Council supports this application.*
RESOLVED to ratify the comments submitted.
Proposed by Cllr Mrs S Cotton seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 06/09/26

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10. CLERK /RFO's Reports

10.1 *Council's Current Financial Position*
RESOLVED to agree the financial position as of 31st August 2026.
Proposed by Cllr Mrs J Thomas seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 07/09/26

10.2 *Authorising of Payments, to include invoices received after publication of the agenda and regular payments / direct debits for September 2026.*
RESOLVED: To authorise the payment of direct debits & invoices received for the period, 23rd July – 16th September 2026. Voucher No's: 58 – 83 Total: £15,631.95 (Net)
Proposed by Cllr D Nightingale seconded by Cllr Mrs S Cotton and carried unanimously.
MINUTE: 08/09/26

10.3 *Review & Adoption of Council Community Grant & Donation Policies*
RESOLVED to accept the Council Community Grant and Donation policies
Proposed by Cllr D Nightingale seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 09/09/26

10.4 *Review & Adoption of Complaints Policy*
RESOLVED to adopt the Complaints Policy.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 10/09/26

10.5 *Request from Cornwall Air Ambulance and Citizens Advice Cornwall for Donation in accordance with the Donation Policy.*
RESOLVED that the following donations are approved: £150.00 to Cornwall Air Ambulance and £50.00 to Citizens Advice Cornwall
Proposed by Cllr Mrs J Thomas seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 11/09/26

10.6 *Review & Adoption of the GDPR / Data Protection Policy & associated Notices & Documents.*
RESOLVED to accept the GDPR / Data Protection Policy & associated documents.
Proposed by Cllr Mrs C Sylvester seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 12/09/26

10.7 NALC update on the 2026 – 27 Salary Award
RESOLVED that the Clerk's salary be adjusted in accordance with the published National Pay Award 2026/27 and approval of the additional increment in accordance with the terms and conditions of employment. This payment to be back dated to 1st April 2026.
Proposed by Cllr Miss H Downing seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 13/09/26

10.8 *Appointment of new Bank Signatories*
RESOLVED that
a) Phil Blease and Will Thomas be removed as signatories on the bank's accounts.
b) Cllr V Nicholas authorisation be upgraded to full signatory
c) Cllr D Nightingale be appointed as a full signatory
d) That an additional signatory be approved at the October Meeting.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.
MINUTE: 14/09/26

11 ENVIRONMENTAL MANAGEMENT

11.1 *Notes from the EMC Meeting held on Tuesday 15th September 2026*
The content of the report and works / costs identified were noted.

11.2 *Report from Portfolio Holder* on *Footpaths, Highways and Environment*
Portfolio holder not present, no report received.

11.3 *Report on Speed Watch & Traffic Data from MSAS System*
Clerk advised that the data from the original device could not be retrieved due to technical fault in the memory. To be reported at October Meeting. No update on Speed watch initiative.
The content of the report was noted.

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11.4 *South West Water update on Programme of Works*
Work at Foundry underway.
Content of report noted.

11.5 *Tregolls Update.*
RESOLVED that the Clerk write to Land Registry and Regulatory Authority at Cornwall Council requesting that a 'note of interest' be lodged on the relevant files relating to Tregolls Common.
Content of the report was noted.
Proposed by Cllr Miss H Downing seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 15/09/26

12. **Report on Notification received from Cornwall Council regarding a property asset: Trembroath Disused Well, Stithians**
RESOLVED that the Parish Council declare an interest in this asset.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs V Nicholas and carried unanimously.
MINUTE: 16/09/26

13. **Annual Remembrance Parade**
RESOLVED that.
a. **The details of the Remembrance Service & Parade be accepted.**
b. **A donation of £75.00 be made to the RBL.**
c. **The Chairwoman, Cllr Miss H Downing represent the Council at the event.**
d. **That Mr Will Thomas be asked if he would support the Council with traffic management for this event.**

Proposed by Cllr Mrs J Thomas seconded Cllr D Nightingale and carried unanimously.
MINUTE: 17/09/26

14. **Review of Initial Proposal from Savills for Playing Field Lease Renewal**
RESOLVED that Cllr Miss H Downing, Cllr Mrs S Cotton and the Clerk attend the meeting scheduled for 2 p.m. on the 13th of October to discuss the proposal.
Proposed by Cllr Mrs H Downing seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 18/09/26

15. **Consultant's Preliminary Report on Redesign of the Skateboard Park**
Cllr T Smith not present, report carried forward to October meeting

16. **The Stithians Times**
RESOLVED that the:
Chairwoman send a vote of thanks to the editor for an excellent first edition.
Order be increased from 600 to 650 for the next edition.
Copy deadline for November edition is 19th October
Proposed by Cllr Mrs S Cotton seconded by Cllr D Nightingale and carried unanimously.
MINUTE: 19/09/26

17. **URGENT ITEMS**
There were no urgent items for discussion.

18. **ITEMS FOR NEXT MEETING.**
CORMAC Volunteer Gardening Session
Litter Picking Event
Budget Planning

19. **Date of Next Meeting:**
To confirm the date of the next Council Meeting as Tuesday 20th October at 7p.m in the Hendra Room, in the Stithians Centre.

The meeting Closed at 21:25 hrs.
Signed as a true and accurate record of the proceedings.

H. Downing ..... **Chairwoman.** **Date:** 20-10-2026.