

**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**  
**Held on Tuesday 16<sup>th</sup> June 2026**

**Persons Present:** Cllr Miss H Downing, Cllr P Blease, Cllr Mrs J Thomas, Cllr W Thomas, Cllr Mrs V Nicholas, Cllr Mrs J Taylor, Cllr D Nightingale, Cllr T Smith, Cllr W Oakley-Moore and the Clerk.

Also present: 4 members of public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr Mrs S Cotton and Cllr Mrs C Sylvester.

**2. URGENT ITEMS:**

The Chairwoman informed the Members that there were no urgent items for consideration:

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

Cllr Miss H Downing & Cllr Mrs V Nicholas declared an interest in item 11: EMC Notes, Note 4

**4. MINUTES OF THE PREVIOUS MEETINGS:**

4.1 Confirmation of the Minutes of the Annual Council Meeting held on the 19<sup>th</sup> May 2026.

**RESOLVED: to accept the minutes of the Annual Council Meeting held on the 19<sup>th</sup> May 2026 as a true record of the proceedings.**

*Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 01/06/26**

4.2 Confirmation of the Minutes of the Council Meeting held on the 19<sup>th</sup> May 2026.

**RESOLVED: to accept the minutes of the Council Meeting held on the 19<sup>th</sup> May 2026 as a true record of the proceedings.**

*Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs J Thomas and carried unanimously..*

**MINUTE: 02/06/26**

**5. MATTERS ARISING:**

Matters arising from the Council Meetings held on the 19<sup>th</sup> May 2026 and not dealt with elsewhere on the Agenda.

Clerk advised that the review of the FOI & Data Protection Policies had not been completed and would be presented at a future Meeting.

Cllr D Nightingale reminded Members of Litter Picking session scheduled for 27<sup>th</sup> June and that it had been formally registered with Clean Cornwall.

*The Chairwoman closed the meeting at 19:05hrs*

**6. Public Participation:**

2 Members of the public addressed the Members to:

Support and outline the proposals for PA26/0922 and PA26/02923

*The chairwoman reopened the meeting at 19:10hrs.*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

CCllr Thomas was not present, however Cllr Mrs J Taylor updated the Members on the current Speed Watch programme, a training / briefing session had been scheduled for Saturday 20<sup>th</sup> June.

**8. PLANNING**

8.1 *Notification of Planning Decisions Received:*

**PA26/01849 – APPROVED – Tretheague Farm, Tretheague –** Listed Building Consent for the re-roofing of main farmhouse building. *(Stithians Parish Council Supported)*

8.2 *To note Planning Decisions Received after publication of Agenda*  
No further applications had been received.

8.3 *To consider Planning Applications received.*

8.3(a) **PA26/02923 – Redundant Lambing Barn, Carnmeor Farm, Carn Stithians –** Demolition of previously approved barn conversion and construction of self-build dwelling and associated works with variation of conditions 2, 4 and 5 of decision notice PA23/805412 Dated 06.03.2024  
**RESOLVED TO support this application.**

*Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously..*  
**MINUTE: 03/06/26**

- 8.3(b) **PA26/02712 – Pencoose Farm, Trebost Lane, Stithians** – Construction of an agricultural building with the installation of a roof cover over an existing cattle feed yard.  
**RESOLVED: to support this application.**

*Proposed by: Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*  
**MINUTE: 04/06/26**

- 8.3(c) **PA26/02922 – Redundant Barn at Tretheague, Stithians** – Conversion of a redundant agricultural barn into a self/custom build residential dwelling.  
**RESOLVED to support this application.**

*Proposed by Cllr P Blease seconded by Cllr W Thoms and carried unanimously.*  
**MINUTE:05/06/26**

- 8.4 *To consider any Planning Applications received after the publication of the agenda.*  
No further applications had been received.

*3 Members of the public left the meeting on conclusion of Item 8*

**9. CLERK /RFO's Reports**

- 9.1 *Council's Current Financial Position*

**RESOLVED to agree the financial position as of 31<sup>st</sup> May 2026.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*  
**MINUTE : 06/06/26**

- 9.2 *Authorising of Payments, to include invoices received after publication of the agenda and regular payments / direct debits for June 2026..*

**RESOLVED: to authorise the payment of invoices received, direct debits & regular payments due for the period: 21<sup>st</sup> May to 17<sup>th</sup> June 2026. Voucher No's: 32 - 40**  
**Total: £5913.13 (net)**

*Proposed by Cllr W Thomas seconded by Cllr D Nightingale and carried unanimously.*  
**MINUTE: 07/06/26**

- 9.3 *Renewal of Lease for Former Toilet Building*

**RESOLVED that the lease between the Parish Council and Ms K Goddard, for the former toilet building (known as the Wellness Hut) be renewed for a further 3 years, with no change to current terms & conditions.**

*Proposed by Cllr Mrs V Nicholas and seconded by Mrs J Thomas and carried unanimously.*  
**MINUTE: 08/06/26**

- 9.4 *Request from resident to lobby Open Reach to gain commitment to provide Full Fibre throughout the Parish.*

**RESOLVED that the Clerk is to write to Openreach, copy to Perran Moon, MP expressing concerns especially in light of switch to digital phone lines in 2027 and the need for effective means of communication in the event of an emergency.**

*Proposed by Cllr W Oakley-Moore seconded by Cllr Mrs J Thomas and carried unanimously.*  
**MINUTE: 09/06/26**

- 9.5 *Review & Adoption of Internet & Social Media Policy*

**RESOLVED to adopt the Internet & Social Media Policy**

*Proposed by: Cllr D Nightingale seconded by Cllr W Thomas and carried unanimously.*  
**MINUTE: 10/06/26**

- 9.6 *Councillors Statement of Assurance*

**RESOLVED to adopt the Statement of Assurance, Members present read & signed the Certificate of Statement of Assurance.**

*Proposed by Cllr W Oakley-Moore seconded by Cllr Mrs J Taylor and carried unanimously.*  
**MINUTE:11/06/26**

## 10 ENVIRONMENTAL MANAGEMENT

Having declared an interest in Note 4, in the EMC Notes, Cllr Miss H Downing handed the Chair over to the Vice Chair, Cllr P Blease.

10.1 Notes from the EMC Meeting held on Tuesday 9<sup>th</sup> June 2026

### **RESOLVED that**

**The schedule of work and agreed costs for work to footpath 231/53, be submitted for sign off by Countryside Access under the Enhanced LMP Scheme.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Taylor.*

**MINUTE: 12/06/26**

*Cllr Miss H Downing & Cllr Mrs V Nicholas abstained from the discussion and the vote.*

*Cllr P Blease handed the role of Chair back to Miss Cllr H Downing.*

**The remaining content of the EMC Notes was noted.**

10.2 Report from Portfolio Holder on Footpaths, Highways and Environment

Cllr W Oakley-Moore briefed the Members regarding Footpath11, this is currently being dealt with by Cornwall Council.

Content of the report was noted.

10.3 Report from Portfolio Holder on Tregolls Common

### **RESOLVED that the Clerk:**

- a. **Prepare & submit a CT(1) Application to Land Registry, at a cost of £40.**
- b. **Write to the resident advising them of the proposed removal of the barbed wire surrounding the gate to allow access to the Common.**
- c. **Report the presence of 'knotweed' on the Common**

*Proposed by Cllr W Oakley-Moore seconded by Cllr D Nightingale.*

**MINUTE: 13/06/26**

10.4 Report on Speed Watch & Traffic Data from MSAS System.

Data from the Radar Speed Sign was shared with the Members, inaugural Speed Watch session to take place on Saturday, Results to be provided at July Meeting.  
The content of the report was noted.

10.5 To consider an application to Cornwall Council for a PSPO for Meadowside & Playing Field.

**RESOLVED that the Clerk is to submit an application to Cornwall Council for a Public Space Protection Order (PSPO) to cover:**

- **Dog Fouling: Meadowside, Crelow Fields Amenity Area & Playing Field**
- **Dog Exclusion Area: Playing Field – Play Equipment Area**  
**Dogs on Leads – Meadowside & Playing Fields**

*Proposed by Cllr P Blease seconded by Cllr T Smith and carried unanimously.*

**MINUTE: 14/06/26**

11. **Neighbourhood Priorities Statement (NPS)**

To consider the preparation of an NPS.

**RESOLVED that having considered the proposal, Stithians Parish Council would not prepare a Neighbourhood Priority Statement**

*Proposed by Cllr D Nightingale seconded by Cllr P Blease and carried unanimously.*

**MINUTE: 15/06/26**

12. **Albert Collins Community Hub**

The Clerk updated the Members on the Village Green deregistration application, the Planning Inspectorate had received 2 responses as a result of the public consultation, from Natural England and Open Spaces Society. Response had been sent. Case Officer advised that it was likely that the decision would be made on the basis of a site visit and documentation submitted.

**13. The Stithians Times**

Report received from Cllr Mrs S Cotton updating Members on current position. Had not been possible to prepare an edition for publication. Volunteer had come forward to take on editorial responsibility, would confirm acceptance w/c: 22<sup>nd</sup> June.  
Content of the report was noted.

**14. URGENT ITEMS**

There were no urgent items for consideration.

**15. ITEMS FOR NEXT MEETING.**

Speed Watch report  
Request from Football Club  
Skate Board Project  
Review of Scarecrow Festival 2026  
South West Water – planned works?

**16. Date of Next Meeting:**

To confirm the date of the next Council Meeting as Tuesday 21<sup>st</sup> July at 7p.m in the Hendra Room, in the Stithians Centre.

**The meeting Closed at 21:10hrs.**

**Signed as a true and accurate record of the proceedings.**

.....*H. Downing*..... **Chairwoman**

**Date:** .....*21/7/26*.....