

**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**  
**Held on Tuesday 19<sup>th</sup> May 2026**

**Persons Present:** Cllr Miss H Downing, Cllr P Blease, Cllr Mrs J Thomas, Cllr Mrs S Cotton, Cllr W Thomas, Cllr Mrs V Nicholas, Cllr Mrs C Sylvester, Cllr Mrs J Taylor, Cllr D Nightingale, Cllr T Smith, and the Clerk.

Also present: CClr J Thomas (from the point noted) & 1 Member of the public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr W Oakley-Moore.

**2. URGENT ITEMS:**

The Chairwoman informed the Members that there were no urgent items for consideration:

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

None were received.

**4. MINUTES OF THE PREVIOUS MEETINGS:**

4.1 Confirmation of the Minutes of the Council Meeting held on the 21<sup>st</sup> April 2026.

**RESOLVED: to accept the minutes of the Council Meeting held on the 21<sup>st</sup> April 2026 as a true record of the proceedings.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas.*

**MINUTE: 01/05/26**

4.2 Confirmation of the Minutes of the Annual Parish Meeting held on the 28<sup>th</sup> April 2026.

**RESOLVED: to accept the minutes of the Annual Parish Meeting held on the 28<sup>th</sup> April 2026 as a true record of the proceedings.**

*Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs S Cotton.*

**MINUTE: 02/05/26**

**5. MATTERS ARISING:**

Matters arising from the Council Meeting held on the 21<sup>st</sup> April 2026 and the Annual Parish Meeting held on the 28<sup>th</sup> April 2026 and not dealt with elsewhere on the Agenda.

No matters arising reported.

*The Chairwoman closed the meeting at 19:34hrs*

**6. Public Participation:**

The Member of the public present did not wish to address the Members.

*The chairwoman reopened the meeting at 19:35hrs.*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

Cllr Thomas was not present at this point, however when he arrived, he was invited to address the Members he updated those present on Community Speed Watch.

**8. PLANNING**

8.1 *Notification of Planning Decisions Received:*

**PA26/01403 – APPROVED – Polruan House, Tresevern Croft, Goonlaze, Stithians** – Proposed single storey extension and relocation of previously approved single garage.

*(Stithians Parish Council Supported)*

**PA26/01539 – APPROVED – The Piggery, Tretheague Farm, Tretheague** – Listed building consent for the proposed installation of 3no. rooflights, positioning of air source heat pump and extract locations. *(Stithians Parish Council Supported).*

8.2 *To note Planning Decisions Received after publication of Agenda*

**PA26/00922 – APPROVED - Durian House, Trevales** – Subdivision of existing dwellings to a dwelling and 2 holiday lets. . *(Stithians Parish Council Supported).*

- 8.3 *To consider Planning Applications received.*  
8.3(a) **PA26/02911 - 10 Gordons Close Stithians** - Conversion and extension of detached garage to form ancillary living accommodation.  
**RESOLVED to support this application.**  
*Proposed by: Cllr P Blease seconded by Cllr W Thomas.*  
**MINUTE: 03/05/26**

- 8.4 *To consider any Planning Applications received after the publication of the agenda.*  
No further applications had been received.

*CCllr John Thomas joined the meeting*

## **9. CLERK /RFO's Reports**

- 9.1 *Council's Current Financial Position*  
**RESOLVED to agree the financial position as of 30<sup>th</sup> April 2026.**  
*Proposed by Cllr Mrs J Taylor seconded by Cllr W Thomas.*  
**MINUTE : 04/05/26**

- 9.2 *Declarations of Conflict of Interest with BDO LLP (External Auditors)*  
**RESOLVED that there were no declarations of conflict of interest with BDO LLP.**  
*Proposed by Cllr W Thomas seconded by Cllr Mrs J Taylor.*  
**MINUTE: 05/05/26**

- 9.3 *Annual Governance & Accountability Return (AGAR) 2025/26*  
**RESOLVED:**  
(a) **To approve the Internal Auditors, report as presented to the Meeting.**  
(b) **To respond 'yes' to all questions asked in the Annual Governance Statement for 2025/26.**  
(c) **To approve the Accounting Statement for 2025/26.**  
*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas.*  
**MINUTE: 06/05/26**

- 9.4 *Authorising of Payments, to include invoices received after publication of the agenda and regular payments / direct debits for May 2026..*  
**RESOLVED: to authorise the payment of invoices received, direct debits & regular payments due for the period: 22<sup>nd</sup> April to 20<sup>th</sup> May 2026. Voucher No's: 18 – 31 Total: £5,986.60 (net)**  
*Proposed by Cllr Mrs C Sylvester seconded by Cllr Mrs J Thomas.*  
**MINUTE: 07/05/26**

- 9.5 *To receive report from SEG with regard to final account and distribution of funds.*  
**RESOLVED that the Parish Council will accept the transfer of the remaining funds from SEG and that they would be used as follows:**  
a. **Returned Scarecrow Festival donation of £517.85 be allocated to this year's festival funds.**  
b. **Remaining funds be held in reserve in the Albert Collins Community Hub Reserve as a contribution toward the cost of installation of the energy efficient systems.**  
*Proposed by Cllr W Thomas seconded by Cllr P Blease.*  
**MINUTE: 08/05/26**

## **10 ENVIRONMENTAL MANAGEMENT**

- 10.1 *Notes from the EMC Meeting held on Tuesday 12<sup>th</sup> May 2026*  
**RESOLVED that**  
1. **The CORMAC Volunteer session proposed for Saturday 23<sup>rd</sup> May, at the Crellow Fields Amenity Area be postponed until Saturday 18<sup>th</sup> July.**  
2. **Application for Enhanced LMP funds for work to 321/53 to be submitted.**  
3. **Notes from liaison meeting with representative from CWT are noted.**  
*Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs V Nicholas.*  
**MINUTE: 09/05/26**

10.2 *Report from Portfolio Holder on Footpaths, Highways and Environment*  
Portfolio holder not present No further reports.

10.3 *Report on Litter Picking*

Cllr D Nightingale addressed the Members on his proposal to organise volunteer litter picking days to tidy up agreed areas around the village. It was proposed that the sessions will be registered with 'Clean Cornwall,' who will provide insurance (if on public land), and equipment. They will collect all rubbish collected.

**RESOLVED that litter picking sessions be organised, the first one to be held on 27<sup>th</sup> June. Cllr Nightingale to register the event with 'Clean Cornwall'.**

*Proposed by Cllr D Nightingale seconded by Cllr Mrs S Cotton*

**MINUTE: 10/05/26**

11. **Albert Collins Community Hub**

No further correspondence has been received regarding the Village Green registration. The Clerk to carry out further investigation regarding timescales and challenge lack of information received. *The content of the report was noted.*

12. **Scarecrow Festival 2026**

No further update.

13. **The Stithians Times**

Cllr Mrs S Cotton briefed the Members on the current position; editorial services had not been secured. Cllr Cotton proposed drawing up a draft edition, using existing editorial content and advertising.

**RESOLVED that:**

1. **Cllr Mrs S Cotton prepares a draft of the Stithians Times for approval by the working party with delegated permission.**
2. **Members of the working party are Cllr Mrs S Cotton, Cllr D Nightingale and Cllr Mrs J Taylor, delegated responsibility is granted for final approval of the draft edition and submission to the printers.**

**The Chairwoman thanked Cllr Cotton for her determination and perseverance in ensuring that the Stithians Times continues.**

*Proposed by Cllr W Thomas seconded by Cllr T Smith*

**MINUTE: 11/05/26**

14. **URGENT ITEMS**

There were no urgent items for consideration.

15. **ITEMS FOR NEXT MEETING.**

Speed Camera / Speed Watch

16. **Date of Next Meeting:**

To confirm the date of the next Council Meeting as Tuesday 16<sup>th</sup> June at 7p.m in the Hendra Room, in the Stithians Centre.

**The meeting Closed at 20:15hrs.**

**Signed as a true and accurate record of the proceedings.**

.....*H. Downing*..... Chairwoman

Date: *16-6-26*.....