

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 21st May 2024

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr H Jones
Cllr P Blease, Cllr W Thomas, Cllr Miss J Barson and the Clerk.

Also Present: CCllr J Thomas, Mr B. Piper & 4 members of the public.

1. APOLOGIES :

Apologies were received and accepted from Cllr R Iles and Cllr A Bunclark

2. URGENT ITEMS:

The Chair advised that there were two Urgent Item to be considered:

1. Email received from Royal British Legion regarding request for donation and D-Day -80th Anniversary.
2. Southwest Water Teams Meeting 28th May 2024

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

One declaration of interest was received from Cllr P Blease in relation to PA24/02023
No requests for dispensation were received.

4. MINUTES OF THE PREVIOUS MEETINGS:

Minutes of the Council Meeting held on Tuesday 16th April 2024.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Council Meeting held on the 16th of April 2024 as a true record of the proceedings.

Proposed by: Cllr Miss J Barson seconded by Cllr C Sylvester.

MINUTE: 01/05/24

Minutes of the Annual Parish Meeting held on Tuesday 23rd April 2024.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Annual Parish Meeting held on the 23rd of April 2024 as a true record of the proceedings.

Proposed by: Cllr Mrs J Thomas seconded by. Cllr Miss J Barson

MINUTE: 02/05/24

5. MATTERS ARISING:

Matters arising from the Council Meeting held on the 16th of April 2024 and not dealt with elsewhere on the Agenda.

The Clerk informed the Members:

That the damaged play equipment in the toddler play park had been repaired.

That the Parish Council Insurance does not cover the Christmas Lights Appeal Event – Summer Picnic in the Park.

Matters arising from the Annual Parish Meeting held on the 23rd April 2024 and not dealt with elsewhere on the Agenda.

There were no matters arising from the Annual Parish Meeting.

The Meeting was closed at 19:35hrs for Public Participation

6. PUBLIC PARTICIPATION:

Members of the public spoke in relation to the following items:

- RBL's request for a donation advising that this was no longer required, however, SPC representation at the Memorial would be appreciated,
- Support for PA24/03101
- Representatives from Stithians Football Club informed the Members that their shed had been relocated to the Playing Field, the Rugby posts had been removed, there had been a very positive response from residents. Would like to place 2 timber shelters on the side of the pitch.

The Chairwoman thanked all members of the public and advised that the issues raised would be dealt with at the relevant points on the Agenda.

The Chairwoman opened the Meeting at 19:50hrs.

7. CORNWALL COUNCILLOR JOHN THOMAS

Cllr John Thomas' written report had been shared with the Members in advance of the meeting. He advised that he had nothing further to add. His report included the following:

- Southwest Water – Drainage / Flooding issues
- Parking / Speeding outside school
- Haverigg Churchyard

8. STITHIANS ENERGY GROUP:

8.1 SEG Report

Brian Piper presented his report, a copy of which is attached to these Minutes, which included:

- Update on REACH application.
 - Ground source heat pumps for Schools.
- The content of the report was noted.

Brian Piper left the meeting.

9. PLANNING

9.1 Notification of Planning Decisions Received:

The following planning decisions were noted:

PA23/09064 – APPROVED – Little Trewince, Herniss Lane, Herniss – Construction of stable block and a gravel track from the access to the stable.

(Stithians Parish Council – Supported)

PA24/02722 – APPROVED – Tresevern Farm, Tresevern – Proposed conversion of traditional agricultural buildings to three dwellings.

(Stithians Parish Council Supported)

9.2 Notification of Planning Decisions received after the publication of the Agenda:

The Clerk informed the Members that no other notifications had been received:

9.3 To consider Planning Applications received:

9.3(a) PA24/02023 – Stithians Bowling Club, Church Road, Stithians – Removal of an existing building and replacement with a timber framed, timber clad building with a pitched felt roof.

RESOLVED to support this application.

Proposed by Cllr W Thomas seconded by Cllr H Jones

MINUTE: 03/05/24

Having declared an interest Cllr P Blease did not participate in the discussion or vote.

- 9.3(b) **PA24/03101 – White Owl Barn, Carn Stithians** – Conversion of double garage to provide accommodation ancillary to White Owl Barn without compliance of condition 2 of decision notice PA14/04711 dated 30/06/2014.
RESOLVED: to support this application.
Proposed by Cllr H Jones seconded by Cllr J Barson and carried unanimously.
MINUTE: 04/05/24
- 9.4 **To consider any applications received after the publication of the Agenda.**
 No further applications had been received.
- 9.5 **To note comment submitted in relation to PA24/02722 – Tresevern Farm, Tresevern** – Proposed conversion of traditional agricultural buildings to three dwellings.
Comment submitted – Stithians Parish Council supports this application.
The comment submitted was noted.
- 10 CLERK /RFO's Reports**
- 10.1 **Council's Current Financial Position**
 The Clerk presented her financial report a copy of which is attached to these minutes.
RESOLVED to note the financial position as at 30th April 2024.
Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 05/05/24
- 10.2 **Declarations of Conflict of Interest with BDO LLP (External Auditors)**
 No declarations of Conflict of interest were declared.
RESOLVED that there were no conflicts of interest with the appointed External Auditor BDO LLP. The Chairwoman signed the declaration form.
Proposed by Cllr Miss J Barson seconded by Cllr P Blease and carried unanimously.
MINUTE: 06/05/24
- 10.3 **Annual Governance & Accountability Return (AGAR) 2023/24**
RESOLVED:
 (a) **To approve the Internal Auditors report as presented to the Meeting.**
 (b) **To respond 'yes' to all questions asked in the Annual Governance Statement for 2023/24.**
 (c) **To approve the Accounting Statement for 2023/24.**
Proposed by Cllr Miss J Barson seconded by Cllr P Blease and carried unanimously.
MINUTE: 07/05/24
- 10.4 **Report on C.I.L. Payments and to consider suitable projects.**
 The Clerk presented her report a copy of which is attached to these minutes.
 Item put on hold pending further investigation of projects for Longdowns.
- 10.5 **Request from Y. Toms for Parish Council donation to the Stithians Defibrillator Fund**
RESOLVED that a donation of £100 be made to the Stithians Defibrillator Fund.
Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.
MINUTE: 08/05/24
- 11 ENVIRONMENTAL MANAGEMENT**
- 11.1 **Notes/Update from EMC Meeting held on the 7th of May 2024.**
RESOLVED to:
Agree the content, actions and associated expenditure detailed in the notes.
To approve the costs of £144 & £360 + vat for the trimming of trees near the entrance of the playing field and overhanging the tennis court.
To approve the quote of £1,400 from B Sanders - for the removal of the play equipment & make good the area.
Proposed by Cllr Miss J Barson seconded by Cllr H Jones
MINUTE: 09/05/24.

11.2 **Footpaths, Highways and Environment Portfolio Holder's Report**

No report for consideration.

11.3 **Report on Ponsanooth Road Traffic Group in relation to Pelean Cross**

No further update for consideration.

12. **PLAYING FIELD**

12.1 **Report from Pavilion sub-committee on Pavilion refurbishment.**

No further update at this time

12.2 **Report on stakeholders Meeting with regard to the proposal to establish youth football in Stithians & Update from Stithians Football Club**

Cllr Miss H Downing briefed the Members on the stakeholders meeting held on the 7th of May 2024

RESOLVED to support the proposal to establish a youth football team in Stithians and permit the club to set out a football pitch on the Playing Field, costs and terms of reference to be agreed.

Proposed by Cllr H Jones seconded by Cllr Miss J Barson.

MINUTE: 10/05/24

Members considered the request from Stithians Football Club to install 2 x 'dug outs' on the side of the football pitch.

RESOLVED that Stithians Football club be allowed to install 2 x timber framed structures on the side of the football pitch – final design and position to be agreed.

Proposed by Cllr Miss J Barson seconded by Cllr Mrs C Sylvester.

MINUTE: 11/05/24

12.3 **Report on Playground equipment**

No update at this time, to be reported at the next Meeting.

13. **SCARECROW FESTIVAL 2024**

Cllr Miss H Downing briefed the Members on plans to date.

- The school are once again allowing the use of their premises.
- Feritech are sponsoring the event.
- FOSS will be running the café.
 - Stithians Parish Council to provide the Sum Up Card Reader & contractor to fence off the display area on the playing field.

The content of the report was noted.

14. **URGENT ITEMS**

The Stithians Branch of the Royal British Legion (RBL) are to hold a commemorative event on the 6th of June 2024 to mark the 80th Anniversary of D-Day. Confirmation of insurance cover is requested and representative to lay wreath.

RESOLVED that the

Stithians Branch of RBL are acting on behalf of Stithians Parish Council that the Clerk to confirm the insurance details

That Cllr P Blease to lay a wreath on behalf of the Council.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas

MINUTE: 12/05/24

Southwest Water briefing

Southwest Water will be providing a briefing via Teams, to outline current and future plans for dealing with waste management. Tuesday 28th May, 17:00hrs.

Content was noted.

15. AUTHORISING PAYMENTS.

RESOLVED to authorise the payment of invoices received & regular payments due for the period 18th April – 21st June 2024, Voucher No's:17 - 43, Total: £7,674.47

Proposed by Cllr W Thomas seconded by Cllr H Jones and carried unanimously,

MINUTE: 13/05/24

19. ITEMS FOR NEXT MEETING.

Longdowns facilities

Consideration of footpath from Foundry

20. Date of Next Meeting:

To confirm the date of the next Council Meeting as Tuesday 18th June 2024,

The meeting Closed at 21:25hrs.

Signed as a true and accurate record of the proceedings.

..... *H. Dunning* Chairwoman

Date: *18 - 6 - 2024*