

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
Held on Tuesday March 17th, 2026

Persons Present: Cllr Miss H Downing (Chairwoman), Cllr Mrs J Thomas, Cllr W Oakley-Moore, Cllr Mrs J Taylor, Cllr Mrs V Nicholas, Cllr Mrs S Cotton, Cllr W Thomas, Cllr P Blease and the Clerk.

Also present: 4 Members of the public.

1. **APOLOGIES :**
Apologies were received and accepted from: Cllr Mrs C Sylvester and Cllr T Smith.
2. **URGENT ITEMS:**
There were no urgent items for consideration.
3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**
None were received.
4. **MINUTES OF THE PREVIOUS MEETINGS**
Confirmation of the Minutes of the Council Meeting held on the 17th February 2026.
RESOLVED: to accept the minutes of the Council Meeting held on the 17th February 2026 as a true record of the proceedings.
Proposed by Cllr W Thomas seconded by Cllr Mrs J Taylor and carried unanimously.
MINUTE: 01/03/26
5. **MATTERS ARISING:**
Matters arising from the Council Meeting held on the 17th February 2026 and not dealt with elsewhere on the Agenda.
No matters arising reported

The Chairwoman closed the meeting at 19:03hrs

6. **Public Participation:**
One member of the public addressed the Members in relation to Agenda Item: 10.4 – DMMO WCA 584.
Two further members of the public present spoke in relation to Agenda item 10.4.
The chairwoman reopened the meeting at 19:16hrs.

7. **CORNWALL COUNCILLOR JOHN THOMAS**
CCllr Thomas had sent his apologies, no report received.

8. **PLANNING**

- 8.1 *Notification of Planning Decisions Received:*

PA25/05654 – APPROVED – Flat 4 Hardy House, The Square, Stithians – Proposed Loft Conversion. *(Stithians Parish Council Supported)*

PA25/09025 – APPROVED – 1 Dam Bungalows, Carn Stithians, Stithians – Garage Conversion, Porch Extension, and Internal Works. *(Stithians Parish Council Supported)*

- 8.2 *To note Planning Decisions Received after publication of Agenda*
None received.

- 8.3 *To consider Planning Applications received.*

- 8.3(a) Cllr P Blease advised that PA26/00922 detailed in the Agenda had been withdrawn and replaced with:

PA26/00922 Durian House Trevales Stithians - Subdivision of existing dwellings to a dwelling and two holiday lets.

RESOLVED to support this application.

Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 02/03/26

8.4 *To consider Planning Applications received after the publication of the agenda.*

PA26/01539 – The Piggery, Tretheague, Stithians – Listed Building Consent for the proposed installation of 3no. rooflights, positioning of air source heat pumps and extract locations.

RESOLVED to support this application

Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 03/03/26

PA26/01403 – Polruan House, Tresevern Croft – proposed single storey extension and relocation of previously approved single garage

RESOLVED to support this application

Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 04/03/26

9 CLERK /RFO's Reports

9.1 *Council's Current Financial Position*

RESOLVED to agree the financial position as of 28th February 2026.

Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE : 05/03/26

9.2 *Authorising of Payments, to include invoices received after publication of the agenda and regular payments / direct debits for March 2026..*

RESOLVED: to authorise the payment of:

1. **Voucher No's : Vouchers 221 – 231 & Additional Payments No's :232 & 233, total payable (net) : £6,826.62**
2. **Direct Debit due on 2nd April 2026 to PWLB for the sum of £1,477.99.**

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 06/03/26

9.3 *To agree format for the Annual Parish Meeting scheduled for the 28th April 2026.*

RESOLVED that the Annual Parish Meeting will be held on 28th April, at 7p.m in the Tregonning Hall, Stithians Centre. Local groups and organisations are to be invited to present a report on their activities / achievements over the last 12 months. To also include presentation on Emergency Planning, the Albert Collins Community Hub, and the presentation of the Star of Stithians Award. Light refreshments to be served.

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 07/03/26

10 ENVIRONMENTAL MANAGEMENT

10.1 *Notes from the EMC Meeting held on Tuesday 3rd March 2026*

The content of the report was noted.

10.2 *Report from Portfolio Holder on Footpaths, Highways and Environment*

Portfolio Holder, Cllr W Oakley-Moore, gave a verbal brief on the recent visit to the newly established permissive path / tree planting at Menerdue. Further details to be provided.

10.3 *To set dates for 3rd Council Footpath Walk. - Deferred to April Meeting.*

10.4 *Report on DDMO WCA 584 – Kennal Farm*

The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED that the objection to the making of an Order in relation to DMMO Ref: WCA 584 be withdrawn.

Proposed by Cllr P Blease seconded by Cllr W Oakley-Moore and carried unanimously..

MINUTE: 08/03/26

11. Albert Collins Community Hub

The Clerk informed the Members that a decision regarding the deregistration of an area of the Village Green had not been received, so the project could not move forward at this stage.

The content of the report was noted.

12. **Emergency Plan.**
 Cllr Miss H Downing presented the report a copy of which is attached to these Minutes.
RESOLVED that all actions proposed in the report for the production of the Emergency Plan are accepted and authorised. A further meeting will be held on the 12th April at 13:00hrs.
Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.
MINUTE: 09/03/26
13. **The Stithians Times**
 Cllr Mrs S Cotton advised the Members that the production of the March/April edition had been delayed.
RESOLVED that if this edition is finalised by Friday 20th March, Cllr S Cotton and the Clerk have delegated responsibility to approve and submit to the printers, if the draft is not completed by the 20th March this edition will be cancelled and advertisers notified accordingly.
Advertisements to be placed on Facebook for volunteers to support the production of the Stithians Times, to include editorial responsibility. The publication of The Stithians Times to be reduced to quarterly to ease pressure of production.
Proposed by Cllr Mrs J Taylor seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE: 10/03/26
14. **Star of Stithians Award 2026.**
RESOLVED that:
Nominations will be accepted via email during the period: 20th March to 16th April
The working party, consisting of : Cllr Miss H Downing, Cllr Mrs J Taylor, Cllr Mrs V Nicholas and the Clerk, will meet on Friday 17th April to consider the nominations
The working party will present its report and recommendation to the Full Council at meeting scheduled for the 21st April.
The Award will be presented at the Annual Parish Meeting on the 28th April 2025.
Proposed by Cllr Mrs J Thomas Seconded by Cllr Mrs J Taylor and carried unanimously.
MINUTE: 11/03/26
15. **URGENT ITEMS**
 There were no urgent items to consider.
14. **ITEMS FOR NEXT MEETING.**
 Dates for next Footpath Walk
 Scarecrow Festival 2026
 Co-Option Parish Councillor
 Stithians Times
15. **Date of Next Meeting:**
 To confirm the date of the following Meetings:
 Parish Council Meeting: Tuesday 21st April 2026 at 7p.m in the Hendra Room
 Annual Parish Meeting: Tuesday 28th April at 7p.m in the Tregonning Room
 In the Stithians Centre.

The meeting Closed at 20:25hrs.

Signed as a true and accurate record of the proceedings.

..... **Chairwoman**

Date: