

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 21st October 2025

Persons Present: Cllr Miss H Downing, Cllr P Blease, Cllr Mrs S Cotton, Cllr W Thomas, Cllr Mrs J Thomas, Cllr J Gill, Cllr T Smith, Cllr Mrs V Nicholas, Cllr Mrs J Taylor, and the Clerk.

Also Present: CCllr J Thomas, Mr B Piper and 3 members of the public.

1. APOLOGIES :

Apologies were received and accepted from Cllr Mrs C Sylvester.

2. URGENT ITEMS:

The Chair advised that following items would be added under the relevant headings for discussion.

- a. Planning Agents Statement regarding potential development at Longdowns
- b. Ownership / Responsibility for Trees on verge in Hendra
- c. Proposed dates for Councillors PRow Walk

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

None were received.

4. MINUTES OF THE PREVIOUS MEETINGS

Confirmation of the Minutes of the Council Meeting held on the 16th September 2025.

RESOLVED: to accept the minutes of the Council Meeting held on the 16th September 2025 as a true record of the proceedings.

Proposed by Cllr Mrs S Cotton seconded by Cllr P Blease and carried unanimously.

MINUTE: 01/10/25

5. MATTERS ARISING:

Matters arising from the Council Meeting held on the 16th September 2025 and not dealt with elsewhere on the Agenda.

No matters arising reported

The Chairwoman closed the meeting at 19:03hrs

6. PUBLIC PARTICIPATION:

Members of the public were invited to address the Members.

Thanks were expressed to Highways / Cormac for the resurfacing work completed between Tubbin Hill and Pelean Cross

The Chairwoman opened the Meeting at 19.06hrs

7. CORNWALL COUNCILLOR JOHN THOMAS

CCllr John Thomas addressed the Members, his report was shared with the Members in advance of the Meeting, The following subjects were included:

- Community Speedwatch
- White lining outstanding on resurfaced road
- Trebost Junction
- Road Safety works completed outside school – priority signs.

8. STITHIANS ENERGY GROUP:

Brian Piper addressed the Members, his report was shared with the Members in advance of the Meeting. Subjects covered included:

- Cornwall & Isles of Scilly Nature Recovery Strategy
- Rail trip through Europe
- Everything Electric Event

The content of the report was noted.

9. PLANNING

9.1. *Notification of Planning Decisions Received:*

PA25/05867 – APPROVED - Land at Trewince Barton, Tregolls, Stithians – Retrospective full planning application for an agricultural building for machinery, implement and fodder storage.
(*Stithians Parish Council supported*)

PA25/05368- APPROVED – Barn at Calamankey Farm, Longdowns – Barn Conversion to two dwellings and associated development. (*Stithians Parish Council supported*)

PA25/04936 – REFUSED – London Wells Bungalow, Herniss – Construction of a building for agricultural and domestic storage. (*Stithians Parish Council supported*)

PA25/05075 – APPROVED –Hyacinth Villa, Foundry Hill, Stithians –The proposed erection of a self-build dwelling and provision of on-site parking.(*Stithians Parish Council supported*)

9.2 *To note Planning Decisions Received after publication of Agenda* **None**

9.3 *To consider Planning Applications received*

9.3(a) **PA25/05654 – Flat 4 Hardy House, The Square, Stithians** – Proposed loft conversion.

RESOLVED to support this application.

Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 02/10/25

9.4 *To consider any Planning Applications received after the publication of the agenda.* None Received

9.5 *To Consider further submission in relation to appeal lodged for PA25/03977 – Land NW of Penhalurick Farm, Penhalvean.*

RESOLVED that no further comment was needed.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 03/10/25

9.6 Urgent Item – Planning proposal for housing development at Longdowns, under the ‘Lest we Forget’ initiative, providing housing specifically for veterans. Agent to give further information at November meeting.

Two members of the public left the meeting on conclusion of planning.

10 CLERK /RFO’s Reports

10.1 *Council’s Current Financial Position*

The Clerk / RFO presented her report a copy of which is attached to these Minutes.

RESOLVED to agree the financial position as of 30th September 2025.

Proposed by Cllr Mrs J Thomas seconded by Cllr J Gill and carried unanimously.

MINUTE : 04/10/25

10.2 To approve the change of Meeting Date in January 2026 from Tuesday 13th January to Wednesday 14th January 2026.

RESOLVED that the January Meeting be moved to Wednesday 14th January 2026.

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs J Taylor and carried unanimously,

MINUTE: 05/10/25

10.3 **Report on Draft Budget for 2026/27**

The Clerk presented her report, a copy of which is attached to these minutes.

RESOLVED that the allocation to EMR’s be set at £25,000 and that the Clerk prepare a final budget for the November Meeting.

Proposed by Cllr P Blease seconded by Cllr J Gill.

MINUTE: 06/10/25

RESOLVED that the allocated budget for EMR's be allocated as follows:

| | |
|---|---------|
| Playing Field | £3,000 |
| Community Hub (formerly Pavilion Replacement) | £22,000 |

Proposed by Cllr Mrs S Cotton seconded by Cllr P Blease.

MINUTE: 07/10/25

11 ENVIRONMENTAL MANAGEMENT

11.1 *Notes from the EMC Meeting held on Tuesday 7th October 2025*

RESOLVED to:

1. To agree content, actions and associated expenditure detailed in notes.
2. To note details of replacement grit bin and increased cost.
3. To secure quotes for replacement safety surface in playing field.

Proposed by Cllr J Gill seconded by Cllr Mrs V Nicholas and carried unanimously.

MINUTE: 07/10/25

11.2 *Footpaths, Highways and Environment*

Portfolio Holder was not present at meeting. No report received.

Chairman agreed that the 2 additional items listed under 'urgent items' to be discussed under this heading

Councillor PRow Walk

RESOLVED that the Councillor PRow 'signing' walk would take place on Sunday 2nd November, family members welcome. Meet at Stithians Centre, 10:00hrs, Pasty lunch to be provided at conclusion of the walk.

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs J Taylor and carried unanimously.

MINUTE:08/10/25

Tree / Hedge Trimming Hendra

Email received from landowner regarding overhanging vegetation in Hendra, question regarding responsibility for the trees / hedges concerned. Cornwall Council carrying out further investigation. Content of report noted.

12. PLAYING FIELD

12.1 *Report from the Pavilion sub-committee.*

RESOLVED to agree the following actions:

- a. Clerk to contact Marraum to ascertain if they would consider working with the Council on the next phase, on the basis that a 'design & build' process would be preferable, that Cllr H Downing would prepare the Spec and tender process. (Clerk has contacted Marraum – waiting for formal response)
- b. Clerk to source potential consultants to assist with grant funding applications.
- c. Clerk to investigate process in relation to Village Green status.
- d. Cllr H Downing to prepare spec for tender process, Procurement rules / requirements to be sought.

Proposed by Cllr J Gill seconded by Cllr V Nicholas and carried unanimously.

MINUTE:09/10/25

12.2 *Update on Zip Wire.*

RESOLVED that the proposal from Mr Thorne be accepted, to include the following:

- To replace the pole at the brake end
- To replace all wooden spindles on the launch platform
- This work to be completed free of charge

To agree the following work to the zip wire at a cost of £1,897.97 + vat, to include:

- Replacing trolley
- Replacing Spring Brake
- Replacing wire and d clips.

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 10/10/25

- 12.3 *Update proposal to establish 'Padel Tennis on the Playing Field*
Cllr P Blease informed the Members that he had contacted the Company that had proposed the scheme, the project was no longer on offer or viable.
The content of the report was noted.
- 12.4 To consider location / installation of permanent / fixed basketball hoop.
RESOLVED that Cllr W Thomas to research and cost permanent fixings on the tennis court.
Proposed by Cllr T Smith seconded by Cllr J Gill and carried unanimously.
MINUTE: 11/10/25
- 12.5 **BMX Track**
Discussion ensued regarding riders adapting BMX track to improve jumps.
RESOLVED that a post be published on Facebook reminding riders that the track on the hedge / road side is for the older/experienced riders the inside track, adjacent to the footpath is for the younger/less experienced riders and should not be adapted.
Proposed by Cllr Mrs J Thomas seconded by Cllr J Gill and carried unanimously.
MINUTE:12/10/25
13. **The Stithians Times**
Cllr Mrs S Cotton presented her report, a copy of which was shared with the Members in advance of the meeting.
RESOLVED that the draft of the first edition of the new Stithians Times be accepted and released for print.
Expression of thanks were given to the Editor and sub-committee in bringing this to draft / print
Proposed by Cllr W Thomas seconded by Cllr J Gill and carried unanimously.
MINUTE; 13/10/25.
15. **URGENT ITEMS**
The three items advised under Item 2 were discussed under the relevant headings.
16. **AUTHORISING PAYMENTS.**
The Clerk presented the report for authorisation a copy of which is attached to these minutes
RESOLVED: to authorise the payment of all invoices received & regular payments due for the period 17th September to 22nd October 2025 Voucher No's: 107 to 134 and additional payments No's: 135 – 138, total: £17,373.31.
Proposed by Cllr J Gill seconded by Cllr T Smith and carried unanimously.
MINUTE: 14/10/25
17. **ITEMS FOR NEXT MEETING.**
Draft Budget
Insurance for Christmas Lights Committee
19. **Date of Next Meeting:**
To confirm the date of the next meeting of the Council as Tuesday 18th November at 7p.m in the Hendra Room of the Stithians Centre.

The meeting Closed at 21:10hrs.

Signed as a true and accurate record of the proceedings.

..... **Chairwoman**

Date: