

## MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

### Held on Tuesday 16<sup>th</sup> September 2025

**Persons Present:** Cllr Miss H Downing, Cllr P Blease, Cllr Mrs S Cotton, Cllr W Thomas, Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr Mrs V Nicholas, and the Clerk.

Also Present: 6 members of the public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr J Gill, Cllr T Smith, and Cllr Mrs J Taylor.

**2. URGENT ITEMS:**

The Chair advised that there were no urgent items for discussion.

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

None were received..

**4. MINUTES OF THE PREVIOUS MEETINGS**

Confirmation of the Minutes of the Council Meeting held on the 15<sup>th</sup> July 2025.

**RESOLVED: to accept the minutes of the Council Meeting held on the 15<sup>th</sup> July 2025 as a true record of the proceedings.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 01/09/25**

**5. MATTERS ARISING:**

Matters arising from the Council Meeting held on the 15<sup>th</sup> July 2025 and not dealt with elsewhere on the Agenda.

No matters arising reported

*The Chairwoman closed the meeting at 19:03hrs*

**6. PUBLIC PARTICIPATION:**

*The Chairwoman invited the Members of the public present to speak.*

- An agent addressed the Members to outline a draft proposal for a development of 24 new affordable houses in Stithians. Proposed location is in the field below Burley Aquatics. The Members were invited to ask questions.
- A member of the public spoke to outline the proposal in relation to PA25/0765.

*The Chairwoman opened the Meeting at 19:23hrs*

*One member of the public left the meeting.*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

CCllr John Thomas had sent apologies.

**8. STITHIANS ENERGY GROUP:**

Brian's SEG Report had been shared with the Members in advance of the Meeting.

The content of the report was noted.

**9. PLANNING**

**9.1. Notification of Planning Decisions Received:**

**PA25/02738 – APPROVED - Little Tresevern, Tresevern** – Provision of sand school riding surface with associated fence surround. *(Stithians Parish Council did not support)*

**PA25/03513 – APPROVED - Stithians Playing Field, Church Road, Stithians** – Demolition of the existing derelict sports pavilion on site and the construction of a new single storey community hub and associated landscape works.

**PA25/04117 – REFUSED – Former Builders Yard, Longdowns** – Permission in principle for the proposed development of up to 6 dwellings (minimum 5 maximum 6).

*(Stithians Parish Council supported with conditions)*

**PA25/06291 – APPROVED – The Piggery, Menerdue, Carnmenellis** – Erection of self-build dwelling, conversion of outbuilding and associated works, in lieu of permission ref. PA22/080457.  
(*Stithians Parish Council supported*)

**PA25/03977 – REFUSED – Land NW of Penhalurick Farm, Penhalvean** – Retention of widened access and provision of additional works to deliver improved visibility splay.  
(*Stithians Parish Council did not support*)

9.2 *To note Planning Decisions Received after publication of Agenda*  
**None**

9.3 *To consider Planning Applications received*

9.3(a) **PA25/05368 – Barn at Calamankey Farm, Longdowns** – Barn conversion to two dwellings and associated development.

**RESOLVED to support this application.**

*Proposed by: Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 02/09/25**

9.3(b) **PA25/05687 – Land at Trewince Barton, Tregolls, Stithians** – Retrospective full planning application for an agricultural building for machinery, implement and fodder storage.

**RESOLVED to support this application.**

*Proposed by: Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 03/09/25**

9.3(c) **PA25/03765 – Land at Little Trolvis Quarry, Longdowns** – Construction of portal frame storage unit and associated works for existing commercial business.

**RESOLVED to support this application.**

*Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 04/09/25**

9.3(d) **PA25/05270 – Crosspost Farm, Trebost Lane, Stithians** – Conversion of existing building to create 1 no. building for purposes incidental to the use of the building.

**RESOLVED to support this application.**

*Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 05/09/25**

9.3(e) **PA25/06017 – West Penhalurick, Lancarrow, Four Lanes** - Conversion an extension of existing dwelling to form two dwellings without complying with condition 2 of decision PA22/08705 dated 22/05/2023.

**RESOLVED to support this application.**

*Proposed by: Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 06/09/25**

9.4 *To consider any Planning Applications received after the publication of the agenda.*  
**None Received**

9.5 To ratify comments submitted in accordance with the agreed protocol (Minute: 07/07/25) for August 2025.

**PA25/04936 – London Wells Bungalow, Herniss** – Proposed general purpose building for incidental use to the dwelling house namely workshop/storage.

**Comment submitted: Stithians Parish Council supports this application.**

**PA25/05075 – Hyacinth Villa, Foundry Hill, Stithians** – The proposed erection of a self-build dwelling and the provision of on-site parking,

**Comment submitted: Stithians Parish Council supports this application.**

**PA25/04852 – Land East of Little Acre, Tresevern Croft, Goonlaze** – Erection of two detached dwellings.

**Comment submitted: Stithians Parish Council supports this application**

**PA25/06284 – The Piggery, Menerdue, Carnmenellis – Non Material Amendment (1) to Application No. PA24/06291 dated 17<sup>th</sup> July 2025 for the erection of a self-build dwelling, conversion of outbuilding and associated works in lieu of permission ref. PA22/08047.**

**Comment submitted: Stithians Parish Council supports this application**

**PA25/04931 – Little Seaureaugh, Seaureaugh, Stithians – Demolition of existing garage and storage and replace and extend to provide garage/workshop, log store/storage, WC, and mower shed on ground floor and to add storage space to first floor. (All of the proposed is for domestic use).**

**Comment submitted: Stithians Parish Council supports this application with the caveat that the building should not be converted to a dwelling in the future.**

**RESOLVED to ratify all comments submitted under agreed protocol for August 2025 and reported to the Members.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 07/09/25**

*One member of the public left the meeting on conclusion of planning.*

*The Chairwoman agreed that Agenda Item 11 be brought forward to this point, however, the Minutes will remain in chronological order.*

## **10 CLERK /RFO's Reports**

### **10.1 Council's Current Financial Position**

*The Clerk / RFO presented her report a copy of which is attached to these Minutes.*

**RESOLVED to agree the financial position as of 31<sup>st</sup> August 2025.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.*

**MINUTE : 08/09/25**

### **10.2 To consider renewing subscription to Cornwall Association of Local Councils (CALC)**

**RESOLVED to renew the subscription to Cornwall Association of Local Councils (CALC) for 2025 & 2026. To review in September 2026.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr P Blease and carried unanimously.*

**MINUTE: 09/09/25**

### **10.3 To consider awarding donation to Cornwall Air Ambulance.**

**RESOLVED that a donation of £100 be made to Cornwall Air Ambulance,**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 10/09/25**

### **10.4 To approve the change of Meeting Date in January 2026 from 20<sup>th</sup> January to the 13<sup>th</sup> January 2026.**

**RESOLVED that the date of the January Meeting be changed to the 13<sup>th</sup> January 2026.**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously,*

**MINUTE: 11/09/25**

## **11 ENVIRONMENTAL MANAGEMENT**

### **11.1 Notes from the EMC Meeting held on Tuesday 9<sup>th</sup> September 2025**

**RESOLVED to:**

- 1. To agree content, actions and associated expenditure detailed in notes.**
- 2. To authorise purchase of grit bin from Kingfisher Direct to replace bin located opposite Spar**
- 3. To authorise purchase of replacement hydraulic mechanism for toddler area gate at a cost of £200 each.**
- 4. To purchase entrance barrier at entrance to playing field (by tennis court) at cost of £60**
- 5. To carry out further research regarding replacement basketball hoop and location for permanent installation.**

*Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 12/09/25**

11.2 *Footpaths, Highways and Environment*

No written report received. Cllr Mrs J Thomas to send details of potential works to Bridleways to the Clerk.

11.3 *Report of Footpath 51, Mill Lane*

Content of the report noted.

11.4 *Report on Speed Monitoring Camera*

**RESOLVED** that a solar powered MSAS be purchased from Elan City at a cost of £2589.99. The additional camera to initially be installed on the approved location on Foundry. Camera to be purchased from CIL Reserve.

*Proposed by Cllr Mrs S Cotton seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 13/09/25**

11.5 *Report on Decisions Received for DMMOs in relation to Kennal Vale, Footpath 25.*

WCA 585:

**RESOLVED** that:

**No further action be taken in relation to the decision notified for WCA 585**

*Proposed by Cllr W Thomas seconded by Cllr Mrs V Nicholas and carried unanimously.*

**MINUTE: 14/09/25**

WCA 584:

**RESOLVED** that the decision notified for WCA 584 is not accepted. A response to be submitted in expressing the Parish Councils dismay that this route has been progressed to an Order in isolation, the proposed link leads nowhere, there are safety concerns with the gradient to be crossed and no existing stile or steps.

*Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton.*

**MINUTE: 15/09/25**

*4 Members of the public left the meeting on conclusion of this item.*

**12. PLAYING FIELD**

12.1 *Report from the Pavilion sub-committee.*

Planning application approved. Sub- Committee to meet to consider next steps.

12.2 *Update on Zip Wire.*

The Clerk updated the Members on the current position All information was now with the Legal Team. It was hoped that the outcome would be received for the October Meeting. The content of the report was noted.

12.3 *Report on a proposal to establish 'Padel Tennis on the Playing Field*

**RESOLVED** that a sub-committee be formed to include Cllr P Blease, Cllr W Thomas, Cllr J Gill and the Clerk. Cllr P Blease to contact 'Imagine Padel' and request meeting to discuss their proposal further and report to next meeting.

*Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.*

**MINUTE: 16/09/25**

12.4 *Update on grant funding from Football Association for Pitch Maintenance,*

**RESOLVED** that the Parish Council will guarantee the grant process and request a contribution from the Football Club proportionally this will be dependent on the Football Clubs financial position at that time.

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 17/09/25**

**13. The Stithians Times**

Cllr Mrs S Cotton presented her report, a copy of which was shared with the Members in advance of the meeting.

**RESOLVED that:**

**The Parish Council agree to assume responsibility for the production of the Stithians Times; this will be maintained whilst the publication is financially viable and self-funded from advertising revenue.**

**The publication will be free of charge and will be delivered in the village by volunteers and by collection from various locations.**

**The first edition will be distributed in late November. The Parish Council will underwrite the cost of the first edition, whilst advertising revenue is being collected.**

**The allocated budget cost of £200 for the printing of Spotlight will be allocated to The Stithians Times.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE; 18/09/25.**

**14. Annual Remembrance Events**

The Clerk presented her report a copy of which is attached to these minutes.

**RESOLVED that.**

**a. The details of the Remembrance Service & Parade be accepted.**

**b. A donation of £75.00 be made to the RBL.**

**c. The Chairwoman, Cllr Miss H Downing represent the Council at the event on the 9<sup>th</sup> and 11<sup>th</sup> of November.**

*Proposed by Cllr W Thomas seconded Cllr Mrs S Cotton and carried unanimously.*

**MINUTE: 19/09/25**

**15. URGENT ITEMS**

There were no urgent items to consider.

**16. AUTHORISING PAYMENTS.**

The Clerk presented the report for authorisation a copy of which is attached to these minutes

**RESOLVED: to authorise the payment of**

**1. All invoices received & regular payments due for the period 16<sup>th</sup> July 2025 to 17<sup>th</sup> September 2025 Voucher No's: 73 to 106, this includes payments made in August as authorised under delegated responsibility, total: £14,422.11**

**2. And direct debits scheduled for the 2<sup>nd</sup> October 2025, total of £1,477.99.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 20/09/25**

**17. ITEMS FOR NEXT MEETING.**

Draft Budget

Padel Tennis

Pavilion

Basketball Hoop

**19. Date of Next Meeting:**

To confirm the date of the next meeting of the Council as Tuesday 21<sup>st</sup> October at 7p.m in the Hendra Room of the Stithians Centre.

**The meeting Closed at 22:00hrs.**

**Signed as a true and accurate record of the proceedings.**

..... **Chairwoman**

**Date:** .....

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