

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 15th July 2025

Persons Present: Cllr Miss H Downing, Cllr P Blease, Cllr Mrs S Cotton, Cllr W Thomas, Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr J Gill, Cllr T Smith and the Clerk.

Also Present: CCllr J Thomas, Mr B Piper and 7 members of the public.

1. **APOLOGIES :**
No apologies were received.

2. **URGENT ITEMS:**
The Chair advised that there were 2 Urgent Items to be considered:

- VJ Day Commemoration Events
- Representative at Scout Jamboree, Stithians Showground.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

Cllr P Blease declared an interest in Item 15 – The Stithians Times.

4. **MINUTES OF THE PREVIOUS MEETINGS**
Confirmation of the Minutes of the Council Meeting held on the 17th June 2025.
RESOLVED: to accept the minutes of the Council Meeting held on the 17th June 2025 as a true record of the proceedings.
Proposed by Cllr Mrs J Thomas seconded by Cllr J Gill and carried unanimously.
MINUTE: 01/07/25

5. **MATTERS ARISING:**
Matters arising from the Council Meeting held on the 17th June 2025 and not dealt with elsewhere on the Agenda.
No matters arising reported

6. **Co-Option to Parish Council**
The 4 applicants were invited to address the Members; they then left the meeting whilst the Council considered the applications. A written vote was taken.
RESOLVED that Vivienne Nicholas and Joanne Taylor be co-opted onto the Parish Council.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.
MINUTE: 02/07/25

19:25hrs – One Member of the public left the meeting.
The Meeting was closed at 19:40 hrs for Public Participation.

7. **PUBLIC PARTICIPATION:**
The Chairwoman invited the Members of the public present to speak.

- The Agent representing the applicants in relation to PA25/04117 addressed the Members to outline the proposal for the site. Members were invited to ask questions.
- A member of the public spoke to address concerns regarding Footpath 25 (Kennal Vale) and Mill Lane – Footpath 51.

The Meeting was opened -at 19:50hrs

8. **CORNWALL COUNCILLOR JOHN THOMAS**
CCllr John Thomas addressed the Members in relation to the following:
Speed watch
Highways works in Parish
Role as Vice Chairman of Cornwall Council.

9. STITHIANS ENERGY GROUP:

SEG Report

Brian Piper presented his report a copy of which is attached to these minutes. Subjects covered included::

- Home Insulation and Grants Event
- Heat Pump Awareness Event.
- Cornwall & Isles of Scilly Nature Recovery Strategy

RESOLVED that the Cllrs J Thomas and P Blease would assist Brian in approaching landowners to identify possible areas of land to be adopted as part of the Nature Recovery Strategy.

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 03/07/25

19:59hrs One member of the public & Brian Piper left the meeting.

10. PLANNING

10.1. *Notification of Planning Decisions Received:*

PA25/02169 – APPROVED – The Former Piggery, Tregoose, Cot Hill, Ponsanooth – Proposed extension and alterations to former agricultural barn to form a self-build dwelling and the installation of a septic tank. (*Stithians Parish Council Supported*)

10.2 *To note Planning Decisions Received after publication of Agenda*

PA25/02711 – REFUSED - Land Near Manor Farm, Tregoning Road, Stithians – Proposed agricultural barn and polytunnel. (*Stithians Parish Council supported with condition*)

PA25/02611 – REFUSED – Little Menerdue, Rame Common Cross, Penryn – Continuation of alterations to store (wall and roof cladding). (*Stithians Parish Council did Not Support*)

10.3 *To consider Planning Applications received*

10.3(a) **PA25/03977 – Land NW of Penhalurick Farm, Penhalvean** – Retention of widened access and provision of additional works to improve visibility splay.

RESOLVED: to Not Support planning application PA25/03977 for the following reasons:

1. **Agricultural Justification:** The site in question is a relatively small agricultural holding, and the Council considers it unlikely to sustain an agricultural enterprise of a scale that would necessitate the new access being proposed.
2. **Biodiversity Impact:** The negative impact on biodiversity as a result of the removal of a large, well established Cornish hedge, without planning permission.
3. **Visual and Environmental Harm:** Works already carried out on the entrance have had a demonstrably adverse impact on the character and appearance of the area.

The Parish Council respectfully requests that Cornwall Council refuse this application. Furthermore, it asks that the applicant be required to reinstate the Cornish hedge to its original position and condition, in order to mitigate the environmental damage already caused.

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously

MINUTE: 04/07/25

10.3(b) **PA25/04117 – Former Builders Yard, Longdowns** – Permission in principle for the proposed development of up to 6 dwellings.

RESOLVED that whilst the Council noted with concern the removal of 'affordable' housing from the scheme and would urge the applicant to reconsider this decision, it was resolved to Support the application.

However, in doing so, the Council would ask that the following are considered at the Technical stage of the application:

- Sufficient parking provision to adequately meet the needs of both residents and visitors.

- Installation of Ground Source Heat Pumps, to promote energy efficiency and sustainability.
- Installation of Solar Panels, in line with environmental objectives and renewable energy goals.
- Provision of a dedicated area for communal recycling, to support waste reduction and responsible waste management.

The Parish Council trusts that these points will be given full consideration as the application progresses.

Proposed by Cllr P Blease seconded by Cllr J Taylor and carried unanimously.

MINUTE: 05/07/25

The Planning Agent left the Meeting.

10.4 To consider any Planning Applications received after the publication of the agenda.

To confirm representation at Planning Committee Hearing on 21st July 2025 – PA25/02738
RESOLVED that Cllr Mrs J Thomas would present on behalf of the Parish Council at the Planning Committee scheduled to take place on Monday 21st of July in relation to PA25/02738.

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 06/07/25

10.5 To agree protocol for dealing with planning application during August 2025. **RESOLVED** that in order for the applications to be considered at the September meeting, the Clerk request an extension of time for submission from the relevant planning officer. If an extension is not granted the following protocol is adopted:

1. Non-contentious Applications: powers be delegated to the Planning Portfolio Holder, Cllr P Blease and / or Cllr W Thomas and Cllr Mrs S Cotton, depending upon availability, to prepare a response to Cornwall Council on behalf of the Parish Council, with their recommendations being reported to the September meeting of the Parish Council for ratification.

2. Contentious Applications: a suitable response be agreed by means of an email vote.

Proposed by Cllr P Blease seconded by Cllr J Gill and carried unanimously.

MINUTE: 07/07/25

11 CLERK /RFO's Reports

11.1 Council's Current Financial Position

The Clerk / RFO presented her report a copy of which is attached to these Minutes.

RESOLVED to agree the financial position as of 30th June 2025.

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE : 08/07/25

The Chairwoman agreed that Agenda Item 15 be brought forward to this point, however, the Minutes will remain in chronological order.

12 ENVIRONMENTAL MANAGEMENT

12.1 Notes from the EMC Meeting held on Tuesday 1st July 2025

The content of the report was noted

12.2 Notes from the Highways Manager Liaison Meeting held on Tuesday 1st July 2025.

RESOLVED that the content of the report was noted and that the preferred location for the MSAS on Foundry be identified and submitted to the Highways Manager for consideration.

Proposed by Cllr Mrs S Cotton seconded by Cllr J Taylor and carried unanimously.

MINUTE:09/07/25

12.3 Footpaths, Highways and Environment No report to note

- 12.4 *Report on Councillor Volunteer Session to Place Way Markers on PRoW.*
Cllr Miss H Downing briefed the Members on her proposal to set up a volunteer session to improve signage on PRoW in the village.

RESOLVED that Cllr Miss H Downing circulate details of possible dates. The session was for Councillors, the Clerk to request way markers from Countryside Services. Pasties to be provided at the end of the session.

Proposed by Cllr Mrs C Sylvester seconded by Cllr J Gill and carried unanimously.

MINUTE: 10/07/25

13. **PLAYING FIELD**

- 13.1 *Report from the Pavilion sub-committee.*

Currently waiting on the result of the planning application.

- 13.2 *Update on New Play Equipment.*

Cllr Mrs C Sylvester informed the Members that she had met with representatives from Sovereign and was assured that the new play equipment was now safe.
The content of the report was noted.

14. **Scarecrow Festival 2025**

Cllr Miss H Downing presented her report a copy of which is attached to these minutes,
The content of the report was noted.

Cllr P Blease had declared an interest in the following item but was allowed to remain in the Meeting.

15. **Stithians Times**

To consider proposal from the Stithians Times Committee that the Parish Council take over responsibility for the production of The Stithians Times.

The Chairwoman invited the representatives from The Stithians Times to present their report to the Members.

RESOLVED that a subcommittee be set up, initially this would comprise of:

Cllr Mrs S Cotton, Cllr J Gill, Cllr P Blease, Alex Fowler – Editor, J E Richards – Clerk.

A meeting of the subcommittee be convened to draw up plans, to include timescales, costings, promotion, advertising, production, and volunteer involvement.

A report to be presented to the Members at the September meeting for final decision.

Proposed by Cllr W Thomas seconded by Cllr T Smith

MINUTE; 11/07/25

Cllr P Blease did not participate in the vote.

16. **URGENT ITEMS**

VJ Day

RESOLVED that the Chairwoman, Cllr Miss H Downing will lay the wreath on behalf of the Parish Council and that a donation of £50 be made to the RBL

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE:12/07/25

Representation at the Scouts Jamboree at Stithians Showground

invitation received to attend the opening event, unfortunately neither the Chairwoman nor Vice-Chairman could attend, anybody else free to attend?

No one free to attend the event, the Clerk to send RSVP, thanking the organisation for the invitation.

17. **AUTHORISING PAYMENTS.**

The Clerk presented the report for authorisation a copy of which is attached to these minutes

RESOLVED: to

1. **Authorise the payment of invoices received & regular payments due for the period 18th June to 16th July 2025 Voucher No's: 59 – 71 total: £6,065.76**

2. Authorise the payment of all regular invoices, payments, and direct debits due in August 2025, to include EMC Payment, Salary, HMRC Payment, SUEZ Waste Collection, Corona Energy (Electricity) Invoice, Everflow (Water) Invoice, Stationery & Maintenance Items needed to ensure the operational efficiency of the Parish Council.

MINUTE: 13/07/25

18. ITEMS FOR NEXT MEETING.

Stithians Times
Purchase and Installation of Speed Signs

19. Date of Next Meeting:

To confirm the date of the next meeting of the Council as Tuesday 16th September at 7p.m in the Hendra Room of the Stithians Centre.

The meeting Closed at 21:40hrs.

Signed as a true and accurate record of the proceedings.

.....*H. Downing*..... Chairwoman

Date:16 - 9 - 2025.....