

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
Held on Tuesday 13th May 2025

Persons Present: Cllr Miss H Downing, Cllr Mrs S Cotton, Cllr W Thomas, Cllr Mrs J Thomas, and the Clerk.

Also Present: CCllr J Thomas, Mr B Piper and 2 members of the public.

1. APOLOGIES :

Apologies were received and accepted from: Cllr P Blease, Cllr R Iles, and Cllr Mrs C Sylvester.

2. URGENT ITEMS:

The Chair advised that there were 2 Urgent Items to be considered:

- Funds for School Play Equipment – Donation from Institute Funds previously approved
- Email from N. Crowle, SPAR - regarding installation of Parcel Box & proposed highways work

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

A declaration of interest was received from Cllr Miss H Downing in relation to Agenda Item 11.4
No requests for dispensation were received.

4. MINUTES OF THE PREVIOUS MEETINGS

Minutes of the Council Meeting held on the 15th April 2025.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Council Meeting held on the 15th of April 2025 as a true record of the proceedings.

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 01/05/25

5. MATTERS ARISING:

Matters arising from the Council Meeting held on the 15th April 2025 and not dealt with elsewhere on the Agenda.

No matters arising reported..

6. Co-Option of Parish Councillor

RESOLVED that Mr Toby Smith and Mr William-Oakley-Moore be co-opted to the Parish Council,

Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 02/05/25

The Meeting was closed at 19:32hrs for Public Participation.

7. PUBLIC PARTICIPATION:

The Chairwoman invited the Members of the public present to speak.

A member of the public spoke to outline the opposition to PA25/02738.

A member of the public spoke to express concerns regarding speeding in the village despite the introduction of the 20mph speed limit..

The Meeting was opened at 19:40hrs

8. CORNWALL COUNCILLOR JOHN THOMAS

CCllr John Thomas addressed the Members to express his delight at being re-elected as the ward Councillor.

9. STITHIANS ENERGY GROUP:

8.1 SEG Report

Brian Piper presented his report a copy of which is attached to these minutes. Subjects covered included::

- Home Insulation and Grants Event
- Heat Pump Awareness Event.
- Cornwall & Isles of Scilly Nature Recovery Strategy
- Climate Change Plymouth Booklet

The content of the report was noted.

10. PLANNING

10.1. Notification of Planning Decisions Received:

PA25/01037 – APPROVED – Landacre Barn Cottage, Longdowns – Non-material amendment in relation to decision notice PA21/08031 dated 12.12.21 to remove solar panels.

(Stithians Parish Council Supported)

PA24/03474 – APPROVED – Former Aquatic Shop, Stithians – The conversion of stone and concrete former aquatics shop building with side extension o form a single dwellinghouse.

(Stithians Parish Council Supported)

10.2 To note Planning Decisions Received after publication of Agenda

No further planning decisions were received.

10.3 To consider Planning Applications received

10.3(a) **PA25/02534 – The Chalet, The Paddocks, Penhalvean** – Construction of replacement self build dwelling.

RESOLVED support the application in principal, however, it has concerns regarding the size of the proposed property in relation to the building it is replacing.

Proposed by Cllr Miss H Downing seconded by Cllr W Thomas and carried unanimously.

MINUTE: 03/05/2025

10.3(b) **PA25/02611 – Little Menerdue, Rame Common** – Continuation of alterations to store (wall and roof cladding)

RESOLVED to Not Support this application on the following grounds:

1. There was insufficient information provided to allow the Parish Council to make a decision regarding the proposed alterations.
2. The applicants had clearly started the work without prior planning permission, demonstrating a disregard for the regulations.

Proposed by Cllr Miss H Downing seconded by Cllr W Thomas and carried unanimously.

MINUTE: 04/05/25

10.3(c) **PA25/02738 – Little Tresevern, Tresevern** – Provision of sand school riding surface with associated fence surround.

RESOLVED to Not Support the proposal if the sand school was sited in the location detailed in the application, however it would support if sited on a location away from neighbouring properties.

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 05/05/25

10.3(d) **PA25/02711 – Land near Manor Farm, Tregonning Road, Stithians** – Proposed agricultural barn and polytunnel.

RESOLVED to support this application on the proviso that conditions are applied to ensure that the barn retains its use as an agricultural building for the uses detailed in the planning application as a store for farm machinery, storage, and livestock housing.

Proposed by Cllr W Thomas seconded by Cllr T Smith and carried unanimously.

MINUTE: 06/05/25

- 10.3(e) **PA25/03135 – Trecarne, Crelow Lane, Stithians** – Non-material amendment in relation to Decision Notice PA24/06603 dated 14/10/24 – to move the bifold wall forward by 2m.
RESOLVED to support this application
Proposed by Cllr W Thomas seconded by Cllr W Oakley-Moore and carried unanimously.
MINUTE: 07/05/25
- 10.4 **To consider any Planning Applications received after the publication of the agenda.**
 No further applications have been received.
- 11 CLERK /RFO's Reports**
- 11.1 *Council's Current Financial Position*
The Clerk / RFO presented her report a copy of which is attached to these Minutes.
RESOLVED to agree the financial position as of 30th April 2025.
Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.
MINUTE : 08/05/25
- 11.2 *Declarations of Conflict of Interest with BDO LLP (External Auditors)*
RESOLVED that there were no declarations of conflict of interest with BDO LLP.
Proposed by Cllr W Thomas seconded by Cllr W Oakley-Moore and carried unanimously.
MINUTE: 09/05/25
- 11.3 *Annual Governance & Accountability Return (AGAR) 2024/25*
RESOLVED:
 (a) To approve the Internal Auditors, report as presented to the Meeting.
 (b) To respond 'yes' to all questions asked in the Annual Governance Statement for 2024/25.
 (c) To approve the Accounting Statement for 2024/25.
Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.
MINUTE: 10/05/24
- 11.4 *To consider Notification from Cornwall Council regarding a property asset in Stithians Parish; Menerdue Farmhouse, Carnmenellis.*
RESOLVED to declare that it had no interest in the property, however it would like clarification on the current tenancy agreement, the representation received would indicate that, should Cornwall Council choose to dispose of this asset, the current tenants may be forced to leave and effectively be left homeless.
Proposed by Cllr W Thomas seconded by Cllr W Oakley-Moore and carried unanimously by those entitled to vote.
MINUTE: 11/05/25
Having declared an interest Cllr Miss H Downing did not participate in this discussion or the vote.
- 12 ENVIRONMENTAL MANAGEMENT**
 Cllr Miss H Downing gave a verbal brief on the review of the playing fields and cemetery carried on the 13th May 2025
RESOLVED that as a result of further damage to the fence, a barrier is to be erected on both sides of the footpath at the end of the BMX track to deter riders from crossing directly across the footpath.
Meadowside & Playing further works to be done to enhance the wilding areas.
To ensure that the football pitch is maintained satisfactorily during the closed season,
T. Martin to cut the pitch on a weekly basis in line with the programme currently carried out on the playing field.
Proposed by Cllr W Thomas seconded by Cllr Mrs S Cotton and carried unanimously.
MINUTE:12/05/25

13. PLAYING FIELD

13.1 Report from the Pavilion sub-committee.

Cllr Miss H Downing informed the Members that the planning application had now been submitted to the relevant authorities.

The content of the report was noted.

14. Scarecrow Festival 2025

No further updates at this time.

15 URGENT ITEMS

15.1 Funds for School Play Equipment – Donation from Institute Funds previously approved

The Clerk had requested a report regarding expenditure this had not been received to date.

RESOLVED that in line with previous agreements, the school were required to submit the relevant information to allow the funds to be released.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 13/05/25

15.2 Email from N. Crowle, SPAR - regarding installation of Parcel Box & proposed highways work

RESOLVED that the Clerk respond.

a. whilst the Parish Council support the installation of a Parcel Drop Box facility, it would have concerns regarding the proposed location with regards to parking and access.

b. The Parish Council has no authority to approve this installation and advice should be sort from Cornwall Council: Planning & Highways

The concerns regarding the proposed works around the SPAR were noted however, the designs were drawn up by Highways to meet address safety issues for both pedestrians and drivers. The proposed plans had been publicised and comments invited during the public consultation phase.

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 13/05/25

16. AUTHORISING PAYMENTS.

RESOLVED to authorise the payment of the payment of invoices received & regular payments due for the period 16th April 2025 – 14th May 2025, Voucher No's: -.21 – 37 total £8,316.49.

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously,

MINUTE: 14/05/25

17. ITEMS FOR NEXT MEETING.

Speeding

18. Date of Next Meeting:

To confirm the date of the next meeting of the Council as Tuesday 17th June 2025 at 7p.m in the Hendra Room of the Stithians Centre.

The meeting Closed at 21:20hrs.

Signed as a true and accurate record of the proceedings.

..... **Chairwoman**

Date: