

**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**  
**Held on Tuesday 18<sup>th</sup> March 2025**

**Persons Present:** Cllr Miss H Downing, Cllr P Blease, Cllr W Thomas, Cllr Mrs C Sylvester, Cllr Mrs J Thomas, Cllr T Smith and the Clerk.

Also Present: 3 members of the public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr Mrs S Cotton and Cllr R Iles.

**2. URGENT ITEMS:**

The Chair advised that there were no Urgent Items to be considered:

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

No declarations of interest or requests for dispensation were received.

**4. MINUTES OF THE PREVIOUS MEETINGS:**

*Minutes of the Council Meeting held on 18<sup>th</sup> February 2025.*

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

**RESOLVED: to accept the minutes of the Council Meeting held on the 18<sup>th</sup> February 2025 as a true record of the proceedings.**

*Proposed by: Cllr Mrs J Thomas seconded by Cllr W Thomas*

**MINUTE: 01/03/25**

**5. MATTERS ARISING:**

*Matters arising from the Council Meeting held on the 18<sup>th</sup> February 2025 and not dealt with elsewhere on the Agenda.*

The Clerk briefed the Members on the response received from the office of Perran Moon MP, further information would be supplied.

*The Meeting was closed at 19:04hrs for Public Participation*

**6. PUBLIC PARTICIPATION:**

*The Chairwoman invited the Members of the public present to speak.*

*A member of the public spoke to outline the proposal in relation to PA25/01565.*

*The Meeting was opened at 19:06hrs*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

Cllr John Thomas was not present at the meeting due to ill health, a report was received and shared with the Members this included:

- Speeding at Foundry & South Road
- Road Gulley at Pelean Cross
- Goonlaze Car Park
- New play equipment for the school
- Road junction Tubbin Hill/ Trebost
- Road Safety / Highway Improvement project

The content of the report was noted

**8. STITHIANS ENERGY GROUP:**

**8.1 SEG Report**

Brian Piper had sent his apologies to the Members; his report had been shared with in advance of the Meeting and included:

- Home Insulation and Grants Event
- Heat Pump Awareness Event.
- Cornwall & Isles of Scilly Nature Recovery Strategy
- Climate Change Plymouth Booklet

The content of the report was noted.

H.D 15/4/25

## 9. PLANNING

### 9.1. *Notification of Planning Decisions Received:*

**PA25/01286 – Declined to determine. - Penhallow Barn, Trewithen** – Extension of Curtilage, Retention of Existing Portable Timber Building to be used as Incidental Purposes to the Principle Dwelling.

**PA24/09496 – APPROVED – Tretheague House, Tretheague** – Listed Building Consent for the re-covering roof, rebuilding of chimney, overhauling/replacement of lead valleys and gutters.  
(*Stithians Parish Council Supported*)

**PA24/09463 – APPROVED – The Annexe, Little Seureaugh Cottage, Seureaugh** – Change of use of agricultural building and extension and alterations to form extended ancillary accommodation.  
(*Stithians Parish Council Supported*)

### 9.2 *Notification of Planning Decisions received after the publication of the Agenda:* The Clerk advised that no further notifications had been received:

### 9.3 *To consider Planning Applications received*

9.3(a) PA25/00667 – Land at Chynoweth Farm, Longdowns – Demolition of existing barns and tractor shed and construction of 2 detached dwellings without compliance with condition 2 of decision notice PA22/02430 dated 12/09/22.

**RESOLVED to support this application**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 02/03/25**

### 9.4 To consider any applications received after the publication of the agenda.

**PA25/01565 – Pencoose Farm, Trebost Lane, Stithians** – The erection of an agricultural building for beef calves on agricultural land.

**RESOLVED to support this application.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 03/03/25**

## 10 CLERK /RFO's Reports

### 10.1 *Council's Current Financial Position*

**RESOLVED to note the financial position as of 28<sup>th</sup> February 2025.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE : 04/03/25**

### 10.2 Clerks Contractual Annual Salary Review

**RESOLVED that in accordance with the Terms and Conditions of the Clerks Contract of Employment the incremental salary increase, from SCP 27 TO SCP 28, would be applied WEF: 1<sup>st</sup> April 2025.**

*Proposed by Cllr W Thomas seconded by Cllr P Blease and carried unanimously.*

**MINUTE: 05/03/25**

## 11 ENVIRONMENTAL MANAGEMENT

### 11.1 *Notes/Update from EMC Meeting held on the 11<sup>th</sup> March 2025.*

The Clerk presented the report a copy of which is attached to these minutes.

**RESOLVED to**

**1. Agree the content, actions and associated expenditure detailed in the notes.**

**2. Authorise the purchase of a freestanding basketball hoop & stand with a budget of up to £150.00, Delegated responsibility to the Clerk to order the equipment.**

*Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously*

**MINUTE: 06/03/25**

H.D 15/4/25

- 11.2 Notes from the Cormac Liaison Meeting held on the 11<sup>th</sup> March 2025**  
 The notes from the meeting were shared with the Members, a copy of which are attached to these minutes.  
**RESOLVED** that the content of the report be noted and that further enquiries would be carried out with residents with regard to the revised street lighting programme.  
*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*  
**MINUTE:07/03/25**
- 11.3 Footpaths, Highways and Environment Portfolio Holder's Report**  
 There was no report to consider.
- 12. PLAYING FIELD**
- 12.1 Report from Pavilion sub-committee.**  
 Cllr Miss H Downing updated the Members on the project, the plans were on-going and a formal planning application expected by 31st March 2025.  
**The content of the report was noted.**
- 13. Closed Cemetery Transfer of Maintenance Responsibility.**  
 The Clerk presented the report on the application for the transfer of maintenance responsibility for the recently closed New Cemetery (Haverigg)  
**RESOLVED** that the Parish Council would not accept responsibility for the maintenance of the recently closed New Cemetery (Haverigg) and that the responsibility for the maintenance be passed to Cornwall Council. The Clerk to notify the Church and Cornwall Council accordingly.  
*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously,*  
**MINUTE: 08/03/25**
- 14. Scarecrow Festival 2025**  
 Cllr Miss H Downing presented her report a copy of which is attached to these minutes.  
**RESOLVED** that:
1. **Stithians Parish Council will organise the Scarecrow Festival 2025 in conjunction with Stithians Agricultural Association**
  2. **Cllr Miss H Downing and Mr H Jones will serve on the organisation subcommittee.**
  3. **The nominated recipient of the 50% share of profits from the event will be awarded to The Stithians Playing Field Equipment Fund.**
  4. **Cllr Mrs C Sylvester will assist in setting up a 'Scarecrow Festival' Facebook page**
- Proposed by Cllr Miss H Downing seconded by Cllr Mrs C Sylvester and carried unanimously.*
- 
- MINUTE: 09/03/25**
- 15 URGENT ITEMS**  
 There were no urgent items to consider.
- 16. AUTHORISING PAYMENTS.**  
**RESOLVED** to authorise the payment of
1. **All invoices received and regular payments due for the period: 20<sup>th</sup> February to 20<sup>th</sup> March 2025 , Voucher No's: - 215 – 234, Total: £7,855.72**
  2. **The 2 direct debits scheduled for 2<sup>nd</sup> April 2025 to PWLB for the sum of £1,477.99**
- Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously,*
- 
- MINUTE: 10/03/25**
- 17. ITEMS FOR NEXT MEETING.**  
 Star of Stithians  
 Annual Parish Meeting

H.D 15/4/25

**18. Date of Next Meeting:**

To confirm the date of the next Council Meeting as Tuesday 15<sup>th</sup> April 2025.

The meeting Closed at 20:25 hrs.

Signed as a true and accurate record of the proceedings.

..... H. Downey ..... Chairwoman

Date: ..... <sup>H.D 15</sup> ~~27~~ / <sup>H.D</sup> 14 / 25 .....