

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
Held on Tuesday 19th November 2024

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr P Blease, Cllr W Thomas, Cllr Mrs C Sylvester, Cllr Mrs S Cotton, Cllr R Iles, Cllr W Oakley-Moore (from point noted) and the Clerk.

Also Present: 2 members of the public and Mr Brian Piper.

1. APOLOGIES :

Apologies were received and accepted from Cllr T Smith. The Chairwoman informed the Members that she had received a letter of resignation from Cllr Adam Bunclark.

2. URGENT ITEMS:

The Chair advised that there were three Urgent Items to be considered.:

- Replacement Royal British Legion Standard.
- Appointment of Portfolio Holder for Planning, Finance and Police Liaison following resignation of Cllr A Bunclark.
- Farmers Protest

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

A declaration of interest was received from Cllr H Downing in relation to PA24/08317. There were no Requests for Dispensation.

4. MINUTES OF THE PREVIOUS MEETINGS:

Minutes of the Council Meeting held on Tuesday 15th October 2024.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Council Meeting held on the 15th October 2024 as a true record of the proceedings.

Proposed by: Cllr Mrs J Thomas seconded by Cllr Mrs C Sylvester and carried unanimously

MINUTE: 01/11/24

5. MATTERS ARISING:

Matters arising from the Council Meeting held on the 15th October 2024 and not dealt with elsewhere on the Agenda.

There were no matters arising from the Council Meeting.

6. CO-OPTION OF COUNCILLOR

No applications had been received

The Meeting was closed at 19:06hrs for Public Participation

7. PUBLIC PARTICIPATION:

Members of the Public were invited to speak but declined at this point in the meeting.

The Chairwoman opened the Meeting at 1907hrs.

8. CORNWALL COUNCILLOR JOHN THOMAS

Cllr John Thomas has sent his apologies, he expressed his thanks for the invite to the Community Hub Public Consultation which took place on 12th November and expressed his support for the proposal.

9. STITHIANS ENERGY GROUP:

9.1 SEG Report

Brian Piper presented his report a copy of which is attached to these minutes. The content of the report was noted.

10. PLANNING

10.1. *Notification of Planning Decisions Received:*

PA24/07284 – Land at Chynoweth Farm, Longdowns – NOT ACCEPTABLE AS AN AMENDMENT Non material amendment in relation to Decision Notice PA22/02430 dated 12/09/22 – Addition of natural stone in place of render to north, east & west elevations. Install single rear door in place of window from hallway in south elevation. *(Stithians Parish Council Supported)*

PA24/06603 – Trecarne, Crelow Lane, Stithians – APPROVED – Single storey flat roof rear extension to form a new bedroom, new front porch, new vertical cladding fenestration and new windows and doors. *(Stithians Parish Council Supported)*

PA24/07594 - The Chalet, Paddocks, Penhalvean – GRANTED (CAADs, PIPs, and Lus only) – Certificate of Lawfulness for breach of planning condition and use of building as a dwelling. *(Stithians Parish Council did Not Support)*

10.2 *Notification of Planning Decisions received after the publication of the Agenda:*

The Clerk advised that one further notification had been received:

PA24/07329 – REFUSED -Penhallow Barn, Trewithen – Retention of glamping cabin. *(Stithians Parish Council Supported)*

It was also noted that this decision had been made at Planning Committee, a change in procedure had meant that notification of the hearing and invitation to speak had not been received. Clerk will now ensure that all Agendas are checked and relevant process followed.

Members expressed concern that the change on procedure had not been advised.

RESOLVED that the Clerk write to the Planning Department to express concerns that proper notification regarding change in administrative process had not been advised.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 02/11/24

19:15hrs – *Cllr W Oakley-Moore joined the Meeting*

10.3 *To consider Planning Applications received*

PA24/06141 – Weavers, Higher Trewithen, Trewithen – Change of use from holiday accommodation to residential use.

RESOLVED to support this application

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 03/11/24

PA24/07884 – Kennall Farm, Kennall Valley, Ponsanooth – Listed Building Consent for the replacement of box frame, sliding sash, Georgian style windows.

RESOLVED to support this application

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 04/11/24

PA24/08184 – White Owl Barn, Carn Stithians – Proposed change of use from existing annex to independent residential dwelling.

RESOLVED to support this application

Proposed by Cllr R Iles seconded by Cllr P Blease.

MINUTE: 05/11/24

19:20hrs *Having declared an interest, the Chairwoman, Cllr Miss H Downing handed the Chair over the Vice-Chair, Cllr P Blease and left the Meeting.*

PA24/08317 – Land South of Tolcroft Cottage, Trembroath - Replacement Dwelling in lieu of extant Class Q and associated operational development.

RESOLVED to support this application

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously by those Members present in the Meeting

MINUTE: 06/11/24

19:25hrs Cllr Miss H Downing returned to the Meeting and resumed responsibility as Chairwoman.

10.4 *To consider any applications received after the publication of the Agenda.*

PA24/08253 – Brooklyn, Tregonning Road, Stithians – Change of use of existing outbuilding into dog grooming room.

RESOLVED to support this application,

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 07/11/24

PA24/07642 – Trewithen Cottage, Trewithen – Single storey extension comprising home office, bedroom and living room.

RESOLVED to support this application,

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 08/11/24

11 CLERK /RFO's Reports

11.1 *Council's Current Financial Position*

The Clerk presented her financial report a copy of which is attached to these minutes.

RESOLVED to note the financial position as of 31st October 2024.

Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.

MINUTE: 09/11/24

11.2 *Final Report on the Budget for 2025/ 26*

The Clerk presented her report a copy of which is attached to these Minutes.

RESOLVED that the presented budget for 2025 / 26 be adopted and the PRECEPT to be set at £87,000.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 10/11/24

12 ENVIRONMENTAL MANAGEMENT

12.1 *Notes/Update from EMC Meeting held on the 12th November 2024.*

RESOLVED that the content and financial implications of the report is approved and that a report be prepared outlining potential footpath schemes which could be considered for Enhanced LMP Funding in 2025/26

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton and carried unanimously

MINUTE:11/11/24

12.2 ***Footpaths, Highways and Environment Portfolio Holder's Report***

Cllr W Oakley-Moore gave a verbal report on concerns raised about PRoW leading from Little Plymouth including:, substances potentially leaking into water course and rubbish being burnt

RESOLVED that the Clerk write to the owners / occupiers of the properties outlining the concerns raised.

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 12/11/24

Cllr W Oakley- Moore also asked Members to consider the purchase of The definitive Guide to Rights of Way Law - 'the Blue Book' which provides legal information in relation to PRoW
Cost - £29.95

RESOLVED that the Clerk order a copy of the Definitive Guide to Rights of Way

PROPOSED by Cllr W Oakley-Moore seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE:13/11/24

12.3 **Report on FFC 'Plant the Gap Funding**

Cllr Miss H Downing presented her report a copy of which is attached to these minutes

RESOLVED that:

1. That an amended quotation be obtained from The Grower for 8nr trees and sundry items and obtain two further quotations for value for money purposes.
2. On receipt of the quotations, a grant application is submitted.
3. Subject to the grant application being successful a tree planting event is organised with the School and Pre-School

Proposed by Cllr Miss H Downing seconded by Cllr W Thomas and carried unanimously.

MINUTE: 14/11/24

12.4 **Report for Grant / Contribution to Ponsanooth Road Safety Group for the commissioning of Engineers Report on Pelean Cross.**

Cllr Miss H Downing presented he report a copy of which is attached to these minutes.

RESOLVED that Stithians Parish Council agree to fund one third of the cost of the road safety report, up to a maximum of £500, subject to the following:

1. That we stipulate that the report should focus on Pelean Cross.
2. That we request that Ponsanooth Parish Council firstly enquire with their community network liaison whether this report could be funded via grant monies, and/or that other adjoining Parishes are asked to contribute funds as well.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 15/11/24

13. **PLAYING FIELD**

13.1 **Report from Pavilion sub-committee.**

Cllr Miss H Downing briefed the Members on the Public Consultation Event held on 14th November 2024 and shared the results of the feedback questionnaires completed at the event.

RESOLVED that the presentation is further promoted on SPC Facebook page and feedback invited, deadline for receipt 3rd December 2024.

Proposed by Cllr J Thomas seconded by Cllr Mrs S Cotton and carried unanimously.

MINUTE: 16/11/24

13.2 **Report on Playground equipment**

Cllr Mrs C Sylvester presented her report a copy of which is attached to these minutes.

RESOLVED that

1. The quote from Sovereign be accepted
2. That a Public Appeal be launched to publicise the project and encourage donations.
3. That the 'Tennis Court Fencing' Reserve be transferred to the 'Playing Field' Reserve

Proposed by Cllr Miss H Downing seconded by Cllr W Thomas and carried unanimously.

MINUTE: 17/11/12

14. **Christmas Lights 2024**

Cllr Mrs C Sylvester presented her report a copy of which is attached to these minutes.

RESOLVED that the Insurance Renewal premium of £397.29 is authorised for payment.

Proposed by Cllr Miss H Downing seconded Cllr W Thomas.

Cllr Mrs C Sylvester abstained from voting.

MINUTE: 18/11/24.

15. **URGENT ITEMS**

15.1 **Contribution towards the RBL Replacement Standard**

Cllr Miss H Downing briefed the Members on the request from Stithians Branch of the RBL for contribution towards the cost of the replacement ceremonial standard.

Resolved that providing the cost of the replacement standard had not been met by other sources, a contribution of up to £200 would be made to the RBL.

Proposed by Cllr P Blease seconded by Cllr W Thomas

MINUTE: 18/11/24

15.2 Appointment of Portfolio Holders following resignation of Cllr A Bunclark:

Resolved that the

Portfolio holder for Planning: Cllr R Iles
Assistant Cllr Mrs S Cotton

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas

MINUTE: 19/11/24

Resolved that the Portfolio Holder for Finance is Cllr W Thomas

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs S Cotton

MINUTE: 20/11/24

Resolved that the Police Liaison Representative Cllr P Blease

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas

MINUTE: 21/11/24

15.3 Support for Farmers

Cllr Mrs J Thomas requested that as a rural community, the Parish Council note support for the farming community.

RESOLVED that the Clerk write to our MP, The Rt Honourable Perran Moon and express its support to local farmers.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 22/11/24

16. AUTHORISING PAYMENTS.

RESOLVED to authorise the payment of invoices received & regular payments due for the period, 17th October 2024 – 21st November 2024 , Voucher No's: - 143 – 167 Total: £10,217.89

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously,

MINUTE: 23/11/24

17. ITEMS FOR NEXT MEETING.

None requested

18. Date of Next Meeting:

To confirm the date of the next Council Meeting as **WEDNESDAY 11th December** for Essential Business Only.

19. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

The meeting Closed at 21:30 hrs.

Signed as a true and accurate record of the proceedings.

..... **Chairwoman**

Date: