

# MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 17<sup>th</sup> September 2024

**Persons Present:** Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr P Blease, Cllr W Thomas, and the Clerk.

Also Present: 3 members of the public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr A Bunclark and Cllr R Iles.

**2. URGENT ITEMS:**

The Chair advised that there was one Urgent Items to be considered:  
Memorial tree & bench on playing field.

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

No declaration of interests or requests for dispensation were received.

**4. MINUTES OF THE PREVIOUS MEETINGS:**

*Minutes of the Council Meeting held on Tuesday 16th July 2024.*

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

**RESOLVED: to accept the minutes of the Council Meeting held on the 16th July 2024 as a true record of the proceedings.**

*Proposed by: Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 01/09/24**

**5. MATTERS ARISING:**

*Matters arising from the Council Meeting held on the 16th July 2024 and not dealt with elsewhere on the Agenda.*

There were no matters arising from the Council Meeting.

*The Meeting was closed at 19:04hrs for Public Participation*

**6. PUBLIC PARTICIPATION:**

The Chairwoman invited the members of the public to speak.

One Member of the public introduced themselves to the Members and spoke in support of PA24/06603.

*The Chairwoman opened the Meeting at 19.08hrs.*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

No report had been received.

**8. STITHIANS ENERGY GROUP:**

**8.1 SEG Report**

Brian Piper was unable to attend the meeting, his report had been shared with the Members, a copy of which is attached to these minutes.

The content of the report was noted.

**9. PLANNING**

9.1 *Notification of Planning Decisions Received:*

**PA24/04362 – REFUSED – Land NW of Penhalurick Farm, Penhalvean** – Retrospective planning application for the retention of an agricultural building, hardstanding, storage container, welfare / storage unit and widened entrance gateway.  
(Stithians Parish Council – did NOT support)

**PA24/02328 – APPROVED – Land Adj to 24 Hendra Close, Stithians** – Erection of a dwelling.  
(Stithians Parish Council – supported)

**PA24/03538 – WITHDRAWN - Rosemanowes Quarry, Herniss Lane, Herniss** – Erection of 7 detached dwellings, parking and associated works.  
(Stithians Parish Council – supported)

**PA24/03644 – WITHDRAWN – Kennal Farm, Kennal Valley** – Listed building consent for replacement of box frame, sliding sash, Georgian style windows.  
(Stithians Parish Council – supported)

9.2 *Notification of Planning Decisions received after the publication of the Agenda:*

The Clerk informed the Members that no other notifications had been received:

9.3 *To ratify Planning decisions made during August in accordance with protocol*

**PA24/05797 – 4 Foundry Hill, Stithians** – Replacement of existing front porch (3m<sup>2</sup>) with sun room (12m<sup>2</sup>) and addition of new rear porch (4m<sup>2</sup>).

**RESOLVED to ratify the Comment Submitted: Stithians Parish Council supports this application.**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas.*

**MINUTE: 02/09/24**

9.4 *To consider Planning Applications received*

9.4(a) **PA24/06076 – Wayfarer, Crelow Hill, Stithians** – Side extension to house, widening of driveway access, and associated works.

**RESOLVED to support this application.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 03/09/24**

9.4(b) **PA24/05315 – Land North of Carncrees Cottage, Carn Stithians – Erection of new agricultural storage / workshop building** – This application was no longer valid, comment no longer required.

9.4(c) **PA24/06603 – Trecarne, Crelow Lane, Stithians** – Single -storey flat roof rear extension to form a new bedroom, new front porch, new vertical cladding fenestration and new windows and doors.

**RESOLVED to support this application.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 04/09/24**

9.4(d) **PA24/06786 - 5 Old Vicarage Close, Stithians** - Works to trees subject to a Tree Preservation Order (TPO), works include T1 - 1 x large monterey pine - remove 2 lowest limbs ext. towards house; remove 2 lowest branches ext. over lane - to limit further lateral crown development towards house, to address increased exposure to wind-loading due to foreseeable removal of dying ash in adjacent property. T2 - 1 x large turkey oak - crown lift to 5.5m to clear roof of dwelling by 2.5m vertically & laterally - to limit further crown development over dwelling, to relieve shading.

**RESOLVED to support this application on the proviso that the County Tree Officer is in support of this work**

**Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.**

**MINUTE: 05/09/24**

9.5 *To consider any applications received after the publication of the Agenda.*



**PA24/04194 – Coxs Row, Trewithen – Garage / Store replacement and enlargement  
RESOLVED to support this application.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 06/09/24**

**10 CLERK /RFO's Reports**

**10.1 Council's Current Financial Position**

The Clerk presented her financial report a copy of which is attached to these minutes.

**RESOLVED to note the financial position as of 31<sup>st</sup> August 2024.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 07/09/24**

**10.2 To consider protocol for dealing with requests from groups & individuals for use of Playing Field.**

**RESOLVED that the Clerk design a proforma for groups & individuals to complete, to include statement regarding need for Public Liability Insurance.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 08/09/24**

**10.3 To authorise the Clerk's Training Fees (50%) for the PIALC Qualification – Internal Audit**

**RESOLVED that the 50% of the Clerks training fees for the PIALC Qualification be reimbursed. Course Cost: £120+ VAT. Amount payable £60+ VAT – total £72.00.**

*Proposed by Cllr W Thomas seconded by Cllr P Blease and carried unanimously*

**MINUTE: 09/09/24**

**10.4 To authorise the Clerk's Mileage Claim for the period June to September 2024.**

**RESOLVED to authorise the Clerk's Mileage Claim for the sum of £33.90**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 10/09/24**

**11 ENVIRONMENTAL MANAGEMENT**

**11.1 Notes/Update from EMC Meeting held on the 10<sup>th</sup> September 2024.**

**RESOLVED to agree the content, actions and associated expenditure detailed in the notes.**

*Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 11/09/24**

**11.2 Footpaths, Highways and Environment Portfolio Holder's Report**

Cllr Mrs J Thomas and Cllr W Thomas briefed the Members on the following:

Trees: The Members received a report on the condition of the ash trees located at Goonlaze and the entrance to the Haverigg Cemetery, report was also received regarding the condition of the sycamore tree bordering the Cricket Club.

Footpaths: 231/27/1 – access via gateway and cattlegrids, gate posts now rotten and require replacing.

**RESOLVED that:**

- 1. T. Smith be asked to remove the tree at Goonlaze and a quote obtained for the removal of the tree stump.**
- 2. The Clerk to contact Cornwall Council with regard to the trees in Haverigg Cemetery**
- 3. The Clerk to draft a letter to be used to request that individual householders / landowners take appropriate action when trees require trimming or are in an unsafe condition.**
- 4. Clerk to report condition of gateposts to Countryside Access and ask if they are able to supply the materials to repair these.**

*PROPOSED by Cllr Mrs J Thomas seconded by Cllr W Thomas.*

**MINUTE:12/09/24**

WD

- 11.3 **To consider Possibility of Establishing Footpath from Foundry**  
Cllr W Thomas informed the Members that he had spoken to the relevant landowner and this would not be perused further. The content of the report was noted.

## 12. PLAYING FIELD

### 12.1 **Report from Pavilion sub-committee on Pavilion refurbishment.**

The Members were informed that no designs had been received to date, the 2<sup>nd</sup> Bat Survey had been completed. It was also noted that the monthly standing charge account for electricity was currently £63.00, cheaper rates were available, but would require contracting for 12 / 24 months and the full term payable if this was subsequently cancelled.

**RESOLVED that the Clerk contact EDF and arrange for the supply to be terminated.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester.*

**MINUTE: 13/09/24**

### 12.2 **Report on Playground equipment**

Cllr Mrs C Sylvester presented her report a copy of which is attached to these minutes.

**RESOLVED that:**

1. Cllr Mrs C Sylvester obtain further quotes for 3 pieces of play equipment and cost for installing a 'wet / pour' surface.
2. A 'crowd funding' campaign be publicised to promote the possibility of new pieces of playground equipment and call for donations to the playground appeal fund.

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas.*

**MINUTE: 14/09/24**

## 13. URGENT ITEMS

Memorial Tree & Bench on Playing Field – as the Youth Football initiative had not progressed the relocation of the Memorial Tree should be considered.

**RESOLVED that the Memorial tree and bench will remain in their current position.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 15/09/24**

## 16. AUTHORISING PAYMENTS.

**RESOLVED to authorise the payment of**

1. Invoices received & regular payments due for the period 18<sup>th</sup> July – 18<sup>th</sup> September 2024, Voucher No's: 85 – 116 totalling £17,696.15
2. additional invoices, Voucher No's 117 - 121 Total: £297.27
3. The direct debits to PWLB scheduled for the 2<sup>nd</sup> October for £1,477.99

*Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously,*

**MINUTE: 16/09/24**

## 17. ITEMS FOR NEXT MEETING.

Remembrance Sunday

Draft Budget 2025/26.

## 18. Date of Next Meeting:

To confirm the date of the next Council Meeting as Tuesday 15<sup>th</sup> October 2024,

**The meeting Closed at 20;55hrs.**

**Signed as a true and accurate record of the proceedings.**

..... *H. Daines* ..... Chairwoman

Date: *15/10/24* .....