

# MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 16<sup>th</sup> July 2024

**Persons Present:** Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr P Blease, Cllr W Thomas, Cllr W Oakley-Moore (from the point noted), and the Clerk.

Also Present: Mr B. Piper and 2 members of the public.

**1. APOLOGIES :**

Apologies were received and accepted from Cllr Miss J Barson, Cllr A Bunclark, Cllr R Iles and Cllr T Smith.

**2. URGENT ITEMS:**

The Chair advised that there was one Urgent Items to be considered:

Anti-social activity in the Parish and Meadowside Cemetery.

**3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

No declaration of interests or requests for dispensation were received.

**4. MINUTES OF THE PREVIOUS MEETINGS:**

*Minutes of the Council Meeting held on Tuesday 18<sup>th</sup> June 2024.*

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

**RESOLVED: to accept the minutes of the Council Meeting held on the 18<sup>th</sup> June 2024 as a true record of the proceedings.**

*Proposed by: Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

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*Cllr W Oakley-Moore joined the meeting.*

**5. MATTERS ARISING:**

*Matters arising from the Council Meeting held on the 18<sup>th</sup> June 2024 and not dealt with elsewhere on the Agenda.*

There were no matters arising from the Council Meeting.

*The Meeting was closed at 19:04hrs for Public Participation*

**6. PUBLIC PARTICIPATION:**

The Chairwoman invited the members of the public to speak and agreed that they could present their report at Agenda Item: 12.3.

*The Chairwoman opened the Meeting at 19.05hrs.*

**7. CORNWALL COUNCILLOR JOHN THOMAS**

No report had been received.

**8. STITHIANS ENERGY GROUP:**

**8.1 SEG Report**

Brian Piper presented his report, a copy of which is attached to these Minutes.  
The content of the report was noted.

*Mr B Piper left the meeting*

## 9. PLANNING

### 9.1 **Notification of Planning Decisions Received:**

The following planning decisions were noted:

**PA24/03396 – Prior approval not req'd) - Bt Exchange East Road, Stithians –** Prior notification for the removal of the existing 15m monopole tower and the installation of a new 17.5m unshrouded monopole to host 2no. antennas and 1no. transmission dish alongside ancillary works. The existing equipment cabinets are to be utilised with an extra cabinet proposed on the extended concrete foundation.  
(Stithians Parish Council – Supported)

### 9.2 **Notification of Planning Decisions received after the publication of the Agenda:**

The Clerk informed the Members that no other notifications had been received:

### 9.3 **To consider Planning Applications received:**

- 9.3(a) **PA24/02074 -Lake View, Tory, Ponsanooth –** Retention of cabin building and use of 1 bed annexe for elderly parent.

**RESOLVED to support this application.**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 02/07/24**

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- 9.3(b) **PA24/03759 – Waste Transfer Station, Herniss Farm –** Proposed infill of land to create additional staff and visitor car parking. Formation of lorry access to new weighbridge approved under PA19/07585

**RESOLVED to support this application.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 03/07/24**

- 9.3(c) **PA24/04362 -Land East Penhalurick Barton, Penhalvean –** Retrospective planning application for the retention of an agricultural building, hardstanding, storage container, welfare/storage unit and widened entrance gateway.

**RESOLVED: to NOT support this application on the following grounds:**

**1. Concerns regarding the opening / access from the site on to the highway, a report from Highways should be requested.**

**2. No evidence of a viable Agricultural Business to justify the construction of a building of this design / size.**

It was also noted that development of the site had been considered previously via a Pre-App, which determined that a full planning application was required. Despite this the applicants demonstrated a blatant disregard for the planning advice given and went ahead with the development of the site without submitting a planning application.

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE:04/07/24**

### 9.4 **To consider any applications received after the publication of the Agenda.**

**PA24/03644 – Kennal Farm, Kennal Valley –** Listed building consent for replacement of box frame, sliding sash, Georgian style windows.

**RESOLVED to support this application.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr P Blease and carried unanimously.*

**MINUTE: 05/07/24**

**PA24/05001 – The Annexe, Little Seaureaugh Cottage, Seaureaugh –** Extension to property and change of use of holiday restricted dwelling to allow full time residential use.

**RESOLVED to support this application.**

*Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 06/07/24**



- 9.5 **To consider Appeal Notification in relation to PA23/09794, Longdowns Industrial Estate.**  
**RESOLVED:** that no further comment would be submitted.  
*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*  
**MINUTE: 07/07/24**

- 9.6 **To Agree Protocol for dealing with Planning Applications in August.**  
**RESOLVED** that in order for the applications to be considered at the September meeting, an extension of time for submission is requested from the relevant planning officer. If an extension is not granted the following protocol is adopted:

1. **Non-contentious Applications:** powers be delegated to the Planning Portfolio Holder and one other Councillor, depending upon availability, to prepare a response to Cornwall Council on behalf of the Parish Council.
2. **Contentious Applications:** that a suitable response be agreed by means of an e-mail vote.

**All decisions made to be reported to the September meeting for ratification.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas.*

**MINUTE: 08/07/24**

## 10 **CLERK /RFO's Reports**

### 10.1 **Council's Current Financial Position**

The Clerk presented her financial report a copy of which is attached to these minutes.

**RESOLVED to note the financial position as of 31<sup>st</sup> June 2024.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 09/07/24**

### 10.2 **Response from Institute Funds Trustees regarding allocation of Funds to Cricket Club.**

**RESOLVED** that the remaining £274.39 be donated to the Cricket Club for the purchase of equipment for the Junior Cricket team. The remaining balance of the Institute funds, £7334.44 be split between the Playing Field Equipment Fund and the Stithians School for the purchase of new play equipment, the sum of £3,667.22 each. The Reserve to then be closed.

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 10/07/24**

*The Chairman agreed that Agenda Item 12 would be brought forward to this point, however, the minutes will remain in chronological order, 2 members of public left the meeting following Agenda item 12.3.*

## 11 **ENVIRONMENTAL MANAGEMENT**

### 11.1 **Notes/Update from EMC Meeting held on the 2<sup>nd</sup> July 2024.**

**RESOLVED to:**

1. **Agree the content, actions and associated expenditure detailed in the notes.**
2. **Decline the offer from Mr S Relton to donate the container and its contents to the Parish Council on the proviso that the Members accept responsibility for the erection and dismantling of the marquees for all potential users of these resources. To advise Mr Relton that the Christmas Lights Committee may wish to discuss this further.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 11/07/24**

### 11.2 **Footpaths, Highways and Environment Portfolio Holder's Report**

Reports were presented on concerns raised from residents regarding the state of a number of PRoWs around the Parish and the Crelow Fields Amenity Area. Cllr Mrs J Thomas reported the poor condition of the gate entrance to reservoir.

Cllr W Oakley-Moore highlighted traffic issues caused as a result of several buses arriving in the village at the same time.



**RESOLVED:**

1. That confirmation of cutting schedule be provided by the Contractor to determine what has been completed to date and planned schedule over the next few months.
2. That the Clerk contact South West Lakes Trust regarding the gate.
3. That the Clerk contact the Bus Company to express concerns and request that the timetable be adjusted to help ease the pressure on the roads in the village.

*PROPOSED by Cllr P Blease seconded by Cllr W Oakley-Moore.*

**MINUTE: 12/07/24**

**11.3 Report on Ponsanooth Road Traffic Group in relation to Pelean Cross**

No further update for consideration.

**RESOLVED** that Cllr Miss H Downing advise the group that Stithians Parish Council would no longer be represented at the Meetings.

*Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

**MINUTE: 13/07/04**

**11.4 To Consider Possibility of Establishing Footpath from Foundry.**

Cllr W Thomas to carry out further investigations.

**12. PLAYING FIELD**

**12.1 Report from Pavilion sub-committee on Pavilion refurbishment.**

Cllr Miss H Downing gave a verbal brief on the site meeting held with the Maurram on Tuesday 16<sup>th</sup> July. Potential designs would now be drawn up for presentation to the Members, this would be followed by a full public consultation.  
The content of the report was noted.

**12.2 Report on Playground equipment**

Cllr Mrs C Sylvester to meet with representatives from Dragons Play, report to be presented at September Meeting.

**12.3 Stithians Football Club Proposal to erect 'advertising hoarding' on the perimeter of the football pitch.**

**RESOLVED** that:

1. The Football Club be allowed to erect 8' x 2' advertising boards along the bank behind the 'dug outs'.
2. The Club would be responsible for the maintenance of the boards and the surrounding area and deal swiftly with any boards that are damaged.
3. That no charge would be made by Stithians Parish Council for the 2024/25 season.
4. That the Club be allowed to erect a small shed behind their existing storage shed on the playing field.

*Proposed by Cllr Miss H Downing seconded by Cllr P Blease and carried unanimously.*

**MINUTE: 14/07/24**

It was also **RESOLVED** that the Stithians Football Club be allowed to serve tea & coffee when matches are being played. The vehicle required for this purpose, be allowed to park on the field side of the entrance gate. No other vehicles are permitted to park on the playing field and should remain in the car park.

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester.*

**MINUTE: 15/07/24**

**13. SCARECROW FESTIVAL 2024**

Cllr Miss H Downing presented her report a copy of which is attached to these minutes.  
The content of the report was noted.

**14. To Consider Provision of Public Space / Play Area for Longdowns**

Cllr Mrs J Thomas reported that she had visited Longdowns with CCllr John Thomas, as a result of this public engagement it is believed that a public space / play area was not a priority.

**15, URGENT ITEMS**

The meeting discussed the recent reports regarding anti-social behaviour in Meadowside Cemetery.

**RESOLVED** that the Clerk contact the Falmouth Neighbourhood Policing Team to ask that the area PCSO Mark Canvin visit the areas identified.

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 15/07/24**

**16. AUTHORISING PAYMENTS.**

**RESOLVED** to authorise the payment of

1. invoices received & regular payments due for the period 20<sup>th</sup> June to 17<sup>th</sup> July 2024, Voucher No's:67 – 80, Total: £5,917.67
2. additional invoices, Voucher No's 81 - 84 Total: £500.69
3. the regular payments & direct debits due for the month of August
4. The direct debit to PWLB scheduled for 4<sup>th</sup> September for £783.37

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously,*

**MINUTE: 16/07/24**

**17. ITEMS FOR NEXT MEETING.**

No items were put forward.

**18. Date of Next Meeting:**

To confirm the date of the next Council Meeting as Tuesday 17<sup>th</sup> September 2024,

**The meeting Closed at 21:45hrs.**

**Signed as a true and accurate record of the proceedings.**

.....*H. Daurin*..... Chairwoman

Date: .....*17-9-24*.....