

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 16th May 2023 commencing at 7.30pm

ATTENDANCE

Present were Cllr Miss H Downing (Chairwoman), Cllr Mrs J. Thomas, Cllr Mrs C Sylvester, Cllr P Blease, Cllr W Thomas, Cllr R Iles, Cllr W Oakley-Moore, Cllr A Bunclark, Cllr H. Jones, Cllr N Hayden, the Clerk and Cllr J. Thomas.

Members of the public present:

B, Piper.

D Bell

H. Kneale

1. APOLOGIES

Apologies were accepted from: Cllr T Smith

2. URGENT ITEMS

The Chair advised that there was one urgent items to be considered:

- Third Party FOI Request from Cornwall Council

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

There were no declarations of interest received.

The Clerk advised that no written requests for dispensation had been received.

4 MINUTES OF THE COUNCIL MEETING

4.1 Minutes of the Council Meeting held on the 18th of April 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 18th of April 2023 as a true record of the proceedings.

Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.

MINUTE: 01/05/23

The Chair duly signed the minutes as a true record of the proceedings.

4.2 Minutes of the Annual Parish Meeting held on the 9th May 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 9th May 2023 as a true record of the proceedings.

Proposed by Cllr W Thomas seconded by Cllr R Iles and carried unanimously.

MINUTE: 02/05/23

The Chair duly signed the minutes as a true record of the proceedings

5. MATTERS ARISING FROM THE MINUTES OF THE 25th APRIL 2023 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

King Charles III Coronation Event: Cllr P Blease gave a report on the Kings Coronation Event, he reported that all planned events had been well attended and that the profits raised had been used to purchase a commemorative bench, which would be placed at Gribbas Corner

and remaining funds shared between the Stithians Lights Appeal, The Stithians Centre and The Playground Equipment Appeal.

The content of the report was noted. Thanks were expressed for all those involved in organising the event.

The Chairwoman closed the meeting at 19:35hrs to allow Public Participation

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PUBLIC PARTICIPATION

Mrs Diane Bell addressed the Members and suggested that the Parish 'Stithians Stalwarts' Awards be re-introduced to recognise the many residents working as volunteers to support the Parish. Mrs Bell was thanked for this suggestion and agreed that further investigation carried out and added to the Agenda for the June 2023 meeting.

The Chairwoman opened the meeting at 19:40hrs.

7.

CORNWALL COUNCILLOR

Cllr John Thomas addressed the Members and gave a report on the following:

- 20mph speed restriction – next phase
- Crossing at Longdowns – a 'pedestrian refuge' had been suggested, but talks were still on going
- Community Speed watch – relevant insurance was now in place
- Community Chest now available - total fund £3000
- Crane Garage – on-going
- Various flooding / water-leaks an on-site meeting with South West Water had been requested, to walk around the village and identify the area of concerns.

Cllr P Blease briefed Cllr Thomas on the concerns raised at the recent Parish Meeting, in relation to Pelan Cross, there was a need for local Parishes & Ward Members to work together to see what action can be taken to improve this junction.

8.

Introduction from Helen Kneale, Community Link Officer

The Chairwoman welcomed Helen to the meeting. Helen Kneale briefed the Members on her role as Community Link Officer for the newly formed: Camborne, Pool, Illogan, Redruth, Mining Villages, Hayle & Gwinear, Gwithian Community Partnership.

- The inaugural meeting for the group would be held on Tuesday 27th June 2023.
- Details of various funding streams were outlined.

Helen was thanked for her attendance.

Helen Kneale left the meeting at 19:59hrs

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9.1

STITHIANS ENERGY GROUP

SEG Report from Brian Piper

Brian Piper presented his report, a copy of which is attached to these minutes. Topics covered included:

- His attendance at the Garden Party at Buckingham Palace following his receipt of a Coronation Champion Award.
- Electric Vehicle Event – Stithians Showground
- Heat the Streets
- Community Car
- EV Charge Point

The content of the report was noted.

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10.1

CLERK / RFOs REPORTS

Council's Current Financial Position

The Clerk presented a financial report for period ending 30th April 2023, a copy of which is attached to these minutes.

RESOLVED: to approve the financial reports as of 30th April 2023

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 03/05/23

10.2

Annual Governance Statement & Internal Auditors Report

The Clerk presented her report on the Internal Auditors Report, and AGAR a copy of which is attached to these minutes.

RESOLVED:

1. To approve the Internal Auditor's report as presented to the meeting.
2. To approve the answers to the questions in the Annual Governance Statement for 2022/23 and confirm that there is no conflict of interest with the External Auditors, BDO LLP.
3. To approve the final accounts for the 2022/23 Financial Year as detailed in the report.

Proposed by Cllr N Hayden seconded by Cllr W Thomas and carried unanimously.

MINUTE: 04/05/22

10.3

Renewal of Lease for former Toilet Building

The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED: that the lease continue in current format.

Proposed by Cllr W Thomas seconded by Cllr N Hayden

MINUTE: 05/05/23

10.4

Preliminary Briefing on Roll Out of 20mph

The Clerk presented her report a copy of which is attached to these minutes.

The content of the report was noted.

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11.1

PLANNING

Notification of Planning Decisions Received: The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the one decision made in respect of application highlighted therein.

The information was noted.

11.2

Notification of Planning Decisions received after publication of the agenda:

The Clerk informed the meeting that she had received one planning decision and one appeal decision since the publication of the Agenda.

- PA23/00722. – The Paddocks, Penhalvean – Certificate of Lawfulness – Granted
- PA22/02409 - Half Moon House, South Road, Stithians Appeal Allowed - No Costs claimed.

The information was noted.

11.3

Planning Applications received.

11.3(a)

PA23/03325 – Mr J Hennessy – 7 Tremall Parc, Crelow Hill – Single-story rear kitchen extension.

Cllr A Bunclark gave a verbal report on PA23/03325.

RESOLVED: to support PA23/03325.

Proposed by Cllr A Bunclark seconded by Cllr R Iles and carried unanimously.

MINUTE: 06/05/23

11.4

To consider any planning applications received after the publication of the agenda

HW

12 The Clerk informed the meeting that no further planning applications had been received:

12.1 **ENVIRONMENTAL MANAGEMENT**

Notes from the EMC Meeting held on the 3rd April 2023.

The Clerk informed the Members that no EMC Meeting had been held in May, she presented the updated notes of the EMC meeting held on the 3rd April 2023

The content of the report was noted.

12.2 **Footpaths, Highways and Environment Portfolio Holders Report**

Cllr Mrs J Thomas briefed the Members on the concerns raised at the Annual Parish Meeting:

- Junction at Pelean Cross
- Parking / Traffic calming at area around Spar Shop

The content of her report was noted, it was agreed that these would be raised at the next liaison meeting with Adrian Drake, CORMAC and included at the June Council Meeting.

Cllr John Thomas left the meeting at 20:55hrs

13 **PLAYING FIELD**

13.1 **Update on Playing Field Footpath Project**

The Clerk presented her report, a copy of which is attached to these minutes,

RESOLVED that:

- The Playing Field working group meet to agree the plan of the BMX Track to ensure correct costs obtained.
- The extension to the new footpath and additional ground work to the area where the picnic benches are currently sited are put on hold to identify need and pending the installation of new playground equipment.

Proposed by Cllr Mrs C Sylvester seconded by Cllr N Hayden and carried unanimously.

MINUTE: 07/05/23.

13.2 **Update on Pavilion Refurbishment**

The Clerk presented her report on the Pavilion Refurbishment project, a copy of which is attached to these minutes.

RESOLVED that representatives from the Rugby Club , Stithians Football Club and Dropship FC be invited to the attend the next Council Meeting on 20th June 2023, to discuss the future of the Playing Fields & Pavilion.

Proposed by Cllr P Blease seconded by Cllr R Iles and carried unanimously.

MINUTE: 08/05/23

14 **SCARECROW FESTIVAL**

Cllr Miss H Downing informed the Members that plans were progressing, the theme for this year's event was ' Nursery Rhymes', the Spar shop had once again agreed to sell forms.

The content of the report was noted.

15 **URGENT ITEMS**

The following item was considered:

15.1 **Third Party FOI Request from Cornwall Council.**

The Clerk informed the Members that at third party consultation request had been received from Cornwall Council for the release of documents originating from Stithians Parish Council.

RESOLVED that Stithians Parish Council has no objection to the information being disclosed.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 09/05/23

Wb

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AUTHORISING OF PAYMENTS

The Clerk presented her reports which were circulated to members on the 11th & 15th May 2023. A copy of which are attached to these minutes.

RESOLVED to authorise the payment of invoices received & regular payments due for the period, 19th April to 17th May 2023 , Voucher No's 18 – 36, payment total: £18,624.73.

Proposed by Cllr W Thomas seconded by Cllr A Bunclark and carried unanimously.

MINUTE:10/05/23

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ITEMS FOR NEXT MEETING

Pelean Cross

Stithians Stalwarts Awards

18

DATE OF NEXT MEETING

It was confirmed that the next meeting of the Full Council will be held on **Tuesday 20th June 2023 at 7p.m**

The Meeting closed at 21:27hrs.

Signed as a true and accurate record of the proceedings.

H. Darnley

..... Chairwoman

Date: *20-6-23*