

# **MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**

**Tuesday 17<sup>th</sup> May 2022 commencing at 7:20pm**

## **ATTENDANCE**

Present were Cllr P Blease (Chairman) Cllr Mrs C Sylvester, Cllr Mrs J. Thomas, Cllr M Whitbread-Jordan, Cllr A Bunclark, Cllr Ms H Downing, Cllr N Hayden, Cllr R Iles, Cllr H Jones, Cllr W Thomas, and the Clerk.

Members of the Public present were Mr Brian Piper.

### **1. APOLOGIES**

Apologies were received and accepted from Cllr K Turton

### **2. URGENT ITEMS**

The Chair advised that there were no urgent items for consideration.

### **3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**

There were no declarations of interest

The Clerk advised that no written requests dispensations had been received.

### **4. MINUTES OF THE APRIL 2022 COUNCIL MEETING**

4.1 Minutes of the Council Meeting held on the 19<sup>th</sup> April 2022.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 19<sup>th</sup> April 2022 as a true record of the proceedings.**

*Proposed by Cllr N Hayden seconded by Cllr Mrs J Sylvester*

**MINUTE: 01/05/22**

The Chair duly signed the minutes as a true record of the proceedings..

### **4.2. MINUTES OF THE ANNUAL PARISH MEETING**

Minutes of the Annual Parish Meeting held on the 26<sup>th</sup> April 2022

**RESOLVED to accept the minutes of the Annual Parish Meeting held on the 26<sup>th</sup> April 2022 as a true record of the proceedings.**

*Proposed by Cllr Mrs C Sylvester seconded by Cllr Miss H Downing*

**MINUTE: 02/05/22**

### **5. MATTERS ARISING FROM THE MINUTES OF THE APRIL 2022 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA**

There were no matters arising.

The Chairman closed the meeting at this point at 19.25hrs to allow Public Participation

### **6. PUBLIC PARTICIPATION**

There were no items raised under Public Participation

There being no matters raised under Public Participation, the Chairman re-opened the meeting at 19.26hrs.

### **7. CORNWALL COUNCILLOR**

7.1 Councillor John Thomas was not in attendance, no report was received.

### **8. STITHIANS ENERGY GROUP**

8.1 *Report Received from Brian Piper*

Members considered the report, a copy of which is attached to these minutes.

The content of the report was noted

8.2 **SPC Climate Emergency Action Plan**  
Cllr P Blease informed Members that the Climate Emergency Plan was currently being updated. The plan would be on display at the SEG Insulation Event being held on the 28<sup>th</sup> May 2022. The information was noted.

## 9 **CLERK / RFO's REPORTS**

### 9.1 *Council's current financial position*

9.1.1 The Clerk presented a financial report for period ending 30<sup>th</sup> April 2022, a copy of which is attached to these minutes.

9.1.2 **RESOLVED: to approve the financial reports as of 30<sup>th</sup> April 2022.**

*Proposed by Cllr H Jones seconded by Cllr R Iles and carried unanimously*

**MINUTE: 03/05/22**

### 9.2 *Report on settlement of PWLB Loans*

9.2.1 The Clerk presented her report a copy of which is attached to these minutes

9.2.2 **RESOLVED to continue with current contract terms / schedule of payments for PWLB Loans.**

*Proposed by Cllr M Whitbread-Jordan seconded by Cllr W Thomas*

**MINUTE: 04/05/22**

### 9.3 *Annual Governance & Accountability Return (AGAR) 2021 / 22*

9.3.1 The Clerk presented her report on the AGAR a copy of which is attached to these minutes

**RESOLVED:**

- 9.3.2
1. **To approve the Internal Auditor's report as presented to the meeting.**
  2. **To approve the answers to the questions in the Annual Governance Statement for 2021/22.**
  3. **To approve the final accounts for the 2021/22 Financial Year as detailed in the report.**

*Proposed by Cllr W. Thomas seconded by Cllr Mrs C Sylvester and carried unanimously*

**MINUTE: 05/05/22**

### 9.4 *Update on Plastic Free Redruth*

9.4.1 The Clerk presented her report on the 'Plastic Free' Initiative

9.4.2 **RESOLVED to open discussion with local community groups to gauge opinion and willingness to sign up to the 'Plastic Free' Initiative.**

*Proposed by Cllr Mrs C Sylvester seconded by Cllr W Thomas*

**MINUTE: 06/05/22**

### 9.5 *Request for a Donation to the Cornwall Air Ambulance*

9.5.1 The Clerk presented her report, a copy of which is attached to these minutes.

9.5.2 **RESOLVED that Stithians Parish Council would donate £100 to the Cornwall Air Ambulance.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas*

**MINUTE: 07/05/22**

### 9.6 *Premises Licensing Application*

9.6.1 The Clerk presented her report, a copy of which is attached to these minutes

The application was noted, no further comment or response was proposed.

## 10 **PLANNING**

### 10.1 **Notification of Planning Decisions Received:**

10.1.2 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the one decision made in respect of application highlighted therein.

**The information was noted.**

- 10.2 **Notification of Planning Decisions received after publication of the agenda:**  
 10.2.1 The Clerk informed the meeting that there had been no further notification since the publication of the Agenda.  
**The information was noted.**
- 10.3 **Planning Applications Received**  
 10.3 (a) PA22/03618- Charlie Rosecliston Park Ltd Calamankey Farm Campsite – Application for Lawfulness for existing use: Under Section 191 of the Town & Country Planning Act 1990 to confirm that condition 2 of planning permission W2/PA08/01056F has been breached for a period exceeding 10 years.  
 10.3(a).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.  
 10.3(a).2 **RESOLVED to NOT support this application on the grounds that there has been a continual breach of planning regulations and a scant disregard to conditions applied.**  
*Proposed by: Cllr A Bunclark seconded by Cllr R Iles and carried unanimously*  
**MINUTE: 08/05/22**
- 10.3 (b) PA22/03103 – Mr & Mrs Wiltshire – Stithians Boarding Kennels – Change of use from boarding kennels (cattery, workshop, and undercover parking) to wheelchair user residential annexe.  
 10.3(b).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.  
 10.3(b).2 **RESOLVED to support this application**  
*Proposed by: Cllr A Bunclark seconded by Cllr R Iles and carried unanimously*  
**MINUTE: 09/05/22**
- 10.3(c) PA22/04189 – Mr & Mrs Peart – Redundant Lambing Barn, Carnmeor Farm – Conversion of existing lambing barn.  
 10.3(c).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.  
 10.3(c).2 **RESOLVED to support this application with the caveat that due care be taken to ensure that appropriate levels of insulation / renewable resources are included in the construction and a biodiversity net gain demonstrated.**  
*Proposed by: Cllr R Iles seconded by Cllr A Bunclark and carried unanimously*  
**MINUTE: 10/05/22**
- 10.4 *To consider any planning applications received after the publication of the agenda*  
 10.4 The Clerk informed the meeting that she had received one further planning applications for consideration and Cornwall Council Local Protocol request since the publication of the agenda, details of which had been circulated to Members
- 10.4(a).1 PA22/04152 – Mr & Mrs Peart – Land South of Carnmeor Farm - Conversion, extension, and associated works of hay barns to form a dwelling  
 10.4(a).2 **RESOLVED to support this application.**  
*Proposed by Cllr R Iles seconded by Cllr N Hayden*  
**MINUTE: 11/05/22**
- 10.4(b).1 Local Protocol in relation to PA22/02860  
 10.4(b).2 **RESOLVED to ‘agree to disagree’**  
*Proposed by Cllr M Whitbread-Jordan seconded by Cllr Bunclark*  
**MINUTE:12/05/22**
- 11 **ENVIRONMENTAL MANAGEMENT**  
 11.1 *Notes from EMC Meeting held on 9<sup>th</sup> May 2022*  
 11.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes  
 11.1.3 **RESOLVED to**
1. **To note the content of the report & approve the actions therein including any financial implications.**
  2. **To express Councils thanks to Truro Portable Buildings and installation of the Longdowns Bus Shelter**
  3. **To approve budget of £400 for the purchase of materials for the Youth Shelter.**

*Proposed by Cllr W Thomas seconded by Cllr R Iles*

**MINUTE: 13/05/22**

11.2 **Footpaths, Highways and Environment Portfolio Holder's Report**

11.2.1 Cllr Mrs J. Thomas gave a verbal report the content of which was noted. The road junction at  
11.2.2 Rame was discussed.

**RESOLVED: that the Clerk send an email to Adrian Drake, CORMAC, expressing Members concerns about the recent changes made to the road junction at Rame.**

*Proposed by Cllr Miss H Downing seconded by Cllr W Thomas*

**MINUTE: 14/05/22**

11.3 **Enhanced LMP Project**

11.3.1 Cllr M. Whitbread-Jordan updated the Members on progress to date. Works specifications had been drawn up and these would now be advertised, and Contractors invited to quote for the works.

The information presented was noted.

11.4 **Update on Community Flood Plan**

11.4.1 Cllr Miss H. Downing gave a verbal report on progress to date, the next meeting of the group was scheduled for Monday 23<sup>rd</sup> May.

The content of the report was noted.

11.5 **Update on Neighbourhood Planning**

11.5.1 Cllr Mrs J. Thomas gave a brief update on Neighbourhood Planning. A discussion ensued.

The content of the report was noted

**12 PLAYING FIELD**

12.1 Cllr W. Thomas updated the Members on progress to date, discussion ensued.

12.2 **RESOLVED that the Clerk is to write to the Glebe Committee seeking permission for the installation of a footpath around the perimeter of the Playing Field, once received specifications / quotes etc can be progressed.**

*Proposed by Cllr R Iles seconded by Cllr M Whitbread-Jordan*

**MINUTE: 15/05/22**

**13 QUEENS JUBILEE EVENT**

13.1 Cllr P Blease gave a verbal report on the Queens Jubilee Event, sponsorship from local businesses totalling £1700 had been received to date. Plans were progressing well.

The content of the report was noted.

**14 SCARECROW COMPETITION**

14.1 Cllr H Downing gave a verbal update on the Scarecrow Competition, which was to be held on, the 2<sup>nd</sup> / 3<sup>rd</sup> July, this year's theme would be 'Celebrating Cornwall', funds raised would be

14.2 shared between the Pre-School and Christmas Lights Appeal. Feritch had agreed to sponsor the event.

The content of the report was noted.

**15 Urgent Items:**

15.1 There were no urgent items to report

**16 AUTHORISING OF PAYMENTS**

16.1 The Clerk presented her report which was circulated to members on the 10<sup>th</sup> May 2022 and the details of the additional payments received since the publication of the Agenda and circulated to members on the 17<sup>th</sup> May 2022 a copy of which is attached to these minutes,

16.2 **RESOLVED to**

- 1. To authorise the payment of invoices received & regular payments due for the period 20<sup>th</sup> April to 17<sup>th</sup> May 2022 as detailed in the reports. Totalling. £6589.03**

**2. To approve the setup of the Annual Direct Debit to ICO for Data Protection Fee, for the amount of £35.00**

*Proposed by Cllr H Jones seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 16/05/22**

**17 ITEMS FOR NEXT MEETING**

None declared

**18 DATE OF NEXT MEETING**

It was confirmed that the next meeting would be held on Tuesday 21st June at 7p.m.

The Meeting closed at 21.53hrs

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....

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