

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 16th April 2024

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs C Sylvester
Cllr P Blease, Cllr W Thomas, Cllr T Smith, Cllr Ms J Barson, Cllr W Oakley-Moore, Cllr R Iles, Cllr A Bunclark.

Visitors to the meeting: Mr B. Piper & one member of the public.

1. APOLOGIES :

No apologies were received.

2. URGENT ITEMS:

The Chair advised that there was one Urgent Item to be considered:

Damage to toddler Play Park & cost of replacement part.

2 late planning application has also been received and would be dealt with under planning.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:

There were no declarations of interest.

No requests for dispensation have been received.

4. MINUTES OF THE PREVIOUS MEETING:

Minutes of the Council Meeting held on Tuesday 19th March 2024.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Council Meeting held on the 19th March 2024 as a true record of the proceedings.

Proposed by: Cllr Mrs J Thomas seconded by Cllr W Thomas

MINUTE: 01/04/24

5. MATTERS ARISING:

Matters arising from the Council Meeting held on the 19th March 2024 and not dealt with elsewhere on the Agenda.

There were no matters arising.

6. PRESENTATION ON A PROPOSAL TO ESTABLISH YOUTH FOOTBALL IN STITHIANS

The Members received a presentation from Mr J Stedman who was requesting the Council's permission to use both the Sports Field and Playing Field to enable Youth Football teams to be established. The Members were invited to ask questions.

Mr Stedman was thanked for his presentation and the proposal would be discussed further at Agenda Item 13.

The Meeting was closed at 19:30hrs for Public Participation

7. PUBLIC PARTICIPATION:

The Chairwoman invited the member of the public present to address the meeting.

The following matters were brought to the attention of the Members:

- Out of date notices on the Longdowns Noticeboard.
- Perception that Longdowns was often excluded from Parish Council plans & decisions
- S106 applications lacking in Planning comments.
- Restrictions on contractors working schedules when returning comments on planning applications.

Members were invited to respond.

The Chairwoman thanked the Member of the public for their comments.

The Chairwoman opened the Meeting at 19:45hrs.

8. CORNWALL COUNCILLOR JOHN THOMAS

A written report had been shared with the Members

The content of the report was noted.

9. STITHIANS ENERGY GROUP:

8.1 SEG Report

Brian Piper presented his report, a copy of which is attached to these Minutes, which included:

- Visits & Events
- REACH proposal
- Ground source heat pumps for Schools

The content of the report was noted.

10. PLANNING

10.1 Notification of Planning Decisions Received:

The following planning decisions were noted:

PA24/00508 – WITHDRAWN - Land NE of Carn Cottage, Tresevern Croft, Goonlaze – Outline application with all matters reserved for construction of 5 dwellings with off-road parking and garden amenity area.

(Stithians Parish Council did Not Support)

PA24/01403 – APPROVED – Green Gables, Herniss Lane, Penryn – Non-material amendment to amend Conditions 3, 4 and 5 on Decision Notice PA23/00662 to enable the trigger for the submission of a contaminated land assessment prior to any implementation of Class E(f) only.

(Stithians Parish Council – Supported)

PA23/07659 – APPROVED – Little Tresevern, Tresevern – Demolition of existing dwelling and outbuilding and erection of replacement dwelling with attached garage.

(Stithians Parish Council – Supported)

PA24/00380 – GRANTED (CAADs, PIPs & Lus only) – Stithians Primary School – Proposed single storey extension to the rear of the school.

(Stithians Parish Council – Not Consulted)

PA23/09176 - GRANTED (CAADs, PIPs & Lus only) – Land East of Pembroath Farm, Trembroath – Application for Technical Details Consent (TDC) following Permission in Principle approval PA22/03505 dated 26/07/2022

(Stithians Parish Council – Did Not Support)

10.2 Notification of Planning Decisions received after the publication of the Agenda:

The Clerk informed the Members that no other notifications had been received:

10.3 To consider Planning Applications received:

- (a) **PA24/02340 – Land East of Green Gables, Herniss Lane, Herniss** – Reserved matters application for access, appearance, landscaping, layout, and scale (details following outline consent PA22/06594 dated 06.09.2022 for the erection of a dwelling)

RESOLVED: to support this application.

Proposed by Cllr P Blease seconded by Cllr W Thomas

MINUTE: 02/04/24

- 10.4 **To consider any applications received after the publication of the Agenda.**
Two applications had been received since the publication of the Agenda, the details of which had been shared with the Members:
- (a) **PA24/02005 – Trewithen Cottage, Trewithen** – Installation of an array of photovoltaic solar panels and construction of an underground cable to property.
RESOLVED: to support this application.
Proposed by Cllr P Blease seconded by Cllr J Barson and carried unanimously.
MINUTE: 03/04/24
- (b) **PA24/02623 – I Tremall Parc, Crellow Hill, - Single-storey porch extension**
RESOLVED: to support this application.
Proposed by Cllr P Blease seconded by Cllr A Bunclark and carried unanimously.
MINUTE: 04/04/24
- 11 **CLERK /RFO's Reports**
- 11.1 **Council's Current Financial Position**
The Clerk presented her financial report a copy of which is attached to these minutes.
RESOLVED to:
1. **To approve the final accounts for the 2023/24 Financial Year.**
 2. **To approve the allocation of interest payments.**
 3. **To approve the allocation of the remaining budget of £146.49 to the Pavilion Replacement Fund.**
- Proposed by Cllr Ms J Barson seconded by Cllr P Blease and carried unanimously.*
MINUTE: 05/04/24
- 11.2 **To consider Renewal of Membership of CALC & NALC**
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED: that the Membership of CALC & NALC for 2024 /25 would not be renewed Membership would be reviewed each year.
Proposed by Cllr W Oakley-Moore seconded by Cllr P Blease and carried unanimously.
MINUTE: 06/04/24
- 11.3 **Report for consideration regarding the installation of 'Information Notice / Sign' at Meadowside Cemetery.**
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED that an appropriately worded sign be place at the entrances to Meadowside and that the Clerk obtain quotes for the signs.
Proposed by Cllr Ms H Downing seconded by Cllr W Thomas and carried unanimously.
MINUTE: 07/04/24
- 11.4 **Councillor 'What's App' Group**
A copy of the report is attached to these Minutes
RESOLVED that a Members 'What's App' group be set up to be used for prompting Members about communications that require action or response, this was not to be used for routine correspondence.
Proposed by Cllr A Bunclark seconded by Cllr W Thomas and carried unanimously.
MINUTE: 08/04/24
- 12 **ENVIRONMENTAL MANAGEMENT**
- 12.1 **Notes/Update from EMC Meeting held on the 16th April 2024.**
Members were informed that the Meeting had been cancelled due to the Contractors work schedule. A verbal report was given on updates & actions completed since the EMC Meeting held in March.

RESOLVED that:

Following the inspection by Mr R Sanders, SWSPI, the Roundabout & Seesaw were beyond repair. T, Martin to fence off these items of play equipment and arrangements made for their removal.

That Cllr Mrs C Sylvester to investigate costs for replacement pieces of Play equipment.

Proposed by Cllr Miss H Downing seconded by Cllr Mrs J Thomas

MINUTE: 09/04/24

RESOLVED that:

The earth mound opposite the end of the BMX track was to be fenced off, to prevent users of the BMX track from creating an 'extension' to the current track and crossing the footpath.

Additional safety signs were to be placed.

The Clerk is to contact the Council's Insurers to seek advice

Proposed by Cllr W Thomas seconded by Cllr T Smith and carried unanimously

MINUTE: 10/04/24.

12.2 Footpaths, Highways and Environment Portfolio Holder's Report

No report for consideration.

12.3 Update on Proposed Highways Improvements to area around junction of New Road/ Crelow Hill /Crelow Lane and Church Road.

Members were advised that a bid for this work had been successful, and an outline proposal had been drawn up. No further details available at this time.

The content of the report was noted.

12.4 Report on Ponsanooth Road Traffic Group in relation to Pelean Cross

No further update for consideration.

13. PLAYING FIELD

13.1 Report from Pavilion sub-committee on Pavilion refurbishment.

The Clerk confirmed that the EOI application for Community Capacity Funding had been submitted, A decision should be expected in about 4 weeks.

The information was noted.

13.2 Report on Possible Improvements to Tennis Court

Cllr W Thomas informed the Members that he had now received 3 quotes for the resurfacing of the Tennis Court.

RESOLVED that this work would be put 'on hold' whilst replacement play equipment was considered

Proposed by Cllr P Blease seconded by Cllr Miss J Barson

MINUTE: 11/04/24

13.3 Youth Football

The Members considered the presentation from Mr J Stedman on Youth Football.

RESOLVED: that Permission in Principle is agreed for the proposed use of the sports pitch and playing field for youth football, pending further consultation with all stakeholders. A meeting to be arranged with all stakeholders to consider the proposal.

Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester

MINUTE: 12/04/24

14. SCARECROW FESTIVAL 2024

Cllr Miss H Downing briefed the Members on plans to date.

RESOLVED that that profits from the event are split 3 ways, with the beneficiaries being: SEG, the Stithians Rainbows & Brownies and the Defibrillator Group.

Proposed by Cllr W Thomas seconded by Cllr Miss J Barson and carried unanimously.

MINUTE: 13/04/24

15. STAR OF STITHIANS AWARD

The Members received a report from the 'Star of Stithians Working Group'. The group met on the 15th April to consider the nominations. 22 responses had been received via email. A total of 15 individuals or groups had been nominated.

RESOLVED that the recipient of the Star of Stithians Award would be Jane Le Page.

Proposed by Cllr Miss H Downing seconded by Cllr W Thomas and carried unanimously.

MINUTE: 14/04/24

16. CHRISTMAS LIGHTS COMMITTEE FUND RAISING EVENT

Cllr Mrs C Sylvester updated the Members on the plans to hold a 'Picnic in the Park & Car Boot Sale on 15th June 2024.

RESOLVED that the Christmas Lights Committee be allowed to hold the proposed event on the Playing Field & Sports Field on Saturday 15th June 2024. That the Clerk review the Council's Insurance Policy to establish if it covers this event.

Proposed by Cllr A Bunclark seconded by Cllr Ms J Barson and carried unanimously.

MINUTE: 15/04/24

17. URGENT ITEMS

Damage to Toddler Park – verbal report received outlining the damage to the 'motorbike springy' in the toddler park. Quote for replacement spring – approx. £900.

RESOLVED that the replacement part be ordered from Wicksteed.

Proposed by Cllr P Blease seconded by Cllr W Thomas.

MINUTE: 16/04/24

18. AUTHORISING PAYMENTS.

The Clerk presented her report, a copy of which is attached to these minutes.

RESOLVED to authorise:

1. **The payment of invoices received & regular payments due for the period 22nd March – 17th April 2024, Voucher No's:1 - 16, Total: £8,247.09**

2. **Payments due by Direct Debit in May 2024 to Microsoft 365 and GDPR/Data Protection**

Proposed by Cllr W Thomas seconded by Cllr W Oakley-Moore and carried unanimously,

MINUTE: 17/04/24

19. ITEMS FOR NEXT MEETING.

C.I.L. Funding

Play Equipment

20. Date of Next Meeting:

To confirm the date of the Annual Parish Meeting on Tuesday 23rd April at 7p.m and the Annual Meeting on Tuesday 21st May at 7 p.m followed by the Full Council Meeting.

The meeting Closed at 21:45hrs

Signed as a true and accurate record of the proceedings.

.....*H. Downing*..... Chairwoman

Date: *21/5/24*