

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Held on Tuesday 19th March 2024

Persons Present: Cllr Miss H Downing, Cllr Mrs J Thomas, Cllr Mrs C Sylvester
Cllr P Blease, Cllr W Thomas

Visitors to the meeting: Mr B. Piper & three members of the public.

1. **APOLOGIES :**

Apologies were received and accepted from: Cllr A Bunclark, Cllr Ms J Barson, Cllr H Jones, Cllr T Smith, and Cllr R Iles

2. **URGENT ITEMS:**

The Chair advised that there was one Urgent Item to be considered:

Notification of Planning Committee hearing to be held on 2nd April 2024, this would be dealt with at agenda item 9.4.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION:**

There were no declarations of interest.
No requests for dispensation have been received.

4. **MINUTES OF THE PREVIOUS MEETING:**

Minutes of the Council Meeting held on Tuesday 20th February 2024.

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes which had been circulated to the Members prior to the Meeting.

RESOLVED: to accept the minutes of the Council Meeting held on the 20th February 2024 as a true record of the proceedings.

Proposed by: Cllr W Thomas seconded by Cllr Mrs J Thomas.

MINUTE: 01/03/24

5. **MATTERS ARISING:**

Matters arising from the Council Meeting held on the 20th February 2024 and not dealt with elsewhere on the Agenda.

Item: 9.5 The Clerk had emailed both Cllr John Thomas & Ms L Wood regarding Local Protocol responses / request for committee decision – no response to date

The Meeting was closed at 19:04hrs for Public Participation

6. **PUBLIC PARTICIPATION:**

The Chairman invited the members of the public present to address the meeting.

Members were addressed by two visitors to the meeting who introduced themselves as new residents to the Parish.

A report was received from a member of the public regarding ad hoc changes to the bus routes through the village due to "number of vehicles parked on the road"

The Chairwoman thanked them for their comments.

The Chairwoman opened the Meeting at 19:14hrs.

7. **CORNWALL COUNCILLOR JOHN THOMAS**

Cllr J Thomas apologised for not preparing a report but had nothing to say at this time.

HD.

8. STITHIANS ENERGY GROUP:

8.1 **SEG Report**

Brian Piper presented his report, a copy of which is attached to these Minutes, which included:

- Visits & Events
- Funding for Sports Halls
- Publicity
- Help for SEG – any volunteers?

The content of the report was noted.

8.2 **Report on 'REACH An innovation project for rural communities'**

Brian Piper briefed the Members on the project, an EOI of interest has been submitted, an on-line community workshop for interested groups is to be held on 26th March 2024.

RESOLVED that Cllr P Blease participate in the community workshop and update the Members at the April meeting.

Proposed by Cllr Mrs J Thomas seconded by Cllr P Blease and carried unanimously.

MINUTE: 02/03/24

9. PLANNING

9.1 **Notification of Planning Decisions Received:**

The following planning decisions were noted:

- PA24/00292 – APPROVED – Stithians Primary School** – Works to Tree(s) covered by a Tree Preservation Order (TPO) T1 - Ash, Crown lift and reduce lower lateral branches to clear structures by 3m. T2 - Sycamore, Remove stem epicormic growth to 5m and small diameter secondary branches extending towards school to clear roof by 3m. T3 - Common Ash, Coppice. W1 - Ash, Sycamore, Horse Chestnut, Coppice all sycamore and ash on hedge. Maintain 2m clearance to structure.
- PA23/09683 – WITHDRAWN** – Green Gables, Herniss Lane, Herniss – Submission of details to discharge conditions 3 and 4 in respect of decision notice PA23/00662 dated 23/03/23.
- PA23/09190 – APPROVED** – Redundant Barn Adj North Penhalurick Farm – Conversion and extension of extg. Redundant agricultural outbuildings to form a single private dwelling house.
- PA23/05412 – APPROVED** – Redundant Lambing Barn, Carnmeor Farm, Carn Stithians - Demolition of Previously Approved Barn Conversion and Construction of Self Build Dwelling and Associated Works

9.2 **Notification of Planning Decisions received after the publication of the Agenda:**

The Clerk informed the Members that no other notifications had been received:

9.3 **To consider Planning Applications received:**

- PA24/001291 – Tretheague Farm, Tretheague** – Listed Building Consent for creation of wide opening in existing ground floor partition.

RESOLVED to support this application

Proposed by Cllr Mrs C Sylvester seconded by Cllr P Blease and carried unanimously,

MINUTE: 03/03/24

- PA23/09064 – Little Trewince, Herniss Lane** – Construction of stable block and a gravel track from the access to the stable.

RESOLVED to support this application and request that consideration be given to the design of the gateway / entrance to the track to allow sufficient space for vehicles entering the site to pull in completely off the highway when stopping to open / close a gate.

Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously.

MINUTE: 04/03/24

WP

- (c) **PA24/01458 – Carvean, 1 Old Vicarage Close, Stithians** –Works to trees subject to a Tree Preservation Order (TPO), works include G1 - Group of small previously coppiced & recently topped hedgerow sycamores - re top / re-pollard at 1.5-2m height from hedge G2 - Group of small previously coppiced & recently topped hedgerow sycamores - coppice main stems at <0.5m height.

RESOLVED to support this application on the proviso that the County Tree Officer is in agreement with the work stated.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 05/03/24

- 9.4 **To consider any applications received after the publication of the Agenda.**

The Clerk informed the Members that no Planning Applications had been received, however, Council had been informed that the Planning Committee Hearing in relation to PA23/09176 was to be held on 2nd April 2024.

RESOLVED that Cllr P Blease would represent the Council at the hearing.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.

MINUTE: 06/03/24

- 9.5 **To note the response submitted for PA24/01403 – Green Gables, Herniss Lane, Herniss** – Non-material amendment to amend Conditions 3,4 and 5 on Decision Notice PA23/00662 to enable the trigger for the submission of a contaminated land assessment prior to any implementation of Class E (f) only.
Response submitted: Stithians Parish Council supports this application.

10 CLERK /RFO's Reports

10.1 **Council's Current Financial Position**

The Clerk presented her financial statements for period ending 29th February, a copy of which are attached to these minutes.

RESOLVED to approve the financial reports as at 29th February 2024.

Proposed by Cllr W Thomas seconded by Cllr P Blease and carried unanimously.

MINUTE: 07/03/24

10.2 **Clerk's Contractual Annual Salary Review**

The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED to approve the Clerks Salary from SCP26 TO SCP27 with effect from 1st April 2024

Proposed by Cllr W Thomas seconded by Cllr P Blease and carried unanimously.

MINUTE: 08/03/24

11 ENVIRONMENTAL MANAGEMENT

11.1 **Notes/Update from EMC Meeting held on the 5th March 2024.**

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED to agree the content actions and associated expenditure detailed in the report.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously

MINUTE: 09/03/24.

11.2 **Footpaths, Highways and Environment Portfolio Holder's Report**

Cllr Miss H Downing briefed the Members on the proposed pedestrian crossing at Longdowns. The project was now in the latter stages of development and the plans would be going out for public consultation in the next few weeks

11.3 **Report on Ponsanooth Road Traffic Group in relation to Pelean Cross**

Cllr Miss H Downing gave a verbal report on the meeting attended in March, the content of which was noted.

MD

12. **Report from Ponsanooth Parish Council seeking support on their proposal for projects to include: "Addressing access to Kennal Vale – Feasibility study and improvements."**
The Members considered the report.
RESOLVED that the Council were happy to participate in meetings and share ideas for consideration, no financial contribution would be made.
Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.
MINUTE: 10/03/24
13. **PLAYING FIELD**
- 13.1 **Report from Pavilion sub-committee on Pavilion refurbishment.**
The working group met on the 12th March; a copy of their report is attached to these minutes. Contact had been made with a local design Company to discuss the project and an introductory meeting had been held on the 19th March.
RESOLVED that:
1. **The Clerk prepare & submit an EOI application to the Community Capacity Fund to secure funding.**
 2. **To accept the preliminary proposal for the use of any replacement building.**
 3. **To delegate responsibility to the Clerk and Working Party to participate in Meetings with outside agencies / agreed contractors to progress project and present reports to subsequent Full Council Meetings.**
 4. **That if the EOI bid is unsuccessful further discussion will take place to agree how the project could be funded.**
- Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*
MINUTE: 11/03/24
- 13.2 **Report on Possible Improvements to Tennis Court**
Cllr W Thomas informed the Members that he had received two quotes to date and was currently waiting for a third. To submit report for consideration at the April Meeting.
14. **Scarecrow Festival 2024**
Cllr Miss H Downing presented her report a copy of which is attached to these minutes:
RESOLVED that:
1. **The Council representatives on the sub-committee would be Cllr Miss H Downing and Cllr H Jones.**
 2. **That a grant of £100 be made for the purchase of promotional material, providing this is match funded by the Stithians Show Committee.**
 3. **That the Council's nominated recipient for 50% of any profits is: The Stithians Energy Group.**
- Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*
MINUTE: 12/03/24
15. **Annual Parish Meeting**
Cllr Miss H Downing presented her report, a copy of which is attached to these minutes.
RESOLVED that:
1. **The APM be widely publicised to include Facebook, noticeboards etc and write specific invitations to village organisations**
 2. **That the start time be changed to 7p.m.**
 3. **Have a short presentation on what the Parish Council has achieved in the last year and plans for the future.**
 4. **Announce the winner of the Stithians Star Award and present the trophy**
 5. **Invite village organisations to give a short presentation on what they do and its plans for the forthcoming year.**
 6. **Presentations on the Longdowns Crossing and outline Plans for the Pavilion.**
 7. **A short Q&A session**
 8. **Serve refreshments.**
- Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*

MINUTE: 13/03/24

16 URGENT ITEMS

There was one urgent item for consideration which had been dealt with under item: 9.4.

17. AUTHORISING PAYMENTS.

The Clerk presented her report, a copy of which is attached to these minutes.

RESOLVED to authorise:

1. **The payment of invoices received & regular payments due for the period 22nd February 2024 - 21st March 2024, Voucher No's: 197 - 208, Total: £6,262.42**

2. **A payment of £1477.99 for PWLB Loans by Direct Debit due on the 2nd April 2024**

Proposed by Cllr W Thomas seconded by Cllr P Blease and carried unanimously,

MINUTE: 14/03/24

18. ITEMS FOR NEXT MEETING.

Star of Stithians Award

Report from the Christmas Lights Committee on plans for a fund-raising event in the park Tennis Court

19. Date of Next Meeting:

To confirm the date of the next meeting of the Full Council as **Tuesday 16th April 2024 at 7 p.m.**

The meeting Closed at 20:55hrs

Signed as a true and accurate record of the proceedings.

..... *H. Dauring* Chairwoman

Date: *16/4/24*