

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 21st November 2023 commencing at 7pm

ATTENDANCE

Present were Cllr Miss H Downing (Chairwoman), Cllr Mrs J. Thomas, Cllr W Thomas, Cllr Ms J Barson, Cllr P Blease, Cllr A Bunclark, Cllr Mrs C Sylvester, Cllr T Smith, and the Clerk

Members of the public present: Mr B Piper – SEG, and 8 members of the public.

1. APOLOGIES

Apologies were accepted from Cllr W Oakley-Moore, Cllr H. Jones, Cllr R Iles

2. URGENT ITEMS

The Chair advised that there were no urgent items for consideration:

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 Cllr Miss H Downing declared an interest in Agenda Item: 10.3(a)

Cllr Mrs J Thomas declared an interest in Agenda item: 10.3(b).

3.2 No written requests for dispensation had been received.

4. MINUTES OF PREVIOUS MEETINGS

4.1 Minutes of the Council Meeting held on the 17th of October 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 17th of October 2023 as a true record of the proceedings.

Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester

MINUTE: 01/11/23

The Chair duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising

The Chairwoman closed the meeting at 19:02 hrs to allow Public Participation

6. PUBLIC PARTICIPATION

The Chairwoman invited the member of the public to address the meeting, Members were addressed by members of the public:

In support of PA23/07633

In support of PA23/04833

In support of PA23/08050

In support of PA23/09136

The Chairwoman opened the meeting at 19:10hrs.

7. CORNWALL COUNCILLOR

Cllr J Thomas was not present at the Meeting and a report had not been received.

8. STITHIANS ENERGY GROUP

8.1 SEG Report from Brian Piper

Brian Piper presented his report, a copy of which is attached to these Minutes, which included:

- Future of SEG
- Meeting with CCAN
- Climate & Ecology Bill.
- Booklet & Visits

The content of the report was noted.

- 8.2 **Climate Emergency Action Plan**
Cllr Miss H Downing concluded that no work had been done on the Climate Emergency Plan and this would be carried forward to the January Meeting.
- 8.3 **Report on Request from 'Zero Hour' for support for the Climate & Ecology Bill**
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED
1. To support the Climate and Ecology Bill.
 2. To write to Rt Hon George Eustice MP, to urge them to sign up to support the CE Bill
 3. Write to Zero Hour, the organisers of the cross-party campaign for the CE Bill, expressing support.
- Proposed by Cllr P Blease seconded by Cllr Ms J Barson and carried unanimously.*
MINUTE: 02/11/23
- 9 **CLERK / RFOs REPORTS**
- 9.1 **Council's Current Financial Position**
The Clerk presented a financial report for period ending 31st October 2023, a copy of which is attached to these minutes.
RESOLVED: to approve the financial reports as of 31st October 2023
Proposed by Cllr W Thomas seconded by Cllr A Bunclark and carried unanimously.
MINUTE: 03/11/23
- 9.2 **Report on Draft Budget for 2024/25**
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED:
1. to accept the draft Budget for 2024/25
 2. that the Precept of £83,928 be submitted to Cornwall Council
- Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*
MINUTE: 04/11/23
- 9.3 **Donation to Playing Field Fund from Stithians Gardening Club**
The Clerk presented her report, a copy of which is attached to these minutes,
RESOLVED that a letter of thanks be sent to Chris & Chrissie Bateman, thanking them for all their work in designing and maintaining the memorial garden at Meadowside and for their donation of £308 to the Play Equipment Appeal Fund.
Proposed by Cllr P Blease seconded by Cllr Ms J Barson and carried unanimously.
MINUTE: 05/11/23
- 9.4 **Donation of Tree**
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED that the donation of the tree is accepted and that it be planted on the playing field between the tennis court and bowling club.
Proposed by Cllr Mrs J Thomas seconded by Cllr A Bunclark
MINUTE: 06/11/12
- 9.5 **Purchase of microphone for use at public events,**
The Clerk presented her report a copy of which is attached to these minutes.
The content of the report was noted, further investigation would be carried out and brought to the January meeting.
10. **PLANNING**
- 10.1 **Notification of Planning Decisions Received:** The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the one decision highlighted therein.
The information was noted.
- 10.2 **Notification of Planning Decisions received after publication of the agenda:**
The Clerk informed the meeting that no further decisions had been received since the publication of the agenda.

10.3 **Planning Applications received.**

Having declared an interest, the Chairwoman Cllr Miss H Downing handed the Chair over to the Vice-Chairman Cllr P Blease before PA23/07633 was considered.

- 10.3(a) **PA23/07633** – Mr N Vague, Stithians Agricultural Association – Stithians Showground, Tubbon Hill, Stithians – Proposed agricultural building for storage of equipment used to maintain surrounding farmland and agricultural equipment associated with livestock.

RESOLVED to support PA23/07633

Proposed by Cllr Mrs J Thomas seconded by Cllr A Bunclark.

MINUTE: 07/11/23

Having declared an interest Cllr Miss H Downing abstained from the discussion and did not vote on the proposal.

On conclusion of this item the Vice Chairman handed the Chair back to the Chairwoman.

- 10.3(b) **PA23/08050** – Mr & Mrs Pearce – Tresevern Farm, Tresevern – Prior approval for proposed conversion of three agricultural buildings to four residential units
RESOLVED to support this application and ask that the design of the dwellings should include the installation of solar panels and ground/air source heating systems.

Proposed by Cllr A Bunclark seconded by Cllr P Blease.

MINUTE: 08/11/23

Having declared an interest Cllr Mrs J Thomas abstained from the discussion and did not vote on the proposal.

- 10.3(c) **PA23/08553** – Mr G Heather – 1 Dam Bungalows, Carn Stithians – Proposed single garage.
RESOLVED to support this application.

Proposed by Cllr A Bunclark seconded by Cllr Ms J Barson and carried unanimously.

MINUTE: 09/11/23

- 10.4(d) **PA23/04833** – Mr J Burley – Burleys Aquatics, Tremenhere Farm – Conversion of former aquatics shop to single dwellinghouse.

RESOLVED to support this application.

Proposed by Cllr A Bunclark seconded by Cllr P Blease and carried unanimously.

MINUTE: 10/11/23

10.5 **To consider any planning applications received after the publication of the agenda.**

The Clerk informed the Members that there had been one application received since the publication of the agenda, the details of which had been shared with the Members on the 15th of November 2023.

PA23/09136 - Mr & Mrs Gluyas - Pencoose Farm Trebost Lane Stithians - Reserved Matters Application for 1no proposed farm worker dwelling following Outline Consent PA22/10293 dated 25.01.2023.

RESOLVED to support this application.

Proposed by W Thomas seconded by Mrs J Thomas and carried unanimously.

MINUTE: 11/11/23

19:39hrs Members of the public, who had spoken in relation to planning left the meeting.

11 **ENVIRONMENTAL MANAGEMENT**

11.1 **Notes / Update from EMC Meeting held on the 3rd of November 2023.**

The Clerk presented her report a copy of which is attached to these minutes.,

RESOLVED that.

- **The content of the report be noted.**
- That the Clerk order for 250 – mixed hedging plants within a budget set of £300, to ask supplier if an alternative to Blackthorn could be included in the mix.
- To consider ways the footpath edges could be trimmed.

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 12/11/23

- 11.2 **Footpaths, Highways and Environment Portfolio Holders Report**
Cllr W Oakley-Moore was not present at the Meeting, a report had not been received.
- 11.3 **Report on response required in relation to the Application for Modification of Definitive Map**
& **Statement of Rights of Way - Claimed addition of a Footpath at Kennall Valley in the**
11.4 **parish of Stithians and**
Subscription to the Open Spaces Society
The Clerk presented her report a copy of which is attached to these minutes.
RESOLVED that
1. Lucy Wilson, of the Open Spaces Society, be engaged to assist in submitting an appeal to the Secretary of State in relation to the outstanding DMMO's
 2. To subscribe to the Open Spaces Society at an annual payment of £45, by direct debit.
- Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*
MINUTE: 13/11/23
- 11.5 **Report on Ponsanooth Road Traffic Group in relation to Pelean Cross**
Cllr Mrs J Thomas gave a verbal report on the Meeting attended.
The content of the report was noted.
- 12 **PLAYING FIELD**
- 12.1 **Report from the Pavilion sub-committee on Pavilion Refurbishment and Report on Cost of leasing temporary accommodation**
The Members considered the report, a copy of which is attached to these minutes.
RESOLVED that
1. Whilst further investigation is carried out with regard to the installation of Changing facilities in place of the Pavilion, the Parish Council supports the proposal that Stithians Football Club use the changing facilities of Stithians Cricket Club.
 2. That the cost of leasing temporary units was too expensive to consider further.
 3. That the Clerk draft a revised MOU for SFC, to reflect the use of the Pitch only.
 4. That the Clerk contact the Trustee's of the Institute Funds to see if they would award the sum of £6000 to allow the Cricket Club to make the necessary improvements to their facilities which are necessary if SFC are to use the Club house.
- Proposed by Cllr Miss H Dowling seconded by Cllr W Thomas and carried unanimously.*
MINUTE: 14/11/23
- 12.2 **Update on Sports Field & Pavilion by Stithians Football Club**
The report was considered with Agenda Item 12.1.
- 12.3 **Update on Hedging for Rugby Field Car Park**
This item was considered under Agenda Item 11.1
- 13 **To agree way forward & plan of action for the provision of parking in Stithians to allow access to Kennel Vale.**
To be considered further in the New Year.
- 14 **Update on Request from Stithians CP School for Funds to support the school with the purchase of Play Equipment**
Cllr Miss H Downing informed the Members that the school were currently considering what piece of equipment to purchase. The content of her report was noted.
- 15 **COMMUNITY FLOOD PLAN**
Cllr Miss H Downing informed the Members that there was no further action to report on the flood plan. The Members received a verbal report on the on-going situation in Hendra, Foundry and Goonlaze
RESOLVED that the Clerk send a letter to the CEO South West Water expressing concerns that the flooding / drainage situation has not yet been resolved.
Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs C Sylvester
MINUTE: 15/11/23

- 16 **CHRISTMAS LIGHTS**
Cllr Mrs C Sylvester presented her report a copy of which is attached to these Minutes
RESOLVED that
1. the Insurance Renewal premium of £397.29 is authorised for payment.
2. the balance of £139.18 from the Ear Marked Reserve fund, for the 'Lantern Parade' be transferred to The Christmas Lights Appeal and that this reserve be closed.
Proposed by: Cllr P Blease seconded by Cllr Ms J Barson
MINUTE:16/11/23
- 17 **SPOTLIGHT**
Cllr P Blease presented his report a copy of which is attached to these minutes.
RESOLVED that
1. The content of the publication was approved
2. That a budget of £150.00 be allocated for printing costs
3. That the following Members will assist in the delivery of the publication: Cllrs Barson, Bunclark, W. Thomas, Downing and Blease,
Proposed by Cllr J Barson seconded by Cllr W Thomas and carried unanimously.
MINUTE: 17/11/23
- 18 **URGENT ITEMS**
There were no urgent items for consideration.
- 19 **AUTHORISING OF PAYMENTS**
The Clerk presented her reports which were circulated to members on the 15th and 20th November 2023.
RESOLVED that
1. the payments of invoices received, including regular payments due for the period: 19th October to 22nd November 2023, Voucher No's: 132 – 147 totalling: £6,010.27 be authorised.
Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE:18/11/23
- 20 **ITEMS FOR NEXT MEETING**
No items were proposed.
- 19 **DATE OF NEXT MEETING**
It was confirmed that the next meeting of the Full Council will be held on **WEDNESDAY 13th December 2023 at 7p.m for Essential Business only.**

The Meeting closed at 21.55hrs.

Signed as a true and accurate record of the proceedings.

..... Chairwoman

Date.....