

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 17th October 2023 commencing at 7pm

ATTENDANCE

Present were Cllr Miss H Downing (Chairwoman), Cllr Mrs J. Thomas, Cllr W Thomas, Cllr W Oakley-Moore, Cllr H. Jones, Cllr R Iles, Cllr Mrs C Sylvester and the Clerk

Members of the public present: Mr B Piper and Mrs D Bell (to point noted)

1. APOLOGIES

Apologies were accepted from: Cllr Ms J Barson, Cllr P Blease and Cllr A Bunclark

2. URGENT ITEMS

The Chair advised that there was one urgent item to be considered:

- Communication received from resident regarding gateway on to Old Vicarage Close.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 Cllr H Jones declared an interest in Agenda Item: 9.3

3.2 No written requests for dispensation had been received.

4. MINUTES OF PREVIOUS MEETINGS

4.1 Minutes of the Council Meeting held on the 19th September 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 19th September 2023 as a true record of the proceedings.

Proposed by Cllr H Jones seconded by Cllr W Thomas

MINUTE: 01/10/23

The Chair duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising

The Chairwoman closed the meeting at 19:03 hrs to allow Public Participation

6. PUBLIC PARTICIPATION

The Chairwoman invited the member of the public to address the meeting, Member of public present did not wish to address the Meeting.

The Chairwoman opened the meeting at 19:04hrs.

7. CORNWALL COUNCILLOR

Cllr J Thomas was not present at the Meeting and a report had not been received.

8. STITHIANS ENERGY GROUP

8.1 SEG Report from Brian Piper

Brian Piper presented his report, a copy of which is attached to these Minutes. Subjects covered included:

- Future of SEG
- Ground Source Heat Pump installation
- Green Open Doors Event
- Representative on CPIR – Cllr P Blease.
- Booklet & Visits

The Clerk informed Brian that she was still not receiving any information from the CPIR Group so Council were unaware of any Meetings. Brian agreed to contact them again to ensure that we were included on the distribution list.
The content of the report was noted.

Climate Emergency Action Plan

- 8.2 Cllr Miss H Downing concluded that no work had been done on the Climate Emergency Plan and this would be carried forward to the November Meeting.

9 CLERK / RFOs REPORTS

9.1 Council's Current Financial Position

The Clerk presented a financial report for period ending 30th October 2023, a copy of which is attached to these minutes.

RESOLVED: to approve the financial reports as of 30th October 2023

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 02/10/23

9.2 Report on Draft Budget for 2024/25

The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED: to agree the presented draft budget and proposed Precept set at 3.5%, to allow the Clerk / RFO to prepare a final budget & Precept for consideration & agreement at the November Meeting.

Proposed by Cllr W Thomas seconded by Cllr H Jones

MINUTE: 03/10/23

9.3 Request from Stithians Head Teacher, Stithians School for funding for outdoor play equipment.

The Clerk presented the report, a copy of which is attached to these minutes.

RESOLVED to agree in principle to make a donation to Stithians School for the purchase of outdoor play equipment pending further details of the equipment to be purchased and the cost of the equipment.

Proposed by Cllr R Iles seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 04/10/23

9.4 Request from Cornwall Air Ambulance for a donation.

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED that a donation of £100 be made to the Cornwall Air Ambulance.

Proposed by Cllr Miss H Downing seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 05/10/23

9.5 Councillor Representation at the Cornwall Association of Local Councils, AGM.

The Clerk presented the report a copy of which is attached to these minutes. The content of the report was noted, No Members were able to attend the AGM.

9.6 Request from Stithians WI to plant a tree in Meadowside Cemetery.

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED that the WI be allowed to plant a tree in Meadowside Cemetery in the area of the granite bench, the W.I should be advised that as this would be planted adjacent to the field in which livestock may be grazed, care in choice of type of tree should be taken.

Proposed by Cllr H Jones seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 06/10/23

9.7 Cornwall Council's Polling Districts and Polling Places Review

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED that the Clerk submit a response to the review, confirming that the Council were satisfied with the current arrangement and there was no further comment.

Proposed by Cllr W Thomas seconded by Cllr R Iles and carried unanimously.

MINUTE: 07/10/23

- 9.8 **Donation of daffodil bulbs.**
The Clerk presented the report a copy of which is attached to these minutes,
RESOLVED: that arrangements be made to hold a planting event during the first week of November, that bulbs be planted on the 'wilding area' in the playing field and in front of the tennis court. That the Headteacher, Stithians CP School be contacted to invite them to participate in the planting event.
Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 08/10/23
10. **PLANNING**
- 10.1 **Notification of Planning Decisions Received:** The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the three decisions highlighted therein.
The information was noted.
- 10.2 **Notification of Planning Decisions received after publication of the agenda:**
The Clerk informed the meeting that no further decisions had been received since the publication of the Agenda.
- 10.3 **Planning Applications received.**
- 10.3(a) **PA23/00023/NDP – Carn Brea Parish Council – Carn Brea Neighbourhood Development Plan**
RESOLVED to support PA23/00023/NBP with no further comment.
Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 09/10/23
- 10.3(b) **PA23/07365 – Mr J Millington – 16 Gordons Close, Stithians, - Conversion of garage to an annexe.**
RESOLVED to support PA23/07365.
Proposed by Cllr Mrs J Thomas seconded by Cllr R Iles and carried unanimously.
MINUTE: 10/10/23
- 10.3(c) **PA23/07393 – Mr & Mrs Blowfield – Land North of Mole Hill Farm – Siting of a caravan as managers accommodation in association with the existing campsite.**
RESOLVED to support PA23/07393 on the proviso that should the campsite cease to operate the caravan is to be removed.
Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester.
MINUTE: 11/10/23
- 10.4(d) **PA23/08123 – Mr & Mrs Opie – Lynley, New Road, - Outline application with all matters reserved for demolition of existing dwelling and construction of a pair of semi-detached dwellings.**
RESOLVED to NOT support this application on the following grounds:
- **Overdevelopment of the site**
 - **Vehicle access**
 - **Foul drainage putting further pressure on a sewerage system already struggling to cope with the demands of the village of existing dwelling and construction of a pair of semi-detached dwellings.**
- Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas*
MINUTE: 12/10/23
- 10.5 **To consider any planning applications received after the publication of the agenda.**
The Clerk informed the Members that no further applications had been received.
- 11 **ENVIRONMENTAL MANAGEMENT**
- 11.1 **Notes / Update from EMC Meeting held on the 8th of September 2023.**
The Clerk informed the Members that no meeting had been held in October and updated the Members on work completed and the meeting held with Jack Thomas, on the 17th October 2023,

RESOLVED that

- The content of the report be noted.
- The waste bin opposite the war memorial on Church Road to be moved to the area at the end of footpath 2 ([wagers.explored.importing](#))

Proposed by Cllr Mrs J Thomas seconded by Cllr H Jones and carried unanimously.

MINUTE: 13/10/23

11.2 **Footpaths, Highways and Environment Portfolio Holders Report**

Cllr W Oakley-Moore gave a verbal report,

RESOLVED that the Clerk

1. To request an update on Footpath 231/31/1
2. To request an update on Footpath 231/11
3. To request an update on Footpath 231/54
4. Contact Wendron Parish Council to ask if they would consider working with Stithians Parish Council to submit a DMMO for 231/1 to correct the definitive map.
5. Contact S Murray, Countryside Access to arrange a meeting to discuss all outstanding PRow issues.
6. To investigate what further action could be taken to ensure action be taken to ensure reported PRow are open and accessible.

Proposed by Cllr Mrs J Thomas seconded by Cllr W Oakley-Moore and carried unanimously.

MINUTE: 14/10/23

11.3 **Pelean Cross**

Cllr Mrs H Downing presented her report s copy of which is attached to these minutes. The content of the report was noted.

12 **PLAYING FIELD**

12.1 **Report from the Pavilion sub-committee on the Pavilion Refurbishment.**

Cllr Miss H Downing presented her report a copy of which is attached to these minutes.

RESOLVED:

1. To notify Stithians Football Club (SFC) that they cannot use the existing Pavilion as changing rooms or showers and that no monies are spent on the refurbishment of the building.
2. To agree the installation of temporary changing room facilities on the playing field.
3. To task the sub-committee with investigating the purchase and / or leasing costs of temporary changing room facilities
4. The sub-committee explore grant funding options for the demolition and new build of a Pavilion with public WC facilities.

Proposed by Cllr Miss H Dowling seconded by Cllr H Jones and carried unanimously.

MINUTE: 15/10/23

12.2 **Update on Sports Field & Pavilion by Stithians Football Club**

The Clerk reported that there was no further update.

21:00hrs Mrs D Bell left the Meeting.

13 **ANNUAL REMEMBRANCE EVENTS 2023**

The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED that.

1. **The details of the Remembrance Service & Parade.**
2. **A donation of £75.00 be made to the RBL.**
3. **The Chairwoman, Cllr Miss H Downing represent the Council at the events on the 11th & 12th November 2023.**

Proposed by Cllr Mrs J Thomas seconded Cllr W Thomas.

MINUTE: 16/10/23

14. **COMMUNITY FLOOD PLAN**

Cllr Miss H Downing informed the Members that there was no further action to report.

15 CHRISTMAS LIGHTS

Cllr Mrs C Sylvester briefed the Members on the 2023 Christmas Lights which included:

- The switch on event would take place on the 2nd of December.
- A road closure order had been submitted.

The content of the report was noted.

16 URGENT ITEMS

The following items were considered:

- 16.1 Communication from resident of Old Vicarage Close, expressing concerns regarding the gravel placed at the access gate leading on to the Close and the use of this gate rather than the PRoW. **RESOLVED that the Clerk contact the resident and confirm that arrangements would be made to remove the gravel and that they would need to contact either Coastline Housing or the Glebe with regard to securing the gate.**

Proposed by Cllr R Iles seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 17/10/23

17 AUTHORISING OF PAYMENTS

The Clerk presented her reports which were circulated to members on the 12th of October 2023.

RESOLVED that

- 1. the payments of invoices received, including regular payments due for the period: 21st September to 18th October 2023, Voucher No's: 110 to 131 totalling: £13,012.64 be authorised.**

Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.

MINUTE:18/10/23

18 ITEMS FOR NEXT MEETING

Christmas Lights Insurance Renewal 2023 / 24
Cost of Leasing Containers

19 DATE OF NEXT MEETING

It was confirmed that the next meeting of the Full Council will be held on **Tuesday 21st November 2023 at 7p.m**

The Meeting closed at 21.36hrs.

Signed as a true and accurate record of the proceedings.

..... Chairwoman

Date.....