

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 19th September 2023 commencing at 7pm

ATTENDANCE

Present were: Cllr Miss H Downing (Chairwoman), Cllr Mrs J. Thomas, Cllr P Blease, Cllr W Thomas, Cllr A Bunclark, Cllr W Oakley-Moore, Cllr H. Jones, Cllr Mrs C Sylvester and the Clerk

Members of the public present: (to points noted) J. Barson, S Winspear, B. Winspear, I Winspear, L. Wright, J Creeden, P Crook, M Pellow, B Pellow

1. APOLOGIES

Apologies were accepted from: Cllr R Iles and Cllr T Smith

2. URGENT ITEMS

The Chair advised that there were two urgent items to be considered:

- Email from Helen Kneale, Community Link Officer, regarding issues with 'white line marking' & 'parking on pavements'
- Email received from Mr P Green, outlining concerns with damage to farm property and walkers straying from PROW onto fields..

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

- 3.1 Cllr Miss H Downing declared an interest in Agenda Item: 11.4(a)
Cllr Mrs C Sylvester declared a interest in Agenda Item: 11.4(c)

- 3.2 No written requests for dispensation had been received.

4. MINUTES OF PREVIOUS MEETINGS

4.1 Minutes of the Council Meeting held on the 18th July 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 18th July 2023 as a true record of the proceedings.

Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester.

MINUTE: 01/09/23

The Chair duly signed the minutes as a true record of the proceedings

5. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA

- 5.1 The Chairwoman advised that there was one matter arising:
Item: 11.4 Correspondence from St Stythians Church regarding their intention to apply to 'close' Haverigg Cemetery. The Clerk advised that a response had been sent following the July Meeting, we are currently waiting for details of when the last 'topple test' has been completed.

6. Co-Option of Councillor

The Members considered the application from Miss Jackie Barson

RESOLVED that Miss Jackie Barson be co-opted on to the Council

Proposed by Cllr Mrs J Thomas seconded by Cllr H Jones and carried unanimously.

MINUTE: 02/09/23

The Chairwoman closed the meeting at 19:04 hrs to allow Public Participation

7. PUBLIC PARTICIPATION

The Chairwoman invited the members of the public to address the meeting,

J Creeden addressed the meeting with regard to the lack of waste bins in the Seaureaugh / Trembroath area, could the Council ask if it was possible to relocate bins from elsewhere within the Parish? She also asked it be noted that having had a long standing involvement with Stithians Ruby Club she was disappointed that the Club had folded. She requested that should the Club ever reform consideration be given to them sharing the pitch / facilities with the Football Club.

The Chairwoman thanked her for her comments and the requests would be considered.
S Winspear and L Wright addressed the Members to express their concerns regarding PA23/06068

The Chairwoman thanked them for their comments.

The Chairwoman opened the meeting at 19:15 hrs.
J. Creeden left the meeting.

8. **CORNWALL COUNCILLOR**

Apologies had been received from Cllr John Thomas, the Chairwoman briefed the Members on the report received, which included the following:

- On-going works on A30
- Newquay Airport
- Signage / White Lining – Pelean Cross and Penhalvean
- Longdowns Crossing
- 20's Plenty
- Visit to Geothermal Project.

The content of the report was noted.

9 **STITHIANS ENERGY GROUP**

9.1 **SEG Report from Brian Piper**

Brian Piper was unable to attend the meeting, his report had been circulated to Members in advance of the meeting, a copy which is attached to these minutes. Subjects covered included:

- Future of SEG
- Heat The Streets
- Ground Source Heat Pump
- EV Charge Point
- Planetary's Carbon Capture Project
- Representative on CPIR – Cllr P Blease.

The content of the report was noted.

9.2 **Climate Emergency Action Plan**

Cllr Miss H Downing asked the Members to review the Climate Emergency Action Plan for updating at the October Meeting.

10 **CLERK / RFOs REPORTS**

10.1 **Council's Current Financial Position**

The Clerk presented a financial report for period ending 31st August 2023, a copy of which is attached to these minutes.

RESOLVED: to approve the financial reports as of 31st August 2023

Proposed by Cllr W Thomas seconded by Cllr A Bunclark and carried unanimously.

MINUTE: 03/09/23

10.2 **Proposal from Stithians Bowling Club for works to improve changing facilities on the site**

The Clerk presented her report a copy of which is attached to these Minutes.

RESOLVED: that Permission in Principle be granted to Stithians Bowling Club for the removal of the 2 existing buildings and replace with 1 large wooden structure and that they should be advised to seek further advice with regard to requirement for Planning Permission.

Proposed by Cllr W Thomas seconded by Cllr A Bunclark.

MINUTE: 04/09/23

- 10.3 **Request for Parish Council comment on "Proposed Telecommunications Base Station Upgrade at BT Exchange, East Road, Stithians, Truro, Cornwall, TR3 7BG"**
The Clerk presented her report a copy of which is attached to these Minutes.
RESOLVED: that the Clerk respond stating that Stithians Parish Council have no further comment to add to those submitted when the existing base station was installed.
Proposed by Cllr P Blease seconded by Cllr H Jones
MINUTE: 05/09/23
- 11 **PLANNING**
- 11.1 **Notification of Planning Decisions Received:** The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the five decisions highlighted therein.
The information was noted.
- 11.2 **Notification of Planning Decisions received after publication of the agenda:**
The Clerk informed the meeting that no further decisions had been received since the publication of the Agenda.
- 11.3 **To ratify Planning decisions made during August in accordance with protocol.**
(a) PA23/06068 – Mr R Iles – Durian Barn, Trevales, - Proposed extension to form annexe.
RESOLVED that the decision to support PA23/06068 is ratified.
Proposed by Cllr A Bunclark seconded by Cllr P Blease
MINUTE: 06/09/23
- 11.4 **Planning Applications received.**
- 11.4(a) 19:39hrs Having declared an interest in Agenda item 11.3(a) The Chair, Cllr Miss H Downing handed the Chair to the Vice-Chair – Cllr P Blease.
PA23/03404 – Mr G Gray – Land East of Pembroath Farm, Trembroath - Application for Technical Details Consent (TDC) following Permission In Principle approval PA22/03505 dated 26/07/2022
Cllr A Bunclark presented his report, a copy of which is attached to these minutes.
RESOLVED: that the reasons stated for not supporting the application for Permission in Principle - PA22/03505 remain in place:
1. The proposal is considered to be over-development of the area.
 2. Flood / Drainage Risks
 3. Restricted vehicle access
 4. Loss of designated area of Open Countryside
- There are additional concerns regarding the definition of a 'hamlet' in relation to Trembroath. For the reasons stated it resolved to NOT support this application.**
Proposed by Cllr A Bunclark seconded by Cllr P Blease and carried unanimously by those eligible to vote..
MINUTE: 07/09/23
- 11.4(b) 19:41hrs the Vice Chair – Cllr P Blease handed the Chair over to the Chair – Cllr Miss H Downing
PA23/06137 – Mr & Mrs Pascoe – Land adjacent to Halvasso Road, Longdowns, Penryn – Outline application with some matters reserved for the erection of 6 no. dwellings (3 Open Market and 3 Affordable Homes)
Cllr A Bunclark presented his report, a copy of which is attached to these minutes.
RESOLVED: that providing the development remains with 3 Open Market and 3 Affordable Homes and where practicable, the construction includes the installation of:
Ground Source Heat Pumps
Solar Panels
Dedicated area for communal recycling
and that the additional housing further highlights the need for a pedestrian crossing on the A394 it resolved to support this application.
Proposed by Cllr A Bunclark seconded by Cllr Mrs J Thomas.
MINUTE: 08/09/23

- 11.4(c) *PA23/06260 – Mr & Mrs S Gunn – 53 Crelow Fields, Stithians – Conversion of garage and construction of single storey extension.*
 Cllr A Bunclark presented his report, a copy of which is attached to these minutes.
RESOLVED: to support PA23/06260.
Proposed by Cllr Mrs J Thomas seconded by Cllr A Bunclark and carried unanimously by those permitted to vote.
MINUTE: 09/09/23
Having declared an interest Cllr Mrs C Sylvester did not participate in the discussion or vote.
- 11.4(d) *PA23/05412 – Mr & Mrs K Peart – Redundant Lambing Barn, Carnmeor Farm, Carn Stithians – Demolition of Previously Approved Barn Conversion and Construction of Self Build Dwelling and Associated Works*
 Cllr A Bunclark presented his report, a copy of which is attached to these minutes.
RESOLVED: to support PA23/05412.
Proposed by Cllr A Bunclark seconded by Cllr H Jones and carried unanimously.
MINUTE: 10/09/23
- 11.5 ***To consider any planning applications received after the publication of the agenda***
 The Clerk informed the Members that no further applications had been received.
- 19:51hrs S. Winspear, B. Winspear, I Winspear & L. Wright left the meeting.
- 12 ENVIRONMENTAL MANAGEMENT**
- 12.1 *Notes from the EMC Meeting held on the 5th June 2023.*
 The Clerk presented the notes from the EMC meeting held on the 8th September 2023 a copy of which is attached to these Minutes
RESOLVED that
- the content of the EMC Meeting Notes be noted & the actions therein approved including any financial implications
 - that the Clerk order the new picnic bench at a cost of £775.00
 - that the Council launch an appeal on Facebook Notice board for the donation of cuttings / shrubbery to plant hedge around the perimeter of the Car Park and that Cllr Mrs C Sylvester submit application for the donation of 120 plants.
- Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.*
MINUTE: 11/09/23
- 12.2 ***Footpaths, Highways and Environment Portfolio Holders Report***
 Cllr W Oakley-Moore gave a verbal report, he had not been able to walk 231/31 & 32 to date. Cllr Mrs J Thomas reported that the 'horse handle' on bridleway 241/3 had been removed and the bridleway sign on 231/43/2 had gone.
 The Clerk advised that she had written to the occupier of Trethellan Cottage and had not received a response to date. She also advised that notification had been received from Countryside Access for the re-instatement of Footpath 10 on the cutting schedule.
RESOLVED that the Clerk
1. ***Report Footpath 231/54/1 to Countryside Access and to obtain quotes clearing this footpath.***
 2. ***Report the missing signs and 'horse handle' on Bridleways 231/43 & 241/3.***
- Proposed by Cllr Mrs J Thomas seconded by Cllr W Oakley-Moore and carried unanimously.*
MINUTE: 12/09/23
- 12.3 ***Pelean Cross***
 Cllr Mrs J Thomas informed the Members that they were currently waiting to here details of the next Meeting.
- 12.4 ***Clerk's Report on Parking, Highways & Pedestrian Footpath at the junction by the Spar.***
 The Clerk briefed the members on the outcome of site meeting with Jack Thomas, Highways Manager and the proposal to install a 'safe space' in the area around the Spar Shop. An

Expression of Interest Form had been submitted to CAP for the completion of a formal feasibility Study.

RESOLVED that

1. The Content of the report be noted
2. The Clerk obtain costings for the engagement of Traffic Enforcement Officers and present to the next meeting.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously

MINUTE: 13/09/23

13

PLAYING FIELD

13.1

Update on Pavilion Refurbishment

Cllr Miss H Downing presented her report a copy of which is attached to these minutes.

RESOLVED that

1. Enys Surveying prepare a schedule of work at a cost of £300
2. That subject to the schedule of work report., a contractor be appointed to remove the asbestos in the building, a budget of £4,000 allocated.
3. A sub-committee be formed to act as a working group, with delegated powers to authorise works up to a value of £2000.00. The Members of the working group are: Cllr Miss H Downing, Cllr P Blease, Cllr W Thomas and Mr P Crook.

Proposed by Cllr Mrs J Thomas seconded by Cllr A Bunclark and carried unanimously.

MINUTE: 14/09/23

13.2

Update on Sports Field & Pavilion by Stithians Football Club

The Clerk presented a report a copy of which is attached to these Minutes. Cllr W Thomas confirmed that the pitch is to be marked out at no cost to the Parish Council.

RESOLVED that

1. Perish-a-Pest be instructed to carry out further works on the Sports Pitch
2. A meeting be held on Tuesday 26th September, in TSC, to investigate Funding opportunities

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 15/09/23

14.

COMMUNITY FLOOD PLAN

Cllr Miss H Downing informed the Members that the new Community Engagement Officer had now been appointed and that the project was on-going.

15

URGENT ITEMS

The following items were considered:

15.1

Request from Helen Kneale, Community Link Officer for information on issues with 'line marking' on highways and parking on pavements.

RESOLVED that the Clerk submit the following information to Helen Kneale:

White Lining:

- Penhalvean - T junction of road leading from Stithians / Goonlaze with road from Penmarth / Stithians Reservoir heading towards Redruth.
- Stithians: junction of Hendra Road / Church Road.
- Parking Bays /Hatch Markings - Church Road near The Stithians Centre & School

Parking on Pavements:

- On East Road - outside the Band Hall
- Area around Trolvis
- Outside the Spar Convenience Store and the surrounding area.

Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas and carried unanimously

MINUTE: 16/09/23

15.2

Email received from P.Green, Ennis & Carbis Farm expressing concerns about walkers straying from PROW into fields and causing damage to farm property.

The Clerk briefed the Members on the email received.

RESOLVED that the Clerk reply to Mr Green, noting the report and advising that the Parish Council will continue to promote the need to adhere to the Countryside Code.

WD

Proposed by: Cllr Mrs J Thomas seconded by Cllr H Jones and carried unanimously.

MINUTE: 17/09/23

16

AUTHORISING OF PAYMENTS

The Clerk presented her reports which were circulated to members on the 14TH September 2023.

RESOLVED that

1. the payments of invoices received, including regular payments due for the period: 20th July to 20th September 2023, Voucher No's: 78 to 109, totalling: £34,992.01 be authorised.
2. To authorise the Direct Debit payments to PWLB due in October 2023 for the amount of: £1,477.99

Proposed by Cllr P Blease seconded by Cllr Cllr W Thomas and carried unanimously.

MINUTE:18/09/23

18

ITEMS FOR NEXT MEETING

Arrangements for Remembrance Sunday
2024/25 Budget Planning

19

DATE OF NEXT MEETING

It was confirmed that the next meeting of the Full Council will be held on **Tuesday 17th October 2023 at 7p.m**

The Meeting closed at 21.16hrs.

Signed as a true and accurate record of the proceedings.

..... *H. Dunning* Chairwoman

Date:..... *17-10-2023*