

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 18th April 2023 commencing at 7pm

ATTENDANCE

Present were Cllr P Blease (Chairman), Cllr Mrs J. Thomas, Cllr Mrs C Sylvester, Cllr W Thomas, Cllr W Oakley-Moore, Cllr A Bunclark, Cllr H. Jones, Cllr Miss H Downing and the Clerk.

Members of the public present:
B, Piper.

1. APOLOGIES

Apologies were accepted from: Cllr N. Hayden, Cllr R Iles

2. URGENT ITEMS

The Chair advised that there were two urgent items to be considered:

- Date for Annual Parish Meeting
- Spar Shop

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

There were no declarations of interest received.

The Clerk advised that no written requests for dispensation had been received.

4. MINUTES OF THE COUNCIL MEETING

Minutes of the Council Meeting held on the 21st of March 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

RESOLVED to accept the minutes of the Council Meeting held on the 21st of March 2023 as a true record of the proceedings.

Proposed by Cllr H Jones seconded by Cllr A Bunclark.

MINUTE: 01/04/23

The Chair duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF THE MARCH 2023 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

There were no matters arising.

6. CO-OPTION OF COUNCILLOR

Co-option of Councillor

Mr Toby Smith was unable to attend the meeting, his application was considered in his absence.

RESOLVED that Mr Toby Smith be co-opted on to the Council.

Proposed by Cllr Mrs J Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.

MINUTE: 02/04/23

7

The Chairman closed the meeting at 19:04hrs to allow Public Participation
PUBLIC PARTICIPATION

There were no members of the public wishing to participate in the meeting at this point.

The Chairman opened the meeting at 19:05hrs.

8.

CORNWALL COUNCILLOR

Cllr John Thomas had submitted his apologies. A report had not been received at the time of the meeting.

9

9.1

STITHIANS ENERGY GROUP

SEG Report from Brian Piper

Brian Piper presented his report, a copy of which is attached to these minutes. Topics covered included:

- Electric Vehicle Event – Stithians Showground
- Heat the Streets
- Community Car
- EV Charge Point

RESOLVED that Cllr P Blease would seek further advice from Buildings for Humanity with regard to confirmation of availability of a suitable power supply to the proposed location of the EV charging points, before making any further challenge to Cornwall Council.

Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester

MINUTE: 03/04/23

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10.1

CLERK / RFOs REPORTS

22/23 End of year financial report

The Clerk presented the financial report, detailing the end of year 22/23 accounts, a copy of which is attached to these minutes. Members were also advised that the internal audit had been completed satisfactorily the meeting with the auditor for completion of the AGAR was scheduled for 24th April 2023.

RESOLVED:

1. to approve the Council's 22/23 accounts.
2. to approve the allocation of bank interest.
3. to approve the allocation of the underspend of £5,608.46 from 2022/23 to the Pavilion Replacement Development Fund.

Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 04/04/23

10.2

Consider response to Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces): Proposed renewal of the current order for October 2023.

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED that no response would be submitted.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 05/04/23

10.3

Neighbourhood Development Plan

The Clerk presented the report a copy of which is attached to these minutes.

RESOLVED that no further action would be taken with regard to developing a Neighbourhood Development Plan.

Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.

MINUTE: 06/04/23

- 11 PLANNING**
- 11.1 ***Notification of Planning Decisions Received:*** The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the 3-decision made in respect of application highlighted therein.
The information was noted.
- 11.2 ***Notification of Planning Decisions received after publication of the agenda:***
The Clerk informed the meeting that she had received one planning decision since the publication of the Agenda.
- PA23/041415 – Tigh Na Mor, New Road – Approved.
The information was noted.
- 11.3 ***Planning Applications received.***
- The Clerk advised the meeting that no planning applications had been received since the last meeting.
- 11.4 ***To consider any planning applications received after the publication of the agenda***
The Clerk informed the meeting that no further planning applications had been received:
- 12 ENVIRONMENTAL MANAGEMENT**
- 12.1 ***Notes from the EMC Meeting held on the 3rd April 2023.***
The Clerk presented the notes of the EMC meeting held on the 3rd April 2023
RESOLVED to
- **Note the content of the report & approve the actions therein including any financial implications.**
 - **Accept the quote of £50 from T. Martin for the trimming of the hedge at entrance to Hendra Close.**
- Proposed by Cllr W Thomas seconded by Cllr Mrs J Thomas*
MINUTE: 07/04/23
- 12.2 ***Footpaths, Highways and Environment Portfolio Holders Report***
Cllr Mrs J Thomas gave a verbal report on several footpaths in the Parish.
RESOLVED that the Clerk obtain quotes for maintenance work on footpath 231/2 at Foundry.
Proposed by Cllr P Blease seconded by Cllr Mrs J Thomas
MINUTE: 08/04/23
- 13 PLAYING FIELD**
- 13.1 ***Update on Playing Field Footpath Project***
The Clerk informed the members that the contractor had advised that the final stage would be completed on the 1st / 2nd May 2023.
The information was noted.
- 13.2 ***Update on Pavilion Refurbishment***
Cllr P Blease informed the Members that the preliminary meeting had taken place, further investigations were being carried out with regard to funding, design & costings, purpose of the building.
The information was noted.
- 14 CELEBRATING CORONATION OF KING CHARLES III**
Cllr P Blease presented his report a copy of which is attached to these minutes. The arrangements for the event were progressing well.
The content of the report was noted.

- 15 **SCARECROW FESTIVAL**
Cllr Miss H Downing and Cllr H Jones updated the Members of progress to date. The beneficiaries this year would be The Scouts & Stithians School. This year's theme would be announced in May.
The content of the report was noted.
- 16 **URGENT ITEMS**
The following items were considered:
- 16.1 **Spar Shop** – Cllr P Blease informed the Members that the proprietors of the Spar Shop were proposing to carry out a refit of the store, to include works to the front windows.
The information was noted.
- 16.2 **Annual Parish Meeting** – the Chairman advised the Members that due to unforeseen circumstances he would not be able to attend the scheduled Annual Parish Meeting.
RESOLVED that the Annual Parish Meeting now be held on Tuesday 9th May providing the meeting room was available.
Proposed by Cllr P Blease seconded by Cllr Mrs C Sylvester
MINUTE:09/04/23
- 17 **AUTHORISING OF PAYMENTS**
The Clerk presented her report which was circulated to members on the 16th March.
RESOLVED to authorise
1. the payment of invoices received & regular payments due for the period, 17th March 2023 to 11th April 2022, Voucher Numbers: 362 – 369 & 1 - 15 as detailed in the attached reports dated 13th April 2023. Total: £9,655.93.
 2. the Direct Debits due in May 2023 to ICO & Microsoft for £114.99
 3. to authorise the additional payments due for the period 11th April – 18th April, Voucher No's 16 & 17, totalling £375.80
- Proposed by Cllr W Thomas seconded by Cllr A Bunclark and carried unanimously.*
MINUTE:10/04/23
- 18 **ITEMS FOR NEXT MEETING**
Invitation to attend – Helen Kneale, Community Link Officer
- 19 **DATE OF NEXT MEETING**
It was confirmed that the Annual Meeting will be held on **Tuesday 16th May 2023 at 7p.m** followed by the meeting of the **Full Council at 7:30p.m.**

The Meeting closed at 20:55hrs.

Signed as a true and accurate record of the proceedings.

..... *H. Downing* Chairman

Date:..... *16-5-23*