

# **MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL**

**Tuesday 21<sup>st</sup> February 2023 commencing at 7pm**

## **ATTENDANCE**

Present were Cllr P Blease (Chairman), Cllr N. Hayden, Cllr Mrs J. Thomas, Cllr R Iles, Cllr Mrs C Sylvester, Cllr W Oakley-Moore, Cllr A Bunclark (to the point noted), Cllr W Thomas, Cllr H. Jones, Cllr Miss H Downing and the Clerk.

Members of the public present:

B, Piper, Mr A. Hawtin, Mrs J Hawtin (to the points noted), Mr M. Crumpler.

## **1. APOLOGIES**

No Apologies had been received.

## **2. URGENT ITEMS**

The Chair advised that there were two urgent items to be considered:

- The Wellbeing Fayre
- Update on replacement Playground Equipment

## **3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**

There were no declarations of interest

The Clerk advised that no written requests for dispensation had been received.

## **4. MINUTES OF THE COUNCIL MEETING**

Minutes of the Council Meeting held on the 17th January 2023

The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

**RESOLVED to accept the minutes of the Council Meeting held on the 17th January 2023 as a true record of the proceedings.**

*Proposed by Cllr W Thomas seconded by Cllr A Bunclark*

**MINUTE: 01/02/23**

The Chair duly signed the minutes as a true record of the proceedings.

## **5. MATTERS ARISING FROM THE MINUTES OF THE JANUARY 2023 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA**

**Item: 9.1 PA21/09827** –Members asked if response should be added to planning application, Email vote result 5 for, 5 against, Chairman having considered the responses from Members gave casting vote as against. No comment to be added.

**Item: 11.3(a)PA22/09363 The Stone Masons Arms, Longdowns, Penryn, Cornwall, TR10 9DL.** Cornwall Council Local Protocol – response submitted. Option 3 – to committee.

**Item 12.3 Flooding issues** – As resolved under Minute: 08/01/23 Letter had been sent, response received – shared with Councillors and added to the Stithians Noticeboard.

Resolved that the Clerk to send response to SWW thanking them for their response and the look forward to the planned works commencing.

*Proposed by Cllr P Blease seconded by Cllr H Jones*

**MINUTE: 02/02/23**

The Chairman closed the meeting at 19:06hrs to allow Public Participation

6

## **PUBLIC PARTICIPATION**

Mrs Hawtin raised concerns about parking around the area of the Spar shop, difficulties in walking through the village due to fences & overgrown hedges and why Stithians did not have a 20mph speed restriction imposed.

The Chairman opened the meeting at 19:23hrs  
Mr & Mrs Hawtin left the meeting.

7.

## **CORNWALL COUNCILLOR**

Cllr John Thomas had submitted his apologies, his report had been circulated to the members on 16<sup>th</sup> February 2023 it covered:

- Speed Watch
- 20s Plenty
- Lighting in the Cemetery
- Flooding & Sewerage.
- Mayor for Cornwall

**The content of the report was noted.**

8

## **STITHIANS ENERGY GROUP**

8.1

### ***SEG Report from Brian Piper***

Brian Piper presented his report, a copy of which is attached to these minutes. Topics covered included:

- Visits / Communication with other groups
- Climate Vision
- Climate Action, Plymouth
- Wadebridge Renewable Energy Network
- Cornwall Climate Action network

**The content of the report was noted.**

8.2

### ***Climate Emergency – SPC Action Points***

Cllr P Blease confirmed that the Climate Emergency Action Plan had been updated, a copy of which was circulated to members. The plan is making steady progress. Members were asked to review the content and let him know if they were prepared to take ownership of any of the action points and advise of any updates to any of the areas.

9

## **CLERK / RFOs REPORTS**

9.1

### ***Council's current financial position***

The Clerk presented a financial report for period ending 31<sup>st</sup> January 2023, a copy of which is attached to these minutes.

**RESOLVED: to approve the current financial position.**

*Proposed by Cllr W Thomas seconded by Cllr N Hayden and carried unanimously.*

**MINUTE: 03/02/23**

9.2

### ***Report on Invitation to respond to an Application for Modification of Definitive Map and Statement of Rights of Way: Claimed Addition of Restricted Byways at Stithians in the Parishes of Gwennap and Stithians.***

The Clerk presented her report a copy of which is attached to these minutes

**RESOLVED that the Clerk is to send email acknowledging the application and adding that this proposal makes 'good sense'.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Oakley-Moore*

**MINUTE: 04/02/23**



- 9.3 **Update on Community Governance Review – Boundary change Stithians / Ponsanooth.**  
The Clerk presented her report a copy of which is attached to these minutes, the 'No Change' proposal to the boundary between Stithians & Ponsanooth had been ratified at the meeting of Cornwall Council on 31<sup>st</sup> January 2023.  
**The content of the report was noted.**
- 9.4 **Update on Request for Installation of Lighting on the Closed Churchyard**  
The Clerk presented her report the copy of which is attached to these minutes.  
**The content of the report was noted.**
- 20:00hrs Cllr A Bunclark left the Meeting.**
- 9.5 **Authorisation of Clerk's Mileage & Expenses**  
The Clerk presented her Claim for authorisation, a copy of which is attached to these minutes.  
**RESOLVED that the claim be accepted & authorised for payment.**  
Proposed by Cllr W Thomas seconded by Cllr N Hayden  
**MINUTE: 05/02/23**
- 10 **PLANNING**
- 11.1 **Notification of Planning Decisions Received:** The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the 3 decisions made in respect of application highlighted therein.  
**The information was noted.**
- 10.2 **Notification of Planning Decisions received after publication of the agenda:**  
The Clerk informed the meeting that no notifications had been received since the publication of the Agenda. However, PA22/10432 – Stithians Boarding Kennels – Certificate of Lawfulness for proposed siting of two timber mobile homes on existing hard standing on residential property. had been REFUSED.  
Stithians Parish Council had not been invited to comment on this application. The Planning Officer had been contacted and had advised that this was normal practice for this type of application.  
**The information was noted.**
- 10.3 **Planning Applications received**
- 10.3(a) PA23/00452- Mr N McAlwane, Herniss Farm – Hedgerow removal notice for removal of 23m section of hedge - Members were informed that this application had been WITHDRAWN.
- 10.3(b) PA23/00110 – Feritech Global Ltd – Demolition of existing B1/B8 unit and containers and erection of warehouse together with associated landscaping without compliance of Condition 2 in relation to Decision Notice PA20/03471 dated 16/10/2020  
*Cllr R Iles presented the report, a copy of which is attached to these minutes.*  
**RESOLVED to support this application.**  
*Proposed by Cllr R Iles seconded by Cllr H Jones and carried unanimously*  
**MINUTE: 06/02/23**
- 10.3(c) PA23/00505 – Mr N McAlwane – Herniss Farm – Hedgerow removal application to create a larger and more fit for purpose entrance to the land for our larger agricultural plant  
Cllr R Iles presented the report a copy of which is attached to these minutes.  
**RESOLVED to support this application.**  
*Proposed by Cllr H Jones seconded by Cllr N Hayden and carried unanimously.*  
**MINUTE: 07/02/23**



- 10.3(d) PA23/00772 Mr J Holland – The Paddocks, Penhalvean – Certificate of lawfulness for the existing use of the building known as The Old Workshop as a single dwellinghouse  
Cllr R Iles presented the report a copy of which is attached to these minutes.

**RESOLVED to support this application.**

*Proposed by Cllr R Iles seconded by Cllr H Jones.*

**MINUTE: 08/02/23**

- 10.3(e) PA23/00662 – Coastline Marine Services – Green Gables, Herniss Lane, Herniss – Change of use of existing B8 Storage Buildings to E Use Class (Excluding E(a) and E(b)).  
Cllr R Iles presented the report a copy of which is attached to these minutes.

**RESOLVED to support this application.**

*Proposed by Cllr R Iles seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 09/02/23**

- 10.4 *To consider any planning applications received after the publication of the agenda*  
The Clerk informed the meeting that no further planning applications had been received:

## **11 ENVIRONMENTAL MANAGEMENT**

- 11.1 *Notes from the EMC Meeting held on the 6<sup>th</sup> February 2023.*

The Clerk presented the notes of the EMC meeting held on the 6<sup>th</sup> February 2023 & Liaison Meeting held with A. Drake, Cormac, held on 14<sup>th</sup> February 2023, copies of which are attached to these minutes

**RESOLVED to note the content of the reports & approve the actions therein including any financial implications.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 10/02/23**

## **11.2 Footpaths, Highways and Environment Portfolio Holders Report**

Cllr P Blease addressed the Members.

**Resolved that**

- Cllr P Blease & Cllr N Hayden to investigate 'The Healthy Streets Initiative' and report to the Members.
- Cllr P Blease to liaise with residents regarding overgrown hedge and recently installed fence which was obstructing views for pedestrians.
- Cllr P Blease to discuss Parking issues with the Headmistress of Stithians School
- Clerk / Cllr P Blease to raise the concerns about parking at the road junction at the Spar Shop and possible solutions at next Cormac liaison meeting.
- The Clerk to email Countryside Access to update situation on Footpath 11.

*Proposed by Cllr Mrs J Thomas seconded by Cllr W Thomas and carried unanimously.*

**MINUTE: 11/02/23**

## **12 PLAYING FIELD**

- 12.1 **Update on Playing Field Footpath Project**

The Clerk informed the members that the final stage of the footpath was scheduled to be completed at the end of February.

- 12.2 **Update on Pavilion Refurbishment**

Cllr P Blease informed the Members that the preliminary meeting was scheduled for Tuesday 28<sup>th</sup> February 2023, representatives from the Rugby Club, Bowling Club and Cricket Club had been invited. All Councillors were welcome to attend.

**The information was noted.**

- 12.3 **Report on Signage Regarding Dogs on Playing Field**

Cllr Mrs C Sylvester presented her report a copy of which is attached to these minutes.

**RESOLVED that 9 signs would be installed at all entrances to both Playing Fields. Cllr Mrs Sylvester to draw up a final design and share with the members for agreement.**

**Budget of £300 for the purchase of signs and stakes.**

*Proposed by Cllr Mrs C Sylvester seconded by Cllr W Thomas*

**MINUTE: 12/02/23**

13

**Celebrating Coronation of King Charles III**

*Cllr P Blease briefed the Members on suggestions received of how the Coronation of King Charles could be celebrated.*

**RESOLVED that**

- **Stithians Parish Council in liaison with representatives from The Stithians Centre organise an event for the weekend of 6<sup>th</sup> – 8<sup>th</sup> May 2023 to include the official opening of the new Playing Field Footpath.**
- **Cllr P Blease, Cllr Mrs C Sylvester, Cllr Mrs J Thomas & Cllr W Thomas to represent SPC.**

*Proposed by Cllr P Blease seconded by Cllr N Hayden and carried unanimously*

**MINUTE: 13/02/23**

14

**URGENT ITEMS**

**The following items were considered:**

14.1

**Stithians Wellbeing Fair**

Request from Organisers of the Wellbeing Fair that they be allowed to use Stithians Playing Field to hold the Wellbeing Fair on Saturday 16<sup>th</sup> September 2023.

**RESOLVED that the organisers of the Stithians Wellbeing Fair be allowed to use the Playing Field for the 2023 Wellbeing Fair to be held on 16<sup>th</sup> September 2023.**

*Proposed by Cllr P Blease seconded by Cllr W Thomas and carried unanimously*

**MINUTE: 14/02/23**

14.2

**Playing Field Equipment**

Cllr Mrs C Sylvester presented her report on the revised quotes for the purchase of replacement play equipment, a copy of which is attached to these minutes. (purchase previously authorised at the September Meeting at Minute: 16/09/22)

**RESOLVED that Option 1 provided by Dragon Play be accepted, to include a Mega Swing, Freestanding Slide and trampoline, at a cost of £25,189 + vat, subject to full site survey. Any increase in cost to be reported back to Full Council.**

*Proposed by Cllr Mrs J Thomas seconded by Cllr R Iles and carried unanimously*

**MINUTE: 15/02/23**

15

**AUTHORISING OF PAYMENTS**

The Clerk presented her report which was circulated to members on the 16<sup>th</sup> February and Additional Payments Reports circulated on the 21<sup>st</sup> February 2023.

**RESOLVED to authorise**

1. **the payment of invoices received & regular payments due for the period, 17<sup>th</sup> January to 20<sup>th</sup> February 2023, Voucher Numbers: 322 – 349 – as detailed in the reports dated 16<sup>th</sup> February and 20<sup>th</sup> February 2023. Total: £7,367.14,**
2. **To authorised the Direct Debits due in March , for PWLB payment of £783.37.**

*Proposed by Cllr W Thomas seconded by Cllr Mrs C Sylvester and carried unanimously.*

**MINUTE: 16/02/23**

17

**ITEMS FOR NEXT MEETING**

Scarecrow Festival


18

**DATE OF NEXT MEETING**

It was confirmed that the next meeting, would be held on **Tuesday 21<sup>st</sup> March 2023.**

The Meeting closed at 21:36hrs

Signed as a true and accurate record of the proceedings.



Chairman

Date: 21/03/23