

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 19th April 2022 commencing at 7pm

ATTENDANCE

Present were: Cllr P Blease (Chairman) Cllr Mrs C Sylvester, Cllr Mrs J. Thomas, Cllr M Whitbread-Jordan, Cllr K Turton, , Cllr A Bunclark, Cllr Ms H Downing, Cllr N Hayden and the Clerk.

Members of the Public present were Brian Piper, J. Green, S. Winspear, R. Clemo, H. Clemo, N. Whitbread-Jordan, N. Von Wursbach,(Mrs Lea) A. Lea, John. H, J. Dell, J. Ball. To the points noted.

1. APOLOGIES

Apologies were received and accepted from Cllr. R Iles, Cllr W Thomas and Cllr H Jones

2. URGENT ITEMS

The Chair advised that there was one urgent items for consideration in relation to Crane Garage.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 The following declarations of interest were received:

- Cllr M. Whitbread-Jordan – PA22/03505
- Cllr H. Downing – PA22/03505

3.2 A written requests for dispensations were received from Cllr Mark Whitbread-Jordan in relation to PA22/03505.

3.2.1 **Resolved that the written dispensation received from Cllr M. Whitbread-Jordan is approved and agreed that Cllr could speak but not participate in any vote.**

Proposed by the Chairman, seconded by Cllr Mrs C Sylvester

MINUTE: 01/04/22

4. MINUTES OF THE MARCH 2022 COUNCIL MEETING

4.1 Minutes of the Council Meeting held on the 15th March 2022.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 15th March 2022 as a true record of the proceedings.**

Proposed by Cllr M. Whitbread-Jordan seconded by Cllr Mrs J. Thomas

MINUTE: 02/04/22

The Chair duly signed the minutes as a true record of the proceedings..

5. MATTERS ARISING FROM THE MINUTES OF THE MARCH 2022 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 Item 9.3.2 – Falmouth Integrated Forum, unfortunately the Cllr M. Whitbread-Jordan did not receive the link to the meeting and was unable to participate.

The Chair closed the meeting at this point at 19:03hrs to allow Public Participation.

6. PUBLIC PARTICIPATION

6.1 N. Whitbread-Jordan & S.Winspear expressed their concerns regarding PA22/03505.

H. Clemo, R. Clemo, John H, expressed their concerns regarding PA22/02409

A. Lea gave a short presentation on his application PA22/02409, he answered questions from Councillors and members of the public

The Chair re-opened the meeting at 19:17hrs

7 PRESENTATION FROM Mr J. GREEN

7.1 Johnathon Green gave a short presentation, on his plans regarding a small housing development in Stithians, the plan was at a very early stage, a copy of his presentation is attached to these minutes. he welcomed the opportunity to engage with the Parish Council and would be extremely interested in receiving feedback on the proposal.

8 CORNWALL COUNCILLOR

8.1 Councillor John Thomas did not attend the meeting, no report was received.

The Chair agreed that Item 11 would be brought forward, to this point, however, for the purpose of these minutes they will remain in numerical order.

9 STITHIANS ENERGY GROUP

9.1 *Report Received from Brian Piper*

Members considered the report, a copy of which is attached to these minutes. The content of the report was noted

9.2 SPC Climate Emergency Action Plan

There were no updates to report

10 CLERK / RFO's REPORTS

10.1 *Council's current financial position*

10.1.1 The Clerk presented the financial report, detailing the end of year – 21/22 accounts, a copy of which is attached to these minutes.

10.1.2 RESOLVED:

- 1. to approve the Council's 21/22 accounts**
- 2. to approve the allocation of the underspend of £5,712.57 from 2021/22 to the Playing Field Development Fund.**
- 3. To close the Water Pump Plaques EMR and transfer the closing balance of £139.50 - to the General Reserve**
- 4. To close the Computer Fund EMR and transfer the closing balance of £158.50 to the General Reserve.**
- 5. The Clerk to contact the PWLB to confirm if the loans currently ending in 2028 can be settled early and if any financial penalties are applicable**

Proposed by the Chairman seconded by Cllr A Bunclark and carried unanimously

MINUTE: 03/04/22

10.2 *Report on Purchase of Chain Harrow*

10.2.1 The Clerk presented the report on the purchase of a Chain Harrow, a copy of which is attached to these minutes

10.2.2 RESOLVED to approve the purchase of the Chain Harrow at a cost of £197 (inc VAT) + delivery charge.

Proposed by the Chairman seconded by Cllr N Hayden and carried unanimously.

MINUTE: 04/04/22

10.3 *Report on SPC Email Account*

10.3.1 The Clerk presented her report on the current Council email accounts, a copy of which is attached to these minutes. Having considered the report, it was

10.3.2 RESOLVED that the Council email address be changed to clerk@stithiansparishcouncil and arranged through Visionict at a cost of £18 (+vat) per annum.

Proposed by the Chairman seconded by Cllr M. Whitbread-Jordan

MINUTE: 05/04/22

10.3.3 That "stithiansparishcouncil" email address be provided for every Councillor through Visionict at a cost of £18.00 (+vat) per annum.

Proposed by Cllr M. Whitbread-Jordan seconded by Cllr N. Hayden

MINUTE:06/04/22

- 10.4 *Report on 'Plastic Free Redruth'*
 10.4.1 The Clerk presented her report on Plastic Free Redruth, a copy of which is attached to these minutes.
 10.4.2 **RESOLVED that Stithians Parish Council would pledge it's support to this initiative and that the Clerk should contact the organiser and seek further information on the campaign to allow further consideration with regard to establishing a similar initiative in Stithians.**
Proposed by Cllr Miss H. Downing seconded by Cllr M. Whitbread-Jordan
MINUTE: 07/04/22
- 10.5 *Request for a Donation to Citizens Advice Cornwall*
 10.5.1 The Clerk presented her report, a copy of which is attached to these minutes.
 10.5.2 **RESOLVED that Stithians Parish Council would not donate to Citizens Advice Cornwall**
Proposed by Cllr Mrs C. Sylvester seconded by Cllr Miss K. Turton
MINUTE: 08/04/22
- 10.6 *Request for a Donation to Cornwall Hospice Care*
 10.6.1 The Clerk presented her report, a copy of which is attached to these minutes.
 10.6.2 **RESOLVED that Stithians Parish Council would not donate to Cornwall Hospice Care**
Proposed by Cllr Mrs C. Sylvester seconded by Cllr Miss K. Turton
MINUTE: 09/04/22
- 11 PLANNING**
- 11.1 ***Notification of Planning Decisions Received:***
 11.1.2 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the six decisions made in respect of application highlighted therein.
The information was noted.
- 11.2 ***Notification of Planning Decisions received after publication of the agenda:***
 11.2.1 The Clerk informed the meeting that there had been one further notification since the publication of the Agenda.
The information was noted.
- 11.3 ***Planning Applications Received***
- 11.3 (a) PA22/02409 – Mr & Mrs Lea – Land & garage adj to Half Moon House, South Road, Stithians
 Proposed new detached dwelling to replace existing garage & subdivision of plot.
 11.3(a).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.
 11.3(a).2 **RESOLVED to support this application**
Proposed by: Cllr N. Hayden seconded by Cllr K. Turton
MINUTE: 10/04/22
- 11.3 (b) PA22/02937 – Mr & Mrs Enys – Crellow House – Listed building consent for the remodelling of Conservatory extension.
 11.3(b).1 **RESOLVED to support this application**
Proposed by: Cllr M. Whitbread-Jordan seconded by Cllr A. Bunclark and carried unanimously
MINUTE: 11/04/22
- 11.3(c) PA22/02814 - Mr & Mrs Enys – Crellow House – Remodelling of conservatory extension.
 11.3(c).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.
 11.3(c).2 **RESOLVED to support this application**
Proposed by: Cllr M. Whitbread-Jordan seconded by Cllr A. Bunclark and carried unanimously
MINUTE: 12/04/22
- 11.3 (d) PA22/03341 – Mr & Mrs D Mckenzie – 1 Rose Meadow – Demolition of existing kitchen/conservatory extension and construction of new single storey extension with double pitched roof.

- 11.3(d).1 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes.
 11.3(d).2 **RESOLVED to support this application**
Proposed by: Cllr H. Downing seconded by Cllr A. Bunclark and carried unanimously
MINUTE: 13/04/22
- 11.4 *To consider any planning applications received after the publication of the agenda*
 11.4 The Clerk informed the meeting that she had received two further planning applications for consideration since the publication of the agenda, details of which had been circulated to Members
- 11.4(a).1 PA22/02860 – Mrs Trenoweth – Land North of Aswelykit, Herniss – Replacement garage roof and conversion of garage to holiday let.
 11.4(a).2 **RESOLVED to support this application**
Proposed by Cllr A. Bunclark seconded by Cllr Mrs J. Thomas
MINUTE: 14/04/22
- 11.4(b).1 PA22/03505 – Mr M Pickersgill – Land East of Pembroath Farm, Stithians – Application for Permission in Principle for construction of a single dwelling.
 11.4(b).2 **RESOLVED to NOT SUPPORT this application for the following reasons:**
- The proposal is considered to be over-development of the area.
 - Flood / Drainage Risks
 - Restricted vehicle access#
 - Loss of designated area of Open Countryside
 -
- It is also noted that relevant notifications of this Planning Application have not been received by neighbouring properties.**
Proposed by Cllr N. Hayden seconded by Cllr A. Bunclark.
 Cllrs M. Whitbread-Jordan & Miss H. Downing abstained from voting.
MINUTE: 15/04/22
- 12 ENVIRONMENTAL MANAGEMENT**
- 12.1 *Notes from EMC Meeting held on 9th March 2022*
 12.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes
 12.1.3 **RESOLVED to**
1. note the content of the report and agree the actions therein,
 2. approve the purchase of 2 x litter bins for the Playing Field at cost of £539.95 + vat
 3. approve the purchase of fencing panels at a cost of £191.20 + vat
 4. approve the purchase of 5 x tree guards at a cost of £87.00
- Proposed by the Chairman seconded by Cllr Mrs J. Thomas*
MINUTE: 16/04/22
- 12.2 ***Footpaths, Highways and Environment Portfolio Holder's Report***
 12.2.1 Cllr Mrs J. Thomas gave a verbal report the content of which was noted.
- 12.3 *Enhanced LMP Project*
 12.3.1 Cllr M. Whitbread-Jordan updated the Members on progress to date. All landowners had now been contacted, work specifications were being drawn up, once completed the details would be published and contractors invited to quote for works.
 The information presented was noted.
- 12.4 *Update on Community Flood Plan*
 12.4.1 Cllr Miss H. Downing presented her report, a copy of which is attached to these minutes.
 The content of the report was noted.
- 12.5 *Update on Neighbourhood Planning*
 12.5.1 Cllr Mrs J. Thomas gave a brief update on Neighbourhood Planning, members of the group had attended the recent Expo at the Stithians Centre and gained some useful information.

The content of the report was noted

12.6 *Condition of Trees in Half Moon Wood*

12.6.1 Cllr P. Blease presented his report on the Condition of the Ash trees in Half Moon Wood , a copy of which is attached to these minutes. The Content of the report was noted.

12.7 *Public Consultation Longdowns Crossing*

12.7.1 The Clerk presented her report on the results to date from the public consultation on the Longdowns Crossing. A copy of the draft report is attached to these minutes.

12.7.2 **RESOLVED that once completed the Clerk is to share the results with Cllr John Thomas, Adrian Drake and CORMAC**

Proposed by the Chairman seconded by Cllr Mrs J. Thomas

MINUTE: 17/04/22

13 PLAYING FIELD

13.1 Cllr P. Blease gave a verbal report on the Playing Field Development Project, there had been some positive engagement from local businesses. A meeting of the Working Group was to be arranged.

The content of the report was noted.

14 QUEENS JUBILEE EVENT

14.1 Cllr P Blease presented his report on the Queens Jubilee Event a copy of which is attached to these minutes.

RESOLVED to purchase a marquee and carry bags and allocate funds of £1400 for this purpose. Delegated responsibility to be given to Cllr P. Blease and the Clerk to arrange purchase.

Proposed by Cllr N. Hayden seconded by Cllr A. Bunclark

MINUTE: 18/04/22

15 SCARECROW COMPETITION

15.1 Cllr P. Blease presented his report on this year's Scarecrow Competition, a copy of which is attached to these minutes.

15.2 **RESOLVED that Cllr Miss K. Turton & Cllr Miss H. Downing would represent the Council on the working party for the Scarecrow Competition.**

Proposed by Cllr A. Bunclark seconded by Cllr M. Whitbread-Jordan

MINUTE: 19/04/22

16 Urgent Items:

16.1 **The Chairman briefed Members on current situation regarding Crane Garage. A letter of Complaint had been received from the proprietor of the garage regarding the recent post on the Noticeboard. This was being dealt with in line with Council guidelines.**

The content of the report was noted.

17 AUTHORISING OF PAYMENTS

17.1 The Clerk presented her report which was circulated to members on the 8th April and the details of the additional payments received since the publication of the Agenda and circulated to members on the 19th April 2022 a copy of which is attached to these minutes,

17.2 **RESOLVED to**

1. approve payment of the sums shown totalling: £8,1360.63

2. approve the payment of the sum of £79.99 by direct debit in May

3. approve the payment of the additional sums totalling; £2392.25

Proposed by Cllr N. Hayden seconded by Cllr Miss H. Downing and carried unanimously.

MINUTE: 20/04/22

17 ITEMS FOR NEXT MEETING

None declared

18 DATE OF NEXT MEETING
It was confirmed that the next meeting would be the **Annual Meeting at 7p.m** followed by the meeting of the **Full Council on Tuesday 17th May 2022.**

The Meeting closed at 22.10hrs

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....

DRAFT