

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 15th March 2022 commencing at 7pm

ATTENDANCE

Present were, Cllr Mrs C Sylvester, (Chair) Cllr Mrs J. Thomas, Cllr W Thomas, Cllr M Whitbread-Jordan, Cllr K Turton, Cllr H Jones, Cllr A Bunclark, Cllr Ms H Downing, Cllr R Iles and the Clerk.

In attendance via Zoom: Cllr P. Blease

Members of the Public present were:

- Mr Brian Piper
- Mr & Mrs Blowfield

1. APOLOGIES

Apologies were received and accepted from Cllr N. Hayden.

2. URGENT ITEMS

The Chair advised that there were no urgent items for consideration,

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 The following declarations of interest were received:

- Cllr R Iles – PA22/02368

3.2 No written requests for dispensations were received.

4. MINUTES OF THE FEBRUARY 2022 COUNCIL MEETING

4.1 Minutes of the Council Meeting held on the 15th February 2022.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 15th February 2022 as a true record of the proceedings.**

Proposed by Cllr H. Jones, seconded by Cllr Mrs J. Thomas.

MINUTE: 01/03/22

The Chair duly signed the minutes as a true record of the proceedings.

Cllrs Bunclark, Iles and Downing abstained from the vote as they were not present at the meeting.

5. MATTERS ARISING FROM THE MINUTES OF THE FEBRUARY 2022 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 ITEM 7.1: 20's Plenty: Email circulated to members regarding the launch of the latest 20's Plenty Campaign, which includes Ponsanooth, the scheme is now open to consultation.

5.2 ITEM 11.3: Community Governance Review – meeting held with Cllrs: P. Williams & J. Thomas. Response confirming Council's position not to support the Boundary Review, this had been shared with Ponsanooth Parish Council & Cornwall Wildlife Trust.

The Chair closed the meeting at this point at 19:06 hrs to allow Public Participation.

6. PUBLIC PARTICIPATION

6.1 Members of the public were invited to speak Mrs W Blowfield addressed the members in relation to PA22/01231, Councillors were invited to ask questions.

The Chair re-opened the meeting at 19:20 hrs

P C B

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7.1 **CORNWALL COUNCILLOR**
Councillor John Thomas was unable to attend the meeting, but had sent an update to the following items:
- Crane Garage – visited
 - Speedwatch & 20's Plenty Campaign for Stithians
 - Warning Signs for Tubbin Hill – waiting to be installed
 - Longdowns Crossing Review
 - Boundary Review
- The information was duly noted.
- The Chair agreed that Item 10 would be brought forward, to this point, however, for the purpose of these minutes they will remain in numerical order.
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8.1 **STITHIANS ENERGY GROUP**
8.1 **Report Received from Brian Piper**
Members considered the report, a copy of which is attached to these minutes.
The content of the report was noted
- 8.2 **SPC Climate Emergency Action Plan**
There were no updates to report
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9.1 **Clerk / RFO's Reports**
9.1.1 *Council's current financial position*
9.1.1 The Clerk presented the financial report, a copy of which is attached to these minutes.
9.1.2 **RESOLVED:**
1. **to note the Council's current financial position**
Proposed by Cllr W. Thomas, seconded by Cllr A. Bunclark and carried unanimously
MINUTE: 02/03/22
- 9.1.3 2. **that the outstanding monies from the Grants Budget - £300 be carried forward to next financial year and that going forward further promotion be done to encourage people to apply for a Grant**
Proposed by Cllr Miss H. Downing seconded by Cllr R. Iles.
MINUTE: 03/03/22
- 9.2 **Clerks Report on Salary Review**
9.2.1 The Clerk presented her report of the Salary Review, a copy of which is attached to these minutes.
9.2.2 **RESOLVED that the 20/21 National Pay Award, back dated to April 2021 be approved and that the Clerks Salary be increased to SCP 25 with effect from: 01/04/2022**
Proposed by Cllr W. Thomas seconded by Cllr M. Whitbread-Jordan
MINUTE: 04/03/22
- 9.3 Clerks Report on Falmouth & Penryn Integrated Care Forum
9.3.1 The Clerk presented her report on the Falmouth & Penryn Integrated Care Forum a copy of which is attached to these minutes
9.3.2 **RESOLVED that at least one Member of the Council would attend the Forum meetings when held.**
Proposed by Cllr Mrs J. Thomas seconded by Cllr Miss H Downing and carried unanimously.
MINUTE: 05/03/22
- 10 **PLANNING**
10.1 **Notification of Planning Decisions Received:**
10.1.2 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of one application highlighted therein.
The information was noted.
- 10.2 **Notification of Planning Decisions received after publication of the agenda:**

- 10.2.1 The Clerk informed the meeting that there had no further notifications since the publication of the Agenda.
- 10.3 **Planning Applications Received**
- 10.3 (a) PA22/01231 – Mrs W Blowfield – Land North of Mole Hill Farm – Change of use of land to provide a camping site, erection of sheds, shower block & toilet facilities.
 10.3(a).1 Cllr A Bunclark presented his report, a copy of which is attached to these minutes.
 10.3(a).2 **RESOLVED to support this application on the proviso that the site remains restricted to the provision of tent pitches only.**
Proposed by Cllr R. Iles seconded by Cllr A. Bunclark
MINUTE:06/03/22
Cllr M. Whitbread-Jordan abstained from voting.
- 10.3 (b) PA22/00901 – Mrs A Stedman – Foxfield, Crelow Gardens – Works to trees subject to a Tree Preservation Order.
 10.3(b).1 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.
 10.3(b).2 **RESOLVED to support this application.**
Proposed by Cllr R. Iles seconded by Cllr A. Bunclark
MINUTE:07/03/22
- 10.3(c) PA22/02213 – Miss C Morris – 62 Crelow Fields – Construction of a single storey rear extension
 10.3(c).1 Cllr A Bunclark presented his report a copy of which is attached to these minutes.
 10.3(c).2 **RESOLVED to support this application.**
Proposed by Cllr A. Bunclark seconded by Cllr R. Iles
MINUTE: 08/03/22
- 10.3(d) PA22/02114 – 2 The Laurels. The Square – S & L Harvey – First floor extension to provide additional bedroom.
 10.3(d).1 Cllr A Bunclark presented his report a copy of which is attached to these minutes.
 10.3(d).2 **RESOLVED to support this application.**
Proposed by Cllr A. Bunclark seconded by Cllr R. Iles
MINUTE: 09/03/22
- 10.4 *To consider any planning applications received after the publication of the agenda*
- 10.4.1 The Clerk informed the meeting that she had received one further planning applications for consideration since the publication of the agenda, details of which had been circulated to Members
- 10.4.2 PA22/02368 – Morelands, Crelow Vale- Mr & Mrs Varley – Proposed replacement of existing conservatory with new kitchen extension with mezzanine first floor and balcony.
 10.4.3 **RESOLVED to support this application**
Proposed by Cllr A. Bunclark seconded by Cllr H. Jones
MINUTE: 10/03/22
Cllr R. Iles abstained from voting.
- 11 ENVIRONMENTAL MANAGEMENT**
- 11.1 *Notes from EMC Meeting held on 9th March 2022*
- 11.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes
- 11.1.3 **RESOLVED**
1. to note and agree the content of the notes of the Environmental Management Contract Progress Meeting held on 9th March 2022 and the actions therein.
 2. To approve the cost of £200 for the chain / rolling of the Playing Fields.
- Proposed by Cllr M. Whitbread-Jordan seconded by Cllr Mrs J. Thomas*
MINUTE: 11/03/22
RESOLVED: to approve the purchase of Grass Matting for the entrance to the Playing Field & around the Sputnik at a cost of £585.90 (inc VAT) and fencing: £153.90 (incl VAT) and Labour Costs up to value of £100. Total Budget: £840.
Proposed by Cllr R. Iles seconded by Cllr W. Thomas
- 11.1.4

MINUTE: 12/03/22

RESOLVED to agree the installation of the replacement plaques on the War Memorial
Proposed by Cllr R. Iles seconded by Cllr J. Thomas

11.1.5

MINUTE: 13/03/22

RESOLVED to approve the purchase of a replacement Noticeboard for Longdowns at a cost of £462.08 + vat

11.1.6

Proposed by Cllr Mrs J. Thomas seconded by: Cllr A. Bunclark

MINUTE: 14/03/22

11.2

Footpaths, Highways and Environment Portfolio Holder's Report

11.2.1

The meeting received a verbal report from Cllr Mrs J. Thomas including an update on the condition of the Ash Tree on the Playing Field.

RESOLVED to approve the works to remove the limb most affected by Ash Die Back
Proposed by Cllr Mrs J. Thomas, seconded by Cllr M. Whitbread-Jordan

MINUTE: 15/03/22

11.3

Woodland Trust – Half Moon Wood Management Plan

11.3.1

The meeting received the report on the Half Moon Management Plan the content of which was noted.

11.4

Enhanced LMP Project

11.4.1

The meeting received a report on proposals for works to be completed with Enhanced LMP funds a copy of which is attached to these minutes. Cllr M. Whitbread-Jordan advised that landowners were being contacted and that the next stage would be work specifications to be issued to contractors.

The content of the report was noted.

11.5

Report on Installation of EV Charging Point

11.5.1

Cllr M. Whitbread-Jordan gave a verbal report on progress made.

The report was noted

11.6

Update on Neighbourhood Planning

11.6.1

Cllr Mrs J. Thomas gave a verbal report on Neighbourhood Planning, the group had met but no further plans yet. Need to consider grant funding. Further promotion needed to encourage people to join the group.

The report was noted.

11.7

Dog Fouling Posters

Cllr Mrs C. Sylvester reported that is still under review.

12

PLAYING FIELD

21.05hrs Cllr P. Blease left the meeting (ZOOM connection lost)

12.1

Playing Field debate on the way forward following the public consultation.

12.1.1

The Members considered the proposals for the Playing Field development.

12.1.2

RESOLVED: that the proposal for the footpath around the Playing Fields be progressed, that the Playing Field Development working party draw up plans & preliminary costings for presentation at the April Full Council Meeting and details to be included at the Annual Parish Meeting scheduled for 26th April.

Proposed by Cllr M/ Whitbread-Jordan, seconded by Cllr A. Bunclark and carried unanimously.

MINUTE: 16/03/22

12.2

Vandalism

12.2.1

The meeting received the report on the recent spate of vandalism a copy of which is attached to these minutes.

The content was duly noted.

13

QUEENS JUBILEE EVENT

13.1

The meeting received Cllr P Blease report on the Queens Jubilee Event a copy of which is attached to these minutes.

The content of the report was noted.

14

Urgent Items:

There were no urgent items for consideration.

P C B

15 **AUTHORISING OF PAYMENTS**

16.1 The Clerk presented her report which was circulated to members on the 10th March and the details of the additional payments received since the publication of the Agenda and circulated to members on the 15th March 2022 a copy of which is attached to these minutes,

16.2 **RESOLVED to**

1. **approve payment of the sums shown totalling: £4808.03**
2. **approve the payment of the sum of £1,477.99 for Direct Debits due to be paid in April**
3. **approve the payment of the additional sums totalling; £342.58**

Proposed by Cllr W. Thomas seconded by Cllr ~~MS~~ R. Iles and carried unanimously.

MINUTE: 17/03/22

17 **ITEMS FOR NEXT MEETING**

- Update on Community Flood

18 **DATE OF NEXT MEETING**

It was agreed that the next Council Meeting would take place on Tuesday 19th April 2022 and the Annual Parish Meeting on Tuesday 26th April 2022 at 7:30p.m.

The Meeting closed at 21:15hrs

Signed as a true and accurate record of the proceedings.


..... Chairman

Date: 19/4/22