

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 18th January 2022 commencing at 7pm

ATTENDANCE

Present were, Cllr P. Blease (Chairman) Cllr Mrs C Sylvester, Cllr Mrs J. Thomas, Cllr W Thomas, Cllr A Bunclark, Cllr R. Iles, Cllr Ms H Downing, Cllr M Whitbread-Jordan Cllr N. Hayden, Cllr H. Jones and the Clerk.

Members of the Public present were:

- Mr Brian Piper
- Miss Kira Turton

1. APOLOGIES

Apologies were noted from Cllr John Thomas.

2. URGENT ITEMS

The Chairman advised that there were no urgent items for consideration,

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 The following declarations of interest were received:

- Cllr M. Whitbread-Jordan– Notice of Appeal for PA21/03161
- Cllr Miss H Downing – Notice of Appeal PA21/03161

3.2 A written request for dispensation had been accepted from Cllr M. Whitbread-Jordan in relation to PA21/03161

4. MINUTES OF THE DECEMBER 2021 COUNCIL MEETING

4.1 Minutes of the Council Meeting held on the 15th December 2021.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 15th December 2021 as a true record of the proceedings.**

Proposed by Cllr. W. Thomas, seconded by Cllr. Mrs J. Thomas.

MINUTE: 01/01/22

The Chairman duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF THE DECEMBER 2021 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 There were no matters arising.

6. CORNWALL COUNCILLOR

6.1 Councillor John Thomas was unable to attend the meeting, but had offered the following verbal report:

- His best wishes for the New Year
- Crane Garage: - Further steps being investigated and action to be sought
- Yellow Lines at Foundry
- Longdowns Pedestrian Crossing - confirmation that this had been agreed, no timescales in place and there were still some on-going discussion about the site to be located, especially in relation to the embankment that edges the footpath.
- Boundary – discussions were progressing and that you were still hoping to arrange the meeting with members of the Council to update on situation.

The content of the report was noted, and members were very pleased about the news that the Longdowns Crossing has been agreed by Cornwall Council.

The Chair closed the meeting at this point at 19:12 hrs to allow Public Participation.

7 PUBLIC PARTICIPATION

7.1 Miss Turton addressed the Members and expressed her interest in joining the council.

There being no further matters raised under Public Participation, the Chair re-opened the meeting at 19:13 hrs

8 STITHIANS ENERGY GROUP

8.1 **Report Received from Brian Piper**

8.1.1 Members considered the report, a copy of which is attached to these minutes.

8.1.2 **The content of the report from Brian Piper on the activities of the Stithians Energy Group was noted.**

The Chairman advised an electric bike hire scheme will soon be available in the Stithians area.

8.2 There were no updates to SPC Climate Emergency Action Plan

9 Clerk / RFO's Reports

9.1 Council's current financial position

9.1.2 The Clerk presented the financial report, a copy of which is attached to these minutes.

9.1.3 **RESOLVED to note the Council's current financial position.**

Proposed by the Chairman, seconded by Cllr Miss H. Downing and carried unanimously.

MINUTE: 02/01/22

9.2 *Update on the Scribe Accounting System and reports presented.*

9.2.1 The Clerk presented her report a copy of which is attached to these minutes.

RESOLVED: to accept the Scribe reports presented as the Council's financial statement at future meetings, these were:

- **Summary Report**
- **Bank Reconciliation**
- **Payments for authorisation**

Proposed by: Cllr H. Jones, seconded by Cllr M. Whitbread-Jordan. and carried unanimously

MINUTE: 03/01/22

9.3 *Additional Signatory for Lloyds Bank Account*

9.3.1 The Clerk presented her report a copy of which is attached to these minutes.

9.3.2 **RESOLVED that Cllr Adam Bunclark would become a signatory for the Lloyds Bank Accounts, the Clerk to prepare the necessary bank mandates for authorisation.**

Proposed by: Cllr Mrs J. Thomas, seconded by Cllr Mrs C. Sylvester

MINUTE: 04/01/22

10 PLANNING

10.1 **Notification of Planning Decisions Received:**

10.1.1 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the three applications highlighted therein.

This information was noted.

10.2 **Notification of Planning Decisions received after publication of the agenda:**

10.2.1 The Clerk informed the meeting that there had no further notifications since the publication of the Agenda.

This information was noted.

10.3 **Planning Applications Received**

10.3.1 No Planning Application had been received prior the publication of the agenda.

10.4 *To consider any planning applications received after the publication of the agenda*

10.4.1 Notice of Appeal - PA21/03161 – Land East of Pembroath Farm, Trembroath

- 10.4.2 **RESOLVED** that the Council's comments submitted on 19th May 2021 be re-affirmed and recorded on the planning inspectorate web site.
Proposed by: Cllr W. Thomas seconded by: Cllr Mrs J. Thomas
 Cllr M. Whitbread-Jordan & Cllr H. Downing abstained from voting
MINUTE: 05/01/22
- 11 **ENVIRONMENTAL MANAGEMENT**
- 11.1 *Notes from EMC Meeting held on 10th January 2022*
- 11.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes
- 11.1.3 **RESOLVED**
1. to note and agree the content of the notes of the Environmental Management Contract Progress Meeting held on 10th January 2022 and the actions contained therein.
 2. To approve the cost of £82.50 + VAT for the purchase of MSAS mounting bars for the post installed on South Road.
- Proposed by Cllr Mrs C Sylvester seconded by Cllr H. Jones and carried unanimously*
MINUTE: 06/01/22
- 11.2 **Footpaths, Highways and Environment Portfolio Holder's Report**
- 11.2.1 The meeting received a verbal report from Cllr Mrs J. Thomas regarding the yellow lines on Church Road.
 The content of the report was noted.
- 11.3 *Report on Installation of the EV Charging Point*
- 11.3.1 Cllr M. Whitbread-Jordan presented his report a copy of which is attached to these minutes.
- 11.3.2 **RESOLVED** that Cllr M. Whitbread-Jordan to obtain further information and costs in relation to installation at the Rugby Field Carpark & adjacent to The Stithians Centre. A letter should be drafted to the Cornwall Council portfolio holders for the Environment & Transport outlining plans and seeking support / funding.
Proposed by: Cllr M. Whitbread-Jordan seconded by the Chairman.
MINUTE:07/01/22
- 11.4 *Stithians Community Flood Plan Update*
- 11.4.1 Cllr Miss H. Downing presented her verbal report. Updating the Members on the progress of the Community Flood Plan. The group had attended the Stithians Produce Market and invited residents to mark areas of flooding on a map. Contact cards were handed out and an article is being prepared for The Stithians Times.
 The content of the report was noted.
- 11.5 *Amendment to Meadowside Regulations / Fees*
- 11.5.1 The clerk presented her report a copy of which is attached to these minutes.
RESOLVED that the fees be amended to remove all fees applicable to the burial of children and that the upper age limit be amended to 'up to the age of 18 years old'
Proposed by Cllr Mrs J. Thomas seconded by Cllr M. Whitbread-Jordan and carried unanimously.
MINUTE: 08/01/22
- 12 **PLAYING FIELD**
- 12.1 *Report on Christmas Lights Appeal*
 Cllr Mrs C. Sylvester updated the members on the Christmas Lights, positive feedback had been received, Removal of the displays was continuing.
 The content of the report was noted.
- 12.2 *To consider Queens Platinum Jubilee Celebrations*
- 12.2.1 The clerk presented her report a copy of which is attached to these minutes.
- 12.2.2 **RESOLVED** that a working party be set up consisting of: Cllr P. Blease, Cllr Mrs C. Sylvester & Cllr M. Whitbread-Jordan and that the working party liaise with representatives from The Stithians Centre to draw up proposals and report to future meeting.
Proposed by the Chairman seconded by Cllr Mrs C. Sylvester
MINUTE: 09/01/22
- 13 **Urgent Items:**
 There were no urgent items for consideration.

14 AUTHORISING OF PAYMENTS

14.1 The Clerk presented her report which was circulated to members on the 13th January and the additional payments circulated on the 18th January copies of which are attached to these minutes, detailing payments for authorisation in January 2022.

14.2 **RESOLVED to approve payment of the sums shown in the reports totalling: £5626.26**

Proposed by Cllr H. Jones seconded by Cllr Mrs J. Thomas and carried unanimously.

MINUTE: 10/01/22

15 ITEMS FOR NEXT MEETING

- Co-Option of Councillor
- War Memorial Update

16 DATE OF NEXT MEETING

It was agreed that the next Council Meeting would take place on Tuesday 15th February 2022

The Meeting closed at 21:00hrs

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....