

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL

Tuesday 21st September 2021 commencing at 7pm

ATTENDANCE

Present were Cllr P Blease (Chairman), Cllr Mrs J Thomas, Cllr A Bunclark, Cllr W Thomas, Cllr Ms H Downing, Cllr H Jones, Cllr N. Hayden, Cllr R. Iles and the Clerk.

Members of the Public present were:–

- Mr T Bennett (to point noted)
- Mr R. Williams (to point noted)
- Mrs P. Iles (to point noted)

1. **APOLOGIES**

Apologies were received and accepted from Cllr Mrs C Sylvester, – COVID Related, Cllr M Whitbread-Jordan – COVID Related, Cllr Mrs S Maskelyne – Ill Health, Cllr J. Thomas – personal reasons.

2. **URGENT ITEMS**

The Chairman informed the meeting that a Local Protocol in relation to PA21/04829 had been received that would be dealt with under Item 10.5.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**

3.1 Declarations of interest were received from:

Cllr R. Iles – PA21/07771

Cllr Ms H. Downing – PA21/08111 & PA21/08090

Cllr Mrs J. Thomas - PA21/08111 & PA21/08090

Cllr W. Thomas - PA21/08111 & PA21/08090

3.2 There were no written requests for dispensation.

4 **MINUTES OF THE JULY 2021 COUNCIL MEETING**

4.1 Minutes of the Council Meeting held on the 20th July 2021.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 20th July 2021 as a true record of the proceedings.**

Proposed by Cllr W. Thomas, seconded by Cllr A. Bunclark.

Cllr H Jones abstained as he was not present at the meeting.

MINUTE: 01/09/21

The Chairman duly signed the minutes as a true record of the proceedings.

5. **MATTERS ARISING FROM THE MINUTES OF THE JULY 2021 COUNCIL MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA**

5.1 Matters arising from the minutes of the July 2021 Council Meeting:

11.6.2: Planning – question had been raised about publishing planning application details on the Council's Facebook page, whilst acceptable on website & noticeboards, could be open to challenge, details when Agenda is published will be on Facebook – advising residents that this contains details of planning applications.

12.2 – Landmark Tree – Clerk confirmed that the application had been submitted.

16.1 – Correspondence with SWW regarding Hendra House – confirmed that action had been taken and remedial work was now under way

6 **CORNWALL COUNCILLOR**

Apologies were received from Cllr John Thomas, the Chairman read the report that had been received, this included the following:

- 20s Plenty campaign – posters & stickers to be provided

- Christmas lights
- Boundary Change – to meet with members to discuss the Boundary Change, which had previously been put on hold until after the elections, was now being reviewed again by CC..

This information was duly noted and the members agreed that the meeting to discuss boundary change should be set up and members notified of date & time.

The Chairman closed the meeting at this point at 19.08hrs to allow Public Participation.

7 PUBLIC PARTICIPATION

7.1 Mr Williams & Mr Bennett addressed the meeting in relation to PA21/04829. Members were invited to comment and ask questions.

7.2 Mrs Iles addressed the meeting in relation to PA21/07771. Members were invited to comment and ask questions.

There being no further matters raised under Public Participation, the Chairman re-opened the meeting at 19:21hrs.

The Chairman asked the meeting if it was acceptable for Local Protocol relating to PA21/04829, Agenda Item 10.5 to be brought forward to this point – this was agreed, for the purpose of these minutes the details will be recorded under the Item number.

Mr Williams & Mr Bennett left the meeting at 19:35hrs.

8 STITHIANS ENERGY GROUP

8.1 *Report Received from Brian Piper*

8.1.2 Members considered the report, a copy of which is attached to these minutes. A Community Emergency Plan would be re-considered once work on the Emergency Flood Plan was completed.

8.2 The content of the report was noted.

8.2.1 **Climate Emergency – SPC Action Points:**

The Chairman presented the Action Plan, a copy of which is attached to these minutes.

The Chairman asked that he is kept informed of any updates.

9 CLERK'S AND RFO'S REPORTS

9.1 *Council's Current Financial Position:*

9.1.1 The Clerk presented the RFO's report, a copy of which is attached to these minutes.

9.1.2 **RESOLVED to note the Council's current financial position.**

Proposed by Cllr Mrs J Thomas, seconded by Cllr Ms H. Downing and carried unanimously.

MINUTE: 02/09/21

9.2 **Meadowside Cemetery**

9.2.1 The Clerk presented her report outlining details / legislation relating to Cremated Remains, 'Extension to Lease of Grant of Deed for Burial and Review of Cemetery Regulations.

9.2.2 **Resolved that:**

1. That plots for cremated remains could have 2 interments of cremated remains, with appropriate fees payable at the time of interment.
2. That plots for cremated remains could be purchased in advance on completion of appropriate form and fee payable at the time of application.
3. That in accordance with current legislation that extensions to Grant of Deeds for Burial could be granted, provided that the term does not exceed 100 years.
4. That the following amendments are approved for the Meadowside Cemetery Regulations:

Para: 3.6: The Council may from time to time extend the lease period of any grant on receipts of written application from the owner(s) (subject to any modifications of terms & conditions) for a period up to 100 years from the date of which the extension is granted.

Para 6.2: The lease period for the Grant of Deed of Burial of cremated remains is 100 years and the grant can be issued in single or joint ownership (up to a maximum of 2 individuals)

**Proposed by the Chairman, seconded by Cllr H. Jones and carried unanimously.
MINUTE: 03/09/21**

9.3 EM Contractors Attendance on Playground Inspections Course

9.3.1 The Clerk presented the report outlining the details & cost of the course, a copy of which is attached to these minutes.

9.3.2 **RESOLVED that the T. Martin be allowed to attend the Playground Inspection Course being held on 6th & 7th October and that the fee of £200 + vat is approved.**

**Proposed by the Chairman, seconded by Cllr Mrs J. Thomas and carried unanimously.
MINUTE: 04/09/21**

9.4 Draft Response to Cllr B. Jordan on Cornwall Council Performance

9.4.1 The Clerk presented the draft response

9.4.2 The content of the draft was noted, some additions considered. The Clerk to add additional comments and present further draft at the October meeting.

10 PLANNING

10.1 Notification of Planning Decisions Received:

10.1.1 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the seven applications highlighted therein.

10.1.2 **This information was duly noted.**

10.2 Notification of Planning Decisions received after publication of the agenda:

10.2.1 The Clerk informed the meeting that she had not been advised of any planning decisions since the publication of the agenda.

10.2.2 **This information was duly noted.**

10.3 To Ratify Planning Applications consulted during August 2021

10.3(a).1 *PA21/05936 – Mr W Limbert – Penhalveor Barns – Proposed construction of replacement stables, tractor shed, barn & sand school.*

10.3(a).2 **RESOLVED to ratify the submission made to Cornwall Council on 5th August 2021 in support of the above planning application.**

**Proposed by the Chairman, seconded by Cllr R. Iles and carried unanimously.
MINUTE 05/09/21**

10.3(b).1 *PA21/04156 – Mr & Mrs D Trotter – Tresevern Cottage, - Proposed extension – amended*

10.3(b).2 *plans* **RESOLVED: to ratify the submission made to Cornwall Council on 5th August 2021 in support of the above planning application.**

**Proposed by: Cllr A. Bunclark, seconded by Cllr R. Iles and carried unanimously
MINUTE: 06/09/21**

10.3(c).1 *PA21/06422 – Mr & Mrs Bostock – Polkanuggo Farm, Trolvis*

10.3(c).2 **RESOLVED: to ratify the submission made to Cornwall Council on 6th August 2021 in support of the above planning application.**

**Proposed by: Cllr R. Iles, seconded Cllr A. Bunclark by and carried unanimously
MINUTE: 07/09/21**

10.3(d).1 *PA21/06802 – Mr Pritchard & Mrs Marriott – 2 Foundry Road – Proposed rear extension and front porch.*

10.3(d).2 **RESOLVED: to ratify the submission made to Cornwall Council on 3rd September 2021 not to support the above planning application.**

**Proposed by: Cllr R. Iles, seconded by Cllr W. Thomas
MINUTE: 08/09/21**

- 10.3(e).1 *PA21/06768 – Mrs A Kippax – Fransbrook, Penhalvean – Change of use of outbuilding currently used as home office/annex to enable use as a self-contained holiday unit for paying guests and ancillary accommodation to be managed by the occupiers of Fransbrook.*
- 10.3(e).2 **RESOLVED: to ratify the submission made to Cornwall Council on 5th August 2021 in support of the above planning application.**
Proposed by: Cllr R. Iles, seconded Cllr A. Bunclark by and carried unanimously
MINUTE: 09/09/21

10.4 Planning Applications Received

- 10.4(a).1 *PA21/01765 – K. Oppy – Kardon, Longdowns – Demolition of existing bungalow and erection of 2 x detached dwellings*
- 10.4(a).2 Cllr A. Bunclark presented his report, a copy of which is attached to these minutes
- 10.4(a).3 **RESOLVED to support this application**
Proposed by: Cllr R. Iles, seconded Cllr A. Bunclark.
MINUTE: 10/09/21
- 10.4(b).1 *PA21/06936 – Mr I. Tingey - White Owl Barn, Carncrees Farm – Proposed conversion of existing garage into holiday let.*
- 10.4(b).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes
- 10.4(b).3 **RESOLVED to support this application**
Proposed by: Cllr R. Iles, seconded Cllr A. Bunclark.
MINUTE: 11/09/21
- 10.4(c).1 *PA21/07378 – Mr & Mrs Rowe - 3 Rose Meadows – Proposed single storey extension to provide store and utility room.*
- 10.4(c).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.
- 10.4(c).3 **RESOLVED to support this application**
Proposed by: Cllr A. Bunclark, seconded by Cllr R. Iles
MINUTE: 12/09/21
- 10.4(d).1 *PA21/08090 – Miss R Vague – Currahee, Treseveren Hill – Retention of rooflights, PV Solar Panels and solar thermal panels*
- 10.4(d).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.
Cllrs Mrs J. Thomas, Ms H. Downing & W. Thomas, having expressed an interest in this PA, did not participate in the discussion or vote.
- 10.4(d).3 **RESOLVED to support this application**
Proposed by: Cllr A. Bunclark, seconded by Cllr R. Iles
MINUTE: 13/09/21
- 20.15hrs *Cllr R. Iles left the meeting*
- 10.4(e).1 *PA21/07771 – Mr R Iles – Durian House – Three glamping pods for holiday accommodation*
- 10.4(e).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.
- 10.4(e).3 **RESOLVED to support this application**
Proposed by: Cllr W. Thomas, seconded by Cllr H. Jones and carried unanimously.
MINUTE: 14/09/21
- 20.20 *Mrs P Iles left the meeting*
Cllr R. Iles re-joined the meeting.
- 10.4(f).1 *PA21/06238 – Miss O Eddy – Hendra Farm, Hendra Road – Removal, salvage & repair of slate roof coverings to north-west elevation including supply and laying of reclaimed slates to match. Internal lath & plaster ceiling repairs*
- 10.4(f).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.
- 10.4(f).3 **RESOLVED to support this application**
Proposed by: Cllr H. Jones, seconded by Cllr R. Iles and carried unanimously.
MINUTE: 15/09/21

10.4(g).1 PA21/06239 – Miss O Eddy - Hendra Farm, Hendra Road – Listed Building Consent: Removal, salvage & repair of slate roof coverings to north-west elevation including supply and laying of reclaimed slates to match. Internal lath & plaster ceiling repairs

10.4(g).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.

10.4(g).2 **RESOLVED to support this application**

Proposed by: Cllr H. Jones, seconded by Cllr R. Iles and carried unanimously.

MINUTE: 16/09/21

10.4(h).1 PA21/07454 – Ms D Hill – Little Menerdue, Access to Little Menerdue – Retention & completion of a barn conversion to holiday unit.

10.4(h).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.

10.4(h).3 **RESOLVED to support this application**

Proposed by: Cllr R. Iles, seconded by Cllr A. Bunclark and carried unanimously.

MINUTE: 17/09/21

10.4(i).1 PA21/08031 – Mr F Lavers – Land at Trevears, Longdowns – Replacement of existing pigsty and garages with a new 2 bedroom dwelling

10.4(i).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.

10.4(i).3 **RESOLVED to support this application**

Proposed by: Cllr R. Iles, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 18/09/21

10.4(j).1 PA20/10399 – Mr P Green – Ennis & Carbis Farm – Demolition & modification of existing barns and erection of three dwellings.

10.4(j).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.

10.4(j).3 **RESOLVED to support this application**

Proposed by: Cllr R. Iles, seconded by Cllr A. Bunclark and carried unanimously.

MINUTE: 19/09/21

10.4(k).1 PA21/08111 – Miss R Vague – Currahee, Tresevern Hill – Retention of shed / store and erection of two polytunnels.

10.4(k).2 Cllr A. Bunclark presented his report a copy of which is attached to these minutes.

RESOLVED to support this application

Proposed by: Cllr R. Iles, seconded by Cllr A. Bunclark and carried unanimously.

MINUTE: 20/09/21

10.5 To Consider Planning Application Local Protocol requests

10.5.1 PA21/04963 – Calamankey Farm, Longdowns

10.5.2 **RESOLVED to submit decision as Option 3: to maintain Councils original position on the proposal, it is requested that the application is determined by Planning Committee.**

Proposed by the Chairman, seconded by Cllr. H. Jones and carried unanimously.

MINUTE: 21/09/21

10.5.2 PA21/04829 Land at Koth an Skiber.

RESOLVED to submit decision as Option 2: ‘to Agree to Disagree’.

Proposed by the Chairman, seconded by Cllr R. Iles.

MINUTE: 22/09/21

10.6 To consider any Planning Applications received after publication of the Agenda

The Clerk informed the meeting that she had not received any further planning applications for consideration since the publication of the agenda.

10.7 To receive report on planning process adopted during July & August 2021

10.7.1 The clerk presented her report, a copy of which is attached to these minutes.

RESOLVED that from 2022, the Council will hold a meeting in August, on 3rd Tuesday of

the month to consider planning applications and essential business only.
Proposed by: the Chairman, seconded by Cllr W. Thomas
MINUTE: 23/09/21

11 **Environmental Management**

11.1 *Notes of EMC Progress Meeting held on 6th September 2021.*

11.1.1 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes.

11.1.2 **RESOLVED to**

1. To note and agree the content of the notes of the Environmental Management Contract Progress Meeting held on 6th September 2021 and the actions contained therein.
2. To approve the costs of the maintenance work to the roundabout - £496.40.
3. To approve the remedial work needed for 2 x Ash Trees in the Playing Field and 1 at Goonlaze and accept the quotation from TR Trees for the sum of £675.00.
4. To accept the costs to sum of £25.00 labour + materials for dealing with the damp at the Wellness Hut.

Proposed by the Chairman, seconded by Cllr H. Jones and carried unanimously.

MINUTE: 24/09/21

11.2 *Footpaths, Highways and Environment Portfolio Holder's Report:*

11.2.1 Cllr Mrs J. Thomas gave a verbal report on the following:

- Water leaks in the Penhalvean Area over recent days. Bridleway currently closed as a result of one leak.
- Attended Tree Warden Event held at Trelissick with Cllr & Mrs M. Whitbread- Jordan, had been both informative and enjoyable.
- Ash Die Back - most areas in the parish have evidence, of varying degrees, of Ash Die Back, some evidence of Oak Die Back seen

The information presented was duly noted.

11.3 *Report on Road Safety & Speeding around Stithians Reservoir*

11.3.1 The Clerk presented the report on Road Safety and speeding around Stithians Reservoir, a copy of which, is attached to these minutes.

RESOLVED that the Clerk send a letter of support to Wendron Parish and South West Lakes Trust.

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 25/09/21

11.4 *Chairman's Report on Overhanging Vegetation*

11.4.1 The Chairman presented his report on overhanging vegetation, a copy of which is attached to these minutes.

11.4.2 **RESOLVED that the Clerk contact Cornwall Council to obtain advice and assistance with regard to responsibility and action that can be taken and issue general reminder to residents to cut back overhanging vegetation.**

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 26/09/21

11.5 *Report on Dog Fouling Campaign*

11.5.1 Members considered the report from Cllr Mrs C. Sylvester detailing the outcome of her recent campaign to deal with dog fouling. The campaign had resulted in a 100% reduction in the areas reported.

11.5.2 The meeting expressed thanks to Cllr Mrs C, Sylvester for taking action to address the problem and undertaking this campaign, she is to be congratulated on the outcome.

11.6 *Public Toilet Refurbishment*

11.4.1 The Clerk presented the report on the refurbishment of the public toilet with proposed works and estimate of cost.

- 11.4.2 **RESOLVED** that the refurbishment of the public toilet be undertaken including the replacement of the door & window, installation of a baby changing unit and upgrade of electrics & light fitting / extractor unit. The budget for works being set at £2000.
Proposed by Cllr H Jones, seconded by Cllr W. Thomas.

MINUTE: 27/09/21

12 PLAYING FIELD

12.1 *Playing Field Development Working Group*

12.1.2 Cllr P. Blease presented his report on the playing Field Public Consultation Process, a copy of which is attached to these minutes,

12.1.3 **RESOLVED** that the public consultation process is approved asking for opinion on proposed projects.

- **Project 1: all weather footpath around playing fields**
- **Project 2: Installation of an All Weather Multi Use Games Area (MUGA)**
- **Project 3: Upgrade of Tennis Court & conversion to MUGA**
- **Project 4: Installation of Adult Outdoor Gym equipment**
- **Project 5: Additional landscaping to include seating, tables & social areas**

Proposed by Cllr P. Blease, seconded by Cllr W. Thomas.

MINUTE: 28/09/21

12.2 *Christmas Lights*

12.2.1 Cllr N. Hayden presented a verbal report on the Christmas Lights:

- Switch on is planned for 4th December
- Fund raising has gone very well
- A 'Road Closure' Application has been submitted
- Theme for this year is 'Star of Bethlehem'
- Seeking electricians to assist with the installation

12.2.2 **The details of the report were noted.**

12.3 **Report on Installation of EV Charging Point**

Cllr M. Whitbread-Jordan was unable to attend the meeting but had advised that he was still seeking quotes for work required and considering grant opportunities.

12.4 **Bowling Club Request for 'Agreement in Principle' for works to be carried out**

12.4.1 The meeting considered the report on the request from the Bowling Club for an Agreement in Principle to undertake improvement works on the Clubhouse, a copy of the report is attached to these minutes.

RESOLVED that an Agreement in Principle is approved and that a site visit be arranged to discuss the plan further and inspect the current condition of the 'old pigeon club' building.

Proposed by the Chairman, seconded by Cllr W. Thomas

MINUTE: 29/09/21

13 REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES etc

13.1 *No reports received.*

14 CORRESPONDENCE

14.1 The Clerk presented her report on correspondence received since the 20th July 21, a copy of which is attached to these minutes.

14.1.2 **RESOLVED:**

- 1. To note receipt of Email from Neighbourhood Alert outlining advice for a Safe & Respectful Summer in Devon & Cornwall.**
- 2. To note receipt of Email from Positive Planning including the link to the July 21 edition of Planning News for Local Councils.**
- 3. To note receipt of Email from Cornwall Council containing the Town & Parish Council Newsletter dated 30th July 2021**
- 4. To note receipt of Email from Cllr M Alvey regarding Climate Training for Local Councils and offer of 2 Learning Hub accounts, the Chairman to take up one and the other to be offered to Brian Piper.**
- 5. To note receipt & content of Email from J. Stenson, Cornwall Council,**

- promoting the recently launched planning hub.
6. To note receipt of Email from CALC, containing a link to a survey on "Police & Crime Plan Priorities 2021 – 2025".
 7. To note receipt of Email from Jane Chapman. Geothermal Engineering, containing latest updates to project.
 8. To note receipt of Email from CALC containing PowerPoint presentation on Cornwall Council Finances.
 9. To note receipt of email from The Rt Hon. George Eustace MP. Detailing his response to Council communication to SWW.
 10. To note receipt of email from CALC, advertising vacancies on CALC Executive Board and application process.
 11. To note receipt of Email from Cornwall Council containing the Town & Parish Council Newsletter dated 27th August 2021.
 12. To note receipt of Email from Community Governance Review team, updating Parish Councils on the Deferred Proposals – outlining next stage of process.
 13. To note receipt of email from Cllr Martin Alvey detailing his Campaign to ban the sale of environmentally-damaging body boards.
 14. To note receipt of Email from Cornwall Council containing the Town & Parish Council Newsletter dated 10th September 2021.
 15. To consider Email & Letter from Bodmin Town Council regarding planning reforms.

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 30/09/21

15 **URGENT ITEMS**

None

16 **AUTHORISING OF PAYMENTS**

16.1 The Clerk presented the RFO's report which was circulated to members on the 16th September 2021 and a copy of which is attached to these minutes, detailing payments for
16.2 September.

RESOLVED to approve payment of the sums shown in the report totalling: **£9,349.33**

Proposed by Cllr W. Thomas, seconded by Cllr Mrs J. Thomas and carried unanimously.

MINUTE: 31/09/21

16 **ITEMS FOR NEXT MEETING**

The following items were identified for discussion at the September meeting:

- Remembrance Sunday Parade
- Budget setting for 22/23

17 **DATE OF NEXT MEETING**

It was agreed that the next Council Meeting would take place on Tuesday 19th October 2021 at 7pm.

The Meeting closed at 21.40hrs.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....