

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
TUESDAY 20th JULY 2021 COMMENCING AT 7pm

ATTENDANCE

Present were Cllr P Blease (Chairman), Cllr Mrs C Sylvester, Cllr Mrs J Thomas,, Cllr A Bunclark, Cllr M Whitbread-Jordan, Cllr W Thomas, Cllr Ms H Downing, Cllr J. Thomas CC Councillor (to point noted) and the Clerk.

Two Members of the Public were present –

- Brian Piper - (SEG)
- Grenville Tresidder (to the point noted)

1. **APOLOGIES**

Apologies were received and accepted from Cllr. N.Hayden, Cllr R. Iles and Cllr S. Maskelyne

2. **URGENT ITEMS**

The Chairman informed the meeting that 2 Planning Applications had been received since the publication of the Agenda. Council had also received an email from local resident outlining on-going issues with SWW, this had been copied to all members and would be considered at this meeting.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**

3.1 There were no declarations of interest or requests for dispensation received.

4 **MINUTES OF THE JUNE 2021 COUNCIL MEETINGS**

4.1 Minutes of the Council Meeting held on the 15th June 2021.

4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 15th June 2021 as a true record of the proceedings.**

Proposed by Cllr Mrs C. Sylvester, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 01/07/21

The Chairman duly signed the minutes as a true record of the proceedings.

5. **MATTERS ARISING FROM THE MINUTES OF THE JUNE 2021 COUNCIL MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA**

5.1 Matters arising from the minutes of the June 2021 Council Meeting:

The Clerk informed the members that the work requested for Bennetts Corner had been completed by CORMAC and that the white line markings had also been renewed.

The white lines for the football pitch on the playing field had been completed.

6 **CORNWALL COUNCILLOR**

Cllr John Thomas presented his report, a copy of which is attached to these minutes. The following topics were addressed:

- Review of location for MSAS
- CSW for Stithians
- General Speeding / Road Safety Concerns
- Trelan
- Crane Garage and surrounding Area.

This information was duly noted.

The Chairman closed the meeting at this point at 19.10 hrs to allow Public Participation.

- 7 **PUBLIC PARTICIPATION**
- 7.1 The Chairman invited Grenville Tressidder to update the members on the preliminary inspection of the Pavilion: it may be possible to carry out some improvements to the building, however, further investigation and structural surveys would be required to assess what could be done. Discussion ensued and the members were allowed to ask questions.
- There being no further matters raised under Public Participation, the Chairman re-opened the meeting at 19:20 hrs.
- 8 Co-Option of Councillor
- 8.1 Members considered the Clerk's report.
- 8.1.2 **RESOLVED that Howard Jones be co-opted onto the Parish Council**
Proposed by the Chairman seconded by Cllr W. Thomas and carried unanimously.
MINUTE: 02/07/21
9. **STITHIANS ENERGY GROUP**
- 9.1 *Report from Brian Piper:*
- 9.1.1 Members considered the report, a copy of which is attached to these minutes.
- 9.1.2 The content of the report was noted.
- 9.2 **Climate Emergency – SPC Action Points:**
- 9.2.1 The Chairman presented the Action Plan, a copy of which is attached to these minutes.
- 9.2.2 The Chairman asked that he is kept informed of any updates.
10. **CLERK'S AND RFO'S REPORTS**
- 10.1 *Council's Current Financial Position:*
- 10.1.1 The Clerk presented the RFO's report, a copy of which is attached to these minutes.
- 10.1.2 **RESOLVED to note the Council's current financial position.**
Proposed by Cllr W. Thomas, seconded by Cllr Ms H. Downing and carried unanimously.
MINUTE: 03/07/21
- 10.2 **Playing Field Equipment Appeal**
- 10.2.1 The members acknowledged the kind donation of £500 for the Playing Field Equipment Appeal from Margaret Bickford Smith. A vote of thanks was given.
- 10.2.2 **RESOLVED that a letter of thanks be sent to Margaret Bickford Smith.**
Proposed by Cllr Mrs J Thomas, seconded by: Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 04/07/21
- 10.3 **Playground Inspection – 2022**
- 10.3.1 The Clerk advised the members that advance notification and booking request had been received from Southwest Playground Safety Inspectors, for the Annual Playground Inspection due in April 2022 at a cost of £235.00 + VAT
- 10.3.2 **RESOLVED that Southwest Playground Safety Inspectors are contracted to complete the Playground Inspection in 2022 at a cost of £235.00 + VAT**
Proposed by: Cllr W. Thomas, seconded by: Cllr Mrs C Sylvester and carried unanimously.
MINUTE: 05/07/21
- 10.4 **Enhanced LMP**
- 10.4.1 The Clerk presented her report on the Enhanced LMP Scheme. Discussion ensued.
- 10.4.2 **RESOLVED that the content of the report be noted, that further costings and investigation for potential sites be carried out by Cllr Mrs J. Thomas, Cllr M. Whitbread-Jordan and the Clerk and brought to the September meeting and that the award of the Enhanced LMP be publicised on the website and noticeboard.**
Proposed by: Cllr Mrs J. Thomas seconded by Cllr P Blease and carried unanimously.
MINUTE: 06/07/21

- 11 PLANNING**
- 11.1 **Notification of Planning Decisions Received:**
- 11.1.1 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the five applications highlighted therein.
This information was duly noted.
- 11.2 **Notification of Planning Decisions received after publication of the agenda:**
- 11.2.1 The Clerk informed the meeting that she had not been advised of any planning decisions since the publication of the agenda.
This information was duly noted.
- 11.3 **Planning Applications Received:**
- 11.3(a) *PA21/001178 – Mrs Wende Blowfield – Land North of Mole Hill Farm, Woodhill – Change of use from agricultural land to campsite with erection of 2no. sheds to house water treatment system and shower/toilet facilities, siting of storage container and associated tracks/hardstandings and drainage works.*
- 11.3(a).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.
- 11.3(a).2 **RESOLVED NOT to support this application due to concerns about the vehicle access to the site and impact on existing road users.**
Proposed by Cllr Mrs J. Thomas, seconded by Cllr A. Bunclark and carried unanimously.
MINUTE: 07/07/21.
- 11.3(b) *PA21/06120 – Ms Fiona Doggett – Land at Sambru, Foundry, Stithians – Proposed new dwelling with double garage*
- 11.3(b).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.
- 11.3(b).2 **RESOLVED NOT to support this application on the following grounds:**
1. Inappropriate development in the countryside
 2. Concerns about access to Foundry Road
- Proposed by Cllr M. Whitbread-Jordan, seconded by Cllr Mrs J. Thomas**
MINUTE: 08/07/21
- 11.3(c) *PA21/04761 – Dr Nick Jefferies, Jacobs Clean Energy Ltd – Rosemanowes Quarry – Sealing of existing deep boreholes and the demolition of a single storey building at the Borehole Testing Facility.*
- 11.3(c).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.
- 11.3(c).2 **RESOLVED to support this application on the proviso that there is no intention, now or in the future, to save radioactive waste on this site**
Proposed by Cllr P. Blease, seconded by Cllr W. Thomas and carried unanimously.
MINUTE: 09/07/21
- 11.3(d) *PA21/05680 – Mr P Condry – Former Lanefield, Carn Stithians – Erection of replacement dwelling and domestic garage (revised scheme).*
- 11.3(d) 1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.
- 11.3(d) 2 **RESOLVED to support the application.**
Proposed by Cllr Bunclark, seconded by Cllr Mrs J. Thomas and carried unanimously.
MINUTE: 10/07/21
- 11.4 *To consider any Planning Applications received after the publication of the agenda*
- 11.4(a)1 *PA21/05185 – Mr & Mrs Clark – Hendra House, Hendra Road – Listed Building Consent for conversion of detached listed outbuilding to form a holiday let located in curtilage of Hendra House.*
- 11.4.(a) 2 Cllr Bunclark presented his verbal report.
- 11.4.(a) 3 **RESOLVED to support the application.**
Proposed by Cllr Bunclark, seconded by Cllr W. Thomas and carried unanimously.
MINUTE: 11/07/21.

- 11.4.(b) 1 *PA21/03092 – Alicia Rowley – Land East Penhalurick Barton, Penhalvean – provision of timber frame building for stabling and storage, sandschool, hardstandings and a storage container for private equestrian use.*
- 11.4.(b) 2 Cllr Bunclark presented his verbal report.
- 11.4 (b) 3 **RESOLVED to support the application.**
Proposed by Cllr Bunclark, seconded by Cllr W. Thomas and carried unanimously.
MINUTE: 12/07/21
- 11.5 Dealing with Planning Applications received in late July and August.
- 11.5.1 *The Clerk presented her report, which was circulated to members on the 15th July 2021, and a copy of which is attached to these minutes*
- 11.5.2 **RESOLVED**
1. That powers be delegated to the Planning Portfolio Holder and one other Councillor to prepare a suitable response to Cornwall Council to any non-contentious planning applications received between 15th July and 31st August 2021 for which an extension of time until immediately after the Parish Council meeting to be held on 21st September 2021 cannot be granted.
 2. That, if an application is considered contentious, Cornwall Council be requested to accept a response immediately after the Parish Council meeting to be held on 21st September 2021.
 3. That, if Cornwall Council are unable to accept a response immediately after the Parish Council meeting to be held on 21st September 2021 in respect of a contentious application, a response be agreed by an e-mail vote.
 4. That any decisions made in accordance with the above be reported to the September 2020 meeting for ratification.
- Proposed by: Cllr A. Bunclark, seconded by Cllr W. Thomas and carried unanimously.***
MINUTE: 13/07/21
- 11.6 *To consider the report regarding system for notification of Planning Agenda:*
- 11.6.1 Cllr M. Whitbread -Jordan presented his report, which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes.
- 11.6..2 **RESOLVED to note the content of the report and that the Agenda, detailing all planning applications would be published on the Council Face Book Noticeboard page as well as the Website, and parish noticeboards**
Proposed by the Chairman, seconded by Cllr M. Whitbread-Jordan and carried unanimously.
MINUTE: 14/07/21
- 12 **ENVIRONMENTAL MANAGEMENT CONTRACT**
- 12.1 *Notes of EMC Progress Meeting held on 5th July 2021*
- 12.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes.
- 12.1.3 **RESOLVED to**
1. note and agree the content of the notes of the Environmental Management Contract Progress Meeting held on 5th July 2021 and the actions contained therein.
 2. To agree the content and the financial implications of the notes of the EMC progress meeting held on 5th July 2021.
 3. to agree the cost of up to £250 (+vat) for the hire of a digger & fuel to complete works on the BMX track and that Cllr W. Thomas to liaise with Toby Smith to plan schedule.
- Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.***
MINUTE: 15/07/21
- 20.35hrs Cllr John Thomas left the meeting.

- 12.2 *Footpaths, Highways and Environment Portfolio Holder's Report:*
- 12.2.1 Cllr Mrs J. Thomas presented her report which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes.
- 12.2.2 **RESOLVED to note the content of the report and agree that an application for a Landmark Tree be completed.**
Proposed by Cllr M. Whitbread- Jordan, seconded by Cllr A Bunclark and carried unanimously.
MINUTE: 16/07/21
- 12.3 *Tree Wardens Report*
Verbal report presented under 12.2.1
- 12.4 *Update on Dog Fouling Campaign*
- 12.4.1 Cllr Mrs C. Sylvester presented her report, which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes. The Chairman thanked Cllr Sylvester for all her work on this campaign.
The content of the report was noted.
- 12.5 *Grit Bins*
- 12.5.1 The Clerk outlined her report on the current condition of the Grit Bins, a copy of the report is attached to these minutes. A discussion ensued.
- 12.5.2 **RESOLVED that:**
1. the 5 grit bins located at the Spa Shop, Junction of Crelow Lane & Foundry, Collins Parc, Tregolls and Penhalvean to remain in place
 2. the area surrounding the bins located at Penhalvean and Tregolls be cut back to allow easier access to the bins.
 3. the bin located at Foundry be removed and disposed of.
 4. a new 175litre, black, recycled plastic grit bin be purchased from 'Gritbins net' at a cost of £45.89 + vat & delivery.
 5. to contact Jason Burley, owner of 'Costcutter' to ascertain if he would be happy to have the new bin located in the entrance to the shop car park.
- Proposed by Cllr Mrs J. Thomas, seconded by Cllr W. Thomas and carried unanimously.*
MINUTE: 17/07/21
- 12.6 *Public Toilet Refurbishment*
- 12.6.1 The Chairman & the Clerk gave a verbal report on provisional costings obtained for the refurbishment of the toilet. A full report will be presented at the September meeting.
- 12.7 *Flood Forum Seminar Feedback and Proposal for Flood Plan*
- 12.7.1 Cllr Ms H. Downing presented her report, which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes.
- 12.7.2 **RESOLVED that the content of the report be noted and that as Part of the Councils Climate Emergency Plan, we engage the services of Cornwall Community Flood Forum to help us prepare a community flood plan for Stithians.**
Proposed by Cllr MS H Downing, seconded by Cllr Mrs J. Thomas and carried unanimously.
MINUTE:18/07/21
- 13 **PLAYING FIELD**
- 13.1 *Playing Field Development Working Group*
- 13.1.1 Cllr P. Blease presented his report, which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes, A discussion ensued.
- 13.1.2 **RESOLVED that the 5 projects previously identified be considered further by the Playing Field Development Group, these will then be publicised on the website, notice boards and Face Book page to gauge public opinion. A further report to be presented following the period of public consultation.**
Proposed by Cllr P. Blease, seconded by Cllr W. Thomas and carried unanimously.
MINUTE: 19/07/21
- 13.1.3

13.1.4 Cllr P. Blease gave a further update on the review of the pavilion, further detailing the comments made under 'public participation' by Grenville Tressider.
RESOLVED: that the decision made under MINUTE 11/01/21 to demolish the pavilion be temporarily rescinded to allow further investigations to take place and that the services of Mr D Smith, Structural Engineer be engaged to carry out a further review of the Pavilion and the cost of these surveys to be met by the Council.

Proposed by Cllr P. Blease, seconded by Cllr Mrs J. Thomas.

MINUTE: 20/07/21

21:04hrs Grenville Tressider left the meeting.

13.2 *Christmas Lights Appeal*

13.2.1 Cllr Mrs C. Sylvester presented her report, which was circulated to members on the 15th July 2021 and a copy of which is attached to this report.

The content of the report was noted.

13.3 *Scarecrow Festival*

13.3.1 The Chairman presented his report on the Scarecrow Festival, which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes. The festival had raised £1300 which was split between the Stithians Playing Field Appeal and the Christmas Lights Appeal.

The content of the report was noted.

13.4 *Report on the Installation of EV Charging Point*

Cllr M. Whitbread- Jordan presented his preliminary report, which was previously circulated to members on the 15th July 2021 and a copy of which is attached to these minutes.

The content of the report was noted.

14 REPORTS OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES etc

14.1 *Minutes of the MVRG Meeting held on 27th May 2021*

The content of the minutes was noted.

15 CORRESPONDENCE

15.1 The Clerk presented her report on correspondence received since the 15th June, a copy of which is attached to these minutes.

15.1.2

RESOLVED:

1. To note receipt of email from Cornwall Council of their Town and Parish Council Newsletter dated 18th June 2021.
2. To note receipt of email from Brian Piper (SEG) – his notes from Heat the Streets Project Meeting, Kensa Utilities.
3. To note receipt of email from Citizens Advice Cornwall including their summer Newsletter.
4. To note receipt of email from Healthworks for Cornwall
5. To note receipt of email from Cllr Barry Jordan and that the Clerk & RFO should draft a response for reporting at September Council meeting.
6. To note receipt of email from Cornwall Council of their Town and Parish Council Newsletter dated 2nd July 2021.
7. To note receipt of email from Neighbourhood Alert containing their July Newsletter
8. To note receipt of email from Karen Johns, Cornwall AONB, including their latest Newsletter.
9. To note receipt of Email from Cllr A. Davis detailing the Peninsula Transport Vision and Consultation process.
10. To note receipt of invitation from The Diocese of Truro to The Inauguration of a New Ministry and Licensing of the Rev'd Canon Jeremy Thorold on Monday 6th September 2021.
11. To note receipt of email from Cornwall Council containing the Town & Parish Council Newsletter dated 16th July 21.

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 21/07/21

16 **URGENT ITEMS**

16.1 The Chairman briefed the members on an email received from the owner of Hendra House outlining ongoing issues with raw sewage leaking from a drain on their property and the potential impact this has had on wildlife & environment.. The matter had been reported to SWW and several inspections had been completed over the last 7 months, but no action had been taken. The members discussed the concerns raised.

16.1.2 **RESOLVED that the Chairman should write formally on behalf of the council expressing their concerns to:**

- **Senior Management at South West Water**
- **The Rt Hon G. Eustace**
- **Cornwall Council Portfolio Holder for the Environment**
- **Cllr John Thomas**
- **Cornwall Wildlife Trust**

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 22/07/21

17 **AUTHORISING OF PAYMENTS**

17.1 The Clerk presented the RFO's report which was circulated to members on the 15th July 2021 and a copy of which is attached to these minutes, detailing payments for July and outlining scheduled payments for the month of August.

17.1.2 She also presented his report on invoices received after publication of the agenda, a copy of which is also attached to these minutes.

17.1.3 **RESOLVED to approve payment of the sums shown in the reports:**

- **£4,676.13 for July 2021.**
- **£5,983.19 for August 2021.**
- **£74.65 for invoices received after publication of the agenda.**

Proposed by Cllr Ms H Downing, seconded by Cllr Bunclark and carried unanimously.

MINUTE: 23/07/21

16 **ITEMS FOR NEXT MEETING**

The following items were identified for discussion at the September meeting:

- Report / Results on Dog Fouling Campaign
- Outcome of investigation of Fields in Trust / Deed of Dedication criteria / process for Crellow Fields Amenity Area
- Community Emergency Action Plan

17 **DATE OF NEXT MEETING**

It was agreed that the next Council Meeting would take place on Tuesday 21st September 2021 at 7pm.

The Meeting closed at 21.50hrs.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....