

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
TUESDAY 15TH JUNE 2021 COMMENCING AT 7pm

ATTENDANCE

Present were Cllr P Blease (Chairman), Cllr Mrs C Sylvester, Cllr Mrs J Thomas, Cllr A Bunclark, Cllr M Whitbread-Jordan, Cllr W Thomas, Cllr Ms H Downing, Cllr N Hayden, the Clerk and the RFO.

Six Members of the Public were present –

- Brian Piper - (SEG)
- Mr Dan Mitchell – (to discuss Planning Application) to the point noted.
- Mr Andrew Conner – (to discuss Planning Application) – to the point noted.
- Mr Alan Dennis – (Re: Agenda Item 12.4) to the point noted.
- Mr Hayden Fry - (Re: Agenda Item 12.4) to the point noted.
- Mr Danny Gray - (Re: Agenda Item 12.4) to the point noted.

The Chairman agreed that Alan, Hayden & Danny should be permitted to speak under item 12.4 rather than in the public part of the meeting.

1. APOLOGIES
Apologies were received and accepted from Cllr Mrs S Maskelyne – ill health, Cllr R Iles - unable to attend, Cllr J. Thomas CC Councillor – ill health.
2. URGENT ITEMS
The Chairman advised that there was 1 urgent item for consideration, which would be dealt with under 10.4 (Planning application received after publication of Agenda)
3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION
 - 3.1 There were no declarations of interest or requests for dispensation received.
4. MINUTES OF THE MAY 2021 COUNCIL MEETINGS
 - 4.1 Minutes of the Council Meeting held on the 18th May 2021.
 - 4.1.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.
 - 4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 18th May 2021 as a true record of the proceedings.**
Proposed by Cllr Bunclark, seconded by Cllr Whitbread-Jordan and carried unanimously.
MINUTE: 01/06/21
The Chairman duly signed the minutes as a true record of the proceedings.
 - 4.2 Minutes of the Annual Meeting held on 18th May 2021.
 - 4.2.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.
 - 4.2.2 **RESOLVED to accept the minutes of the Annual Meeting held on 18th May 2021 as a true record of the proceedings.**
Proposed by Cllr Mrs J. Thomas seconded by Cllr Bunclark and carried unanimously.
MINUTE: 02/06/21
The Chairman duly signed the minutes as a true record of the proceedings.
- 4.3 Minutes of the Annual Parish Meeting held on 25^h May 2021.
 - 4.3.1 The Clerk advised that she was not aware of any suggested amendments to the Draft Minutes circulated to the meeting.
 - 4.3.2 **RESOLVED to accept the minutes of the Annual Parish Meeting held on 25th May 2021 as a true record of the proceedings.**
Proposed by Cllr Ms H Downing seconded by Cllr Whitbread-Jordan and carried unanimously.

MINUTE: 03/06/21

The Chairman duly signed the minutes as a true record of the proceedings.

5. MATTERS ARISING FROM THE MINUTES OF THE MAY 2021 COUNCIL MEETINGS NOT COVERED ELSEWHERE ON THE AGENDA

- 5.1 There were no matters arising from the minutes of the May 2021 Council Meeting.
- 5.2 There were no matters arising from the minutes of the May 2021 Annual Meeting.
- 5.3 There were no matters arising from the minutes of the May 2021 Annual Parish Meeting.

6 CORNWALL COUNCILLOR

Cllr John Thomas was unable to attend the meeting, no report received.

The Chairman closed the meeting at this point at 19.08hrs to allow Public Participation.

7 PUBLIC PARTICIPATION

- 7.1 Mr Dan Mitchell & Mr Andrew Conner addressed the meeting and explained the reason for Mr Conner's Planning Application to be considered at 10.3 (d) (PA21/04829). Members were invited to comment and ask questions. They thanked Members for allowing them to address the meeting.

There being no further matters raised under Public Participation, the Chairman re-opened the meeting at 19.13hrs.

7. STITHIANS ENERGY GROUP

7.1 *Report from Brian Piper:*

- 7.1.1 Members considered the report, a copy of which is attached to these minutes.

7.1.2 **RESOLVED to note the report from Brian Piper on the activities of the Stithians Energy Group.**

Proposed by Cllr W. Thomas, seconded by Cllr Whitbread-Jordan and carried unanimously.

MINUTE: 04/06/21

8.2 *Climate Emergency – SPC Action Points:*

- 8.2.1 The Chairman presented the Action Plan, a copy of which is attached to these minutes.

8.2.3 The Chairman asked that he is kept informed of any updates.

9. CLERK'S AND RFO'S REPORTS

9.1 *Council's Current Financial Position:*

- 8.1.1 The RFO presented his report, a copy of which is attached to these minutes.

8.1.2 **RESOLVED to note the Council's current financial position.**

Proposed by Cllr Thomas, seconded by Cllr Bunclark and carried unanimously.

MINUTE: 05/06/21

9.2 *Funeral of Neil Plummer:*

The Clerk presented her report on the funeral of Neil Plummer, a copy of which is attached to these minutes. The Chairman stated that he had attended the funeral of the late Neil Plummer.

The report was duly noted.

10 PLANNING

10.1 *Notification of Planning Decisions Received:*

- 10.1.1 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the three applications highlighted therein.

This information was duly noted.

10.2 *Notification of Planning Decisions received after publication of the agenda:*

10.2.1

The Clerk informed the meeting that she had not been advised of any planning decisions since the publication of the agenda.

This information was duly noted.

10.3 *Planning Applications Received:*

10.3(a) *PA21/04156 – Mr & Mrs Trotter – Tresevern Cottage Tresevern Stithians - Proposed Extension.*

10.3(a).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(a).2 **RESOLVED to support the application.**

Proposed by Cllr Bunclark, seconded by Cllr Hayden and carried unanimously.

MINUTE: 06/06/21.

10.3(b) *PA21/03908 – Southwest Water Ltd – Water Treatment Works – Proposed buildings to house additional plant & equipment.*

10.3(b).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(b).2 **RESOLVED to support the application on the proviso that the following concerns are addressed:**

- **Screening of area.**
- **Further review of drainage and appropriate action taken.**
- **Levels of vibration and impact on surrounding area.**

Proposed by Cllr Bunclark, seconded by Cllr Whitbread-Jordan and carried unanimously.

MINUTE: 07/06/21.

10.3(c) *PA21/03434 – Lindsey Stevenson – Lighthouse, Foundry, Stithians – All weather sand school (size: 20m x 40m), suitable for exercising horses all year round regardless of the weather and ground conditions in an enclosed, safe environment. Private use only.*

10.3(c).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(c).2 **RESOLVED to support the application**

Proposed by Cllr Bunclark, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 08/06/21

10.3(d) *PA21/04829 – Mr Andrew Conner – Land at Koth An Skiber, Tremeneher Farm – Change of use of land to a mixed use of tourism (glamping) and agricultural to allow 5 glamping pods.*

10.3(d) 1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(d) 2 **RESOLVED to support the application on the proviso that the reference to the 'path (UM) ' in the location plan be amended and noted as a 'footpath'.**

Proposed by Cllr Bunclark, seconded by Cllr Mrs J. Thomas and carried unanimously.

MINUTE: 09/06/21

Mr Andrew Conner & Mr Dan Mitchell left the meeting: 19:43hrs

10.3(e) *PA21/04963 – Rosecliston Park Ltd – Calamankey Farm, Longdowns – Formation of a new vehicular access and driveway to serve an existing caravan site.*

10.3(e).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(e).2 **RESOLVED NOT to support this application on the following grounds:**

1. **On-going concerns raised about the use of the lane and the increase in traffic,**
2. **Lane already serves a number of local business that require the movement of heavy goods vehicles, impacting on ease of access.**
3. **Additional traffic feeding on to what is considered to be a hazardous road.**
4. **Visual amenity**

Proposed by Cllr Bunclark, seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE 10/06/21

10.3(f) PA21/04916 – M. Ward – Garage, 3 Church Mews, Stithians – Works to trees – namely Common Ash (T2), reduce lowest branch extending east above the garage roof – within a Tree Preservation Order (TPO).

10.3(f).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(f).2 **RESOLVED to support the application.**

Proposed by Cllr Whitbread-Jordan, seconded by Cllr Bunclark and carried unanimously.

MINUTE: 11/06/21.

10.3(g) PA21/05182 – Mr & Mrs Clark – Hendra House, Hendra Road – Conversion of detached listed outbuilding to form a holiday let.

10.3(g).1 Cllr Bunclark presented his report, a copy of which is attached to these minutes.

10.3(g).2 **RESOLVED to support the application.**

Proposed by Cllr Bunclark, seconded by Cllr W. Thomas and carried unanimously.

MINUTE 12/06/21.

10.4 To consider any Planning Applications received after the publication of the agenda

10.4.1 PA21/05714 - Whitehouse Farm Longdowns - Non material amendment to PA19/05176

10.4.2 - Replacement of an existing pigsty and garages with a new 2 bedroom dwelling

RESOLVED to support the application.

Proposed by the Chairman and seconded by Cllr Bunclark and carried unanimously.

MINUTE: 13/06/21.

10.5 To consider report regarding system for notification of Planning Agenda:

Report to be carried forward to July meeting.

11 ENVIRONMENTAL MANAGEMENT CONTRACT

11.1 Notes of EMC Progress Meeting held on 7th June 2021:

11.1.2 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes.

11.1.3 **RESOLVED to note and agree the content of the notes of the Environmental Management Contract Progress Meeting held on 7th June 2021 and the actions contained therein with particular reference to any financial implications.**

Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 14/06/2

11.2 *Footpaths, Highways and Environment Portfolio Holder's Report:*

11.2.1 There was no written report, Cllr Mrs J Thomas gave a verbal report on the meeting held on the 15th June 2021 with Adrian Drake, CORMAC to review signage at Bennetts Corner, it had been agreed that:

- An appropriate sign would be installed on the approach from Goonlaze to Bennetts Corner
- The 'SLOW' marker would be repainted.

The meeting was informed that the bid for an Enhanced LMP Grant of £13,750 - had been successful and proposals for work to be considered were being prepared.

11.3 *Speeding & Review of Current locations of MSAS*

11.3.1 The Clerk presented her report regarding Speeding and the MSAS, a copy of which is attached to these minutes.

11.3.2 **RESOLVED that:**

1. **The Clerk obtain updated instructions for extracting the data from the MSAS.**

2. Draft letter regarding support for 20s Plenty Campaign be sent to Cornwall Council.
3. On-site Meeting to be held to investigate new locations for MSAS, including South Road.
4. Further software changes be applied to see if battery life is extended.
5. The Clerk to check 'sign' software options – to include 'smiley face'
6. Review Purchase of replacement batteries in 3 months' time.

Proposed by the Chairman and seconded by Cllr W. Thomas and carried unanimously.

MINUTE: 15/06/21

The meeting then agreed to bring forward Agenda Item 12.4

12 PLAYING FIELD

12.4 *Chairman's report on the Pavilion*

12.4.1 The Chairman presented his report on the Pavilion a copy of which is attached to these minutes, Alan Dennis, Hayden Fry & Danny Gray were invited to speak and were allowed to ask questions. A discussion ensued.

12.4.2 **Resolved that further investigation would be carried out to assess the viability of the pavilion and the work needed to bring it to an acceptable standard.**

Proposed by the Chairman and seconded by Cllr Hayden and carried unanimously.

MINUTE: 16/06/21

21:25hrs Alan Dennis, Hayden Fry & Danny Gray left the meeting.

12.1 *Appointment of Portfolio Holder and Assistant for the Stithians Playing Fields.*

12.1.1 The Clerk presented her report, a copy of which is attached to these minutes.

12.1.2 **RESOLVED that Cllr Blease be appointed Portfolio Holder for Stithians Playing Field and Cllr W. Thomas be appointed as Assistant Portfolio Holder.**

Proposed by Cllr J. Thomas, seconded by Cllr Hayden and carried unanimously.

MINUTE: 17/06/21.

12.2 *Playing Fields Portfolio Holders Report*

No report received.

12.3 *Playing Field Development Working Group*

12.3.1 *The meeting received the Playing Field Development Working Group report dated February 2021 outlining the details & costs of installing a footpath around the playing Field, a copy of which is attached to these minutes.*

12.3.2 It was agreed that before considering this report further, the Playing Field Working Group would meet to put together proposals for further projects that could enhance the Playing Field and benefit the community. 4 options to be drawn up, initial investigation to be completed including potential for grant funding.

13 CORRESPONDENCE

13.1 The Clerk presented her report, a copy of which is attached to these minutes.

13.2 **RESOLVED:**

1. **To note receipt of email from Dean Evans, "20splentryforcornwall" detailing Global Road Safety week and agree action / response to the request that Parish Council lobby Cornwall Council about introduction of 20mph speed limits.**
2. **To note receipt of email from Cornwall Council of their Town and Parish Council Covid-19 Update dated 21st May 2021.**
3. **To note receipt of email from Tiffany Coates "20s plenty for cornwall" detailing updates to current Campaign.**
4. **To note receipt of email from Jenny Mushiringani Monjero Invitation to "Turning our Climate Emergency Declarations into Action" online event.**

5. To note receipt of email from Peter Moore, Cornwall Rural Housing Association advertising recruitment for the Board of CRHA.
6. To note receipt of email from Cornwall Council of their Town and Parish Councils Update dated 4th June 2021.
7. To note receipt of email from Chacewater Energy Group Detailing Invitation to Green Energy Fair & Electric Vehicle Show 24th July 2021.
8. To note receipt of email from PS Paul Kelly, Local Policing Team advising on local policing team and attendance at meetings.

Proposed by Cllr Bunclark, seconded by Cllr Mrs J Thomas and carried unanimously.

MINUTE: 18/06/21

14 URGENT ITEMS

There were no urgent items for consideration at this point on the agenda.

15 AUTHORISING OF PAYMENTS

15.1 The RFO presented his report, a copy of which is attached to these minutes.

15.2 He also presented his report on invoices received after publication of the agenda, a copy of which is also attached to these minutes.

15.3 **RESOLVED to approve payment of the sums shown in the reports totalling £10,247.71.**

Proposed by Cllr Mrs J Thomas, seconded by Cllr Bunclark and carried unanimously.

MINUTE: 19/06/21

16 ITEMS FOR NEXT MEETING

The following items were identified for discussion at the July meeting:

Update on Dog Fouling Campaign

17 DATE OF NEXT MEETING

It was agreed that the next Council Meeting would take place on Tuesday 20th July 2021 at 7pm.

The Meeting closed at 21.50hrs.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....