

MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL
CONDUCTED ON-LINE BY 'ZOOM' ON
TUESDAY 20th APRIL 2021 COMMENCING AT 7.00pm

	<p>ATTENDANCE Present were Cllr P Blease (Chairman), Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr A Bunclark, Cllr M Whitbread-Jordan, Cllr W Thomas, Cllr R Iles, Cllr Ms H Downing, Cllr Mrs S Maskelyne and the Clerks.</p> <p>Two Members of the public were present –</p> <ul style="list-style-type: none"> • Mr Brian Piper - SEG • Mr Nick Hayden – prospective Parish Councillor
1.	<p>APOLOGIES Apologies were received and accepted from Cllr S Watt.</p>
2.	<p>URGENT ITEMS The Clerk advised that there was one planning application which, because of the determination date, needed to be considered at this meeting under Item 9.3(f). The Chairman advised that there was an email from Dr Donna Poade regarding an Expression of Interest in holding a Community event in the village later this year, which would be considered under “Urgent Items”.</p>
3.1	<p>DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION There were no declarations of interest.</p>
3.2	<p>The Clerk advised that he had had no written requests for dispensation to speak at the meeting.</p>
4.1	<p>MINUTES OF THE MARCH 2021 COUNCIL MEETING</p>
4.1.1	<p>The Clerk advised that he was not aware of any suggested amendments to the Draft Minutes circulated prior to the meeting.</p>
4.1.2	<p>RESOLVED to accept the minutes of the Council Meeting held on 16th March 2021 as a true record of the proceedings. <i>Proposed by Cllr W. Thomas, seconded by Cllr Bunclark and carried unanimously.</i> MINUTE 01/04/21 The Chairman will sign the minutes as a true record of the proceedings when the opportunity arises.</p>
5.	<p>MATTERS ARISING FROM THE MINUTES OF THE MARCH 2021 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA There were no matters arising from the minutes of the March 2021 Council Meeting.</p>
	<p>The Chairman closed the meeting at this point at 19.15 to allow Public Participation.</p>
6	<p>PUBLIC PARTICIPATION</p>
6.1	<p>Mr Nick Hayden, prospective Parish Councillor, was present at the meeting. Everyone present was invited to introduce themselves and he gave a brief resumé of his background.</p>

	There being no further matters raised under Public Participation, the Chairman re-opened the meeting at 19.40.
7.	STITHIANS ENERGY GROUP
7.1	<i>Report from Brian Piper:</i>
7.1.1	Members considered the report, on the CPIR Meeting held on 23rd March a copy of which is attached to these minutes. It was noted that CPIR meetings would now be held on the 4 th Tuesday of each month. The Chairman requested that he be added to the 'invited list' as he was now able to attend.
7.2	Members considered the report on the CPIR Meeting held on 13th April a copy of which is attached to these minutes.
7.3	Members considered the SEG Report a copy of which is attached to these minutes. Discussion ensued. The Chairman reported that it was worthy of note that Stithians Parish Council were held in high esteem in this field.
7.3.1	Cllr M Whitbread-Jordan requested that representation be made to Western Power to take responsibility for update / improvement to current grid to ensure that future developments were possible. The meeting agreed that Brian & the Chairman would draft a letter to Western Power.
7.4	Climate Emergency – SPC Action Points a copy of the report is available from the Clerk.
7.4.1	The Chairman asked that he is kept informed of any updates.
	All reports were noted by the meeting and the actions were agreed. No vote was taken.
8.	CLERK'S REPORTS
8.1	<i>Council's Final Accounts for 2020 / 2021.:</i>
8.1.1	The Clerk presented his report, a copy of which is attached to these minutes.
8.1.2	RESOLVED:
	<ol style="list-style-type: none"> 1. To approve the Internal Auditor's report as presented to the meeting. 2. To approve the answers to the questions in the Annual Governance Statement for 2020/21. 3. To approve the final accounts for the 2020/21 Financial Year as detailed in the report. 4. To approve the allocation of the underspend of £16,234 from 2020/21 to the Playing Field Development Fund.
	<i>Proposed by the Chairman, seconded by Cllr Isles and carried unanimously.</i>
	MINUTE 02/04/21
8.2	Purchase of Power Washer for Tyrone Martin
8.2.1	The Clerk presented his report, a copy of which is attached to these minutes.
8.2.2	RESOLVED: To purchase a power washer in the sum of £802.80+VAT, using monies from the proceeds of the sale of the Institute.
	<i>Proposed by Cllr Whitbread-Jordan, seconded by Cllr Bunclark and carried unanimously.</i>
	MINUTE 03/04/21
9	PLANNING

9.1 9.1.1	<p><i>Notification of Planning Decisions Received:</i></p> <p>The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the four applications highlighted therein.</p> <p>This information was duly noted.</p>
9.2 9.2.1	<p><i>Notification of Planning Decisions received after publication of the agenda:</i></p> <p>The Clerk informed the meeting that he had not been advised of any planning decisions after the publication of the agenda.</p> <p>This information was duly noted.</p>
9.3	<p><i>Planning Applications Received:</i></p>
9.3(a) 9.3(a).1 9.3(a).2	<p><i>PA21/01911 – Mr D Mellows – Relocation of vehicular access to site to improve sightlines for existing site and remove access from proximity to existing house to improve safety– Tregolls Cottage, Tregolls.</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application. Proposed by Cllr A. Bunclark, seconded by Cllr R. Iles and carried unanimously. MINUTE 04/04/21</p>
9.3(b) 9.3(b).1 9.3(b).2	<p><i>PA21/02096 - Mr & Mrs I Hall – Change of use of land to form additional curtilage and construction of detached garage block incorporating workshop. – Daisy Hill Farm House, Trebost Lane, Stithians.</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application. Proposed by Cllr A. Bunclark, seconded by Cllr R. Iles and carried unanimously. MINUTE 05/04/21</p>
9.3(c) 9.3(c).1 9.3(c).2	<p><i>PA21/02672 – Mr & Mrs J and Buckle and Gibbs – Full application for the removal of existing single pitched cement profiled sheets to be replaced with double pitched slate roof over garage area and either fibreglass or single ply membrane. – The Cottage, New Road, Stithians.</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application. Proposed by Cllr A. Bunclark, seconded by Cllr R. Iles and carried unanimously. MINUTE 06/04/21</p>
9.3(d) 9.3(d).1 9.3(d).2	<p><i>PA20/11281 – Mr M Hearn – Application for the variation of condition 2 (approved plans) of application no.PA18/04680 dated 2nd September 2019 (Erection of building and drying container to accommodate storage and processing facility and associated works including container office building and portable WC for local firewood business). – Higher Trolvis Farm, Trolvis, Longdowns</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application.</p>

	<p>Proposed by Cllr Iles, seconded by Cllr Bunclark and carried unanimously. MINUTE 07/04/21</p>
<p>9.3(e) 9.3(e).1 9.3(e).2 9.3(e).3</p>	<p><i>PA21/02225 – Mr Simon Bray c/o Agent – Certificate of lawfulness for existing use for a proposed installation of a ground source heating system. – Lowen Bre, Hendra Road, Hendra, Stithians.</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application. Proposed by Cllr Bunclark, seconded by Cllr Iles and carried unanimously. MINUTE 08/04/21</p>
<p>9.3(f) 9.3(f).1 9.3(f).2</p>	<p><i>PA21/03160 – Mr & Mrs N Ferris – Proposed removal of two static caravans and construction of two 3-bedroomed bungalows with off-road parking and garden amenity area – Struthal Farm Access to Herniss Farm, Herniss, TR10 9DU.</i></p> <p>Cllr Bunclark presented his report, a copy of which is attached to these minutes.</p> <p>RESOLVED to support the application. Proposed by Cllr A. Bunclark, seconded by Cllr Iles and carried unanimously. MINUTE 09/04/21</p>
<p>10 10.1 10.1.1 10.1.2</p>	<p>ENVIRONMENTAL MANAGEMENT</p> <p><i>Notes of EMC Progress Meeting held on 12th April 2021:</i></p> <p>The Clerk presented the notes of the meeting, a copy of which is attached to these minutes.</p> <p>RESOLVED that the contents of the report be noted. Proposed by the Chairman, seconded by Cllr Whitbread-Jordan and carried unanimously. MINUTE 10/04/21</p>
<p>10.2 10.2.1 10.2.3 10.2.4 10.2.5</p>	<p><i>Footpaths, Highways and Environment Portfolio Holder's Report:</i></p> <p>Cllr Mrs J. Thomas presented her report, a copy of which is attached to these minutes. The following matters were raised:</p> <p>Environmental concerns were raised regarding work being carried out by Mr Proud at Menerdue.</p> <p>Cllr Mrs Thomas reported that she had received an email, a copy of which is appended to these minutes, from the owner of Trewithen Cottage, regarding the installation of a fence & access gates across a footpath.</p> <p>RESOLVED that the contents of the report are noted and that the Clerk(s) respond to the email from the owner of Trewithen Cottage and forward details of the proposals to Cornwall Council. - done Proposed by Cllr W. Thomas, seconded by Cllr Bunclark and carried unanimously. MINUTE: 11/04/21</p>
<p>10.3 10.3.1</p>	<p><i>Meadowside Cemetery:</i></p> <p><i>Storage / disposal of excavated soil.</i></p> <p>The Clerk presented his report, a copy of which is attached to these minutes, he also reported that he had subsequently contacted the 'grave diggers' who</p>

<p>10.3.2</p> <p>10.3.3</p>	<p>had confirmed that going forward they would be happy to move the soil to an agreed location or remove from site.</p> <p>It was proposed that the soil currently at the southern end of the cemetery either be removed or ‘tidied up’ and that the Playing Field Group discuss to see if it could be used in the playing field.</p> <p>RESOLVED that the ‘grave diggers’ would dispose of the excavated soil as advised at the time and that the current excavated soil either be removed or redistributed across the Playing Field.</p> <p><i>Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.</i></p> <p>MINUTE: 12/04/21</p>
<p>10.4</p> <p>10.4.1</p> <p>10.4.2</p>	<p><i>Dog Fouling – proposed campaign</i></p> <p>Cllr Mrs C. Sylvester presented her report, a copy of which is attached to these minutes. The Chairman congratulated Cllr Mrs Sylvester for preparing a very thorough report and for taking on this initiative. After discussion it was proposed that the reporting area be extended to include Crelow Fields Amenity Area, the campaign would start in the first week of June.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To agree the content and the financial implication of the report 2. To extend the reporting area to the include Crelow Fields Amenity Area. 3. To agree a start date of first week of June. <p><i>Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.</i></p> <p>MINUTE: 13/04/21</p>
<p>10.5</p> <p>10.5.1</p> <p>10.5.2</p>	<p><i>Tree Warden</i></p> <p>Cllr M. Whitbread-Jordan presented his report on the Tree Warden Teams Meeting held on 22nd February 2021, a copy of which is attached to these minutes.</p> <p>RESOLVED that the content of the report be noted.</p> <p><i>Proposed by Cllr Whitbread-Jordan, seconded by Cllr W. Thomas and carried unanimously.</i></p> <p>MINUTE: 14/04/02</p>
<p>11</p>	<p>PLAYING FIELD</p> <p>There was nothing to report at this meeting.</p>
<p>12</p> <p>12.1</p> <p>12.2</p>	<p>CORRESPONDENCE</p> <p>The Clerk presented his report, a copy of which is attached to these minutes. He also presented his report on correspondence received after publication of the agenda, a copy of which is also appended to these minutes.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. To note receipt from Cornwall Council of their Town and Parish Council Covid-19 Update dated 26th March 2021. 2. To note receipt from Devon & Cornwall Police of their message about Covid 19 dated 26th March 2021. 3. To note receipt of the Neighbourhood Watch Newsletter for April 2021. 4. To note receipt from Devon & Cornwall Police of their Alert about Birds’ Nests dated 8th April 2021.

	<p>5. To note receipt from Cornwall Council of their Town and Parish Council Newsletter dated 9th April 2021. <i>Proposed by the Chairman, seconded by Cllr Iles and carried unanimously.</i> MINUTE 15/04/21</p>
<p>13 13.1 13.2</p>	<p>URGENT ITEMS The Chairman updated the meeting on an ‘expression of interest’ received from Dr D. Poade, Falmouth University regarding the use of the Playing Field for a community event at a date to be agreed. RESOLVED: that there was an agreement in principle to the expression of interest and that Dr Poade should be advised accordingly – done <i>Proposed by the Chairman, seconded by Cllr W. Thomas and carried unanimously.</i> MINUTE 16/04/02</p>
<p>14 14.1 14.2</p>	<p>AUTHORISING OF PAYMENTS The Clerk presented his report, a copy of which is attached to these minutes. RESOLVED to approve payment of the sums shown in the reports totalling £18,801.58. <i>Proposed by Cllr M. Whitbread-Jordan, seconded by Cllr J. Thomas and carried unanimously.</i> MINUTE 17/04/21</p>
15	<p>ITEMS FOR NEXT MEETING The following items were identified for discussion at the May meeting:</p> <ul style="list-style-type: none"> • Christmas Lights Committee / Fund Raising – Cllr Mrs Sylvester to report. • Date for Annual Parish Meeting.
16	<p>DATE OF NEXT MEETING It was agreed that the next Council Meeting would take place on Tuesday 18th May 2021 immediately following the Annual Meeting.</p>

The Meeting closed at 21.00hrs.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....