

**MINUTES OF THE MEETING OF STITHIANS PARISH COUNCIL Ifield**  
**CONDUCTED ON-LINE BY 'ZOOM' ON**  
**TUESDAY 16<sup>th</sup> MARCH 2021 COMMENCING AT 7.00pm**

ATTENDANCE

Present were Cllr P Blease (Chairman), Cllr Mrs J Thomas, Cllr Mrs C Sylvester, Cllr A Bunclark, Cllr M Whitbread-Jordan, Cllr W Thomas, Cllr R Iles, Cllr Ms H Downing, Cllr Mrs S Maskelyne and the Clerk.

Five Members of the Public were present –

- Tim Luscombe (Prospective Cornwall Councillor).
- Ben Salfield (Prospective Cornwall Councillor) to the point mentioned.
- Peter Green (To discuss planning application) to the point mentioned.
- Sophie Trenoweth (To discuss planning application) to the point mentioned. The Chairman agreed that she should be permitted to speak under item 9.3(b) rather than in the public part of the meeting.
- Jane Richards (New Clerk).

1. APOLOGIES

Apologies were received and accepted from Cllr Watt.

2. URGENT ITEMS

The Clerk advised that there no urgent items for consideration but reminded Members of the fact that Peter Green wished to address the meeting regarding revised proposals for his planning application for the redevelopment of Ennis & Carbis Farm.

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION

3.1 There were no declarations of interest.

3.2 The Clerk advised that he had had no written requests for dispensation to speak at the meeting.

4.1 MINUTES OF THE FEBRUARY 2021 COUNCIL MEETING

4.1.1 The Clerk advised that he was not aware of any suggested amendments to the Draft Minutes circulated prior to the meeting.

4.1.2 **RESOLVED to accept the minutes of the Council Meeting held on 16<sup>th</sup> February 2021 as a true record of the proceedings.**

***Proposed by Cllr W Thomas, seconded by Cllr Bunclark and carried unanimously.***

**MINUTE 01/03/21**

The Chairman will sign the minutes as a true record of the proceedings when the opportunity arises.

5. MATTERS ARISING FROM THE MINUTES OF THE FEBRUARY 2021 COUNCIL MEETING NOT COVERED ELSEWHERE ON THE AGENDA

5.1 *Minute 09/02/21(2):* In response to a question from the Clerk, the Chairman advised that he had publicised Cornwall Council's Clean-up Service for excessive dog mess on "Stithians Noticeboard" Facebook page.

5.2 *Minute 09/02/21(3):* In response to a question from the Clerk, the Chairman advised that he had contacted the Cubs but had not as yet spoken to them about expanding their initiative.

5.3 *Minute 09/02/21(4):* The Clerk advised that dog fouling signs would be available from Cornwall Council once staff returned to offices following the

pandemic. He further advised that he had found eight signs and that he would arrange for them to be delivered to the Chairman.

5.4 *Minute 09/02/21(6):* In response to a question from the Clerk, Cllr Mrs J Thomas advised that she had obtained signs from the NFU and Cornish Mutual and that she had given out some of them.

5.5 *Minute 09/02/21(7):* The Clerk advised that the owner of Blythe had been consulted over the relocation of the dog bin and did not wish it to be sited on the signpost as suggested. He was, however, happy for it to be fixed to his wall. Cornwall Council are not able to do this and had suggested that it be placed on the signpost in Collins Parc adjacent to the fence of the ex-Institute. The owner felt that this would be too close to his back door, and, all alternatives having been considered, agreed that it should remain in its present location.

5.6 *Minute 11/02/21(3):* The Clerk advised that he had been in contact with the Institute Trustees, but they had not been able to respond as the wife of one of them had died.

The Chairman closed the meeting at this point at 19.15 to allow Public Participation.

## 6 PUBLIC PARTICIPATION

6.1 Tim Luscombe introduced himself as a prospective candidate in the forthcoming Cornwall Council elections and gave a brief presentation.

6.2 Ben Salfield introduced himself as a prospective candidate in the forthcoming Cornwall Council elections and gave a brief presentation.

6.3.1 Peter Green gave details of his revised proposals for Ennis & Carbis Farm, which had been prepared in the light of opinions expressed by Councillors at the January meeting and in consultation with Cornwall Council, and referred to the plans attached as an Appendix to these Minutes.

6.3.2 Several Members made comment, all of which were favourable.

6.3.3 Mr Green thanked Members of their comments and advised that he would be discussing the matter further with Cornwall Council.

There being no further matters raised under Public Participation, the Chairman re-opened the meeting at 19.40.

## 7. STITHIANS ENERGY GROUP

7.1 *Report from Brian Piper:*

7.1.1 Members considered the report, a copy of which is attached to these minutes.

7.1.2 The Chairman advised that he had placed an item on Stithians Facebook Noticeboard to try to gauge interest in a Co-Cars scheme.

7.1.3 **RESOLVED to note the report from Brian Piper on the activities of the Stithians Energy Group.**

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 02/03/21**

7.2 *Cornwall Council's Climate Change Emergency DPD Consultation:*

7.2.1 Members considered Brian Piper's suggested response to the consultation, a copy of which is attached to these minutes.

7.2.2 **RESOLVED to accept Brian Piper's comments as those of the Council and to authorise the Clerk to submit them to Cornwall Council.**

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 03/03/21**

7.3 *Climate Emergency – SPC Action Points:*

7.3.1 The Chairman presented the Action Plan, a copy of which is attached to these minutes.

7.3.2 He pointed out that there were now 24 Action Points, the possibility of harnessing water power in Kennall Vale having been added, as discussed at the February meeting.

7.3.3 Cllr W Thomas expressed an interest in this item and Cllr Helen Downing agreed to take over the farming item previously allocated to him.

7.3.4 **RESOLVED that Members would provide further information and updates to the Chairman in time for inclusion in the document to be considered at the next meeting and to keep the item on the agenda for each meeting as a progress report.**

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 04/03/21**

8. CLERK'S REPORTS

8.1 *Council's Current Financial Position:*

8.1.1 The Clerk presented his report, a copy of which is attached to these minutes.

8.1.2 **RESOLVED to note the Council's current financial position.**

***Proposed by Cllr W Thomas, seconded by Cllr Bunclark and carried unanimously.***

**MINUTE 05/03/21**

8.2 *Appointment of New Clerk:*

8.2.1 The Clerk presented his report, a copy of which is attached to these minutes.

8.2.2 **RESOLVED to note the information provided in the report on the appointment of a new Clerk and to confirm the new Clerk as Jane Richards**

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 06/03/21**

8.3 *Amendments to Environmental Management Contract:*

8.3.1 The Clerk presented his report, a copy of which is attached to these minutes.

8.3.2 **RESOLVED to include the maintenance of the Mobile Speed Activation Sign and the Cleaning of Notice Boards in the Environmental Management Contract with effect from 1<sup>st</sup> April 2021.**

***Proposed by Cllr W Thomas, seconded by Cllr Whitbread-Jordan and carried unanimously.***

**MINUTE 07/03/21**

8.4 *Appointment of Portfolio Holders:*

The Clerk presented his report, a copy of which is attached to these minutes.

**RESOLVED:**

- 1. To appoint Cllr Bunclark as Planning Portfolio Holder and Cllrs Iles, W Thomas and Mrs Sylvester as Assistants until the May 2021 Election.**
- 2. Not to appoint a Playing Field Portfolio Holder until after the May 2021 Election.**

***Proposed by the Chairman, seconded by Cllr Mrs J Thomas and carried unanimously.***

**MINUTE 08/03/21**

Ben Salfield left the meeting at this point at 20.00.

9 PLANNING

9.1 *Notification of Planning Decisions Received:*

9.1.1 The Clerk drew the meeting's attention to the table of planning decisions, a copy of which is appended to these minutes and advised of the decisions made in respect of the four applications highlighted therein.

**This information was duly noted.**

9.2 *Notification of Planning Decisions received after publication of the agenda:*

9.2.1 The Clerk informed the meeting that he not been advised of any further planning decisions since the publication of the agenda.

**This information was duly noted.**

9.3 *Planning Applications Received:*

9.3(a) *PA21/00313 – Mr & Mrs Cox – Rear extension – Capensis, Tresevern Croft.*

9.3(a).1 The Clerk gave a brief outline of previous applications made in respect of this site before Cllr Bunclark presented his report, a copy of which is attached to these minutes.

9.3(a).2 **RESOLVED to support the application.**

***Proposed by Cllr Bunclark, seconded by Cllr Iles and carried unanimously.***

**MINUTE 09/03/21**

9.3(b) *PA21/01428 – Miss SP Trenoweth – Erection of stable building & use of land for equestrian purposes – Penhalurick Farm, Penhalvean:*

9.3(b).1 The Clerk drew the attention of Members and Miss Trenoweth to a letter of representation received on the day of the meeting from an Agent acting on behalf of Jayne Lyons of Home Farm, Penhalvean which he had circulated to Members earlier in the day.

9.3(b).2 Cllr Bunclark presented his report, a copy of which is attached to these minutes and Ms Trenoweth was permitted to speak to answer Members' questions.

9.3(b).3 **RESOLVED to support the application.**

***Proposed by Cllr Bunclark, seconded by Cllr Iles and carried unanimously.***

**MINUTE 10/03/21**

Sophie Trenoweth and Peter Green left the meeting at this point at 20.10.

10 ENVIRONMENTAL MANAGEMENT

10.1 *Notes of EMC Progress Meeting held on 8<sup>th</sup> March 2021:*

10.1.1 The Clerk presented the notes of the meeting, a copy of which is attached to these minutes.

10.1.2 He updated Members on several matters in the notes:

- He had been informed that the white lines at Crane Garage had not been replaced because traffic management would be needed and the road surface would need to be free of salt. He had been assured that the work was in hand.

- He had been informed that perhaps the blocked gulley near Bennetts Corner had not been dealt with because they were using the wrong location.
  - He had received no reply from Cornwall Council concerning FP231/32/1.
- 10.1.3 The Chairman advised that the anti-slip material on the stile at the end of the new playing field had not been placed and queried whether there was any more work to be done to FP2 at Foundry.
- 10.1.4 Several Members expressed concern at a wall which had been built at Trolvis Farm which was obstructing sight lines.
- 10.1.5 **RESOLVED:**
1. To agree the content and financial implications of the notes of the EMC progress meeting held on 8<sup>th</sup> March 2021.
  2. To instruct the Clerk to follow up the matter of the stile in the new playing field.
  3. To instruct the Clerk to follow up the matter of the obstruction of FP231/32/1 with Cornwall Council and to also ask if the work to FP231/2 at Foundry had been completed.
  4. To instruct the Clerk to report the matter of the construction of a wall at Trolvis Farm to Cornwall Council.
- Proposed by Cllr Iles, seconded by Cllr W Thomas and carried unanimously.***
- MINUTE 11/03/21**
- 10.2 *Footpaths, Highways and Environment Portfolio Holder's Report:*  
There was no written report, but Cllr Mrs J Thomas gave a brief resumé of the current situation regarding FP231/31 where it traverses Mr Bostock's land and advised that she had given him some way-markers.
- 10.3 *Dog Fouling:*
- 10.3.1 There were no matters to discuss at this point in the meeting.
- 11 PLAYING FIELD
- 11.1 *Prince's Countryside Fund:*
- 11.1.1 Cllr Whitbread-Jordan presented his report, a copy of which is attached to these minutes.
- 11.1.2 It was noted that, although the PC was not eligible to apply, other groups in the village may be eligible.
- 11.1.3 **RESOLVED:**
1. To note and agree the content of the report.
  2. That the Chairman would publicise the availability of the fund on the Council's Facebook Noticeboard.
- Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***
- MINUTE 12/03/21**
- 11.2 *Playing Field Development Working Group:*  
It was noted that Brian Piper had submitted more comments about the proposed footpath and there was discussion as to what could be done during Purdah.
- RESOLVED to delay further consideration of this matter until after the May elections.**

***Proposed by Cllr Iles, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 13/03/21**

12 CORRESPONDENCE

12.1 The Clerk presented his report, a copy of which is attached to these minutes. He also presented his report on correspondence received after publication of the agenda, a copy of which is also appended to these minutes.

12.2 **RESOLVED:**

1. To note receipt of the Neighbourhood Watch Newsletter for February 2021.
2. To note receipt from Cornwall Council of their Town and Parish Council Covid-19 Update dated 26<sup>th</sup> February 2021.
3. To note receipt of the Neighbourhood Watch Newsletter for March 2021.
4. To note receipt from Cornwall Council of their Town and Parish Council Covid-19 Update dated 5<sup>th</sup> March 2021.
5. To receipt from CALC of their Briefing Note dated 5<sup>th</sup> March 2021.
6. To note receipt from CALC of their Elections Update dated 8<sup>th</sup> March 2021.
7. Not to make a donation to the Women's Centre Cornwall.
8. To note receipt from Cornwall Council of their Town and Parish Council Covid-19 Update dated 12<sup>th</sup> March 2021.

***Proposed by the Chairman, seconded by Cllr W Thomas and carried unanimously.***

**MINUTE 14/03/21**

13 URGENT ITEMS

There were no urgent items for consideration at this point on the agenda.

14 AUTHORISING OF PAYMENTS

14.1 The Clerk presented his report, a copy of which is attached to these minutes.

14.2 **RESOLVED to approve payment of the sums shown in the reports totalling £5,360.55.**

***Proposed by Cllr Iles, seconded by Cllr Mrs Sylvester and carried unanimously.***

**MINUTE 15/03/21**

15 ITEMS FOR NEXT MEETING

The following items were identified for discussion at the April meeting:

- Final Accounts – Clerk to report.
- Tree Warden Meeting – 22<sup>nd</sup> February 2021 – Cllr Whitbread-Jordan to report.

16 DATE OF NEXT MEETING

It was agreed that the next Council Meeting would take place on Tuesday 20<sup>th</sup> April 2021 at 7pm.

17 CONFIDENTIAL ITEM

As the following item was likely to involve discussion of personal matters relating to a Council contractor, the Chair proposed, seconded by the Vice Chair, that the Press and Public be excluded from the meeting at this point (21.00) whereupon the remaining members of the public, apart from Jane Richards, who would be involved in the matter when she takes up her post, left the meeting.

**This was unanimously agreed without a vote.**

17.1 *Toilet Cleaning, Litter Picking and Cemetery Locking:*

There was considerable debate on this matter, which remains confidential.

17.1.1 **RESOLVED:**

1. **To incorporate the Toilet Cleaning, Litter Picking and Cemetery Locking Contracts into the Environmental Management Contract with effect from 1<sup>st</sup> July 2021.**
2. **To terminate these contracts with the present contractor on 30<sup>th</sup> June 2021 by giving him the three months' notice required under the contracts.**

***Proposed by Cllr Iles, seconded by Cllr Whitbread-Jordan and carried unanimously.***

**MINUTE 16/03/21**

The Meeting closed at 21.10.

Signed as a true and accurate record of the proceedings.

..... Chairman

Date:.....