



The Annual Meeting
of Stithians Parish Council is to be held on
Tuesday, 17th May 2022 at 7pm
in the Hendra Room of the Stithians Centre.

The Agenda

1. **Election of Chair of the Parish Council.**
2. **Signing of Declaration of Acceptance of Office by the Chair.**
3. **Apologies for Absence**
4. **Election of Vice-Chair of the Parish Council.**
5. **Appointment of Portfolio Holder and Assistants (4) for Planning.**
6. **Appointment of Assistant Portfolio Holders (2) for Finance and Administration. (Chair is the designated Portfolio Holder with the Vice-Chair as Deputy).**
7. **Appointment of Portfolio Holder and Assistant for Footpaths, Highways and Environment.**
8. **Appointment of Portfolio Holder and Assistant for Stithians Playing Fields.**
9. **Appointment of Public Relations Officer.**
10. **Appointment of Neighbourhood Watch and Police Liaison Officer.**
11. **Appointment of Members (4) of the Playing Field Working Group.**
12. **Appointment of Councillor to check Financial Transactions.**
13. **Appointment of Council's Transport Representative.**
14. **Appointment of Tree Warden and Assistant.**
15. **Appointment of Council's Representative on the Stithians Centre Management Committee.**
16. **Chairman's Allowance for 2022/23.**
17. **Review & Adoption of Standing Orders and Financial Regulations.**
18. **Appointment of Internal Auditor for 2022/23.**
19. **Criteria to enable the Council to exercise the General Power of Competence.**
20. **Review of the Council's Asset Register.**
21. **Review of the Council's subscriptions to other bodies.**
22. **Confirmation of arrangements for Insurance Cover in respect of all insured risks.**
23. **Review of the Council's Complaints Procedure.**
24. **Adoption of Code of Conduct.**
25. **Review of the Council's Policy for handling requests made under the Freedom of Information Act 2000.**
26. **Review of the Council's Policy in respect of the Data Protection Act 2018.**
27. **Review of the Council's Policy for dealing with the Press/Media.**
28. **Review of the Council's Risk Assessments.**
29. **Schedule of meetings for 2022 – 2023.**

Given under my hand this 10th May 2022.

Jane E Richards
Clerk to the Council